



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
July 11, 2023 at 7:00 pm**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. **PUBLIC COMMENT:** *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. **CONSENT CALENDAR:** *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes. – Action Item*
 - a. Draft Board Meeting Minutes – June 13, 2023
 - b. Return Upon Return from Closed Session Report – June 16, 2023
 - c. Financial Reports - June 2023
7. Old Business
8. Public Hearing
 - a. Annual Parcel Tax Rate Adjustment and Annual Report - Action Item
9. Committee Report
10. Purchase Requests
11. Correspondence
12. Fire Chief's Report
 - a. Roster, Alarms, and Drills

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

14. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court, Case No. SCV-269950
- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-CM-870615
- c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(2))
Claim of Linda Tripoli

15. Return to Open Session - Report Upon Return from Closed Session.

16. Adjournment – Next Meeting: August 8, 2023

Certification

I, Jill Melendy, Recording Secretary to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for July 11th, 2023 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Friday, July 7th, 2023. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours for public inspection at the Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Jill C. Melendy, Recording Secretary

Dated: July 7th, 2023

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
June 13, 2023**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Nunes, Peterson, Hebel Absent: Fisher Also Present: Bullard, District Counsel Ross
4. Corrections and/or Modifications to the Agenda: None
5. PUBLIC COMMENT: None
6. CONSENT CALENDAR: Motion by Peterson to accept Consent Calendar as presented, 2nd by Hebel, passed 3/0/1 (Nunes abstained).
 - a. Draft Board Meeting Minutes – May 9, 2023
 - b. Return Upon Return from Closed Session Report – May 11, 2023
 - c. Financial Reports - May 2023
7. Old Business: None
8. New Business:
 - a. Parcel Tax Rate Adjustment: Motion by Hebel to approve the recommended increase of 4.44% and determine tax levy next month, 2nd by Peterson, passed 4/0/0.
 - b. Draft Budget
 - Resolution Setting an Appropriations Limit for the Fiscal Year 23/24 (23-6-1). Motion by Nunes to approve Resolution 23-6-1 as presented, 2nd by Hebel, passed 4/0/0.
 - Resolution Adopting a Preliminary Budget for the 23/24 Fiscal Year (23-6-2). Motion by Hebel to approve Resolution 23-6-2 as presented, 2nd by Peterson, passed 4/0/0.
 - Resolution Adopting a Preliminary Capital Reserves Budget for the 23/24 Fiscal Year (23-6-3). Motion by Peterson to approve Resolution 23-6-3 as presented, 2nd by Hebel, passed 4/0/0.

- c. FASIS/FDAC Merger – Motion by Hebel to approve Resolution Authorizing Participation in and Approving Joint Exercise of Powers Agreement for FASIS/FDAC, 2nd by Nunes, passed 4/0/0.
 - d. Authorize Staff to prepare the Annual Special Tax Reports consistent with Sections VI and VII of District Ordinance 2019-11-01 after the necessary tax and parcel information has been received from Sonoma County. Motion by Peterson to authorize Staff as outlined above, 2nd by Hebel, passed 4/0/0.
9. Committee Report: None
10. Purchase Requests: Motion by Peterson to purchase LED Monument sign from Stewart Signs, not to exceed \$55,000, 2nd by Hebel, passed 4/0/0.
- a. LED Monument Sign (100% reimbursed by a federal grant)
11. Correspondence: Rebuilding Together Sebastopol. Thank you to career staff on duty May 6th for their annual work day.
12. Fire Chief's Report: Problems with 8482 not starting, Station water pump pressure problems and inquiring on an increase in Station building insurance.
- a. Roster: No changes
 - b. Alarms: 74
 - c. Drills: 9
13. Future Agenda Items: None
14. Closed Session: District Counsel Ross to add another matter to Closed Session 14 c.
- Entered at 7:31 p.m.
- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court, Case No. SCV-269950
 - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-CM-870615
 - c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(2))
Claim of Linda Tripoli
- Exited at 7.58 p.m.
15. Return to Open Session – District Counsel Ross will provide a written report on Closed Sessions.
16. Adjournment: 8:00 p.m.

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093
www.lawross.com

Los Angeles Office:

P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

June 16, 2023

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire Protection District Board of Directors; June 13, 2023

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action of the Board of Directors ("Board") of the Graton Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the June 13, 2023 Regular Board Meeting.

After convening in Open Session at 7:00 p.m. and after concluding the matters agendized for Open Session consideration and determining that there were no public comments on matters agendized for Closed Session consideration, the Board adjourned to Closed Sessions (4-0, Director Fisher absent) at 7:31 p.m. District Counsel Ross suggested, and the Board approved, that two additional items would be added for Board consideration to Closed Session Agenda Item No. 14.c., both dealing with the extension of District services.

There were three matters agendized for Closed Session consideration.

- 14.a. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court Case No. SCV-269950
- 14.b. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-
CM-870615

The Honorable Bob Maddocks, President
and Members of the Board of Directors
June 16, 2023
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14.c. Conference with Legal Counsel – Anticipated Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(2)
Claim of Linda Tripoli

With respect to Closed Session Agenda Item Nos. 14.a. and 14.b., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to the first matter under Closed Session Item No. 14.c., that dealing with the Claim of Linda Tripoli, there was an indication of the due dates for the initiation of litigation after rejection of a Claim against the District filed by Ms. Tripoli. Except as indicated, there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

With respect to the other two matters considered under Closed Session Agenda Item No. 14.c., both dealing with certain aspects of the extension of the District services, there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Board concluded Closed Session at 7:58 p.m. and reconvened in Open Session, followed by the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code Section 54957.1 for the matters agendaized for Closed Session consideration.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



William D. Ross

WDR:jf

cc: Bill Bullard, District Chief
Jill Melendy, Administrative Assistant



GRATON FIRE PROTECTION DISTRICT - JUNE 2023 OVERVIEW

DEPOSITS:		
FASIS	\$5,135	6/20/2023
Total:	\$5,135	6/30/2023
CURRENT ASSETS:		
Summit Operating Account	\$75,000	6/30/2023
Summit ICS Account	\$413,261	6/30/2023
Schwab CD's	\$1,000,000	6/30/2023
Total:	\$1,488,261	6/30/2023
ACCTS. RECEIVABLES:		Billed
Upstaffing - Winter Storm FEMA	\$87,286	5/1/2023
Upstaffing - Winter Storm	\$58,243	1/24/2023
COVID FEMA Reimbursement	\$36,650	12/29/2022
Total:	\$182,179	6/30/2023

Graton Fire Protection District

Check Detail

As of June 30, 2023

Num	Name	Memo	Amount
Debit	ADP	Payroll Taxes	\$ 13,268.01
Debit	ADP	Payroll Fees	\$ 127.28
Debit	ADP	Payroll D/D	\$ 48,503.39
Debit	CalPERS	457b	\$ 1,250.00
Debit	CalPERS	Classic	\$ 4,186.40
Debit	CalPERS	Pepra	\$ 6,974.46
4913	Aflac	Employee Paid Benefit	\$ 392.60
4914	CalChoice	Health Insurance	\$ 3,697.54
4915	Capital One Public Funding	Loan Number #6148	\$ 164,658.52
4916	Chaz Mathias	Sleeper Reimbursement	\$ 140.00
4917	Choice Builder	Health Benefits	\$ 515.12
4918	Cliff Walker Supply & Maint	Station Cleaning	\$ 360.00
4919	Evan Jacobs	Sleeper Reimbursement	\$ 145.00
4920	Firefighter First Credit Union	Employee Paid - Union Dues	\$ 720.00
4921	FireVent, LLC	Pitch Bars x 2	\$ 610.58
4922	Galls Inc.	Uniform	\$ 80.56
4923	Harmony Farms	Supplies	\$ 11.43
4924	Jeremiah Mahan	Reimbursement	\$ 75.00
4925	Keenan Whyte	Sleeper Reimbursement	\$ 110.00
4926	Law Offices of William D. Ross	Legal Expenses	\$ 9,381.09
4927	Mathias Bonse	Sleeper Reimbursement	\$ 70.00
4928	Matt Miller	Boots	\$ 500.00
4929	O'Reilly Auto	Socket	\$ 9.75
4930	Old World Christmas	Tree Farm Ornaments	\$ 1,406.40
4931	Robert Sabrowsky	Reimbursement	\$ 25.00
4932	Ryan Waner	Sleeper Reimbursement	\$ 120.00
4933	Sam Ballenger	Sleeper Reimbursement	\$ 60.00
4934	Sonoma County Sheriff's Office	Reimbursement	\$ 415.57
4935	Trevor Morrison	Sleeper Reimbursement	\$ 290.00
4936	Witmer Public Safety Group	Gloves x 6	\$ 695.85
4937	Stewart Signs	LED Sign	\$ 27,399.50
4938	49er Communications, Inc.	Microphone	\$ 353.28
4939	Creams Towing	Towing 2003 Fire Truck	\$ 2,520.00
4940	Green Valley Farm	Precut Trees for 2023	\$ 15,000.00
4941	Jerry & Don's Pump & Well	Pressure Tank Service	\$ 600.00
4942	Kyler L. Walker	Training & Uniform Allow.	\$ 670.73
4943	McKesson Medical - Surgical	Supplies	\$ 506.18

Graton Fire Protection District

Check Detail

As of June 30, 2023

4944	Nick Barbieri Trucking LLC	Diesel	\$ 1,547.15
4945	North Bay Tree Weed & Pest	Bi-Monthly Service	\$ 194.00
4946	Standard Insurance Company	LTD	\$ 174.00
4947	Old World Christmas	Balance Due	\$ 18.74
50764	Zachary Aldridge	P/R - Landscaping	\$ 57.26
TOTAL			\$ 307,840.39



Graton Fire Protection District
US Bank Credit Card
June 2023

Name	Memo	Category	Amount
TargetSolutions Learning	Membership 23-24	7120 · In-Service Training	\$ 2,480.00
IROC Landscape Supply	Material	6190 · Landscape Services	\$ 647.50
AT&T	Internet	7320 · Utilities	\$ 74.90
First Responders Resiliency	Live Training	7120 · In-Service Training	\$ 2,499.00
Action Sport and Power Equip	Equipment Supplies	6140 · Equipment Maint	\$ 68.52
Action Sport and Power Equip	Equipment Supplies	6140 · Equipment Maint	\$ 10.32
Strobes N More	Light	6140 · Equipment Maint	\$ 166.08
Papa Murphys	Officer Meeting	7120 · In-Service Training	\$ 39.98
FireNuggets, Inc.	Training	7120 · In-Service Training	\$ 159.00
Costco	Station Supplies	6080 · Household Expense	\$ 169.58
Amazon	Equipment Supplies	6140 · Equipment Maint	\$ 20.95
Walmart	Bar Oil	6880 · Sm Tools/Instruments	\$ 18.92
Home Depot	Return Supplies	6180 · Building Maintenance	\$ (28.16)
Costco	Stamps	6400 · Office Expense	\$ 62.75
Verizon Wireless	Cellular	6040 · Communications	\$ 166.03
Indeed	Admin Posting	6400 · Office Expense	\$ 90.00
Amazon	Medical Supplies	6261 · Medical Supplies	\$ 28.18
Amazon	Medical Supplies	6261 · Medical Supplies	\$ 28.18
Amazon	Supplies	6400 · Office Expense	\$ 13.01
TOTAL CREDIT CARD CHARGES			\$ 6,714.74



Graton Fire Protection District

Through June 2023

Specific and General Legal Costs, Cumulative					
Subject	Tripoli Claims/Litigation *	Sabrowsky, Alvarez, Nunes Complaint	Alvarez Claims/Litigation	Personnel (Alvarez, Tripoli, Misc.)	Other (general, PRA/Complaints)
Last month - June 2023					
Liebert, Cassidy, Whitmore					
William Ross	\$ 2,193	\$ 788	\$ 4,613	\$ 1,789	
Merrill, Arnone, Jones					
To-date					
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ 41,636
William Ross	\$ 82,431	\$ -	\$ 12,145	\$ 36,020	\$ 47,161
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 25,051	\$ -	\$ 4,500
Total	\$ 129,120	\$ 43,606	\$ 47,632	\$ 36,020	\$ 93,296
					\$ 349,674

* Court Denied Ms. Tripoli's Motions 11/2/22

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400	Chief / EMT			
2	Josh Skikos	8401	Deputy Chief			
3	Robert Sabrowsky	8402	Asst Chief / EMT			
4	Ian Muskar	8403	Asst Chief / EMT			
5	Darrell Kopriva	8404	Captain			
6	Dustin Blumenthal	8405	Captain / EMT			
7	Kyler Walker	8406	Captain / EMT			
8	Dusty Parker	8407	Captain / EMT			
9	Shane Spelman		Engineer / EMT			
10	Matt Miller		Engineer / EMT			
11	Kyle Bartlett		Engineer / EMT			
12	Sapphire Alvarez		Firefighter / EMT			
13	Jonathan Preciado		Firefighter / EMT			
14	Matt Skinner		Firefighter			
15	Chaz Mathias		Firefighter			
16	Jenna Dunbar		Firefighter / EMT			
17	Sam Ballenger		Firefighter			
18	Evan Jacobs		Firefighter / EMT			
19	Kristen Cattell		Firefighter / EMT			
20	Emily Fuller		Firefighter / EMT			
21	Mathias Bonse		Firefighter			
22	Lia Liskey		Firefighter / EMT			
23	Angel Cuevas		Firefighter			
24	Eddie Castaneda		Firefighter / EMT			
25	Trevor Morrison		Firefighter / EMT			
26	Ryan Waner		Firefighter / EMT			
27	Keenan Whyte		Firefighter / EMT			
28	Jerimiah Mahan		Firefighter / EMT			
29	Stephen Jaramillo		Firefighter / EMT			
30	Shelby Buchmann		Firefighter			
31	Ella Griffith		Trainee			
32	George Ristad		Firefighter			
33	Moses Castrellon		Firefighter			
34	Kristin Lupo		Firefighter			
35	Alexis Pacheco		Trainee			
36	Brianna Cook		Trainee			
37	Tyler Bishop		Cadet			
38	Austin Beckman		Cadet			
	Bob Maddocks		President			
	Scott Fisher		Vice President			
	Jonathan Hebel		Treasurer			
	Carla Peterson		Secretary			
	Jason Nunes		Member			

Business Phone Number	823-8400
Fax Number	823-7251
Firefighters Association Phone Number	823-8400 x120
On-Duty Engine Officer	
Administrative Assistant, Jill Melendy	
Tree Farm, Heather O'Dell	
Fire Investigator, John Teague	



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2022-2023

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	5	5	15	8	7	4	12	3	2	2	5	2	70
Auto/Mutual Aid	16	15	14	16	19	19	15	12	16	13	15	17	187
Debris Fire													0
Fire Alarm	5	10	2	1	1	6	2	1	3	2	8	2	43
Gas Leak				1	2	1		2					6
Hazardous Condition	2	2	7	3	5	11	40	15	21	3	4	5	118
Haz-Mat													0
Investigation	2	3	4		4		7	2	1	4		1	28
Medical Aid	30	33	40	33	32	36	31	28	47	27	33	35	405
Other / Cancellations									1				1
Rescue							2						2
Structure Fire	2			1		1			1		1		6
Traffic Collision	3	5	4	5	1	3	1	7	3	3	7	4	46
Vegetation Fire				1							1		2
Vehicle Fire					1				2	1			4
Total	65	73	86	69	72	81	110	70	97	55	74	66	918

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

Drill & Activity Reports

JUN 2023

#	Date	Description	Type
1)	06/01	Fire Academy (Ladders)	T
2)	06/01	Thur. Night Drill (Structure Triage)	R
3)	06/02	Work Detail (Sabrowsky)	S
4)	06/05	Fire Academy (Traffic Control)	T
5)	06/06	Officers Meeting	S
6)	06/08	Thur. Night Drill (Wildland RT-130)	R
7)	06/12	Fire Academy (Final Skills Practice)	T
8)	06/13	BOD Meeting (Skikos, Muskar)	S
9)	06/15	Thur. Night Drill (Pack Test – Fire Shelters)	R
10)	06/16	CAD Updates (Sabrowsky)	S
11)	06/17	Fire Academy (Final Skills Practice)	T
12)	06/18	Fire Academy (Final Skills Practice)	T
13)	06/22	Thur. Night Drill (Mobile Hose Lay)	R
14)	06/22	Thur. Night Drill (New MSA G1 SCBA w/TIC)	R
15)	06/24	Work Detail (Sabrowsky)	S
16)	06/29	Thur. Night Drill (Zone 8 Training)	R

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill