



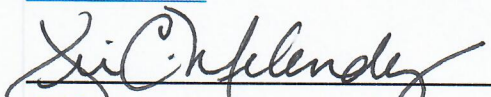
**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
June 13, 2023 at 7:00 pm**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. **PUBLIC COMMENT:** *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. **CONSENT CALENDAR:** *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes. – Action Item*
 - a. Draft Board Meeting Minutes – May 9, 2023
 - b. Return Upon Return from Closed Session Report – May 11, 2023
 - c. Financial Reports - May 2023
7. Old Business
8. New Business:
 - a. Parcel Tax Rate Adjustment - For consideration and approval
 - Review and approve recommended increase of 4.44% and determine tax levy next month. The full attachment from the Department of Finance can be found at the following link:
<https://www.dropbox.com/s/rg15mdf6gn5s0te/Price%20and%20Population%20Letter%202023.pdf?dl=0>
 - b. Draft Budget – Action items
 - Resolution Setting an Appropriations Limit for the Fiscal Year 23/24 (23-6-1)
 - Resolution Adopting a Preliminary Budget for the 23/24 Fiscal Year (23-6-2)
 - Resolution Adopting a Preliminary Capital Reserves Budget for the 23/24 Fiscal Year (23-6-3)

- c. FASIS/FDAC Merger – For consideration and approval
 - o Resolution Authorizing Participation in and Approving Joint Exercise of Powers Agreement for FASIS/FDAC The full agreement from FASIS can be found at the following link:
<https://www.dropbox.com/s/jipntwagu7rw44a/JPA%20Approval%20Memo%20with%20JPA%2002.28.23.pdf?dl=0>
 - d. Authorize Staff to prepare the Annual Special Tax Reports consistent with Sections VI and VII of District Ordinance 2019-11-01 after the necessary tax and parcel information has been received from Sonoma County
9. Committee Report
10. Purchase Requests: For consideration and approval
- a. LED Monument Sign
11. Correspondence: Rebuilding Together Sebastopol
12. Fire Chief's Report
- a. Roster, Alarms, and Drills
13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.
14. Closed Session
- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court, Case No. SCV-269950
 - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-CM-870615
 - c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(2))
Claim of Linda Tripoli
15. Return to Open Session - Report Upon Return from Closed Session.
16. Adjournment – Next Meeting: July 11, 2023

Certification

I, Jill Melendy, Recording Secretary to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for June 13th, 2023 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Friday, June 9th, 2023. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours for public inspection at the Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Jill C. Melendy, Recording Secretary

Dated: June 9th, 2023

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
May 9, 2023**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Fisher, Peterson, Hebel. Also Present: Bullard, District Counsel Ross
4. Corrections and/or Modifications to the Agenda: None
5. PUBLIC COMMENT: None
6. Closed Session

Entered at 7:04 p.m.

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court, Case No. SCV-269950
- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-CM-870615
- c. MATTERS RELATING TO PUBLIC EMPLOYMENT - Public Employee Performance
Evaluation. (Authorized Pursuant to Gov. Code section 54957.6)
Position: Bill Bullard, Fire Chief. Increase or modify compensation and
reimbursement for the Fire Chief Position.
- d. LABOR NEGOTIATION – Unrepresented Employee
(Authorized pursuant to Government Code Section 54957.6)
District Representatives: Entire Board
Unrepresented Employee: District Chief

Exited at 7:12 p.m.

Item C: Written report to be provided by District Counsel

Item D: report will be provided during item #9

Items A & B: Fisher removed himself at 7:08 p.m. Written report to be provided
by District Counsel

7. CONSENT CALENDAR: Motion by Hebel to accept Consent Calendar as presented, 2nd by Peterson, passed 4/0/0.
 - a. Draft Board Meeting Minutes – April 11, 2023
 - b. Return Upon Return from Closed Session Report – April 11, 2023
 - c. Financial Reports – April 2023
8. Old Business: None
9. New Business

Resolution 23-05-01 approving the revised stipend agreement with the Fire Chief discussed. Motion by Hebel to accept Resolution as presented, 2nd by Peterson, passed 4/0/0.
10. Committee Report
 - a. Policy & Procedures: Motion by Hebel to approve new and revised policies to be effective July 1st 2023, 2nd by Fisher, passed 4/0/0.
11. Purchase Requests
 - a. Structure turnouts: Motion by Fisher to purchase structure turnouts from single item vendor, Curtis, not to exceed \$25,000, 2nd by Peterson, passed 4/0/0.
 - b. Structure boots: Motion by Fisher to purchase structure boots from Firefighter Safety not to exceed \$4,000, 2nd by Peterson, passed 4/0/0.
 - c. Structure helmets: Motion by Fisher to purchase helmets from The Fire Store not to exceed \$4,500, 2nd by Peterson, passed 4/0/0.
 - d. Pagers: Motion by Fisher to purchase pagers from PW Service not to exceed \$1,500, 2nd by Peterson, passed 4/0/0.
 - e. Mobile radio for the new engine: Motion by Fisher to purchase a mobile radio from 49er Communications not to exceed \$5,500, 2nd by Peterson, passed 4/0/0.
 - f. Station LED retrofit: No request this month. There will be quotes provided at a future meeting.
12. Correspondence: Hebel attended SC Fire District's Association and Sales Tax measure update. Received an anonymous card from the public supporting the siren.
13. Fire Chief's Report
 - a. Roster: Motion by Fisher to add Cadet Austin Beckman to the roster, 2nd by Peterson, passed 4/0/0.
 - b. Alarms: 55
 - c. Drills: 12
14. Future Agenda Items: None
15. Adjournment: 7:42 p.m.

William D. Ross
David Schwarz
Kypros G. Hostetter

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P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

May 11, 2023

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire Protection District Board of Directors; May 9, 2023

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action of the Board of Directors ("Board") of the Graton Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the May 9, 2023 Regular Board Meeting.

After convening in Open Session at 7:00 p.m. and determining that there were no public comments on matters agendized for Closed Session consideration, your Board adjourned to Closed Session (4-0, Director Nunes absent) at 7:02 p.m. to address the matters agendized for Closed Session consideration.

There were four matters agendized for Closed Session consideration.

- 6.a. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court Case No. SCV-269950
- 6.b. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-
CM-870615

The Honorable Bob Maddocks, President
and Members of the Board of Directors
May 11, 2023
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- 6.c. Conference with Legal Counsel – Anticipated Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(2)
- 6.d. Labor Negotiation – Unrepresented Employee
Authorized Pursuant to Government Code Section 54957.6
District Representative: Entire Board
Unrepresented Employee: District Chief

Director Fisher did not participate in Closed Session Agenda Item Nos. 6.a and 6.b. and accordingly removed himself from the Closed Session at 7:08 p.m. after Board consideration of Closed Session Agenda Item Nos 6.a. and 6.b.

With respect to Closed Session Agenda Item Nos. 6.a. and 6.b., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Item No. 6.c., there was reportable action with respect to the claims filed by Linda Tripoli being that it was denied (4-0, Director Nunez answered with instructions to District Staff to prepare for appropriate response evidencing Board denial or rejection.

With respect to Closed Session Agenda Item No. 6.d., there was reportable action in the form of indicating that the Board action on that matter would be announced when Open Session Agenda Item No. 10.a., was considered. At that time in Open Session, it was indicated that there was Board direction motioned by Director Hebel, seconded by Director Peterson to approve the Resolution which authorized the execution and approval of the Employment Stipend Agreement between the District and District Chief, Bill Bullard. Board direction was confirmed in Open Session with the same vote and the same participation by District Directors.

The Board concluded Closed Session at 7:12 p.m. and reconvened in Open Session, followed by the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code Section 54957.1 for the matters agendaized for Closed Session consideration.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

The Honorable Bob Maddocks, President
and Members of the Board of Directors
May 11, 2023
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If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long horizontal stroke at the end.

William D. Ross

WDR:jf

cc: Bill Bullard, District Chief
Jill Melendy, Administrative Assistant



GRATON FIRE PROTECTION DISTRICT - MAY 2023 OVERVIEW

DEPOSITS:		
Sebastopol Fire Grant Reimb.	\$16,214	5/2/2023
Monte Rio Fire Grant Reimb.	\$34,320	5/12/2023
FASIS	\$5,135	5/22/2023
Misc.	\$300	5/31/2023
Total:	\$55,969	
CURRENT ASSETS:		
Summit Operating Account	\$83,599	5/31/2023
Summit ICS Account	\$771,985	5/31/2023
Schwab CD's	\$1,000,000	5/31/2023
Total:	\$1,855,584	5/31/2023
ACCTS. RECEIVABLES:		Billed
Upstaffing - Winter Storm FEMA	\$87,286	5/1/2023
Upstaffing - Winter Storm	\$58,243	1/24/2023
COVID FEMA Reimbursement	\$36,650	12/29/2022
Total:	\$182,179	

Graton Fire Protection District
Check Detail
May 1-31, 2023

Num	Name	Memo	Credit
Debit	ADP	Payroll Taxes	\$ 18,946.84
Debit	ADP	Payroll D/D	\$ 55,696.18
Debit	ADP	P/R Fees	\$ 124.55
Debit	CalPERS	Classic	\$ 3,621.26
Debit	CalPERS	PEPRA	\$ 6,503.21
Debit	CalPERS	457b	\$ 1,250.00
50763	Robert Sabrowsky	Payroll	\$ 1,726.51
4877	Robert Sabrowsky	Shift Reimbursement	\$ 125.00
4878	Avenza	Subscription Renewal	\$ 595.00
4879	Bay Area Air Quality Mgmt Dist	Annual Permit Renewal	\$ 705.00
4880	Cal Net ATT	Phone	\$ 375.28
4881	CalChoice	Health Benefits	\$ 3,697.54
4882	Choice Builder	Health Benefits	\$ 515.12
4883	Firefighter First Credit Union	Employee Paid-Union Dues	\$ 720.00
4884	Ross B. Jones, Attorney at Law	Legal Expenses	\$ 750.00
4885	US Bank	VISA	\$ 5,452.13
4886	Aflac	Employee Paid Benefit	\$ 392.60
4887	Chaz Mathias	Sleeper Shifts	\$ 140.00
4888	Ed Castenada	Sleeper Shifts	\$ 180.00
4889	Jenna Dunbar	Shift Reimbursement	\$ 50.00
4890	Jerimiah Mahan	Shift Reimbursement	\$ 50.00
4891	Keenan Whyte	Sleeper Reimbursement	\$ 60.00
4892	Mathias Bonse	Sleeper Shifts	\$ 105.00
4893	Matt Skinner	Sleeper Shifts	\$ 70.00
4894	Ryan Waner	Sleeper Reimbursement	\$ 60.00
4895	Sam Ballenger	Shift	\$ 50.00
4896	Trevor Morrison	Sleeper Shifts	\$ 375.00
4897	49er Communications, Inc.	Radio Equipment	\$ 4,104.73
4898	Bridgeway Gas Co.	Fuel	\$ 1,939.86
4899	Cliff Walker Supply & Maint	Station Cleaning	\$ 360.00
4900	Farmer Excavating	Wildland Chainsaw Training	\$ 2,250.00
4901	KC Home Services, Inc.	Outdoor Compressor	\$ 11,199.90
4902	North Bay Tree Weed & Pest	Tree Treatment	\$ 1,562.00
4903	Sonoma County Sheriff's Office	Reimbursement	\$ 69.27
4904	Standard Insurance Company	LTD x 6	\$ 174.00

Graton Fire Protection District

Check Detail

May 1-31, 2023

Num	Name	Memo	Credit
4905	Witmer Public Safety Group	Gloves - Grant	\$ 1,507.69
4906	FASIS	Workers' Comp 21-22 Adj	\$ 50,740.00
4907	Law Offices of William D. Ross	Legal Expenses	\$ 7,189.59
4908	PG&E	Utilities	\$ 32.76
4909	Robert Sabrowsky	EMT Renewal	\$ 117.00
4910	US Bank	VISA	\$ 2,360.35
4911	Witmer Public Safety Group	Gloves, Hoods, Visors	\$ 3,762.22
4912	Fire.Com	Mobile Radio Accessory Port	\$ 260.15
TOTAL			\$ 189,965.74



Graton Fire Protection District

US Bank Credit Card

May 2023

Name	Memo	Category	Amount
ADTS	Rapid Screens	6261 · Medical Supplies	\$ 425.00
AT&T	Internet	7320 · Utilities	\$ 74.90
First Responder	Speaking Fee	7120 · In-Service Training	\$ 500.00
Pacific Market	Officer Meeting	7120 · In-Service Training	\$ 66.40
Amazon	Headlight	6155 · Vehicle Maintenance	\$ 141.04
Costco	Supplies	6080 · Household Expense	\$ 92.29
Home Depot	Supplies	7120 · In-Service Training	\$ 53.17
USPS	Mailing	6400 · Office Expense	\$ 2.30
Active 911	Additional License	6040 · Communications	\$ 54.24
Active 911	Additional License	6040 · Communications	\$ 27.04
Natl Vol Fire Council	Membership	6280 · Memberships	\$ 21.00
Natl Vol Fire Council	Membership	6280 · Memberships	\$ 21.00
Amazon	Supplies	6400 · Office Expense	\$ 18.39
Costco	Supplies	6400 · Office Expense	\$ 81.36
Verizon Wireless	Cellular	6040 · Communications	\$ 166.03
Home Depot	Concrete Wire	6180 · Building Maintenance	\$ 92.42
Home Depot	Fuel	7201 · Gas/Oil	\$ 157.98
Costco	Supplies	6080 · Household Expense	\$ 106.90
Amazon	Supplies	6400 · Office Expense	\$ 23.70
Walmart	Bar Oil	7201 · Gas/Oil	\$ 9.40
Zoro Tools	Small Engine Fuel	7201 · Gas/Oil	\$ 84.26
Amazon	Chainsaw Oil	7201 · Gas/Oil	\$ 26.00
Amazon	Flagpole Rope	6180 · Building Maintenance	\$ 41.18
USPS	Mailing	6400 · Office Expense	\$ 74.35
TOTAL CREDIT CARD CHARGES			\$ 2,360.35



Graton Fire Protection District

Through May 2023

Specific and General Legal Costs, Cumulative											
Subject	Tripoli Claims/Litigation *		Sabrowsky, Alvarez, Nunes Complaint		Alvarez Claims/Litigation		Personnel (Alvarez, Tripoli, Misc.)		Other (general, retainer, Tripoli PRA/Complaints)		
	Last month - May 2023										
Liebert, Cassidy, Whitmore											
William Ross	\$ 1,285			\$ 2,450	\$ 1,708	\$ 1,747					
Merrill, Arnone, Jones				\$ 750							
To-date											
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ -	\$ 41,636					
William Ross	\$ 80,239	\$ -	\$ 11,357	\$ 31,407	\$ 45,372						
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 25,051	\$ -	\$ 4,500						
Total	\$ 126,928	\$ 43,606	\$ 46,844	\$ 31,407	\$ 91,508	\$ 340,293					

* Court Denied Ms. Tripoli's Motions 11/2/22

NEW BUSINESS

PARCEL TAX



Gavin Newsom ■ Governor

1021 O Street, Suite 3110 ■ Sacramento CA 95814 ■ www.dof.ca.gov

May 2023

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2023, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2023-24. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2023-24 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2023.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE SPEPHENSHAW
Director
By:

Erika Li
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2023-24 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2023-24	4.44

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2023-24 appropriation limit.

2023-24:

Per Capita Cost of Living Change = 4.44 percent
Population Change = -0.35 percent

Per Capita Cost of Living converted to a ratio: $\frac{4.44 + 100}{100} = 1.0444$

Population converted to a ratio: $\frac{-0.35 + 100}{100} = 0.9965$

Calculation of factor for FY 2023-24: $1.0444 \times 0.9965 = 1.0407$

RESOLUTIONS

6/9/2023

**Graton Fire Protection District
Budget 2023/24**

REVENUE DESCRIPTION		2024	% of Rev
		BUDGET	
1000	Prop Taxes - CY Secured	980,926	32%
1001	Parcel Taxes - CY Direct Charges	879,872	29%
1011	Prop Taxes - Admin Fee	(12,000)	0%
1012	Prop Tax - CY Homeowner Relf	2,000	0%
1014	Prop Taxes - CY Backfill		0%
1020	Prop Taxes - CY Supp	17,000	1%
1040	Prop Taxes - CY Unsecured	27,000	1%
1042	Cost Reim - CY Coll Del Uns	(500)	0%
1050	Parcel Taxes - PY Direct Charges	5,000	0%
1060	Prop Taxes - PY Secured	(100)	0%
1080	Prop Taxes - PY Supp	(100)	0%
1100	Prop Taxes - PY Unsecured	500	0%
1120	State-Other in Lieu	100	0%
1122	Prop Tax-State Homeowner Relf	3,000	0%
	Taxes	1,902,698	62%
1700	Interest on Pooled Cash	150	0%
1701	Interest Earned	400	0%
	Interest	550	0%
2400	FED - Disaster Relief (FMAG)	0	0%
2440	ST - HOPTR	0	0%
2500	ST - Other (Grants)	0	4%
2550	FED - AFG/SAFER (Grants)	0	26%
2589	Strike Teams/Upstaffing/Events	50,000	4%
	County, State, Federal Revenue	50,000	33%
4020	Tree Farm Revenue	120,000	4%
4021	Sale-Real Property/Fixed Asset	0	0%
4040	Miscellaneous Revenue	4,000	0%
4050	Training Revenue	15,000	0%
4100	Workers' Comp Reimbursement	0	0%
4101	Ins/Personal Damage Rebate		
4102	Donations/Reimbursements	0	0%
	Other Revenue	139,000	5%
Total Revenue		2,092,248	100%

**Graton Fire Protection District
Budget 2023/24**

EXPENSE DESCRIPTION		2024	% of
		BUDGET	Exp
5910	Payroll Expenses	465,418	22%
5911	Reimbursement-Calls/Drills	35,000	2%
5912	Pay-Strike Team/Upstaff/Events	74,000	4%
5913	Reimbursement-Board	3,000	0%
5914	Pay-Administrative Payroll	30,500	1%
5915	Pay-Day Shift (Stipend)	120,450	6%
5916	Pay-Overtime	94,009	4%
5917	Reimbursement-Night (Sleeper)	25,000	1%
5918	Independent Contractor	3,000	0%
5923	Retirement-CalPERS/PEPRA	127,297	6%
5924	Retirement-457 Plan	8,000	0%
5925	FICA (Medicare/SS)	25,000	1%
5930	Insurance-Health/Dental/Vision	57,381	3%
5931	Insurance-Long Term Disability	2,088	0%
5940	Worker's Comp	64,342	3%
	Wages & Benefits	1,134,485	54%
6020	Clothing/Personal	40,000	2%
6040	Communications	30,000	1%
6080	Household Expense	5,000	0%
6100	Liability Insurance	60,000	3%
6140	Maintenance-Equipment	15,000	1%
6155	Maintenance-Vehicle	40,000	2%
6180	Maintenance-Bldg/Imp	15,000	1%
6190	Landscape Services	6,000	0%
6261	Medical Supplies	15,000	1%
6280	Memberships	3,000	0%
6400	Office Expense	20,000	1%
6526	Dispatch Services	27,061	1%
6536	Bank Fees	0	0%
6587	LAFCO	1,796	0%
6610	Legal Services	120,000	6%
6630	Audit/Acc't Services	12,000	1%
6800	Public/Legal Notices	500	0%
6820	Rent/Lease Equipment	1,500	0%
6880	Small Tools/Instruments	15,000	1%
7000	Tree Farm Expense	100,000	5%
7005	Election Expense	10,000	0%
7120	Training-In Service	35,000	2%
7150	Recognition/Awards	2,000	0%
7201	Gas/Oil	20,000	1%
7300	Transportation/Travel	5,000	0%
7303	Private Car Expense	6,000	0%
7320	Utilities	8,000	0%
	Operating Expenses	612,857	29%
7910	LongTerm Debt - Principal	148,507	7%
7930	LongTerm Debt - Interest	63,360	3%
	Apparatus Debt - Principal	133,039	6%
8560	New Capital Equipment	0	0%
	Long-Term Debt	344,906	16%
Total Expenses		2,092,248	100%
Surplus/(Deficit)		(0)	

**Graton Fire Protection District
Budget 2023/24**

CAPITAL RESERVES FUND

REVENUE DESCRIPTION		2024
		BUDGET
1700	Interest on Pooled Cash	0
4021	Proceeds from Property Sales	0
4102	Donations/Reimbursements	0
4109	Outdate/Cancel Warrants	0
4620	Unclm-OT-Within a Fund	0
4680	Long Term Debt Proceeds	0
Total Revenue		0

EXPENSE DESCRIPTION		2024
		BUDGET
8510	Building/Improvements	0
8560	Equipment	0
8620	Unclm-OT-Within a Fund	0
7910	L.T. Debt - Principal	0
Total Expenses		0
Surplus/(Deficit)		0

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF
CALIFORNIA, SETTING AND ADOPTING AN APPROPRIATIONS LIMIT
FOR THE 2023/2024 FISCAL YEAR**

WHEREAS, Article XIIB of the Constitution of the State of California establishes appropriations limits on the proceeds of taxes for entities of government, and

WHEREAS, Proposition 111 approved by the voters in June 1990 requires that the appropriations limit for a governmental entity be adopted by Resolution after selection of the annual adjustment factors, and

WHEREAS, a notice was published stating that an appropriations limit was to be adopted and that the information and data for the limit was available for public inspection for at least fifteen days, and

WHEREAS, the Board of Directors of the Graton Fire Protection District did meet in a regularly scheduled meeting and did select each of the applicable annual adjustment factors and such selection is recorded in the minutes of that meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Graton Fire Protection District that the adopted Appropriations Limit for the 2023/2024 fiscal year is \$1,857,755.

BE IT FURTHER RESOLVED that the Clerk of this Board is directed to publish the adopted limit in the annual budget, and to file the required reports with the State Controller.

BE IT FURTHER RESOLVED that the Clerk of this Board is directed to retain all calculation sheets and adjustment factor data for three years.

The foregoing resolution was introduced by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Fisher _____ Director Hebel _____ Director Maddocks _____

Director Nunes _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

PRESIDENT

Attest: _____
Clerk of the Board

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A PRELIMINARY BUDGET FOR THE 2023/2024 FISCAL YEAR

WHEREAS, the Board opened the Public Hearing and on this 13th day of June 2023,
continued said Public Hearing for consideration of the preliminary budget for fiscal year
2023/2024.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the preliminary
expenditure budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Reimbursement, Strike Teams, Standby, Work Comp; Services & Supplies; Long-Term Liabilities, Capital Equipment. Total is \$2,092,248.

TOTAL ANTICIPATED EXPENDITURES FOR 2023/2024: \$2,092,248

BE IT FURTHER RESOLVED the Board approved the preliminary revenue budget on this
date as follows:

Table with 2 columns: Item and Amount. Items include Property Tax (including secured and unsecured); Interest / Property Earnings Anticipated; Revenues from State & Federal Agencies; Reimbursements & Other Charges for Services. Total is \$2,092,248.

TOTAL ANTICIPATED REVENUE FOR 2023/2024: \$2,092,248

The foregoing resolution was introduced this 13th day of June 2023 by Director
_____ who moved its adoption, and seconded by Director _____, and
adopted on a roll call vote by the following vote:

Director Fisher _____ Director Hebel _____ Director Maddocks _____

Director Nunes _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 GRATON FIRE PROTECTION DISTRICT
 OF SONOMA COUNTY, STATE OF CALIFORNIA,
 ADOPTING A PRELIMINARY CAPITAL RESERVES BUDGET FOR THE 2023/2024 FISCAL YEAR**

WHEREAS, the Board opened the Public Hearing and on this 13th day of June 2023, continued said Public Hearing for consideration of the preliminary capital reserves budget for fiscal year 2023/2024.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the preliminary expenditure capital reserves budget on this date as follows:

Capital Purchases/Improvements _____ \$0

TOTAL ANTICIPATED EXPENDITURES FOR 2023/2024: \$0

BE IT FURTHER RESOLVED the Board approved the preliminary revenue capital reserves budget on this date as follows:

Unclaimed Operating Fund Revenue Within a Fund _____ \$0

TOTAL ANTICIPATED REVENUE FOR 2023/2024: \$0

The foregoing resolution was introduced this 13th day of June 2023 by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Fisher _____ Director Hebel _____ Director Maddocks _____

Director Nunes _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

**RESOLUTION OF THE GRATON FIRE PROTECTION DISTRICT AUTHORIZING PARTICIPATION IN
AND
APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF
THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY**

WHEREAS, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the purpose of jointly funding losses and providing risk management services to reduce such losses by and among California fire protection and community services districts; and

WHEREAS, the FDAC Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for the benefit of the existing and retired officers, employees and members of the legislative body of the California public agencies who are members of FDAC EBA; and

WHEREAS, following the exploration and in-depth analysis of a strategic partnership, the Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk pool for fire service agencies; and

WHEREAS, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same agreement as its own; and

WHEREAS, the amended and restated agreement allows FRMS to operate the programs previously operated by both FDAC EBA and FASIS, and admit members that would have been eligible to join either FDAC EBA or FASIS in the past; and

WHEREAS, **GRATON FIRE PROTECTION DISTRICT** is a member of FASIS, and the **Board of Directors of GRATON FIRE PROTECTION DISTRICT** finds it in the best interest of **GRATON FIRE PROTECTION DISTRICT** to continue participating in and obtaining coverage and risk management services from FASIS, which is changing its name to FRMS; and

WHEREAS, FRMS (formerly FASIS) requires the **GRATON FIRE PROTECTION DISTRICT** to pass a resolution expressing the desire and commitment of **GRATON FIRE PROTECTION DISTRICT** to approve the amended and restated joint exercise of powers agreement of FRMS and continue participation in FRMS, which requires a new three-year minimum participation period.

NOW, THEREFORE, BE IT RESOLVED that the **Board of Directors of GRATON FIRE PROTECTION DISTRICT** approves the Amended and Restated Joint Exercise of Powers Agreement for FRMS, as presented; and

BE IT FURTHER RESOLVED that the **Board of Directors** authorizes the **Board President** to sign the Amended and Restated Joint Exercise of Powers Agreement that shall enable the **GRATON FIRE PROTECTION DISTRICT** to continue participating in the joint self-insurance and risk management programs provided by FRMS.

THIS RESOLUTION DULY PASSED this _____ day of _____, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

CORRESPONDENCE



Rebuilding
Together®

Sebastopol

PO Box 21
Sebastopol, CA 95473

707-829-2133
rebuild@rtsebastopol.org
www.rtsebastopol.org

Repairing homes, revitalizing communities, rebuilding lives.

President
Patrick Slayter

Secretary
Theresa Russo

Treasurer
Geni Houston

DIRECTORS
Ben Benelli

Brendan Boylan

Warren Brown

Aaron Bruton-Long

Carol Capria

Doug Ebright

Garry Elliott

George Elliott

Al Lustig

Marie Reichlmayr

Board Emeritus
Ron Bartholomew
Terry Kelley
Kim Cottingham
Connie King
Jan Slaby
Gene Nelson
Dave Leff
George Ryan
Warren Brown

Tax ID Number
80-0677640

June 2023

To Kyle & Matt ✓

Dear Rebuilding Together Sebastopol Volunteer,

We write to express our heartfelt appreciation for all you gave to our annual workday on May 6th, 2023.

Thanks to your generous gifts of time, effort, resources, skills and just plain hard work and can-do attitude, we were able to assist twelve neighbors in need with important home repairs and improvements. After a three year hiatus, there were many requests for help, including entry stair, electrical, plumbing and dry rot repairs, cutting, splitting and stacking firewood for heat, and simply giving a hand to folks who may have limited options. We are most grateful for your willingness to withstand the morning rain and contribute to this year's success.

Whether you are a long-time supporter or a first-time volunteer, we thank you for joining us. We especially appreciate the vibrant and loyal network of local organizations that joined us: Rotary, Lions, VFW Gold Ridge Post 3919, Sebastopol Community Church, Chamber of Commerce and Norbar.

Please know how important your gift of time is to our community, in whatever shape and form you give it. You have provided great comfort, safety and security and contributed to a growing atmosphere of good will and generosity within the Sebastopol community. If you know of anyone who volunteered on the workday we may have missed, please express our sincere gratitude.

Kind regards,

The Rebuilding Together Sebastopol Board of Directors

Carol Capria

You were so great with Larry!

From: Theresa Russo <tar@monitor.net>

Sent: Sunday, June 4, 2023 12:04 AM

To: Bill Bullard - Graton Fire <bbullard@gratonfire.com>

Cc: Kyler Walker <kwalker@gratonfire.com>; Matt Miller <mmiller@gratonfire.com>

Subject: Re: Rebuilding Together Sebastopol - client safety visit

Hi Bill,

Thank you so much for facilitating the visit to Larry at Blue Spruce! He was thrilled, and afterwards he told me, just plain touched and emotional that Graton FPD took the time to look after him. Some of the folks we help don't really ask for much, or even expect much from others, and that fact that Kyler and Matt came to his home, talked with him, and took care of his safety needs was a huge boost for him.

I was lucky enough to be there when your crew stopped by, and I was so glad to meet them. Besides their competence and expertise, the thing that struck me the most about them was how they were able to suss out Larry, his situation, and his personality and adapt to just what he needed. They chatted, they explained things and included him, they upped their voice volume, they took their time, they treated him with respect.

Besides the safety issues they corrected, they also make him feel a bit more confident and comfortable.

Thanks again for participating so graciously!

We'll call you again whenever we have a home in your area. And please let me know if you can use a donation of detectors (it sounds like batteries aren't really needed much these days!).

Thanks and take care,

Theresa

PURCHASE REQUESTS

LED Monument Sign Quotes

6/13/23

#	Vendor	Quote
1	Stewart Signs	\$54,799
2	Golden Rule Signs	\$46,971
3	TV Liquidator	\$54,808

Advantages of Stewart Signs

1. Best customer service
2. Prior relationship (built our current sign and Sonoma Valley Fire)
3. Best dimming capabilities
4. Best programing capabilities (remote program & more color/picture options)

Grant Item:

This purchase is 100% reimbursed by a Federal grant

Requested Outcome

Motion to purchase an LED Monument Sign from Stewart Signs, not to exceed \$55,000

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400	Chief / EMT			
2	Josh Skikos	8401	Deputy Chief			
3	Robert Sabrowsky	8402	Asst Chief / EMT			
4	Ian Muskar	8403	Asst Chief / EMT			
5	Darrell Kopriva	8404	Captain			
6	Dustin Blumenthal	8405	Captain / EMT			
7	Kyler Walker	8406	Captain / EMT			
8	Dusty Parker	8407	Captain / EMT			
9	Shane Spelman		Engineer / EMT			
10	Matt Miller		Engineer / EMT			
11	Kyle Bartlett		Engineer / EMT			
12	Sapphire Alvarez		Firefighter / EMT			
13	Jonathan Preciado		Firefighter / EMT			
14	Matt Skinner		Firefighter			
15	Chaz Mathias		Firefighter			
16	Jenna Dunbar		Firefighter / EMT			
17	Sam Ballenger		Firefighter			
18	Evan Jacobs		Firefighter / EMT			
19	Kristen Cattell		Firefighter / EMT			
20	Emily Fuller		Firefighter / EMT			
21	Mathias Bonse		Firefighter			
22	Lia Liskey		Firefighter / EMT			
23	Angel Cuevas		Firefighter			
24	Eddie Castaneda		Firefighter / EMT			
25	Trevor Morrison		Firefighter / EMT			
26	Ryan Waner		Firefighter / EMT			
27	Keenan Whyte		Firefighter / EMT			
28	Jerimiah Mahan		Firefighter / EMT			
29	Stephen Jaramillo		Firefighter / EMT			
30	Shelby Buchmann		Trainee			
31	Ella Griffith		Trainee			
32	George Ristad		Trainee			
33	Moses Castrellon		Trainee			
34	Kristin Lupo		Trainee			
35	Alexis Pacheco		Trainee			
36	Brianna Cook		Trainee			
37	Tyler Bishop		Cadet			
38	Austin Beckman		Cadet			
	Bob Maddocks		President			
	Scott Fisher		Vice President			
	Jonathan Hebel		Treasurer			
	Carla Peterson		Secretary			
	Jason Nunes		Member			
Business Phone Number						823-8400
Fax Number						823-7251
Firefighters Association Phone Number						823-8400 x120
On-Duty Engine Officer						
Administrative Assistant, Jill Melendy						
Tree Farm, Heather O'Dell						
Fire Investigator, John Teague						



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2022-2023

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	5	5	15	8	7	4	12	3	2	2	5		68
Auto/Mutual Aid	16	15	14	16	19	19	15	12	16	13	15		170
Debris Fire													0
Fire Alarm	5	10	2	1	1	6	2	1	3	2	8		41
Gas Leak				1	2	1		2					6
Hazardous Condition	2	2	7	3	5	11	40	15	21	3	4		113
Haz-Mat													0
Investigation	2	3	4		4		7	2	1	4			27
Medical Aid	30	33	40	33	32	36	31	28	47	27	33		370
Other / Cancellations									1				1
Rescue							2						2
Structure Fire	2			1		1			1		1		6
Traffic Collision	3	5	4	5	1	3	1	7	3	3	7		42
Vegetation Fire				1							1		2
Vehicle Fire					1				2	1			4
Total	65	73	86	69	72	81	110	70	97	55	74	0	852

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

Drill & Activity Reports

MAY 2023

#	Date	Description	Type
1)	05/02	Officers Meeting	S
2)	05/04	Thur. Night Drill (Ventilation)	R
3)	05/08	Fire Academy (Extrication)	T
4)	05/11	Thur. Night Drill (Forcible Entry)	R
5)	05/13	Fire Academy (Company Standards)	T
6)	05/15	Fire Academy (Salvage & Overhaul)	T
7)	05/18	Thur. Night Drill (Pancake Breakfast Prep)	R
8)	05/22	Fire Academy (Ropes & Knots)	T
9)	05/25	Thur. Night Drill (Wildland Hose lays)	R

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill