

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
May 11, 2021 7:00pm**

Participate by phone (605) 475-4120, passcode 370238#

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections to the Agenda
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business
 - a. Siren Usage Policy
 - b. Policy & Procedure Updates
7. New Business
 - a. Open Board Positions
 - b. Mask Policy Update
 - c. CalPERS Resolution (Tax Defer)
8. Committee Reports
 - a. Apparatus
9. Approval of Prior Board Meeting Minutes (4/22/21 and 4/13/21)
10. Purchase Requests
11. Bills & Warrants
12. Budget Report
 - a. Review and Approve Revised Budget
13. Correspondence
14. Fire Chief's Report
 - a. Roster, Alarms and Drills
15. Closed Session

Closed Session pursuant to California Government Code Section 54956.9(d)(2), (e)(2), (e)(5), and 54957 (b)(1) as follows:

VOLUNTEER PERFORMANCE EVALUATION (GOV. CODE SECTION 54957 (b)(1).)
Title: Fire Chief.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

15. (cont) Closed Session

CONFERENCE WITH DISTRICT'S OUTSIDE ATTORNEY—THREATENED LITIGATION

One (1) item of threatened litigation pursuant to California Government Code Section 54956.9(d)(2) and (e)(5). The District has previously produced record of the threatened item of litigation in the agenda packet for the February 22, 2021 Closed Session. This item relates to the same threatened litigation from Linda Tripoli referred to therein.

CONFERENCE WITH DISTRICT'S OUTSIDE ATTORNEY—ANTICIPATED LITIGATION

One (1) item involving significant exposure to anticipated litigation pursuant to Government Code Section 54956.9 (d)(2); facts are known under Government Code Section 54956.9 (e)(2) and have previously been disclosed in item 6 of the agenda for the February 22, 2021 Closed Session and corresponding agenda packet.

16. Adjournment

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.



ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA COUNTY

No. C19-08

**REQUIRING ALL INDIVIDUALS ENTERING CERTAIN
CONGREGATE CARE/LIVING FACILITIES TO TAKE CERTAIN
PREVENTATIVE MEASURES INCLUDING MASKING AND
SYMPTOMS SCREENING TO PROTECT RESIDENTS FROM THE
SPREAD OF COVID-19**

**REQUIRING EMS PROVIDERS AND FIRST RESPONDERS TO
SYMPTOM SCREEN AND WEAR MEDICAL-GRADE MASKS
WHILE RESPONDING TO CALLS OR ON PATROL**

DATE OF ORDER: April 16, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a crime punishable by fine, imprisonment, or both. (Health and Safety Code § 120295, *et seq.*)

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE COUNTY OF SONOMA (“HEALTH OFFICER”) ORDERS:

22. Masking at Fire Stations. While on duty at a fire station, staff and volunteers for EMS providers and any “first responder” as defined in Paragraph 20, need not wear a facial covering while within the footprint of the fire station, provided that: 1) the fire station is closed to the public and no person who is not on duty at the station enters the station; 2) the individuals on duty at the station comply with the Social Distancing and Hygiene Requirements set forth in Order No. C19-05; 3) duty boots are disinfected prior to entry or are left outside of the fire station; and 4) a schedule is established and enforced to stagger workouts, meals, computer access, and bathroom use to minimize interactions between individuals on duty. Nothing in this Order prevents an individual on duty at a fire station from voluntarily wearing a facial covering.

IT IS SO ORDERED:

Dr. Sundari R. Mase, MD MPH
Health Officer of the County of Sonoma

Date: _____

**RESOLUTION TO TAX DEFER MEMBER PAID CONTRIBUTIONS –
IRC 414(H)(2)**

WHEREAS, the Graton Fire Protection District has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Board of Administration of the California Public Employees' Retirement System (CalPERS) adopted its resolution re section 414(h)(2) IRC on September 18, 1985; and

WHEREAS, the Internal Revenue Service has stated in December 1985, that the implementation of the provisions of section 414(h)(2) IRC pursuant to the Resolution of the Board of Administration would satisfy the legal requirements of section 414(h)(2) IRC; and

WHEREAS, the Graton Fire Protection District has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to Safety Fire Group who are members of the CalPERS:

NOW, THEREFORE, BE IT RESOLVED:

- I. That the contributions made by the Graton Fire Protection District to CalPERS, although designated as employee contributions, are being paid by the Graton Fire Protection District in lieu of contributions by the employees who are members of CalPERS.
- II. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the Graton Fire Protection District to CalPERS.
- III. The Graton Fire Protection District shall pay to CalPERS the contributions designated as employee contributions from the same source of funds as used in paying salary.
- IV. That the amount of the contributions designated as employee contributions and paid by the Graton Fire Protection District to CalPERS on behalf of an employee shall be the entire contribution required of the employee by CalPERS (California Government Code sections 20000, et seq.).

- V. That the contributions designated as employee contributions made by Graton Fire Protection District to CalPERS shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by CalPERS.

PASSED AND ADOPTED by the governing body of the Graton Fire Protection District this 11th day of May, 2021.

BY _____
(Signature of Official)

(Title of Official)

Engine 8485

1982 Ford C8000 chassis, Beck Fire Build Up

Current Mileage: 159,760

Vin#: IFDXX80UIBVJ27682

Pump Mfg.: Darley Model: KDR GPM: 1,000

Motor Hours: Main-N/A Aux- 2,132 hours

History Snapshot of 8485: The unit was built for and purchased by American Canyon Fire Protection District in 1981 for \$54,226.21. It was placed into service as one of the Crash Trucks for the Napa County Airport in 1982. About 1995, they replaced all the apparatus at the Napa airport. At that time, they brought the unit back into the protection district as a second out unit, which they then sent it out to have a minor refurbish performed. They upgraded many components and replaced the water tank.

Graton Fire purchased the vehicle from American Canyon around 2003 for about \$30,000. Graton Fire needed a temporary replacement apparatus. This was due to the purchase of a new 2000-2001 Type 1 built by Ferrara that immediately became clear was too large of a vehicle for the department to safely operate on its rural roadways. The department put this unit up for sale which took over a year. Right after the sale, an apparatus committee was formed to design the current 8482 which was a 2-year process up to the delivery date in 2004. The original thought was to surplus 8485 when 8482 was put into service as it was only intended to support the department during the interim time. However, American Canyon had configured it as a wildland engine and the department determined it was worth keeping for this need. 8485 has provided eighteen years of service to the current date for Graton Fire Protection District.

The current mechanical status of this vehicle is at a point of consideration of declaring it surplus equipment. The fire engine has provided 39 years of service.

Mechanical items that **must** be addressed for it to continue service for Graton Fire Protection district are as follows.

1. **Leaf Spring:** pins and bushing are becoming frozen; several are already frozen. Currently they are unable to take grease to lubricate pivot points.
(Repair will require the removal of all 4 leaf spring assemblies, remove remaining bushing material inspect for out round spring eye's. If spring eyes are out of round, it will require a specially built spring pack and they must be replaced in pair assemblies.)
Cost of repair unknown

2. **Fire Pump Assembly:** must be rebuilt; the main shaft stuffing seals do not seal. *(The pump assembly must be removed and dismantled for a full repair cost. We do know that the main shaft must be replaced. The pump gear box is receiving water from the pump shaft assembly. This is not supposed to occur. Pump will not pass the required annual pump test procedure)*
Cost of repairs are expected to be \$10,000.00 to \$15,000.00.

3. **Auxiliary Pump Motor Fuel Leak:** injection pump assembly leaks fuel. *(Pump assembly must be removed from engine assembly and sent out for possible repair due to age; parts may be obsolete.)*
Cost of repair unknown

4. **Both Cab Doors are Sprung & Other Items:** doors do not seal the interior of the cab from the environment or smoke intrusion. *(Doors and related components are obsolete due to age, even with aftermarket vendors. Steering wheel horn assembly and turn signal switch are inoperable and are also obsolete)*
Cost of repair unknown

5. **Fuel Tank damage:** Fuel tank was damaged several years back and has not been repaired. Has a temporary epoxy patch repair currently. *(Must have a custom tank built for its placement on the vehicle.)*
Cost of repair \$1,200.00 at last estimate two years ago.

6. **Does not meet current NFPA Compliance:** due to lack of full cab sealing from environmental events. Does not meet current Firefighter cab noise levels as per siren and radio noise disable levels, Occupant safety constraints.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
April 22, 2021 7:00 p.m.**

Participate by phone (605) 475-4120, passcode 370238#

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call: Farmer, Maddocks, Gray, Nunes. Also Present: Bullard
4. Corrections to Agenda: None
5. Scheduled and Unscheduled Appearances: None
6. Special Closed Session pursuant to California Government Code Section 54956.9(d)(2), (e)(2), (e)(5), and Section 54957 as follows:
VOLUNTEER PERFORMANCE EVALUATION (GOV. CODE SECTION 54957 (b)(1).)
Closed Session: Entered 7:05 p.m. Exited 8:04 p.m. No action to report. Farmer announces he will be stepping down as President and Nunes will be taking over position.
7. Adjournment: 8:05 p.m.

GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
April 13, 2021

Participate by phone (605)475-4120, passcode 370238#

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Farmer, Maddocks, Cesaretti, Gray, Nunes; also present: Bullard
4. Corrections to the Agenda: None
5. Scheduled and Unscheduled Appearances: Public member encouraging a community celebration centered around the new sculpture.
6. Old Business
 - a. Parcel Tax Rate: District will receive additional information in May from the state on cost-of-living adjustment rate. District will need to determine any parcel tax changes at the July board meeting.
7. New Business
 - a. Policy & Procedure Updates: Lexipol released roughly 120 best practices for consideration. Need to decide if policies would go in department or district chapters. Nunes will represent the Board on a policy committee.
 - b. Siren Usage: Committee to be formed with Farmer, Sabrowsky, and local resident to present details at May board meeting.
8. Committee Reports
 - a. Apparatus: Officers and engineers met to determine the optimum fire engine fleet and presented list of deferred maintenance on 8485. Board requested a quote of needed repairs to continue to run.
9. Approval of prior Board Meeting Minutes: Motion to approve March 9th, 18th and 26th 2021 minutes as written by Cesaretti, 2nd by Maddocks, passed 5/0.
10. Purchase Requests
 - a. Resubmission for radios from 49er Communications x 6. Tax was omitted from last month's purchase request. Motion to purchase not to exceed \$21,000 by Cesaretti, 2nd by Maddocks, passed 5/0.
 - b. Request to return to Target Solutions after switching to FirePlus. Does not meet needs due to lack of online training content. Board requested quote and literature for next board meeting to reinstate.

11. Bills & Warrants: Motion to approve Check Detail 4/13/21 in the amount of \$95,524.16 by Cesaretti, 2nd by Maddocks, passed 5/0.
12. Budget Report: The budget has been presented and reviewed by the Board. Public member questioned SAFER grant delayed submission and for budget to reflect updated anticipated receivables.
13. Correspondence
 - a. Parcel Tax Exemption Request: 1330 Garden Lane request for an unusable parcel; decision to not grant an exemption.
14. Fire Chief's Report: If career staff attends training required for job, should district pay for potential overtime hours to attend training in addition to class fee. Board indicated yes to paying hours to attend training in addition to class fee.
 - a. Roster: Request promoting Evan Jacobs from Cadet to Firefighter. Motion by Cesaretti, 2nd by Maddocks, passed 5/0.
 - b. 55 calls for service
 - c. 13 drills and activities
15. Adjournment: 8:20 p.m.



Quote ID
Q-89842

Valid Until
Friday, January 15, 2021

Contact Name
Michael Esse

TargetSolutions Learning, LLC Agreement Schedule A

Date: Wednesday, April 7, 2021

Client Information

Client Name: Graton Fire Protection District (CA)	
Address: 3750 Gravenstein Highway North Sebastopol, CA 95472	
Primary Contact Name: Bill Bullard	Primary Contact Phone:

Agreement Term

Effective Date: 04/30/2021	Initial Term: 12 months
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Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Jill Melendy		
Billing Address: PO Box A Graton, California 95444		Billing Phone: (707) 823-8400
		Billing Email: admin@gratonfire.com
PO#:	Billing Frequency: Annual	Payment Terms: Net 30

Annual Fee(s)

Product	Description	Minimum Annual Commitment	Price	Sub Total
TargetSolutions Premier Membership Platform	Online training management platform for public entities and professionals	35	\$80.00	\$2,800.00
Annual Total:				\$2,800.00

One-Time Fee(s)

Product	Description	Qty	Price	Sub Total

One-Time Total: \$0.00

Grand Total (including Annual and One-Time): \$2,800.00

**Graton Fire Protection District
Check Detail
As of May 11, 2021**

Num	Name	Memo	Graton	Tree Farm
50678	Linda Lucia	P/R TF	\$ 305.96	\$ 120.00
DD	Sam Ballenger	P/R Stipend	\$ 138.53	
DD	Jenna Dunbar	P/R Stipend and FF	\$ 2,059.71	
50679	Darrell Kopriva	P/R Stipend	\$ 554.10	
DD	Jacob Mual	P/R Stipend	\$ 761.88	
DD	Dustin Blumenthal	P/R FF	\$ 3,904.49	
DD	Dustin Parker	P/R FF	\$ 4,275.62	
DD	Kyler L. Walker	P/R FF	\$ 3,941.93	
DD	Kyle Bartlett	P/R FF	\$ 3,613.77	
DD	Matt Miller	P/R FF	\$ 3,459.65	
DD	Shane Spelman	P/R FF	\$ 3,160.35	
DD	Jill Melendy	P/R Admin	\$ 2,204.07	
	ADP	P/R Liabilities 2021-05	\$ 5,846.28	
3863	49er Communications, Inc	Repair Radios x 3	\$ 745.00	
3864	Burtens Fire Inc.	Engine Parts/Handle	\$ 555.54	
3865	Cal Fire/OSFM	Driver Operator Registration	\$ 2,800.00	
3866	Cal Net ATT	Cellular	\$ 194.26	
3867	CalChoice	Health Benefits - June	\$ 4,143.56	
3868	California State Firefighters'	CSFA Memberships	\$ 2,422.50	
3869	Cascade Fire Equipment Co.	Engine Equipment	\$ 110.60	
3870	Choice Builder	Dental/Vision	\$ 524.44	
3871	Cliff Walker Supply & Maint	Station Cleaning x 2	\$ 380.00	
3872	Curtis Tools For Heroes	Fire Hose Parts / Hose Gaskets	\$ 76.98	
3873	D & S Awards	Plaque - Sculpture Donation	\$ 92.86	
3874	Harmony Farms	Landscaping	\$ 357.43	
3875	Janin Comiskey	Bookkeeping Services	\$ 250.00	
3876	Kyle Bartlett	Dump Run Reimbursement	\$ 19.04	
3877	Liebert Cassidy Whitmore	Tripoli/Sabrowsky/General	\$ 19,190.50	
3878	Merrill, Arnone & Jones, LLP	Wage Claim	\$ 7,995.00	
3879	Occupational Health Centers	Physical/Testing	\$ 138.50	
3880	Peterson	Heater control head	\$ 627.01	
3881	PG&E	Utilities	\$ 348.52	

**Graton Fire Protection District
Check Detail
As of May 11, 2021**

Num	Name	Memo	Graton	Tree Farm
3882	Santa Rosa Junior College	EVOC x 2	\$ 23.00	
3883	Santa Rosa Uniform	Kyle Bartlett Reimbursement	\$ 174.35	
3884	Sonoma County Fire Chiefs	Membership Dues	\$ 110.00	
3885	Sonoma County Fire Chiefs	Tablet Command Software	\$ 536.52	
3886	Standard Insurance Company	Disability Insurance	\$ 174.00	
3887	Stryker Sales Corporation	AED Pads	\$ 403.13	
3888	US Bank - Credit Card	Acct #****6219	\$ 1,252.27	
			<u>\$ 77,871.35</u>	<u>\$120.00</u>
		Total		<u><u>\$ 77,991.35</u></u>

Graton Fire Protection District

US Bank Report

May 11, 2021

Name	Memo	Category	Amount
USPS	Repair Mailing	6400 · Office Expense	\$13.15
Amazon	Exhaust Hose Parts	6180 · Building Maintenance	\$7.13
Pay Pal	Fleet Planning Meeting	7120 · In-Service Training	\$116.91
Google Domains	Website Renewal	6400 · Office Expense	\$12.00
Zoom	Video Conferencing	6400 · Office Expense	\$14.99
Home Depot	Small Engine Fuel	7201 · Gas/Oil	\$73.26
Verizon Wireless	Cellular	6040 · Communications	\$120.64
Costco	Household Restock	6080 · Household Expense	\$350.53
AT&T	Internet	7320 · Utilities	\$64.20
Amazon	Pull tabs x 1000, Ink Toner	6880 · Small Tools/Instruments	\$104.13
Bridgeway Gas Co.	Newspapers	6400 · Office Expense	\$4.33
Costco	Household	6080 · Household Expense	\$83.41
Amazon	Clipboards	6880 · Small Tools/Instruments	\$23.82
Amazon	Engine Marker	6880 · Small Tools/Instruments	\$6.27
Home Depot	Strike Team Supplies	6880 · Small Tools/Instruments	\$18.67
Home Depot	Small Engine Fuel	7201 · Gas/Oil	\$80.60
Amazon	Ipad Case	6400 · Office Expense	\$28.20
Home Depot	Water Softener Salt	6180 · Building Maintenance	\$12.93
Central Transfer	Dump Run	7120 · In-Service Training	\$112.00
USPS	Air Testing	6400 · Office Expense	\$5.10
		Total	<u>\$1,252.27</u>

Graton Fire Protection District Profit & Loss Budget vs. Actual July 1, 2020 through May 11, 2021

Ordinary Income/Expense	TOTAL		
	Jul 1, '20 - May 11, 21	Budget	% of Budget
Income			
10 · Taxes			
1000 · Property Taxes - CY Secured	838,397.74	916,187.00	91.51%
1001 · Parcel Taxes/Direct Charges	817,265.27	877,365.00	93.15%
1004 · Property Taxes -CY Secured July	0.00	0.00	0.0%
1011 · Property Taxes - Admin Fee	-9,468.14	-9,000.00	105.2%
1012 · Property Tax -CY Homeowner Relf	1,744.74	0.00	100.0%
1014 · Property Taxes -CY Backfill	0.00	0.00	0.0%
1020 · Property Taxes -CY Supplemental	8,223.75	17,000.00	48.38%
1040 · Property Taxes -CY Unsecured	25,827.82	22,000.00	117.4%
1042 · Cost Reim-Coll Del CY Unsec	0.00	-500.00	0.0%
1044 · Property Taxes -CY Unsec (July)	0.00	0.00	0.0%
1060 · Property Taxes -PY Secured	0.00	-500.00	0.0%
1080 · Property Taxes -PY Supplemental	0.00	0.00	0.0%
1100 · Property Taxes -PY Unsecured	0.00	500.00	0.0%
1120 · - State- Other in Lieu	18.82	0.00	100.0%
1122 · Property Taxes - State Homeowne	747.74	0.00	100.0%
10 · Taxes - Other	0.00	0.00	0.0%
Total 10 · Taxes	1,682,757.74	1,823,052.00	92.3%
17 · Use of Money/Property			
1700 · Interest on Pooled Cash	73.74	500.00	14.75%
1701 · Interest Earned	24.09	500.00	4.82%
1750 · Interest from Bank	0.00	0.00	0.0%
17 · Use of Money/Property - Other	0.00	0.00	0.0%
Total 17 · Use of Money/Property	97.83	1,000.00	9.78%
20 · Intergovernmental Revenues			
2400 · ST - Disaster Relief	0.00	0.00	0.0%
2440 · ST - HOPTR	0.00	5,000.00	0.0%
2500 · ST - Grants/Other	197,655.50	20,000.00	988.28%
2589 · State Revenue - Strike Team	382,996.01	360,000.00	106.39%
20 · Intergovernmental Revenues - Other	0.00	0.00	0.0%
Total 20 · Intergovernmental Revenues	580,651.51	385,000.00	150.82%
40 · Miscellaneous Revenues			
4020 · Tree Farm Revenue	122,568.55	70,000.00	175.1%
4021 · Sale - Real Property	37,061.00	0.00	100.0%
4040 · Miscellaneous Revenue	5,461.83	4,078.00	133.93%
4101 · Ins/Personal Damage Rebate	0.00	0.00	0.0%
4102 · Donations/Reimbursements	0.00	2,000.00	0.0%
4109 · Outdated/Cancelled Checks	0.00	0.00	0.0%
4600 · Sale of Fixed Asset	0.00	0.00	0.0%
4620 · Unclaimed-OT-Within Fund	0.00	0.00	0.0%
40 · Miscellaneous Revenues - Other	11,318.42	0.00	100.0%

Graton Fire Protection District Profit & Loss Budget vs. Actual July 1, 2020 through May 11, 2021

	TOTAL		
	Jul 1, '20 - May 11, 21	Budget	% of Budget
Total 40 · Miscellaneous Revenues	176,409.80	76,078.00	231.88%
Total Income	2,439,916.88	2,285,130.00	106.77%
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.0%
Gross Profit	2,439,916.88	2,285,130.00	106.77%
Expense			
50 · Salaries/Employee Benefits			
5910 · Payroll Expenses	216,702.73	540,000.00	40.13%
5911 · Reimbursement- Calls/Drills	12,825.00	50,000.00	25.65%
5912 · Pay-Strike Team	339,787.71	240,000.00	141.58%
5913 · Reimbursement- Boards/Comms	1,025.00	3,000.00	34.17%
5914 · Pay- Administrative Payroll	19,938.82	32,400.00	61.54%
5915 · Pay-Stipend	49,272.87	120,450.00	40.91%
5916 · Overtime	0.00	86,400.00	0.0%
5917 · Sleeper Reimbursement	3,900.00	29,200.00	13.36%
5918 · Independent Contractor	250.00	3,000.00	8.33%
5923 · Retirement- CalPERS	8,221.48	75,600.00	10.88%
5924 · Retirement- 457 Plan	0.00	4,000.00	0.0%
5925 · FICA (Medicare/SS)	0.00	16,495.00	0.0%
5930 · Health Insurance	41,997.00	90,000.00	46.66%
5931 · Disability Insurance	1,530.00	1,980.00	77.27%
5935 · Unemployment	0.00	15,931.00	0.0%
5940 · Workers Comp	25,651.00	82,277.00	31.18%
50 · Salaries/Employee Benefits - Other	0.00	0.00	0.0%
Total 50 · Salaries/Employee Benefits	721,101.61	1,390,733.00	51.85%
60 · Supplies and Services			
6020 · Clothing/Personal	20,235.69	40,000.00	50.59%
6040 · Communications	19,135.50	46,000.00	41.6%
6080 · Household Expense	3,181.85	4,000.00	79.55%
6100 · Liability Insurance	36,767.67	40,000.00	91.92%
6140 · Equipment Maintenance	2,999.49	15,000.00	20.0%
6155 · Vehicle Maintenance	25,666.09	55,000.00	46.67%
6180 · Building Maintenance	23,390.74	34,000.00	68.8%
6190 · Landscape Services	3,338.02	12,000.00	27.82%
6235 · Local Project Maintenance	0.00	0.00	0.0%
62400 · Depreciation Expense	0.00	0.00	0.0%
6261 · Medical Supplies	22,775.18	17,000.00	133.97%
6280 · Memberships	2,532.50	3,000.00	84.42%
6400 · Office Expense	15,706.26	8,000.00	196.33%
6461 · Operational Expense	0.00	0.00	0.0%
6521 · County Services	0.00	0.00	0.0%
6526 · Dispatch Services	0.00	0.00	0.0%

Graton Fire Protection District Profit & Loss Budget vs. Actual July 1, 2020 through May 11, 2021

	TOTAL		
	Jul 1, '20 - May 11, 21	Budget	% of Budget
6536 · Bank Fees	0.00	0.00	0.0%
6587 · LAFCO	1,718.00	1,741.00	98.68%
6598 · Environment	0.00	0.00	0.0%
6610 · Legal Services	68,924.91	15,000.00	459.5%
6630 · Audit Services	6,460.00	11,000.00	58.73%
6800 · Public/Legal Notices	29.67	500.00	5.93%
6820 · Rent/Lease Equipment	3,168.00	0.00	100.0%
6880 · Small Tools/Instruments	35,765.29	25,000.00	143.06%
6883 · Fire Equipment	0.00	0.00	0.0%
7000 · Tree Farm Expense	81,665.29	70,000.00	116.67%
7005 · Election Expense	6,728.21	15,000.00	44.86%
7120 · In-Service Training	16,501.09	15,000.00	110.01%
7150 · Recognition/Award	0.00	0.00	0.0%
7201 · Gas/Oil	14,002.60	12,000.00	116.69%
7300 · Transportation/Travel	1,348.27	5,000.00	26.97%
7303 · Private Car Expense	4,500.00	6,000.00	75.0%
7320 · Utilities	6,537.28	8,000.00	81.72%
60 · Supplies and Services - Other	76.64	0.00	100.0%
Total 60 · Supplies and Services	423,154.24	458,241.00	92.34%
66000 · Payroll Expenses	93,392.54	0.00	100.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.0%
75 · Other Charges			
7910 · Long-Term Debt - Principal	89,611.83	115,000.00	77.92%
7930 · Long-Term Debt - Interest			
Apparatus Debt - Principal	0.00	100,000.00	0.0%
7930 · Long-Term Debt - Interest - Other	83,079.27	100,000.00	83.08%
Total 7930 · Long-Term Debt - Interest	83,079.27	200,000.00	41.54%
8010 · Contribution Non-Co Govt	0.00	0.00	0.0%
75 · Other Charges - Other	0.00	0.00	0.0%
Total 75 · Other Charges	172,691.10	315,000.00	54.82%
86 · Other Financing Uses			
8620 · Unclaimed OT - Within A Fund	0.00	0.00	0.0%
86 · Other Financing Uses - Other	0.00	0.00	0.0%
Total 86 · Other Financing Uses	0.00	0.00	0.0%
999 · Undistributed	0.00	0.00	0.0%
Total Expense	1,410,339.49	2,163,974.00	65.17%
Net Ordinary Income	1,029,577.39	121,156.00	849.8%

Graton Fire Protection District
May 11, 2021

CURRENT ASSETS:	Amount	Date	
Summit Operating Account	\$288,728	4/30/2021	
Summit ICS Account	\$2,951,563	4/30/2021	
Total:	\$3,240,292		
ACCTS. RECEIVABLES DETAIL:			
	Amount	Billed	Paid
FEMA-LNU Station Staffing	\$174,206	12/8/2020	
Cal OES Upstaffing	\$7,695	12/6/2020	4/14/2021
SAFER Grant (Sep,Oct,Nov)	\$92,689	4/12/2021	4/23/2021
SAFER Grant (Dec,Jan,Feb)	\$104,967	4/26/2021	5/3/2021
Property Tax Revenue	\$705,402	N/A	4/22/2021

4/16/2021

Graton Fire Protection District Budget 2020/21

REVENUE DESCRIPTION		2016	2017	2018	2019	2020	2021	% of Rev
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	
1000	Prop Taxes - CY Secured	683,637	766,237	733,133	800,233	828,847	916,187	37%
1001	Parcel Taxes - CY						877,365	36%
1011	Prop Taxes - Admin		(9,252)	(9,409)	(9,582)	(9,817)	(9,000)	0%
1012	Prop Tax Homeowners Relf - CY					2,469		0%
1014	Prop Taxes Backfill - CY					370		0%
1020	Prop Taxes - CY Supp		10,842	15,471	17,659	15,497	17,000	1%
1040	Prop Taxes - CY Unsecured	21,464	21,669	20,746	23,113	26,069	22,000	1%
1042	Cost Reim - CY Coll Del Uns	(408)	(107)	(321)	(362)		(500)	0%
1060	Prop Taxes - PY Secured		(245)	(28)	(136)	(13)	(500)	0%
1061	Parcel Taxes - PY						0	0%
1080	Prop Taxes - PY Supp		90	(18)	(63)	(16)	0	0%
1100	Prop Taxes - PY Unsecured		1,259	257	429	419	500	0%
	Property Taxes	704,693	790,493	759,831	831,292	863,825	1,823,052	74%
	<i>Growth</i>	<i>8%</i>	<i>12%</i>	<i>-4%</i>	<i>9%</i>	<i>4%</i>	<i>111%</i>	<i>0%</i>
1700	Interest on Pooled Cash	10	84	124	144	211	500	0%
1701	Interest Earned	6,840	478	747	1,703	1,557	500	0%
1705	Interest From Bank							0%
		6,850	562	871	1,847	1,769	1,000	0%
2400	ST - Disaster Relief (FMAG)					44,046		0%
2440	ST - HOPTR		5,250	5,150	2,597	2,523	5,000	0%
2500	ST - Other (Grants)		415	21,499	51,952	8,720	20,000	1%
2550	SAFER Grant						185,377	8%
2589	Strike Teams	54,955	79,292	159,178	117,377	103,601	360,000	15%
		54,955	84,957	185,827	171,926	158,890	570,377	23%
4020	Tree Farm Revenue	53,595	60,424	85,948	84,569	74,900	70,000	3%
4040	Miscellaneous Revenue	12,823	433	5,218	14,736	885	4,078	0%
4101	Ins/Personal Damage Rebate	200				15	0	0%
4102	Donations/Reimbursements	7,544	3,140	4,334	20,058	8,074	2,000	0%
4109	Outdate/Cancel Warrants				0		0	0%
4113	Returned Checks				0		0	0%
4600	Sale of Fixed Asset	19,800			1,000	1,000	0	0%
4620	Unclm-OT-Within a Fund				0		0	0%
		93,961	63,997	95,499	120,362	84,874	76,078	3%
Total Revenue		860,459	940,008	1,042,029	1,125,428	1,109,358	2,470,507	100%
	<i>Growth</i>	<i>20%</i>	<i>9%</i>	<i>11%</i>	<i>9%</i>	<i>-1%</i>	<i>123%</i>	

**Graton Fire Protection District
Budget 2020/21**

EXPENSE DESCRIPTION		2016	2017	2018	2019	2020	2021	% of
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Exp
5910	Pay-Firefighters						540,000	24%
5911	Reimbursement-Calls/Drills	54,005	49,331	45,614	48,561	54,406	50,000	2%
5912	Pay-Strike Team	30,139	57,593	110,289	91,212	74,258	240,000	11%
5913	Reimbursement-Board Meetings	1,375	6,937	2,805	1,650	2,075	3,000	0%
5914	Pay-Administrative					5,209	32,400	1%
5915	Pay-Day Shift		1,200	14,667	11,781	123,973	120,450	5%
5916	Pay-Overtime						86,400	4%
5917	Reimbursement-Night Shift	26,551	25,905	20,340	22,315	16,625	29,200	1%
5918	Contract Employees	2,248	1,840	4,780	2,770	1,613	3,000	0%
5923	Retirement-CalPERS/PEPRA						75,600	3%
5924	Retirement-457 Plan						4,000	0%
5925	FICA (Medicare/SS)						16,495	1%
5930	Insurance-Health/Dental/Vision						90,000	4%
5931	Insurance-Long Term Disability						1,980	0%
5935	Unemployment						15,931	1%
5940	Worker's Comp	12,957	3,889	2,267	7,667	17,080	82,277	4%
		127,274	146,695	200,762	185,956	295,238	1,390,733	63%
6020	Clothing/Personal	12,853	20,212	22,756	28,946	32,306	40,000	2%
6040	Communications	11,881	13,597	15,554	21,498	20,540	46,000	2%
6080	Household Expense	0	31	0	0	598	4,000	0%
6100	Insurance	26,108	25,988	29,302	35,567	36,856	40,000	2%
6140	Maintenance-Equipment	12,061	10,280	3,861	12,055	15,534	15,000	1%
6155	Maintenance-Vehicle	35,007	56,737	30,639	33,913	55,032	55,000	2%
6180	Maintenance-Bldg/Imp	20,086	60,201	36,752	35,089	24,057	34,000	2%
6190	Landscape Services	10,550	5,840	16,498	6,467	4,638	12,000	1%
6261	Medical Supplies	4,128	3,818	4,357	3,451	7,916	17,000	1%
6280	Memberships	2,963	2,593	2,291	2,120	3,039	3,000	0%
6400	Office Expense	11,126	9,605	8,878	10,807	16,154	8,000	0%
6521	County Services	448	5,031	2,133			0	0%
6526	Dispatch Services	21,562	(21,733)	8,351			0	0%
6536	Bank Fees		35				0	0%
6587	LAFCO	1,314	1,396	1,282	1,741	1,803	1,741	0%
6610	Legal Services	5,923	1,025	29,955	9,034	5,288	15,000	1%
6630	Audit/Acc't Services	13,070	11,819	10,350	10,877	12,210	11,000	0%
6800	Public/Legal Notices				471	1,020	500	0%
6880	Small Tools/Instruments	15,548	20,977	15,707	15,240	40,438	25,000	1%
6883	Fire Equipment	502	13,469	0	0		0	0%
7000	Tree Farm Expense	48,491	48,712	66,346	77,249	95,895	70,000	3%
7005	Election Expense				29,517	37,986	15,000	1%
7120	Training-In Service	5,636	10,385	13,201	12,253	12,978	15,000	1%
7150	Recognition/Awards				16		0	0%
7201	Gas/Oil	4,436	5,438	7,590	7,661	12,059	12,000	1%
7300	Transportation/Travel	131	3,490	2,563	3,577	3,071	5,000	0%
7303	Private Car Expense	1,800	3,000	1,800	5,400	6,541	6,000	0%
7320	Utilities	3,567	3,763	5,447	5,563	6,349	8,000	0%
		269,189	315,707	335,614	368,511	452,308	458,241	21%
7910	L.T. Debt - Principal	77,000	37,975	38,538	38,688	89,000	115,000	5%
7930	L.T. Debt - Interest	121,781	160,169	157,731	254,300	102,073	100,000	5%
	Apparatus Debt - Principal						100,000	5%
8510	Bldgs/Improvements	16,244					10,000	0%
8560	New Capital Equipment	6,000		55,968	40,378		40,000	2%
		221,025	198,144	252,237	333,366	191,073	365,000	16%
Total Expenses		617,489	660,546	788,613	887,833	938,618	2,213,974	100%
Surplus/(Deficit)		242,970	279,462	253,416	237,595	170,740	256,533	



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400 Chief / EMT	B	292-7286	887-8484	
2	Scott Fisher	8401 Deputy Chief	B	529-4483	829-9344	
3	Robert Sabrowsky	8402 Asst Chief / EMT	B	486-8481	823-5725	
4	Josh Skikos	8403 Asst Chief	C	529-0383	829-4522	W
5	Darrell Kopriva	8404 Captain	C+	486-3775	536-9992	W 576-1371
6	Ian Muskar	8405 Captain / EMT	A	396-1147		
7	Lindsay Cruckshank	8406 Captain	C+	696-6049	869-5616	W 823-1542
8	Dustin Blumenthal	Engineer / EMT	C+	490-2626		
9	Kyler Walker	Engineer / EMT	B	328-8234		
10	Dusty Parker	Engineer / EMT	B	953-0581		
11	Ed Miranda	Firefighter	C	483-0391		
12	Sapphire Alvarez	Firefighter / EMT	B	478-4908		
13	Zach Colenzo	Firefighter	C	292-9739		
14	Shane Spelman	Firefighter / EMT	C+	494-0929	829-1934	
15	Jonathan Preciado	Firefighter / EMT	C	480-5010		
16	Matt Skinner	Firefighter	C+	530-680-1046		
17	Jacob Mual	Firefighter / EMT	C+	721-4817		
18	Matt Miller	Firefighter / EMT	C	569-6301		
19	Levi DeCarly	Firefighter / EMT	C	483-3280		
20	Chaz Mathias	Firefighter	C	480-0213		
21	Kyle Bartlett	Firefighter / EMT	C+	490-6077		
22	Ryan Fernandez	Firefighter / EMT	C	332-6585		
23	Jenna Dunbar	Firefighter / EMT	C	805-400-8589		
24	Amanda Roy	Firefighter / EMT	C	495-3055		
25	Sam Ballenger	Firefighter	C	393-9080		
26	Evan Jacobs	Firefighter	L	490-9491	829-1161	
27	Jeremiah Mahan	Trainee / EMT	C	217-1484		
28	Kristen Cattell	Trainee / EMT	C	799-2432	823-8454	
29	Emily Fuller	Trainee	C	799-7848		
30	Mathias Bonse	Trainee	C	326-5694		W 577-4732
31	Lia Liskey	Trainee / EMT	C	326-1969		W 721-4402
32	Angel Cuevas	Trainee	C	843-9581		
33	Maci Farmer	Cadet		495-8244		
		President		495-7123		
	Bob Maddocks	Vice President		888-4020	823-9575	
	Mario Cesaretti	Treasurer		591-5600	823-9400	
		Secretary		953-1409	823-5812	
	Jason Nunes	Member		849-1311		
GFPD Business Phone Number 823-8400						
GFPD Fax Number 823-7251						
Graton Firefighters Association Phone Number 823-8400 x120						
Graton Fire Administrative Assistant, Jill Melendy 372-4389						
Graton Fire Tree Farm/Heather O'Dell 322-2091						
Graton Fire Investigator/John Teague 483-1433						



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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ANNUAL ALARMS 2020-2021

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call		6	1	2		4	5	6	2	1			27
Auto/Mutual Aid	14	16	14	12	2	7	10	6	5	7			93
Debris Fire		1				1							2
Fire Alarm	3	2	1	3	2	5	5	2	1	2			26
Gas Leak						1	1			1			3
Hazardous Condition	4	2	5	3	2	4	4	4	2	4			34
Haz-Mat			1						1				2
Investigation	6	10	2	4	2	8	3	1	10	3			49
Medical Aid	27	22	19	28	28	25	26	24	28	25			252
Other / Cancellations													0
Rescue													0
Structure Fire		1		1			1	1	1	1			6
Traffic Collision	2	6	3	3	3	2	5	2	4	3			33
Vegetation Fire	1	2		3		1			1				8
Vehicle Fire	1		1	1						1			4
Total	58	68	47	60	39	58	60	46	55	48	0	0	539

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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Drill & Activity Reports

APR 2021

#	Date	Description	Type
1)	04/01	Wildland Fire Control	R
2)	04/08	RT-130 Annual Refresher	R
3)	04/09	Trainee Fire Academy (Review)	T
4)	04/11	Hose Coupling (Sabrowsky)	S
5)	04/15	Wildland Simulator Scenarios	R
6)	04/16	Trainee Fire Academy (Forcible Entry)	T
7)	04/17	EVOG (Skinner, Jacobs)	S
8)	04/20	Large Animal Rescue Awareness (Jacobs)	S
9)	04/21	Trainee Fire Academy (Hose, Nozzles, Streams)	T
10)	04/21	Large Animal Rescue Awareness (Sabrowsky, Jacobs)	S
11)	04/22	Large Animal Rescue Awareness (Sabrowsky, Jacobs)	S
12)	04/22	Wildland Fire Control	R
13)	04/28	Trainee Fire Academy (Mid-Term)	T
14)	04/29	Thur. Truck Checks & Assn. Meeting	R

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill