



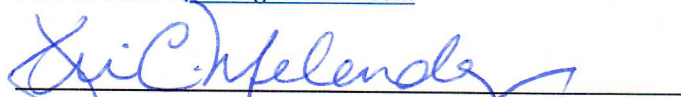
**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
May 10th, 2022 at 7:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. PUBLIC COMMENT: *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. CONSENT CALENDAR: *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*
 - a. Draft Board Meeting Minutes, 4/12/22
 - b. Financial Reports - April 2022
7. Old Business
 - a. Policy & Procedures Updates – Committee on Lexipol additions
8. New Business
 - a. Appoint primary/alternate representative to SCFDA – For consideration and possible action
 - b. Insurance policy cancellation
 - c. Nomination/Election of Board Officer Positions – Discuss, receive public input, and conduct a vote on Board Officer Positions (e.g., Secretary, Treasurer, Vice President, President)
 - d. Resolution - Adoption of *Revised Capital Reserves Budget (22-05-02)*
 - e. Resolution - Adoption of *Ordering an Election to be Held and Requesting Consolidation with the November 8, 2022 General District Election (22-05-01)*
9. Committee Report
 - a. Memorandum of Understanding (MOU) between District and Full-Time Employees establishing personnel policies and pay scales for full-time employees
10. Purchase Request: For consideration and approval

11. Correspondence
12. Fire Chief's Report
 - a. Roster, Alarms and Drills
13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.
14. Closed Session
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Linda Tripoli vs Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375
 - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court, Case No. SCV-269950
 - c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615
 - d. CONFERENCE WITH LABOR NEGOTIATORS
(Authorized pursuant to Government Code Section 54957.6)
Agency designated representative: Bob Maddocks and Mario Cesaretti
Employee organization: Engineer Kyler Walker and Firefighter Kyle Bartlett
Unrepresented employees: Firefighters Shane Spelman, Matt Miller and Engineers Dustin Blumenthal and Dusty Parker.
15. Return to Open Session - Report Upon Return from Closed Session
16. Adjournment

Certification

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for May 10th, 2022 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Saturday, May 7th, 2022 at 7:00 p.m. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Jill C. Melendy, Clerk of the Board of Directors

Dated: May 7th, 2022 / Graton Fire Protection District

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
April 12th, 2022**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. A moment of silence:
 - Wes Gray
 - Lee Walker, Jr.
4. Roll Call: Maddocks, Cesaretti, Peterson, Fisher, Nunes. Also Present: Ross (District Counsel), Bullard
5. Corrections and/or Modifications to the Agenda: None
6. PUBLIC COMMENT: Concern there is has not been a Board President for over a year. District Counsel indicates next meeting can add election of district officers to agenda. Comment about expanding legal expenses and new lawsuits, ongoing for the coming year.
7. CONSENT CALENDAR: Motion by Peterson to approve Consent Calendar item 7a. and to move item 7b. to 9b., 2nd by Fisher, passed 5/0/0.
 - a. Draft Board Meeting Minutes, 3/8/22
8. Old Business
 - a. Policy & Procedures Updates – Committee on Lexipol additions: Planning to connect for review for next month. Fisher reports that he has hard copies of his approved items.
9. New Business
 - a. LAFCO Election: Discussion of candidate to support in upcoming Alternate Special District Representative with term ending 2024. Motion by Nunes to cast District vote for William Norton for Alternate Special District Representative, 2nd by Fisher, passed 5/0/0.

- b. Financial Report: Public concerned that expenditures exceed the total approved budget and Districts need to revise their budget. District Counsel Ross indicates he will work with Staff to address at next meeting. Motion by Nunes to accept financials as prepared, 2nd by Fisher, passed 5/0/0.
10. Committee Report
- a. Career MOU Subcommittee: Report that last meeting got off to a good start and committee will be meeting next week for further discussion. Public statement regarding past legal advice on MOU vs. personnel terms title. LCW was transitioning to personnel terms to properly reflect its true nature. If nothing has changed, questioning why legal advice is being disregarded. Provided letter for board and subcommittee. District Counsel and staff to review.
11. Purchase Request: None
12. Correspondence: None
13. Fire Chief's Report: Will be reviewing Engineer and Captain applications for possible May promotions.
- a. Roster: No additions or changes
 - b. Alarms: 57 and Drills: 14
14. Future Agenda Items: Add review of district officer positions.
15. Closed Session: 7:34 p.m.
- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Linda Tripoli vs Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375
 - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court, Case No. SCV-269950
16. Report Upon Return from Closed Session: 8:02 p.m. No reportable action on 15a. All 5 board members participated at 7:51 p.m. Directors Nunes and Fisher were excused for item 15b. No reportable action on 15b.
17. Adjournment: 8:04 p.m.



GRATON FIRE PROTECTION DISTRICT - APR 2022 - OVERVIEW

DEPOSITS:		
County Upstaffing-COVID		\$21,495 4/8/2022
SAFER Grant		\$42,240 4/13/2022
County of Sonoma		\$711,967 4/18/2022
Class Reimbursement		\$3,000 4/25/2022
Misc.	Warranty	\$715 4/30/2022
Total:		\$779,417
CURRENT ASSETS:		
Summit Operating Account		\$177,465 4/30/2022
Summit ICS Account		\$2,079,170 4/30/2022
Total:		\$2,256,635 4/30/2022
ACCTS. RECEIVABLES:		
		Billed
Wet Hire Engine		\$4,373 9/4/2021
County Upstaffing		\$1,586 9/10/2021
Total:		\$5,959

Graton Fire Protection District

Check Detail

April 1-30, 2022

Num	Name	Memo	Graton	Tree Farm
Debit	ADP	P/R Taxes	\$ 7,189.10	
Debit	ADP	Payroll Processing Fee	\$ 121.16	
Debit	ADP	Payroll - D/D	\$ 32,416.73	
Debit	CalPERS	Pepra-March	\$ 5,666.92	
Debit	CalPERS	Classic-March	\$ 2,596.24	
4329	US Bank	Credit Card	\$ 10,574.72	
4330	Bill Bullard	3rd Quarter Reimbursement	\$ 1,743.75	
4331	Cal Net ATT	Phone	\$ 188.10	
4332	CalChoice	Health Benefits - May	\$ 3,632.32	
4333	Calif State Firefighters' Assoc	Membership x 34	\$ 2,805.00	
4334	Cliff Walker Supply & Maint	Maintenance x 2	\$ 360.00	
4335	Crown Trophy Petaluma	Awards Night Plaques	\$ 619.23	
4336	Frog Power Equipment LLC	Sharpening Tools and Chain	\$ 42.00	
4337	Green Valley Farm	Precut Tree Deposit #1		\$ 15,000.00
4338	Harmony Farms	Landscaping Supplies	\$ 188.75	
4339	Intrepid Maritime LLC	Training - River and Flood Rescue	\$ 2,500.00	
4340	North Bay Petroleum	Diesel	\$ 1,836.90	
4341	One Call Mobile Repair	Engine Service	\$ 1,312.50	
4342	PG&E	Utilities	\$ 40.27	
4343	Provident Agency	Final Installment Accidental Health	\$ 11,884.00	
4344	REDCOM	Member Contrib Dispatch Agreemt	\$ 3,918.61	
4345	Sky High Printing & Apparel	Wildland Jackets Imprints x 15	\$ 150.00	
4346	The Rental Place	Chainsaw Bar	\$ 44.48	
4347	Choice Builder	Dental+Vision - May	\$ 515.12	
4348	Sebastopol Hardware Center	Misc. Hardware	\$ 122.59	
4349	Angel Cuevas	Shift Reimbursement	\$ 50.00	
4350	Darrell Kopriva	Sleeper Reimbursement	\$ 240.00	
4351	Ed Castenada	Sleeper Shifts	\$ 240.00	
4352	Evan Jacobs	Sleeper Reimbursement	\$ 300.00	
4353	Jenna Dunbar	Sleeper Reimbursement	\$ 420.00	
4354	Jonathan Preciado	Sleeper Reimbursement	\$ 480.00	
4355	Lia Liskey	Shift Reimbursement	\$ 25.00	
4356	Matt Skinner	Sleeper Reimbursement	\$ 35.00	
4357	Sam Ballenger	Sleeper Shifts	\$ 705.00	
4358	Valerie Rumrill	Replacement Light Fixture	\$ 330.73	
4359	Burttons Fire Inc.	Vehicle Maintenance	\$ 705.11	
4360	Cal Fire	Training x 24	\$ 1,800.00	
4361	Curtis Tools For Heroes	Hose Clamp	\$ 314.65	
4362	FASIS	4th Quarter 21-22 Contribution	\$ 49,298.00	
4363	First Responders Resiliency, Inc.	Training - 3 day	\$ 4,998.00	
4364	Kyler L. Walker	Reimbursement - Training	\$ 27.71	
4365	Law Offices of William D. Ross	Legal Expenses	\$ 7,845.59	
4366	Liebert Cassidy Whitmore	Alvarez	\$ 147.50	
4367	North Bay Tree Weed & Pest	Treatments	\$ 924.00	\$ 1,460.00

Graton Fire Protection District

Check Detail

April 1-30, 2022

4368	PG&E	Utilities	\$ 36.66	
4369	Santa Rosa Fire Equipment	Air Cylinders O Rings x 25	\$ 1,203.50	
4370	Sapphire Alvarez	Educational Reimbursements	\$ 393.00	
4371	Standard Insurance Company	LTD x 6	\$ 174.00	
4372	The Classic Duck	Ornaments	\$ 1,181.76	
4373	US Bank	Credit Card	\$ 2,643.81	
50741	Lia Liskey	Payroll	\$ 115.44	
50740	Darrell Kopriva	Payroll	\$ 461.75	
50739	Lisa Walls	Payroll	\$ -	\$ 273.59
50738	Jacob Roberts	Payroll	\$ -	\$ 90.04
			\$ 164,987.51	\$ 16,460.00
	TOTAL		\$ 181,447.51	

Graton Fire Protection District
US Bank Credit Card
April 2022

Name	Memo	Category	Amount
Avenza	Maps Subscription x 4	6040 · Communications	\$ 411.84
Home Depot	Training	7120 · In-Service Training	\$ 73.35
Home Depot	Training Burn	7120 · In-Service Training	\$ 21.72
MK S Jelly Donuts	Training	7120 · In-Service Training	\$ 33.98
Home Depot	Training Burn	7120 · In-Service Training	\$ 62.12
Home Depot	Training Burn	7120 · In-Service Training	\$ 43.27
Home Depot	Training Burn-Return	7120 · In-Service Training	\$ (64.77)
LightbarParts.com	Lightbar Replacement - 82	6155 · Vehicle Maintenance	\$ 51.66
Costco	Station Supplies	6080 · Household Expense	\$ 133.19
Amazon	ATV Rearview Mirror	6155 · Vehicle Maintenance	\$ 37.05
Amazon	Poster Tubes	6880 · Small Tools/Instruments	\$ 29.82
Amazon	AV Adapter	6400 · Office Expense	\$ 45.04
Amazon	Waterproof Case	6880 · Small Tools/Instruments	\$ 49.86
Fandee's Restaurant	Staff Meeting	6400 · Office Expense	\$ 139.90
Google Domains	Website	6400 · Office Expense	\$ 12.00
Weebly	Website Hosting	6400 · Office Expense	\$ 216.00
Raley's	Station Supplies	7120 · In-Service Training	\$ 5.68
Verizon Wireless	Phone	6040 · Communications	\$ 155.74
Costco	Station Supplies	6080 · Household Expense	\$ 336.41
AT&T	Internet	7320 · Utilities	\$ 64.20
Amazon	Projector Mount	6400 · Office Expense	\$ 12.33
Lucky	Training Food	7120 · In-Service Training	\$ 24.56
Dell	Laptop - Training	6400 · Office Expense	\$ 519.61
Lucky	Officer Meeting	7120 · In-Service Training	\$ 5.09
Amazon	Office Mat	6400 · Office Expense	\$ 84.91
DNH GoDaddy	Website Renewal	6400 · Office Expense	\$ 100.85
Amazon	Software	6400 · Office Expense	\$ 41.22
Monoprice Inc.	Projector Mount Bracket	6400 · Office Expense	\$ 48.81
Pay Pal	Return Station Supplies	6400 · Office Expense	\$ (51.63)
TOTAL CREDIT CARD CHARGES			\$2,643.81



Graton Fire Protection District
Profit & Loss Budget vs. Actual
 July 2021 through April 2022

	TOTAL			
	Apr 22	Jul '21 - Apr 22	Budget	% of Budget
Ordinary Income/Expense				
Income				
10 · Taxes				
1000 · Property Taxes - CY Secured	382,170.59	879,351.35	880,000.00	99.93%
1001 · Property Tax -CY Direct Charges	330,369.69	825,727.40	858,000.00	96.24%
1011 · Property Taxes - Admin Fee	-11,810.83	-11,810.83	-10,000.00	118.11%
1012 · Property Tax -CY Homeowner Relf	0.00	0.00	2,000.00	0.0%
1020 · Property Taxes -CY Supplemental	7,554.00	13,616.79	12,000.00	113.47%
1040 · Property Taxes -CY Unsecured	0.00	26,402.01	21,000.00	125.72%
1042 · Cost Reim-Coll Del CY Unsec	0.00	0.00	-500.00	0.0%
1050 · Property Tax - PY Direct Charge	1,908.37	4,148.25		
1060 · Property Taxes -PY Secured	0.00	0.00	-500.00	0.0%
1080 · Property Taxes -PY Supplemental	0.00	0.00	0.00	0.0%
1100 · Property Taxes -PY Unsecured	0.00	0.00	500.00	0.0%
1120 · - State- Other in Lieu	0.00	18.97		
1122 · Property Taxes - State Homeowne	1,738.06	2,482.95	3,000.00	82.77%
Total 10 · Taxes	711,929.88	1,739,936.89	1,765,500.00	98.55%
17 · Use of Money/Property				
1700 · Interest on Pooled Cash	37.19	60.32	150.00	40.21%
1701 · Interest Earned	0.00	0.00	400.00	0.0%
Total 17 · Use of Money/Property	37.19	60.32	550.00	10.97%
20 · Intergovernmental Revenues				
2400 · ST - Disaster Relief	0.00	179,885.10	171,000.00	105.2%
2440 · ST - HOPTR	0.00	0.00	0.00	0.0%
2500 · ST - Grants/Other	0.00	0.00	20,000.00	0.0%
2550 · SAFER Grant	42,240.28	143,781.34	150,000.00	95.85%
2589 · State Revenue - Strike Team	21,494.70	265,364.22	203,000.00	130.72%
Total 20 · Intergovernmental Revenues	63,734.98	589,030.66	544,000.00	108.28%
40 · Miscellaneous Revenues				
4020 · Tree Farm Revenue	0.00	129,514.97	80,000.00	161.89%
4021 · Sale - Real Property	0.00	10,000.00	15,000.00	66.67%
4040 · Miscellaneous Revenue	0.00	3,199.25	4,000.00	79.98%
4050 · Training Revenue	3,000.00	16,150.00		
4100 · Workers' Comp Reimbursement	0.00	11,038.94		
4101 · Ins/Personal Damage Rebate	0.00	0.00	0.00	0.0%
4102 · Donations/Reimbursements	0.00	0.00	0.00	0.0%
4109 · Outdated/Cancelled Checks	0.00	0.00	0.00	0.0%
Total 40 · Miscellaneous Revenues	3,000.00	169,903.16	99,000.00	171.62%
Total Income	778,702.05	2,498,931.03	2,409,050.00	103.73%
Gross Profit	778,702.05	2,498,931.03	2,409,050.00	103.73%
Expense				
50 · Salaries/Employee Benefits				
5910 · Payroll Expenses	39,726.99	479,252.27	540,000.00	88.75%
5911 · Reimbursement- Calls/Drills	0.00	31,887.00	50,000.00	63.77%

Graton Fire Protection District
Profit & Loss Budget vs. Actual
July 2021 through April 2022

	TOTAL			
	Apr 22	Jul '21 - Apr 22	Budget	% of Budget
5912 · Pay-Strike Team	0.00	4,416.91	69,168.00	6.39%
5913 · Reimbursement- Boards/Comms	0.00	2,100.00	3,000.00	70.0%
5914 · Pay- Administrative Payroll	0.00	0.00	32,400.00	0.0%
5915 · Pay-Stipend	577.19	5,575.49	120,450.00	4.63%
5916 · Overtime	0.00	0.00	86,400.00	0.0%
5917 · Sleeper Reimbursement	2,495.00	20,585.00	29,200.00	70.5%
5918 · Independent Contractor	0.00	0.00	3,000.00	0.0%
5923 · Retirement- CalPERS	8,263.16	129,690.66	121,600.00	106.65%
5924 · Retirement- 457 Plan	0.00	0.00	8,000.00	0.0%
5925 · FICA (Medicare/SS)	0.00	0.00	16,495.00	0.0%
5930 · Health Insurance	4,147.44	47,183.52	69,295.00	68.09%
5931 · Disability Insurance	174.00	1,740.00	2,088.00	83.33%
5940 · Workers Comp	49,298.00	102,684.22	67,210.00	152.78%
Total 50 · Salaries/Employee Benefits	104,681.78	825,115.07	1,218,306.00	67.73%
60 · Supplies and Services				
6020 · Clothing/Personal	150.00	29,437.43	40,000.00	73.59%
6040 · Communications	967.07	29,358.05	46,000.00	63.82%
6080 · Household Expense	697.25	3,050.09	5,000.00	61.0%
6100 · Liability Insurance	11,884.00	50,114.74	40,000.00	125.29%
6140 · Equipment Maintenance	1,247.98	17,739.28	20,000.00	88.7%
6155 · Vehicle Maintenance	2,788.58	27,739.63	55,000.00	50.44%
6180 · Building Maintenance	442.74	27,427.35	34,000.00	80.67%
6190 · Landscape Services	1,112.75	3,456.53	12,000.00	28.8%
6261 · Medical Supplies	0.00	9,441.32	24,000.00	39.34%
6280 · Memberships	2,805.00	3,200.00	3,000.00	106.67%
6400 · Office Expense	2,723.87	9,957.86	12,000.00	82.98%
6521 · County Services	0.00	0.00	0.00	0.0%
6526 · Dispatch Services	3,918.61	3,918.61	0.00	100.0%
6536 · Bank Fees	0.00	75.00	0.00	100.0%
6587 · LAFCO	0.00	1,660.00	1,660.00	100.0%
6610 · Legal Services	7,993.09	122,999.55	120,000.00	102.5%
6630 · Audit Services	0.00	10,680.00	11,000.00	97.09%
6800 · Public/Legal Notices	0.00	331.00	500.00	66.2%
6820 · Rent/Lease Equipment	0.00	0.00	3,000.00	0.0%
6880 · Small Tools/Instruments	458.27	13,400.42	40,000.00	33.5%
6883 · Fire Equipment	0.00	0.00	0.00	0.0%
7000 · Tree Farm Expense	18,644.39	103,632.78	70,000.00	148.05%
7005 · Election Expense	0.00	0.00	15,000.00	0.0%
7120 · In-Service Training	16,680.64	36,366.16	40,000.00	90.92%
7150 · Recognition/Award	619.23	2,188.20	500.00	437.64%
7201 · Gas/Oil	1,964.71	15,369.61	20,000.00	76.85%
7300 · Transportation/Travel	0.00	3,373.19	5,000.00	67.46%
7303 · Private Car Expense	1,500.00	4,500.00	6,000.00	75.0%
7320 · Utilities	393.43	5,375.95	8,000.00	67.2%

Graton Fire Protection District
Profit & Loss Budget vs. Actual
 July 2021 through April 2022

	TOTAL			
	Apr 22	Jul '21 - Apr 22	Budget	% of Budget
Total 60 · Supplies and Services	76,991.61	534,792.75	631,660.00	84.67%
75 · Other Charges				
7910 · Long-Term Debt - Principal	0.00	1,168,022.49	141,000.00	828.39%
7930 · Long-Term Debt - Interest	0.00	34,791.48	72,000.00	48.32%
7935 · Apparatus Debt - Principal	0.00	0.00	100,000.00	0.0%
Total 75 · Other Charges	0.00	1,202,813.97	313,000.00	384.29%
Total Expense	181,673.39	2,562,721.79	2,162,966.00	118.48%
Net Ordinary Income	597,028.66	-63,790.76	246,084.00	-25.92%
Other Income/Expense				
Other Expense				
85 · Capital Assets				
8560 · New Equipment	0.00	869,680.55	40,000.00	2,174.2%
Total 85 · Capital Assets	0.00	869,680.55	40,000.00	2,174.2%
Total Other Expense	0.00	869,680.55	40,000.00	2,174.2%
Net Other Income	0.00	-869,680.55	-40,000.00	2,174.2%
Net Income	597,028.66	-933,471.31	206,084.00	-452.96%

**Graton Fire Protection District
Bill Payments for Liebert Cassidy Whitmore**

Category	Itemized	Date	Total Check Amt.
Bill Pmt -Check	4366	4/29/2022	\$147.50
General	\$0.00		
Tripoli	\$0.00		
Sabrowsky	\$0.00		
Alvarez	\$147.50		
Bill Pmt -Check	4323	3/23/2022	\$10,240.20
General	\$0.00		
Tripoli	\$0.00		
Sabrowsky	\$0.00		
Alvarez	\$10,240.20		
Bill Pmt -Check	4284	2/25/2022	\$872.50
General	\$682.00		
Tripoli	\$141.50		
Sabrowsky	\$0.00		
Alvarez	\$49.00		
Bill Pmt -Check	4246	1/28/2022	\$1,050.00
General	\$465.00		
Tripoli	\$117.00		
Sabrowsky	\$468.00		
Bill Pmt -Check	4240	1/21/2022	\$875.00
Consortium - 2022	\$875.00		
Bill Pmt -Check	4212	1/7/2022	\$2,005.00
General	\$1,057.00		
Tripoli	\$923.50		
Sabrowsky	\$24.50		
Bill Pmt -Check	4134	11/30/2021	\$2,057.00
General	\$244.00		
Tripoli	\$539.00		
Sabrowsky	\$1,274.00		
Bill Pmt -Check	4106	10/29/2021	\$8,188.50
General	\$2,472.00		
Tripoli	\$1,519.00		
Sabrowsky	\$4,197.50		
Bill Pmt -Check	4054	9/15/2021	\$5,311.50
General	\$1,512.50		
Tripoli	\$2,108.00		
Sabrowsky	\$1,691.00		
Bill Pmt -Check	4038	9/14/2021	\$12,479.40
General	\$2,806.00		
Tripoli	\$3,676.90		
Sabrowsky	\$5,996.50		

**Graton Fire Protection District
Bill Payments for Liebert Cassidy Whitmore**

Category	Itemized	Date	Total Check Amt.
Bill Pmt -Check	3989	8/7/2021	\$8,551.50
General	\$2,585.00		
Tripoli	\$587.50		
Sabrowsky	\$5,379.00		
Bill Pmt -Check	3949	6/30/2021	\$14,602.50
General	\$8,130.00		
Tripoli	\$2,189.50		
Sabrowsky	\$4,283.00		
Bill Pmt -Check	3905	6/8/2021	\$17,981.12
General	\$5,061.50		
Tripoli	\$7,774.12		
Sabrowsky	\$5,145.50		
Bill Pmt -Check	3877	5/11/2021	\$19,190.50
General	\$587.50		
Tripoli	\$12,214.40		
Sabrowsky	\$6,388.60		
Bill Pmt -Check	3844	4/13/2021	\$19,726.90
General/Other	\$3,261.70		
Tripoli	\$8,701.20		
Sabrowsky	\$7,764.00		
Bill Pmt -Check	3804	3/9/2021	\$2,785.00
General/Other	\$423.00		
Tripoli	\$1,367.50		
Sabrowsky	\$994.50		
Bill Pmt -Check	3773	2/9/2021	\$798.00
General/Other	\$798.00		
Bill Pmt -Check	3737	1/12/2021	\$2,829.00
Consortium - 2021	\$1,005.00		
General/Other	\$1,824.00		
Bill Pmt -Check	3689	12/8/2020	\$1,670.00
General/Other	\$1,670.00		
Bill Pmt -Check	3641	11/10/2020	\$1,484.00
General/Other	\$1,484.00		
Bill Pmt -Check	3592	10/12/2020	\$2,066.00
General/Other	\$2,066.00		
Bill Pmt -Check	3355	3/10/2020	\$1,192.50
Consortium - 2020	\$1,192.50		

General/Other	\$37,129.20	LCW Total \$136,103.62
Tripoli	\$41,859.12	
Sabrowsky	\$43,606.10	
Alvarez	\$10,436.70	
Consortium-3 years	\$3,072.50	

Graton Fire Protection District
Bill Payments for Merrill, Arnone Jones

Category	Itemized	Date	Total Check Amount
Bill Pmt -Check	4307	3/15/2022	\$720.00
General			
Alvarez	\$720.00		
Bill Pmt -Check	4231	01/14/2022	\$150.00
General	\$0.00		
Alvarez	\$150.00		
Bill Pmt -Check	4135	11/30/2021	\$180.00
General	\$0.00		
Alvarez	\$180.00		
Bill Pmt -Check	4097	10/29/2021	\$1,650.00
General	\$0.00		
Alvarez	\$1,650.00		
Bill Pmt -Check	CR Balance	09/09/2021	\$420.00
General	\$0.00		
Alvarez	\$420.00		
Bill Pmt -Check	CR Balance	08/06/2021	\$270.00
General	\$0.00		
Alvarez	\$270.00		
Bill Pmt -Check	CR Balance	07/08/2021	\$1,035.00
General	\$0.00		
Alvarez	\$1,035.00		
Bill Pmt -Check	3956	06/30/2021	\$2,460.00
General	\$450.00		
Alvarez	\$2,010.00		
Bill Pmt -Check	3907	06/08/2021	\$3,000.00
General	\$0.00		
Alvarez	\$3,000.00		
Bill Pmt -Check	3878	05/11/2021	\$7,995.00
General	\$0.00		
Alvarez	\$7,995.00		
Bill Pmt -Check	3847	04/13/2021	\$240.51
General	\$0.00		
Alvarez	\$240.51		
Bill Pmt -Check	3818	03/09/2021	\$1,590.00
General/Other	\$0.00		
Alvarez	\$1,590.00		
Bill Pmt -Check	3805	03/09/2021	\$870.00
General/Other	\$870.00		
Alvarez	\$0.00		
Bill Pmt -Check	3742	01/12/2021	\$120.00
General/Other	\$120.00		
Bill Pmt -Check	3695	12/08/2020	\$2,100.00
General/Other	\$2,100.00		
Bill Pmt -Check	3643	11/10/2020	\$1,290.00
Tripoli	\$1,290.00		
Bill Pmt -Check	3596	10/12/2020	\$3,270.00
Tripoli	\$3,270.00		
Bill Pmt -Check	3563	09/08/2020	\$900.00
General	\$630.00		
Tripoli	\$270.00		

General/Other	\$4,170.00
Alvarez	\$19,260.51
Tripoli	\$4,830.00

TOTAL
\$28,260.51

**Graton Fire Protection District
Bill Payments for Law Offices William D. Ross**

Category	Itemized	Date	Total Check Amt.
Bill Pmt -Check	4365	4/29/2022	\$7,845.59
Tripoli (Lawsuit)	\$4,160.50		
Alvarez (Lawsuit)	\$1,704.50		
Monthly (Tripoli, etc.)	\$1,830.59		
Personnel (Misc.)	\$150.00		
Bill Pmt -Check	4318	3/15/2022	\$9,377.25
Monthly	\$1,642.75		
Personnel (Alvarez, Tripoli, Misc.)	\$7,734.50		
Bill Pmt -Check	4263	2/11/2022	\$6,136.16
Monthly	\$1,731.66		
Personnel (Alvarez, Tripoli, Misc.)	\$4,404.50		
Bill Pmt -Check	4228	01/14/2022	\$6,923.43
Monthly	\$1,765.93		
Personnel (Alvarez, Misc.)	\$5,157.50		
Bill Pmt -Check	4187	12/09/2021	\$3,243.00
Monthly	\$1,500.00		
Personnel (Alvarez, Misc.)	\$1,743.00		
Bill Pmt -Check	4133	11/12/2021	\$4,905.50
Monthly	\$1,638.00		
Personnel	\$3,267.50		
Bill Pmt -Check	4075	10/06/2021	\$3,826.38
Monthly	\$1,726.38		
Personnel	\$2,100.00		
Bill Pmt -Check	4037	09/07/2021	\$1,709.38
Monthly	\$1,709.38		
Bill Pmt -Check	4037	08/09/2021	\$1,980.64
Monthly	\$1,980.64		
Bill Pmt -Check	3987	07/08/2021	\$1,726.62
Monthly	\$1,726.62		
Bill Pmt -Check	3987	06/04/2021	\$1,560.00
Monthly	\$1,560.00		
Bill Pmt -Check	3987	05/10/2021	\$500.00
Monthly	\$500.00		

Tripoli - Lawsuit	\$4,160.50
Alvarez - Lawsuit	\$1,704.50
Monthly	\$19,311.95
Personnel (Alvarez, Tripoli Misc.)	\$24,557.00

TOTAL

\$49,733.95

** District Counsel recommended/retained to attend monthly board meetings **


**NEW
BUSINESS**

From: scfda@googlegroups.com on behalf of Steve Akre <SteveA@sonomavalleyfire.org>
Sent: Wednesday, April 20, 2022 4:31 PM
To: SCFDA@googlegroups.com; Steve Akre
Subject: SCFDA Monthly Meetings

All SCFDA Members,

We have had discussions at the last three monthly meetings regarding our meeting schedule as well as format and how we might improve both attendance and participation.

First regarding our meeting schedule. There was a strong desire to have a quarterly meeting be in-person with a program and dinner. We will attempt to get back to our former schedule of January, April, July, and October. We have also shown that meeting monthly can have benefits for our timeliness and relevance as an Association. We will continue meeting monthly, with the in-between months meetings being on Zoom format. This format has been well received and helps to lessen the overall time commitment for meetings due to not having to travel. Additionally, we will be making a concerted effort to have the Zoom format be a part of the Business portion of the in-person meetings as well. We recognize that many members have extended travel times and we want to encourage as much participation as possible.

 Second, meeting representation. I am asking that each member District formally appoint a primary and alternate representative to attend the monthly meetings.

Third, meeting format and efficiency. We will be putting out a survey in the near future to ask for more ideas and input on how we can best serve our membership with meeting content and also how we might streamline the meetings in order to gain more participation. One idea that we will be implementing is having the standing Committee Reports be submitted in writing to the membership prior to the meeting. Carol Pigoni started this process with reporting for FASIS and it is very helpful. This will allow for all members to receive the informational updates on each Committee Report. We will keep the Committee Reports on the Agenda for each meeting and use this time for any comments or questions on the reports.

Lastly, I am always interested in hearing from the members, whether it is input on these specific topics, ideas for future Programs, or anything else related to our Fire Districts and Association.

Thank you in advance for your consideration,

Steve

Stephen Akre
President
SCFDA

--

You received this message because you are subscribed to the Google Groups "Sonoma County Fire Districts' Association" group.

To unsubscribe from this group and stop receiving emails from it, send an email to SCFDA+unsubscribe@googlegroups.com.

To view this discussion on the web visit

<https://groups.google.com/d/msgid/SCFDA/bc69b9a54af646f3a2a8b7fca0b77f77%40sonomavalleyfire.org>.

ALLIED WORLD INSURANCE COMPANY
199 WATER ST, 24TH FLOOR
NEW YORK NY 10038

NOTICE OF NONRENEWAL OF INSURANCE

Named Insured & Mailing Address:

Producer: 568

GRATON FIRE PROTECTION DISTRICT
PO BOX A
GRATON CA 95444

RSC INSURANCE BROKERAGE INC
DBA: RISK STRATEGIES COMPANY
2270 DOUGLAS BLVD. SUITE 220
ROSEVILLE CA 95661

Policy No.: 6300-0537-02
Type of Policy: PACKAGE
Date of Expiration: 07/01/2022; 12:01 A.M. Local Time at the mailing address of the Named Insured.

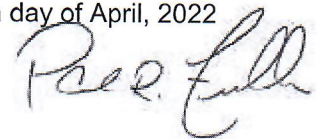
We will not renew this policy when it expires. Your insurance will cease on the Expiration Date shown above.

The reason for nonrenewal is DUE TO ADVERSE CLAIMS ACTIVITY. PLEASE CONTACT YOUR PRODUCER FOR COVERAGE TO BE REPLACED.

Named Insured

GRATON FIRE PROTECTION DISTRICT
PO BOX A
GRATON CA 95444

Date Mailed:
20th day of April, 2022



AUTHORIZED REPRESENTATIVE

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 GRATON FIRE PROTECTION DISTRICT
 OF SONOMA COUNTY, STATE OF CALIFORNIA,
 ADOPTING A REVISED CAPITAL RESERVES BUDGET FOR THE 2021/2022 FISCAL YEAR**

WHEREAS, the Board opened the Public Hearing and on this 10th day of May 2022, continued said Public Hearing for consideration of the proposed revised capital reserves budget for fiscal year 2021/2022.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the revised expenditure capital reserves budget on this date as follows:

Capital Purchases/Improvements	\$869,681
Long Term Debt – Principal paydown	\$1,163,968
TOTAL ANTICIPATED EXPENDITURES FOR 2021/2022:	\$2,033,649

BE IT FURTHER RESOLVED the Board approved the revised revenue capital reserves budget on this date as follows:

Unclaimed Operating Fund Revenue Within a Fund	\$196,083
TOTAL ANTICIPATED REVENUE FOR 2021/2022:	\$196,083

The foregoing resolution was introduced this 10th day of May 2022 by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Cesaretti _____ Director Maddocks _____ Director Nunes _____

Director Fisher _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

RESOLUTION NO. 22-05-01

DATED _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
Graton Fire Protection DISTRICT, COUNTY OF SONOMA
STATE OF CALIFORNIA, ORDERING AN ELECTION TO
BE HELD AND REQUESTING CONSOLIDATION
WITH THE NOVEMBER 8, 2022,
GENERAL DISTRICT ELECTION

WHEREAS, an election will be held on NOVEMBER 8, 2022, in the
Graton Fire Protection DISTRICT for the purpose of electing District Directors to
fill positions that will expire in 2026;

BE IT RESOLVED THAT, the District Directors of said district hereby request consolidation with any
election that may be held on the same day, in the same territory or in territory that is in part the same.

THE FOREGOING RESOLUTION was introduced by Director _____,
who moved its adoption, seconded by Director _____ and then adopted on
roll call by the following vote:

- Director _____ Aye _____ No _____ Abstain _____
- Director _____ Aye _____ No _____ Abstain _____
- Director _____ Aye _____ No _____ Abstain _____
- Director _____ Aye _____ No _____ Abstain _____
- Director _____ Aye _____ No _____ Abstain _____

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

WHEREUPON, the Chairperson declared the foregoing resolution adopted and SO ORDERED

District Administrator



**THE
GRATON FIRE PROTECTION DISTRICT
AND THE
FULL-TIME EMPLOYEES
2022-2023 MEMORANDUM OF UNDERSTANDING**

Policy 1245: Personnel Terms - Full-Time Firefighters

This Memorandum of Understanding is made and entered into as of its date of signing, by and between the Graton Fire Protection District, (hereinafter called "District"), and the Graton Fire Protection District Full-time Employees (hereinafter called "Employees").

Any changes or proposed changes to this policy; by Employees or the District shall be made with notification to all members of both parties. A period of one month shall be given for the non-proposing party to acknowledge and respond to the changes or proposed changes to allow for transparency and opportunity to negotiate. All changes to this policy will require approval of both District and Employees to be finalized.

OBJECTIVES

1. The purpose of this Memorandum of Understanding (MOU) is to promote an orderly and equitable policy for labor-management relations.
2. It is also the purpose of this agreement to achieve and maintain harmonious relations between the District and the Employees; to provide for equitable and peaceful adjustment of differences which may arise; and to establish proper standards of wages, hours and other conditions of employment.
3. Both parties recognize their mutual obligation to cooperate with each other to assure maximum service of the highest quality and efficiency to the citizens of the Graton Fire Protection District.

DEFINITIONS

1. "Memorandum of Understanding" (MOU) shall mean the items covered in this document also known as the GRATON FIRE PROTECTION DISTRICT MEMORANDUM OF UNDERSTANDING (MOU) WITH THE FULL-TIME EMPLOYEES.
2. "District" shall mean the "Graton Fire Protection District".
3. "Board" shall mean the "Board of Directors" of the District.
4. "Chief Officer" shall mean Fire Chief.
5. "Employees" shall mean all full-time paid District Employees hired or appointed pursuant to this MOU, who work regular shifts and are paid hourly as provided by this MOU. "Employees" do not include Volunteer Firefighters, or the Fire Chief.
6. "Volunteer Firefighters" shall mean all persons acting as volunteer firefighters of the District who have been certified as volunteer firefighters pursuant to the appropriate standards adopted by the District.
7. "Base Rate of Pay" shall mean the annual wage as provided for an Employee under the terms of this MOU and in accordance with their pay classification.
8. "Hourly Rate of Base Pay" shall mean that rate of pay computed by dividing the Employees annual pay by 2,912 hours.
9. "Emergency Response" shall mean all incident's which off duty Employees or volunteers are alerted, by radio pager, for the purposes of responding to an incident or covering the station.
10. "Hour" shall mean a period of sixty (60) minutes.
11. "Anniversary Date" shall mean the first day of the month during which an Employee is employed, or first day of the month an employee was promoted.
12. "Mandatory Callback/Holdover" the process of keeping a full-time Employee on duty or requiring them to return to duty to fill a vacancy that can not be filled by any other means.
13. "Chief" shall mean the Fire Chief of the District.
14. "Shift Officer" shall mean the officer in charge of the on-duty shift.

15. "Shift" shall mean that 24 hour period of time that an Employee is assigned to work.
16. "Representative Employees" of the District shall mean the Employees that are signatories to this MOU.

EMPLOYEES

1. The standards and qualifications for future Employees and the procedures for their hiring shall be established by the Board through its Rules and Regulations, policies, procedures, Standard Operating Guides (SOG's) and Job Descriptions.

1245.1 CLASSIFICATIONS

The following classifications are established for full-time employees of the District, as detailed in the job descriptions previously approved by the Board:

- a. Firefighter
- b. Engineer
- c. Captain

1245.2 PROBATIONARY PERIOD

The probationary period for each classification will be 18 months.

1245.3 WAGES AND SALARY SCHEDULE

1. Employees shall be paid by no later than the 15th of each month. The pay period will include the prior calendar month (i.e., June 1-30 is paid no later than July 15th).
2. All employees will be provided direct deposit of their regular and overtime paychecks, unless they request differently.
3. Each classification will be divided into pay steps as designated below:
 - a. ~~Firefighter – 1 step (Probationary)~~
 - b. ~~Engineer – 5 steps (Step 1: Probationary/Step 2: Permanent/Step 3/Step 4/Step 5: Top Step)~~
 - c. ~~Captain – 3 steps (Probationary/Permanent/Top Step)~~
4. Each classification will be divided into pay steps as designated below:
 - a. Firefighter - 3 steps (Step 1: Probationary/Step 2: Permanent/Step 3: Top Step)
 - b. Engineer - 3 steps (Step 1: Probationary/Step 2: Permanent/Step 3: Top Step)

c. Captain - 3 steps (Step 1: Probationary/Step 2: Permanent/Step 3: Top Step)

Position Step	Annual Compensation July 2020-June 2021	Annual Compensation July 2021-June 2022
<i>Firefighter</i>		
Step 1	\$57,909.27	\$59,646.55
<i>Engineer</i>		
Step 1	\$63,255.03	\$65,152.68
Step 2	\$66,417.78	\$68,410.32
Step 3	\$69,754.43	\$71,847.06
Step 4	\$73,242.16	\$75,439.43
Step 5	\$76,904.26	\$79,211.39
<i>Captain</i>		
Step 1	N/A	\$80,749.48
Step 2	N/A	\$87,328.74
Step 3	N/A	\$91,695.17

Position Step	Annual Compensation July 2022-June 2023
<i>Firefighter</i>	
Step 1: Probationary	\$59,646.55
Step 2: Permanent	\$65,152.68
Step 3: Top	\$68,410.32
<i>Engineer</i>	
Step 1: Probationary	\$71,847.06
Step 2: Permanent	\$75,439.43
Step 3: Top	\$79,211.39
<i>Captain</i>	
Step 1: Probationary	\$80,749.48
Step 2: Permanent	\$87,328.74
Step 3: Top	\$91,695.17

4. A five percent (5%) minimum separation shall be maintained in the Base Rate of Pay between each position step and the next.
5. Each Employee entering a classification for the first time shall be placed in the probationary step for ~~18~~ 12 months.

6. No later than 18 months after an Employee commences a probationary step, the Chief shall evaluate the performance of that Employee and shall take one of the following actions:
 - a. Terminate the Employee's employment.
 - b. Return the Employee to the classification and step from which the Employee was previously promoted.
 - c. Promote the Employee to the next regular step within the classification.
7. After the Probationary Step, the Employee will advance to the next regular step within the classification on an annual basis, effective the anniversary date after the Employee passes the probationary period in that classification.

1245.4 HOURS AND OVERTIME

1. The work cycle of the Employees shall consist of two (2) consecutive 24-hour on-duty shifts within a six (6) day cycle.
 - a. This schedule is referred to as "48-96" or "2 by 4."
2. Each work cycle begins at 0800 on day one and ends at 0800 on day three.
3. The District will apply the extended work period of 24 days of Section 207(k) exemption under the Fair Labor Standards Act (FLSA).

For purposes of illustration only, the shift schedule pattern for employees working a fifty-six (56) hour work week consists of eight (8) twenty-four (24) hour on-duty periods within a twenty-four (24) day cycle which is worked in accordance with the following chart:

X = 24-hour on-duty period O = 24-hour off-duty period

SCHEDULE: **XXOOOOXXOOOOXXOOOOXXOOOO**

4. Firefighters, Fire Engineers and Fire Captains assigned to 24-hour shift duty shall receive overtime pay at time-and-one-half computed at their regular rate of pay for those hours worked in excess of regularly scheduled shifts.
5. All overtime shall be authorized in writing by the Fire Chief prior to being compensated.
6. All overtime shall be paid to the nearest quarter hour worked where no minimum is authorized.
7. Instead of receiving the cash value for overtime earned, Employees, at their election, may apply overtime hours worked to Compensatory Time Off (CTO) at one and one-half hours per hour of overtime worked.
 - a. An Employee shall state on their timecard that CTO is requested in place of overtime.
 - b. Employees may accumulate up to 80 hours of CTO.

- c. Accrued CTO greater than 80 hours will be cashed out pursuant to the Fair Labor Standards Act.

1245.5 LONGEVITY

The District agrees to pay Longevity Pay to safety Employees who have been employed on a full-time regular basis and for consecutive years of employment as follows:

- a. On the anniversary date of the 14th year of continuous full-time employment, employees will receive 2.5% additional pay per month of base pay.
- b. On the anniversary date of the 19th year of continuous full-time employment, employees will receive 2.5% additional pay per month of base pay (for a total of 5%).
- c. On the anniversary date of the 24th year of continuous full-time employment, employees will receive 2.5% additional pay per month of base pay (for a total of 7.5%).

1245.6 INSURANCE

- 1. Full-time Employees of the District and their legal dependents, as defined by the State of California and the Internal Revenue Service, are eligible to participate in a group medical plan provided by the District.
- 2. Each Employee can choose between two plans for health insurance.
- 3. Each Employee will pay 15% of the monthly premium health plan rates, and the District will pay 85% of the monthly premium per Employee.
- 4. Each District Employee will pay 10% of the monthly premium dental plan rates, and the District will pay 90% of the monthly premium per Employee.
- 5. The District will make available to its Employees and their dependents, Vision Insurance coverage, and pay 100% of the premium per month.

1245.7 TRAINING

- 1. A training budget for the fiscal year will be set between the Training Officer and the Fire Chief and included in the Fiscal Year Budget for Board Approval.
 - 1. All classes must be approved in advance by the Training Officer or Fire Chief, including those that require coverage for Employees who are scheduled to be on-duty during the course.
 - 2. The training budget will not be exceeded annually except by the permission of the Fire Chief.
- 2. The District will reimburse for tuition, books, and other required class materials for all approved classes.

1. All books and class materials remain the property of the District.
2. Proof of completion and certificates must be submitted to the Training Officer after the class.
 - a. If the District pays for the class, employees not completing a training class will be responsible for reimbursing the District for all related expenses.
 - b. Any appeals must be made to the Board of Directors.
3. Per-diem may be provided on the following basis:
 1. Meals per-diem and mileage reimbursement (if no District vehicle is used) will be provided for all approved classes held outside of the District per IRS guidelines.
 2. If lodging reimbursement is requested, it must be approved in advance by the Training Officer or Fire Chief and will be paid following IRS guidelines.
4. Employees will not be paid for off-duty class attendance unless with prior written approval by the Fire Chief.
 1. If approved, the Employee will be paid for the class hours and travel time to and from the class.
5. Employees will use a District vehicle for training classes.
 1. If a District vehicle is not available, private vehicles may be used.
 2. Mileage will be reimbursed at the current IRS rate.
 3. Private vehicles used for travel must have the proper insurance coverage as designated by the District's Liability Insurance Carrier.

1245.8 UNIFORMS

- ~~1. The District will provide the following Duty Uniforms annually, at no cost to the Employee, as needed:
 - a. ~~6 T-shirts~~
 - b. ~~2 Pairs of uniform pants~~~~
- ~~2. The District will provide the following Duty Uniforms, at no cost to the Employee, on an "as needed" basis:
 - a. ~~Boots (duty or wildland); up to \$200 every two (2) years~~
 - b. ~~ANSI-rated rain jacket~~
 - c. ~~Baseball hat~~~~

d. ~~Uniform shirt~~

e. ~~Belt~~

1. The District will provide an annual payment of \$1,500.00 to the employee for Duty uniforms.

This payment will be provided first on the employee's date-of-hire, and then annually on the employee's anniversary of hire. It will be the employee's responsibility to comply with the district's Uniform Regulations as listed in Policy 1226.

3. The District will provide, at no cost to the Employee, all required uniform insignia.

4. The District will replace uniforms damaged as a result of District activities.

5. Uniforms or equipment lost or damaged during non-District activities will be replaced at the expense of the Employee.

6. The Fire Chief has the authority to provide additional uniform items as outlined in the District's budget.

1. The District shall provide safety equipment as required by Cal/OSHA regulations at no cost to the Employees.

Additions and changes to District uniforms and safety equipment shall be approved by the Chief or his/her designee.

1245.9 ACCRUED LEAVES

1. ~~Annual Leave:~~ Each Employee will accrue Annual Leave based on the following length of service schedule, except for accrued Paid Sick Leave as provided below in Section 4:

a. ~~One (1) year, but less than three (3) years – Six (6) hours per month~~

b. ~~Three (3) years but less than five (5) years – Eight (8) hours per month~~

c. ~~Five (5) years but less than ten (10) years – Ten (10) hours per month~~

d. ~~Ten (10) years but less than fifteen (15) years – Twelve (12) hours per month~~

e. ~~Fifteen (15) years but less than twenty (20) years – Fourteen (14) hours per month~~

f. ~~Twenty (20) years or more of service – Sixteen (16) hours per month~~

2. ~~If an Employee carries accumulated Annual Leave of more than 240 hours into any new fiscal year, the Employee will cease to accrue Annual Leave hours until their accrued Annual Leave hours drop below 240 hours.~~

- ~~3. Once the Employee's accrued Annual Leave hours drop below 240 hours, they will begin accruing PTO on the first day of the following month. Total accrued PTO may then exceed 240 until the beginning of the next fiscal year.~~
- ~~4. **Sick leave** may be taken from the annual accrued leave for personal illness, immediate family emergencies or illness as defined by state and federal law.
 - ~~a. Annual Paid Sick Leave will accrue as follows from the first day of employment:
 - ~~i. One hour of paid sick leave for every 30 hours worked;~~
 - ~~ii. Maximum accrual is three (3) days/seventy two (72) hours per year;~~
 - ~~iii. Employees are allowed to carry over paid sick days to the following year of employment, up to an accrual cap of three (3) days/seventy two (72) hours. Accrual of paid sick leave does not resume until the available paid sick leave drops below the 3 days/72 hours annual accrual cap.~~
 - ~~iv. Employees who work at least 30 days per year may access this sick leave.~~~~
 - ~~b. Reasonable medical evidence of Employee's illness may be required for use of sick leave for periods of less than three (3) consecutive shift days.~~
 - ~~c. Reasonable medical evidence of illness shall be required for the use of sick leave for a period over three (3) consecutive shift days.~~
 - ~~d. Employees shall notify the Fire Chief as soon as possible and at least one (1) hour before shift change, if reasonably possible.~~
 - ~~e. Vacancies will be filled by a qualified member (i.e., Engineer for Engineer, Firefighter for Firefighter) when possible. Priority for filling the vacancy will be to qualified part-time (i.e., volunteer) staff, then full-time staff.
 - ~~i. If the position cannot be filled using the above process, the mandatory callback or holdover of a full-time Employee will be used.~~~~~~
- ~~5. **Vacation:** All Employees shall submit in writing a request for taking vacation time from their annual accrued leave bank to the Fire Chief or designee.
 - ~~a. Vacation requests will be considered based on the following criteria:
 - ~~i. There is no impairment to the efficiency of operations of the District.~~
 - ~~ii. The Employee has the accrued PTO hours available.~~
 - ~~iii. The vacation does not cause the mandatory use of an off-duty, full-time employee to cover the vacancy.~~
 - ~~iv. There is a qualified member available to fill the request.~~~~~~

- ~~b. Officers will only be used to fill Engineer vacation requests after an attempt has been made to fill the vacancy with all other full-time Engineers and Qualified Volunteer Driver Operators.~~
- ~~6. **Paid Bereavement Leave**, for up to one (1) calendar week, regardless of shift schedule, shall be granted from the accrued annual leave bank in case of the death of a mother, father, spouse, sister, brother, son, daughter, or grandparent of an employee or Employee's spouse.~~

1245.9 ACCRUED LEAVES (Proposed Change) ** copied from FRV 2021 MOU w/ minor edits **

1. SICK LEAVE - ACCRUAL

- a. Each employee shall accrue sick leave at the rate of 12 hours per month;
Beginning after one (1) year of continuous service with this District.
 - i. Upon hire, employees will be awarded 72 hours of sick leave for their first year of employment. Employees will accrue no additional hours in their first year of employment.
- b. Each employee shall be entitled to accrue their sick leave up to a maximum of twenty-eight hundred and eighty hours (2880).

2. SICK LEAVE - USE

- a. Sick leave may be taken for personal illness, immediate family emergencies or illness, i.e. spouse, children or grandparents.
 - i. Reasonable medical evidence of employee's illness may be required for any use of sick leave for periods of less than three (3) consecutive shift days.
 - ii. Reasonable medical evidence of illness shall be required for use of sick leave for a period in excess of three (3) consecutive shift days.
- b. Employees shall, if reasonably possible, notify the duty officer at least one (1) hour before shift change.
- c. Officers, and Full-Time Captains, will only be used to fill Engineer sick leave vacancies after an attempt has been made to fill the vacancy with all other

full-time Engineers and then Full-Time Firefighters/ Driver Operators, in that order. Engineers will only be used to fill Firefighter sick leave vacancies after an attempt has been made to fill the vacancy with all other Full-Time Firefighters. Officers, and Full-Time Captains will only be used to fill Firefighter sick leave vacancies after an attempt has been made to fill the vacancy with Full-Time Firefighters and Full-Time Engineers. In the event of a Full-Time Captain sick leave vacancy, Engineers will only be used to fill the vacancy after an attempt has been made to fill the vacancy with all other Full-Time Captains.

- i. After all attempts listed have been exhausted, vacancy fulfillment will be offered to the Volunteer members in the same rank order as listed above.
 - ii. If the position can not be filled using the above process the mandatory callback or hold over of a full-time Employee in order to maintain Minimum Staffing will be used.
- d. Requests for sick leave that cumulatively are in excess of thirty (30) shift days in any twelve (12) month period shall be referred to the District for review and recommendation.
 - i. The District may require such employee to submit further medical evidence of illness including a medical examination by a physician designated by the Board.
 - ii. Costs of medical examinations will be paid for by the District.
- e. The District may grant extended sick leave without pay in excess of that accrued.
 - i. Such extension shall be reviewed every thirty (30) days thereafter by Chief Officers and the Board.
 - ii. Extended leave is also granted under the Family Medical Leave Act, the district will comply and follow state and federal laws and guidelines to administer extended leave.

f. Accrued sick leave will be used on an hour for hour basis.

3. BEREAVEMENT LEAVE

a. Paid Bereavement Leave, for up to one (1) calendar week, regardless of shift schedule, shall be granted in case of the death of a mother, father, spouse, sister, brother, son, daughter or grandparent of an employee or employee's spouse.

i. It is understood that some families are "extended" and bereavement leave may be granted for "step" family members. i.e. – stepson, stepsister, mother/father etc. with permission of the Fire Chief.

4. VACATION LEAVE - ACCRUAL

a. Each Employee will accrue vacation based on the following length of continuous full-time employment

schedule:

i. Less than one (1) year - Six (6) hours per month.

ii. One (1) year, but less than five (5) years - Twelve (12) hours per month.

iii. Five (5) years but less than ten (10) years - Eighteen (18) hours per month.

iv. Ten (10) years but less than fifteen (15) years - Twenty-one (21) hours per month.

v. Fifteen (15) years but less than twenty (20) years - Twenty-four (24) hours per month.

vi. Twenty (20) years or more of service - Thirty (30) hours per month.

vii. Twenty-five (25) years or more service – Employee may buy down accrued vacation hours from 30 to 22 hours per month. The 8 hours will be applied to the employee's salary base.

b. If an Employee carries accumulated vacation in excess of 240 hours into any

new fiscal year the Employee will cease to accrue vacation hours until their accrued vacation hours drop below 240 hours.

- i. Once the Employee's accrued vacation hours drop below 240 hours they will begin accruing vacation hours on the first day of the following month.
- ii. Total accrued vacation hours may then exceed 240 until the beginning of the next fiscal year.

5. VACATION LEAVE - USE

a. All Employees shall submit in writing a request for taking vacation time to the Fire Chief.

- i. Vacation requests will be honored providing:
 1. There is no impairment to the efficiency or operations of the District.
 2. The employee has the accrued vacation hours available.
 3. The vacation does not cause the mandatory use of an off duty full-time employee to cover the vacancy.
 4. There is a qualified member available to fill the request.
 - ii. Full-Time Captains will only be used to fill Engineer vacation requests after an attempt has been made to fill the vacancy with all other Full-Time Engineers and Firefighter/ Driver Operators. Engineers will only be used to fill Firefighter vacation requests after an attempt has been made to fill the vacancy with all other Full-Time Firefighters. Captains will only be used to fill Firefighter vacation requests after an attempt has been made to fill the vacancy with all Full-time Engineers and Firefighters. Engineers will only be used to fill Captain vacation requests after an attempt has been made to fill the vacancy with all other Full-Time Captains.
 - iii. Engineers will only be used to fill Officer vacation requests after

an attempt has been made to fill the vacancy with all other full-time Officers.

- b. Accrued vacation hours will be used on an hour for hour basis.
- c. Once per fiscal year, any employee with twenty (20) or more years of Full-Time service with the Graton Fire Protection District is eligible to cash in up to ninety-six (96) hours of accrued vacation time.

6. CTO LEAVE - USE

a. All Employees shall submit in writing a request for taking CTO time to the Fire Chief.

i. CTO requests will honored providing:

- 1. There is no impairment to the efficiency or operations of the District.
- 2. The employee has the accrued CTO hours available.
- 3. The CTO does not cause the mandatory use of an off duty full-time employee to cover the vacancy.
- 4. There is a qualified member available to fill the request.

ii. Officers will only be used to fill Engineer CTO requests after an attempt has been made to fill the vacancy with all other full-time Engineers and Qualified Volunteer Driver Operators.

b. Accrued CTO hours will be used on an hour for hour basis.

c. Employees may accumulate up to 240 hours of CTO.

7. SHIFT TRADES

a. All Employees shall submit in writing a request to trade with another Employee to the Fire Chief.

b. The trading of work schedules are done voluntarily and not at the request of the District.

iii. The reason for trading time is not for any benefit of the District, but rather due to the Employee's desire to attend to personal matters.

- iv. The Employee taking the time off will be paid their normal pay.
 - v. The Employee working the trade will be qualified in the position of the Employee taking the time off and will be repaid, by the other Employee, when the trade is repaid at a later date.
- d. The full-time Staff will not trade with Volunteers regardless of qualifications.

8. LEAVE RECORDS

1. At the beginning of each month the District will calculate the Employee's leave accrual and usage for the preceding month.
- a. The record will indicate the remaining balance of any accrued sick leave, vacation and CTO.

9. OTHER LEAVE

- a. All other absences, except as provided by this MOU or District SOG, shall be deemed to be "leave without pay."
 - i. Loss of pay shall be computed on the daily rate of pay applicable for the day such employee is absent.
- b. Except as otherwise provided by MOU, any Employee who is absent without prior approval of the Fire Chief for a period of two (2) successive shifts, (excluding any approved leave), shall be deemed to have resigned.
 - ii. Re-instatement due to extenuating circumstances may be considered by the Fire Chief or the Board.
- c. All other planned leaves, such as a "temporary leave of absence" shall be applied for in writing to the Chief for approval by the Board.

1245.10 HOLIDAYS

The following are designated District-paid holidays:

- 1. New Year's Day

2. Martin Luther King Day
3. President's Birthday
4. Memorial Day
5. Fourth of July
6. Labor Day
7. Columbus Day
8. Veteran's Day
9. Thanksgiving Day
10. Christmas Day

The following are designated major holidays by the district, and the district shall pay the specific Employee working the identified holiday an additional 8 hours of CTO for each day worked.

1. Thanksgiving Day
2. Christmas Day
3. New Years Day

~~When a holiday falls on a Saturday, the preceding Friday shall be observed. When a holiday falls on a Sunday, the following Monday shall be observed.~~

Holidays shall be paid to all employees at their standard pay rate. Holidays will be paid at a rate of 8 hours additional pay per holiday regardless of whether or not the employee worked that specific day. "Holiday pay" will be paid twice yearly; with one 40 hour payment in June and one 40 hour payment in December, paid along with the normal pay schedule.

***** this will return employees to holiday pay method originally agreed on and paid on from 09/2020-06/2021*****

1245.11 RETIREMENT

1. Employees are eligible for a 2.7% @ 57 California Public Employee Retirement Plan (PEPRA). Employees are required to contribute towards their retirement contributions as defined by PEPRA.

1245.12 SPECIAL BENEFITS

1. The District will offer a 457 Deferred Compensation Plan as a supplemental income plan for its Employees.

- a. Contributions to the plan will be made solely through the Employee's pre-tax contributions.
- b. The District will not make any contribution to an Employee's 457 Plan, unless an employee was previously eligible for "classic" CalPERS (i.e., 3% @ 55) at another agency, the District shall offer that employee up to 3% matching funds paid by the District.

1245.13 STAFFING

~~Generally, staffing, per shift, will be two (2) qualified members, one of which must possess a minimum Firefighter Class C Driver's License or a Class A/B License, with tank and air brake endorsements and has completed the internal driver training. Exceptions can be made by the Fire Chief or designee (e.g., newly hired engineer in the process of completing driver training).~~

1. The minimum staffing, per shift, will be two (2) qualified members, both of which must have a Commercial Class A, or Commercial Class B, or Class C California Driver's License with Firefighter Endorsement including tank and air brake endorsements.
2. One of the members must be a full-time Employee (Captain or Acting Captain) and the other must be a full-time Engineer or full-time Firefighter Driver/Operator, if not available, a Qualified Volunteer Driver/Operator. (or Firefighter)
 - i. Full-Time Employees will always have First-Right to minimum staffing.
 - a. Failure to meet this requirement will result in the mandatory callback or hold over of a full-time Employee.
 - b. Exceptions can be made by the Fire Chief or designee (e.g. newly hired Engineer in the process of completing driver training)

1245.14 SHIFT TRADES

1. All Employees shall submit in writing a request to trade with another Employee to the Fire Chief or designee.
2. The trading of work schedules is done voluntarily and not at the request of the District.
 - a. The reason for trading time is not for any benefit of the District, but rather due to the Employee's desire to attend to personal matters.
 - b. The Employee taking time off will be paid their regular pay.
 - c. The Employee working the trade will be qualified in the position of the Employee taking time off and will be repaid, by the other Employee, when the trade is reciprocated later.
3. The full-time staff will not trade with part-time staff (i.e., volunteers) regardless of qualifications.

1245.15 SEPARATION PAY

1. Upon separation from service with the District, each Employee shall be entitled to payout of all accrued leaves – annual leave and CTO, if any.
2. Separation pay rates shall be based on the individual Employee's hourly rate as of the last day of employment.
3. In the event of a death, Employee's pay shall be made to his/her estate or as otherwise provided by law.

1245.16 EMPLOYEE DISCIPLINE, INCLUDING CAUSE FOR SUSPENSION OR DISMISSAL

1. CAUSE FOR DISCIPLINE

- a. Sleeping through any phone call while on duty requiring the answering of the phone.
- b. Gross disregard of, or failure to comply with, Graton Fire Protection District Rules and Regulations, policies, procedures, SOG's and this MOU.
- c. Insubordination, when with respect to reasonable requests to accomplish official District duties.
- d. Failure to report to assigned duty.
- e. Departing assigned duty without qualified replacement.
- f. Multiple suspensions, which are sustained by the Board of Directors.
- g. Unauthorized absence.
- h. Conviction of a felony or of any criminal act involving moral turpitude.
- i. Conduct which brings discredit to the District.
- j. Disorderly conduct.
- k. Incapacity, due to mental or physical disability to the extent permitted by law.
- l. Willful concealment or misrepresentation of material facts in applying for or securing employment.
- m. Incompetence or inefficiency.
- n. Willful disregard of a lawful order from a duly constituted authority.
- o. Willful disregard of a District policy and/or laws regarding the confidentiality of records.
- p. Using, being in possession of, or being under the influence of alcohol, narcotics, intoxicants, drugs, or hallucinatory agents while on Fire District property or in vehicles during working hours, or reporting to work under such conditions; or abuse of alcohol or drugs while in District uniform.
 - i. Possession and proper use of drugs prescribed by a licensed physician and appropriate possession of unopened alcoholic beverages are not prohibited by this section.
 - ii. The Fire Chief or delegate's judgment shall be deemed final in determination of "under the influence".

- q. Neglect of duty.
- r. Negligence or willful damage to public property or waste or theft of public supplies or equipment.
- s. Failure to meet reasonable work performance standards and requirements.
- t. Refusal to comply with a proper directive to undergo a medical examination as issued by an appointing authority.
- u. Hostile and discourteous treatment of the public or other District members.
- v. Falsification of any records, such as medical forms, time cards or employment applications, or making material dishonest work related statements to other Employees at work, or committing perjury.
- w. Unauthorized use of District vehicles and equipment.
- x. Conviction of driving under the influence, reckless driving, or hit-and-run driving, whether on or off the job, in a District vehicle.
- y. Willful carelessness or violation of safety rules and regulations which jeopardize the safety of others and/or which could result in bodily injury to others or damage to Fire District property.
- z. Sexual harassment of, or willful discrimination against, another Employee or applicant for employment.

2. PROCEDURE FOR SUSPENSION OR DISMISSAL

- a. Investigations and disciplinary actions including suspensions and dismissals will be conducted in accordance with state and federal law including but not limited to the California Firefighters Procedural Bill of Rights and Federal public employee "due process" rights.
 - i. The Chief may suspend or dismiss Employees.
 - ii. Dismissals may be appealed to the Board of Directors.

1245.17 RULES AND REGULATIONS

- 1. It is agreed between the parties to this MOU that all Employees shall comply with all current District Rules and Regulations, policies, procedures, Standard Operating Guides and this MOU.
 - a. A copy of all current District Rules and Regulations, policies, procedures, Standard Operating Guides and this MOU will be made available in the station for each employee to read.
 - b. It is the responsibility of all Employees of the District to be familiar with and abide by the contents of all current District Rules and Regulations, policies, procedures, Standard Operating Guides and this MOU.
- 2. Any changes to District administration and personnel management as they relate to wages, hours and working conditions, and this MOU are subject to the Meet and Confer process between the Full-time Employees and the District.

1245.18 SAVINGS CLAUSE

1. If any provision of this Memorandum of Understanding or the application of such provision should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the remaining parts or portions of this Memorandum shall remain in full force and effect.

1245.19 MANAGEMENT AND EMPLOYEE RIGHTS

1. MANAGEMENT RIGHTS

a. The District on its own behalf and on behalf of the taxpayers of the Fire District, hereby retains and reserves unto itself, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of California, and the United States, including but without limiting the generality of the foregoing, the right:

i. To exercise executive management and administrative control of the District and its properties and facilities, and the duties of the Employees during the work day.

ii. To hire all Employees and subject to the provision of the law to determine their qualifications and conditions for their continued employment or their dismissal and/or to assign and transfer all such Employees.

iii. To exercise the foregoing powers, rights, authority, duties and responsibilities by the District, the adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the extent such specific and express terms hereof are in conformance with the Constitution and Laws of the State of California, and the Constitution and Laws of the United States.

2. EMPLOYEE RIGHTS

a. The Employees covered by this MOU shall have the right and duty to meet and confer in good faith with Management regarding changes of the District's Rules and Regulations and amendments, additions and interpretation of this MOU.

1245.20 NON-BINDING ARBITRATION

Requesting literature from legal

1245.21 NON-STRIKE AGREEMENT

1. In consideration of the conditions of this MOU, the Employees of the District agree that they will not engage in any strikes, slowdowns, work stoppages or interfere with the operation of the District.

DURATION OF AGREEMENT

This agreement shall be effective on the date of its signing set forth below and shall be retroactive to July 1st, 2022 and in full force and effect for (1) year from that date or the date a new MOU is executed.

In the event either party desires to modify this agreement, either party shall notice the other in writing (120) days prior to the annual anniversary date. In the event that such notices are given, negotiations shall begin no later than (90) days prior to the anniversary date.

We, the undersigned, enter into this Memorandum of Understanding on this day ____ July, 2022.

_____ *Representative, Director*

_____ *Representative, Director*

_____ *Representative, Employee*

_____ *Representative, Employee*

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400 Chief / EMT	B	292-7286	887-8484	
2		8401				
3	Robert Sabrowsky	8402 Asst Chief / EMT	B	486-8481	823-5725	
4	Josh Skikos	8403 Asst Chief	C	529-0383	829-4522	W
5	Darrell Kopriva	8404 Captain	C+	486-3775	536-9992	W 576-1371
6	Ian Muskar	8405 Captain / EMT	A	396-1147		
7	Lindsay Cruckshank	8406 Captain	C+	696-6049	869-5616	W 823-1542
8	Dustin Blumenthal	8407 Captain / EMT	C+	490-2626		
9	Kyler Walker	8408 Captain / EMT	B	328-8234		
10	Dusty Parker	8409 Captain / EMT	B	953-0581		
11	Shane Spelman	Engineer / EMT	C+	494-0929	829-1934	
12	Matt Miller	Engineer / EMT	C	569-6301		
13	Kyle Bartlett	Engineer / EMT	C+	490-6077		
14	Sapphire Alvarez	Firefighter / EMT	B	478-4908		
15	Zach Colenzo	Firefighter	C	292-9739		
16	Jonathan Preciado	Firefighter / EMT	C	480-5010		
17	Matt Skinner	Firefighter	C+	530-680-1046		
18	Jacob Mual	Firefighter / EMT	C+	721-4817		
19	Levi DeCarly	Firefighter / EMT	C	483-3280		
20	Chaz Mathias	Firefighter	C	480-0213		
21	Ryan Fernandez	Firefighter / EMT	C	332-6585		
22	Jenna Dunbar	Firefighter / EMT	C	805-400-8589		
23	Sam Ballenger	Firefighter	C	393-9080		
24	Evan Jacobs	Firefighter	C	490-9491	829-1161	
25	Jeremiah Mahan	Firefighter / EMT	C	217-1484		
26	Kristen Cattell	Firefighter / EMT	C	799-2432	823-8454	
27	Emily Fuller	Firefighter	C	799-7848		
28	Mathias Bonse	Firefighter	C	326-5694		W 577-4732
29	Lia Liskey	Firefighter	C	326-1969		W 721-4402
30	Angel Cuevas	Firefighter	C	843-9581		
31	Eddie Castaneda	Firefighter / EMT	C	484-0004		
32	Faith Neely	Trainee	C	888-9338		
33	Aidan Runyon	Trainee	C	570-5391	544-4166	
34	Trevor Morrison	Trainee	C	494-9708	576-1086	
35	Ryan Waner	Trainee	C	303-6997		
36	Keenan Whyte	Trainee	C	321-0237		
37	Cierah Michalik	Trainee				
	Bob Maddocks	Vice President		888-4020	823-9575	
	Mario Cesaretti	Treasurer		591-5600	823-9400	
	Jason Nunes	Member		849-1311		
	Scott Fisher	Member		529-4483	829-9344	
	Carla Peterson	Member		360-5857	823-5850	
On-Duty Engine Officer						687-8025
Business Phone Number						823-8400
Fax Number						823-7251
Firefighters Association Phone Number						823-8400 x120
Administrative Assistant, Jill Melendy						372-4389
Tree Farm, Heather O'Dell						322-2091
Fire Investigator, John Teague						483-1433



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2021-2022

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	2	4	7	7	3	2	4	2		4			35
Auto/Mutual Aid	13	5	12	11	7	15	7	9	11	12			102
Debris Fire					1	1	1						3
Fire Alarm	7	4	3	1	2	5	2	5	2	1			32
Gas Leak	1			1		1		1					4
Hazardous Condition	2	8	4	28	5	5				4			56
Haz-Mat													0
Investigation	5	2	2	4	3	1	1	2		3			23
Medical Aid	36	28	33	35	23	39	26	33	42	28			323
Other / Cancellations							4			5			9
Rescue													0
Structure Fire	1		1				2						4
Traffic Collision	3	1	4	8	4	4	3	6	2	2			37
Vegetation Fire	4	2		3				1					10
Vehicle Fire	3												3
Total	77	54	66	98	48	73	50	59	57	59	0	0	641

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

Drill & Activity Reports

APR 2022

#	Date	Description	Type
1)	04/01	Trainee Fire Academy (Traffic Control)	T
2)	04/02	Live Structural Burn	S
3)	04/05	Officer Meeting	S
4)	04/07	Wildland Pack & Shelter Testing	R
5)	04/08	Trainee Fire Academy (Wildland)	T
6)	04/14	Forcible Entry	R
7)	04/15	Trainee Fire Academy (Forcible Entry)	T
8)	04/21	RT-130 Wildland Refresher	R
9)	04/22	Trainee Fire Academy (Search & Rescue)	T
10)	04/23	Trainee Fire Academy (Major Drill-Skills)	T
11)	04/28	Forcible Entry (Circular Saw Use – K12)	R
12)	04/29	Trainee Fire Academy (Rapid Intervention)	T
13)	04/29	Work Detail - Metal Recycling (Sabrowsky)	S

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill