



**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING AGENDA  
3750 Gravenstein Hwy N, Sebastopol, CA 95472  
December 13th, 2022 at 7:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. PUBLIC COMMENT: *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. CONSENT CALENDAR: *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes. – Action Item*
  - a. Draft Board Meeting Minutes, 11/8/22
  - b. Financial Reports - November 2022
7. Old Business
  - a. Graton Mutual Aid Analysis – Review, discussion and possible action item
8. New Business
  - a. LAFCO Election – Action item
  - b. Seating of Elected Board Members – Oath of Office administered by District Counsel Ross
9. Committee Report
  - a. Chief Compensation
10. Purchase Request: For consideration and possible approval
  - a. Burns & Wilcox Brokerage - Diesel Tank Insurance Quote
11. Correspondence

12. Fire Chief's Report

- a. Roster, Alarms and Drills

13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

14. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375

- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court, Case No. SCV-269950

- c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615

- d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION


Exposure to Litigation – Authorized pursuant to Gov. Code section 54956.9(d)(2): 1 matter

15. Return to Open Session - Report Upon Return from Closed Session

16. Adjournment

**Certification**

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for December 13th, 2022 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Saturday, December 10th, 2022. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website [www.gratonfire.com](http://www.gratonfire.com)



Jill C. Melendy, Clerk of the Board of Directors

Dated: December 10th, 2022 / Graton Fire Protection District

**ADA Compliance**

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

# CONSENT CALENDAR





**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
3750 Gravenstein Hwy N, Sebastopol, CA 95472  
November 8th, 2022**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Fisher, Peterson, Maddocks, Nunes, Cesaretti (attending by phone), Also Present: Bullard, District Counsel Ross
4. Corrections and/or Modifications to the Agenda: Motion by Nunes that Director Cesaretti is joining via telephone and has posted the agenda at his address at 4057 Bones Road, Sebastopol, 2<sup>nd</sup> by Fisher, passed 5/0/0.
5. PUBLIC COMMENT: None
6. CONSENT CALENDAR: Motion by Fisher to accept Consent Calendar as presented, 2<sup>nd</sup> by Nunes, passed 5/0/0.
  - a. Draft Board Meeting Minutes, 10/11/22
  - b. Financial Reports - October 2022
7. Old Business
  - a. Graton Mutual Aid: Deputy Chief Ron Busch presented about possible collaboration with Sonoma County Fire District and Graton Fire on mutual aid calls.
8. New Business: None
9. Committee Report
  - a. Chief Compensation: Fisher indicates no progress has been made on this item. Director Cesaretti inquired if should be taken off agenda. After Board discussion, District Counsel indicated it was acceptable to leave on.
10. Purchase Request - For consideration and approval
  - a. Self-Contained Breathing Apparatus (SCBA) equipment: Motion by Fisher to approve sole source purchase from Bauer Compressors using FEMA grant funds not to exceed \$790,000. GFPD will invoice the other 2 districts for their share.



11. Correspondence: Chief reports that Ms. Tripoli has filed a claim against GFPD with the Fair Political Practices Commission. District Counsel Ross indicates there may be an investigation report conducted.
12. Fire Chief's Report: Chief requesting assistance with reviewing building insurance coverage due to inflation.
  - a. Roster: Remove Firefighter Fernandez off roster due to lack of time availability.
  - b. Alarms: 69
  - c. Drills: 6
13. Future Agenda Items: None
14. Closed Session: District Counsel indicates they will not be considering 14 d. in Closed Session this evening. Enter Closed Session: 7:32 p.m.
  - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Authorized pursuant to Gov. Code section 54956.9(d)(1))  
Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375
  - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Authorized pursuant to Gov. Code section 54956.9(d)(1))  
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Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615
  - ~~d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION~~  
Exposure to Litigation – Authorized pursuant to Gov. Code section 54956.9(d)(2): 1 matter
15. Return to Open Session: 7:50 p.m. – District Counsel will provide a written report on Closed Session. He indicated that Ms. Tripoli's *Motion for Issuance for a Peremptory Writ of Mandate* was denied by the Court.
16. Adjournment: 7:52 p.m.



**GRATON FIRE PROTECTION DISTRICT - NOV 2022 - OVERVIEW**

<b>DEPOSITS:</b>		
Misc.	\$139	11/8/2022
Sonoma Raceway	\$3,765	11/28/2022
<b>Total:</b>	<b>\$3,904</b>	
<b>CURRENT ASSETS:</b>		
Summit Operating Account	\$109,643	11/30/2022
Summit ICS Account	\$1,277,474	11/30/2022
<b>Total:</b>	<b>\$1,387,117</b>	11/30/2022
<b>ACCTS. RECEIVABLES:</b>		
		Billed
Vanoni Prescribed Burn	\$1,509	11/25/2022
Strike Team - OES Staffing	\$29,437	10/11/2022
Mosquito Fire	\$54,869	10/11/2022
Strike Team - Six Rivers	\$90,990	9/7/2022
<b>Total:</b>	<b>\$176,805</b>	



**Graton Fire Protection District**

**Check Detail**

**November 1-30, 2022**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Graton</b>
Debit	ADP	P/R Taxes	\$ 9,638.02
Debit	ADP	Payroll	\$ 36,690.91
Debit	ADP	Processing Fee	\$ 108.21
Debit	CalPERS	Pepra-October	\$ 6,679.43
Debit	CalPERS	Classic-October	\$ 3,445.04
Debit	CalPERS	CalPERS 457b	\$ 4,239.67
4625	101 Equipment Rentals	Scissor Lift + Pressure Washer	\$ 1,135.00
4626	Cal Net ATT	Phone	\$ 196.50
4627	CalChoice	Health Benefits - December	\$ 3,697.54
4628	Choice Builder	Health Benefits - December	\$ 515.12
4629	Cliff Walker Supply & Maint	Cleaning x 2	\$ 360.00
4630	First Responders Resiliency Conf.	Training	\$ 4,998.00
4631	Heather O'Dell	Holiday Lights	\$ 45.86
4632	Independent Electric Supply Inc	LED Floodlights x 4	\$ 589.96
4633	Kyler L. Walker	Training Class Reimbursemt	\$ 450.00
4634	Major Alarm Inc	Station Monitoring	\$ 88.50
4635	North Bay Tree Weed & Pest	Pre-Emergent 1	\$ 744.00
4636	One Call Mobile Repair	Wiring Repair	\$ 560.00
4637	Peterson	Screens x 3	\$ 237.54
4638	PG&E	Utilities	\$ 31.67
4639	Sebastopol Hardware Center	Misc	\$ 74.63
4640	Standard Insurance Company	LTD x 6	\$ 174.00
4641	Witmer Public Safety Group	Rope Rescue Equipment	\$ 1,302.22
4642	Darrell Kopriva	Sleepers	\$ 300.00
4643	Ed Castenada	Shift Reimbursement	\$ 50.00
4644	Josh Skikos	Sleeper	\$ 35.00
4645	Keenan Whyte	Sleepers	\$ 95.00
4646	Lia Liskey	Sleeper	\$ 35.00
4647	Mathias Bonse	Sleepers	\$ 245.00
4648	Matt Skinner	Sleeper	\$ 35.00
4649	Ryan Waner	Sleeper	\$ 85.00
4650	Trevor Morrison	Sleepers	\$ 130.00
4651	Law Offices of William D. Ross	Legal Expenses	\$ 28,956.32
4652	Napa Auto Parts	Vehicle Maintenance	\$ 30.04
4653	North Bay Tree Weed & Pest	Bi-Monthly Pest Control	\$ 194.00
4654	Occu-Med	New Trainee	\$ 68.20
4655	Peterson	Vehicle Maintenance	\$ 1,969.89



Graton Fire Protection District

Check Detail

November 1-30, 2022

4656	Sebastopol Bearing	Veh Maintenance - Trailer	\$ 83.91
4657	Sebastopol Hardware Center	Misc	\$ 64.97
4658	Standard Insurance Company	LTD x 6	\$ 174.00
4659	DK Embroidery & Monogramming	Tree Farm	\$ 54.25
4660	Dustin Blumenthal	Elite Command Training	\$ 430.00
4661	Frog Power Equipment LLC	Maintenance	\$ 24.78
4662	Jones Garage Door Co., Inc.	Service Call	\$ 225.00
4663	PG&E	Sonoma Clean Power	\$ 321.09
4664	US Bank VISA	Acct #6219	\$ 3,479.67
50746	Linda Lucia	P/R - Tree Farm	\$ 323.23
	<b>Total</b>		<b>\$ 113,411.17</b>



**Graton Fire Protection District**

**US Bank Report**

November 2022

Name	Memo	Category	Amount
In Peak Seasons	Freight Charges	7000 · Tree Farm Expense	\$ 18.79
Lucky	Officer Meeting	7120 · In-Service Training	\$ 17.07
El Tarasco Restaurant	Candidate Interviews	7120 · In-Service Training	\$ 55.70
Harbor Freight	Parts for Tool Room	6880 · Small Tools/Instruments	\$ 67.76
Home Depot	Rescue Equipment	6880 · Small Tools/Instruments	\$ 43.67
Benedetti Tire Services	Tire Repair	6155 · Vehicle Maintenance	\$ 181.89
Home Depot	Training	7120 · In-Service Training	\$ 50.49
USPS	Stamps	7000 · Tree Farm Expense	\$ 88.00
The Hapa Group, LLC	Tree Farm	7000 · Tree Farm Expense	\$ 239.46
Pacific Sanitation	Porta-Potty Rental	7000 · Tree Farm Expense	\$ 454.75
Amazon	Misc	6400 · Office Expense	\$ 30.31
Galls Inc.	Badges	6020 · Clothing/Personal	\$ 968.49
Verizon Wireless	Cellular	6040 · Communications	\$ 165.76
Amazon	Tape	6400 · Office Expense	\$ 26.32
AT&T	Internet	6040 · Communications	\$ 74.90
Safeway	Meeting	7120 · In-Service Training	\$ 19.10
Ebay	Misc	6400 · Office Expense	\$ 16.22
Ebay	Misc.	6400 · Office Expense	\$ 82.63
Ebay	Misc	6400 · Office Expense	\$ 25.10
Amazon	Misc	6400 · Office Expense	\$ 4.33
Amazon	Supplies	6180 · Building Maintenance	\$ 16.48
Costco	Tree Farm Supplies	7000 · Tree Farm Expense	\$ 388.77
Tomi Thai Restaurant	Meeting	7120 · In-Service Training	\$ 55.89
Amazon	Work Station	6180 · Building Maintenance	\$ 86.79
Amazon	Misc.	6400 · Office Expense	\$ 140.55
Amazon	Supplies	6400 · Office Expense	\$ 36.36
Amazon	Supplies	6400 · Office Expense	\$ 51.32
Amazon	Long Reach Kit	6880 · Small Tools/Instruments	\$ 46.64
Amazon	Leveling Kit	6880 · Small Tools/Instruments	\$ 16.26
Screamin' Mimi's	Supplies	6080 · Household Expense	\$ 9.87
<b>TOTAL CREDIT CARD CHARGES</b>			<b>\$ 3,479.67</b>





Graton Fire Protection District

Through November 2022

Specific and General Legal Costs, Cumulative										
Subject	Tripoli Litigation *	Sabrowsky, Alvarez, Nunes Complaint	Alvarez Litigation	Personnel (Alvarez, Tripoli, Misc.)	Other (General, Retainer, Tripoli PRA Requests)					
<b>Last month - November 22</b>										
Liebert, Cassidy, Whitmore										
William Ross	\$ 25,726		\$ 225	\$ 1,360	\$ 1,645					
Merrill, Arnone, Jones										
<b>To-date</b>										
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ 41,636					
William Ross	\$ 71,747	\$ -	\$ 4,827	\$ 26,930	\$ 34,672					
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 24,211	\$ -	\$ 4,500					
<b>Total</b>	<b>\$ 118,436</b>	<b>\$ 43,606</b>	<b>\$ 39,474</b>	<b>\$ 26,930</b>	<b>\$ 80,808</b>					<b>\$ 309,254</b>

\* Court Denied Ms. Tripoli's Motions 11/2/22



William D. Ross  
David Schwarz  
Kypros G. Hostetter

Law Offices of  
**William D. Ross**  
400 Lambert Avenue  
Palo Alto, California 94306  
Telephone: (650) 843-8080  
Facsimile: (650) 843-8093

Los Angeles Office:  
P.O. Box 25532  
Los Angeles, CA 90025

File No: 19/65.2

November 7, 2022

VIA E-MAIL

The Honorable Bob Maddocks, President  
and Members of the District Board of Directors  
Graton Fire Protection District  
3750 Gravenstein Hwy, N  
Sebastopol, CA 95472

Re: Linda Tripoli v. Graton Fire Protection District; Sonoma County Superior Court  
Case No. SCV-270375

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Dear President Maddocks and Members of the District Board:

Please find enclosed the November 2, 2022, Order of the Sonoma County Superior Court, after the Court Hearing of October 25, 2022.

The Court rules that all relief requested in the Motion for Issuance for a Peremptory Writ of Mandate by the Petitioner, is "DENIED."

The next step in the proceeding is the preparation of a judgment and its entry.

If upon review you have questions, please contact our office.

Very truly yours,



William D. Ross  
District Counsel

WDR:jf

Enclosure: Order after Hearing on Motion for Issuance of Peremptory Writ of Mandate

cc: Bill Bullard, District Chief  
Jill Melendy, Administrative Assistant

1 THE HONORABLE BRADFORD DEMEO  
2 SUPERIOR COURT OF CALIFORNIA  
3 COUNTY OF SONOMA  
4 3035 Cleveland Avenue  
5 Santa Rosa, CA 95403  
6 Telephone: (707) 521-6725

FILED  
SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SONOMA

NOV 02 2022

BY K. Miller  
Deputy Clerk

7 SUPERIOR COURT OF CALIFORNIA, COUNTY OF SONOMA

8 LINDA TRIPOLI,

Case No. SCV-270375

9 Petitioner,

ORDER AFTER HEARING ON MOTION  
FOR ISSUANCE OF PEREMPTORY WRIT  
OF MANDATE

10 vs.

11 GRATON FIRE PROTECTION DISTRICT;  
12 and DOES 1 through 15,

November 2, 2022

13 Respondents.  
14

15 This Motion For Issuance of Peremptory Writ of Mandate came on for hearing October 25,  
16 2022, at 8:30 a.m. in Department 17 of this court, the Honorable Bradford DeMeo presiding.  
17 Petitioner, Linda Tripoli, appeared in pro per. Respondent Graton Fire Protection District appeared  
18 through their attorney William Ross.

19 On September 28, 2022, petitioner filed a Notice Of Motion And Motion For Issuance of  
20 Peremptory Writ of Mandate. Petitioner, in her motion for writ, requested the following relief:

- 21 1. A peremptory writ of mandate issue under seal of this court commanding respondent  
22 Graton Fire Protection District to comply with the California Public Records Act by  
23 producing any and all non-exempt records requested in petitioner's October 20, 2021 PRA  
24 request (Exhibit B, attached hereto.)  
25 2. A peremptory writ of mandate issue under seal of this court commanding respondent  
26 Graton Fire Protection District to comply with District Policy 1111.2 (Renumbered 1211.2)  
27 -Personnel Complaints, by taking seriously and addressing petitioners August 6, 2021  
28

1 complaint about Fire Chief Bullard's misrepresentations to the board and public regarding the  
2 "Resolution to Tax Defer Member Paid Contributions" in April and May of 2021.

3 At the end of the hearing this court ruled and denied petitioner's motion for issuance of  
4 writ as to issue number 2, and took under submission issue number 1. Neither party made a timely  
5 request for a statement of decision.

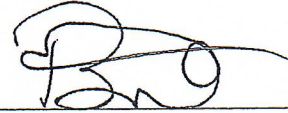
6 The court finds that petitioner has not met the burden necessary for the court to issue a writ  
7 of mandate on either issue.

8 After due consideration of all pleadings, declarations, evidence submitted and argument by  
9 the parties the court rules as follows:

10 The Motion For Issuance of Peremptory Writ of Mandate filed by petitioner in this matter  
11 is DENIED as to all relief requested therein.

12  
13 IT IS SO ORDERED.

14  
15 DATED: November 2, 2022.



16  
17 BRADFORD DEMEO  
18 Judge of the Superior Court  
19  
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**OLD  
BUSINESS**

## Sonoma County Fire District Analysis of Services Offered

Annual Expenses SCFD to cover (i.e., savings to Graton)	Value
Pump Testing	\$ 2,750
Ladder Testing	\$ 850
Hose Testing	\$ 3,501
SCBA flow testing	\$ 4,050
	<b>\$11,151</b>

Value-Added Services Offered	Value	Notes
Forestville Engine Paramedic response to major calls	High	Significant help during a critical medical call
Engine/equipment loan	High	We are currently borrowing 10 SCBA bottles and offered to loan us a brush truck this summer when both of ours were unavailable
Daytime Availability of Paramedic ambulance in Forestville	Moderate	Great now, but could change in 2024 with current Ambulance bid process
Calibrate gas meter	Moderate	Useful, currently going to Wilmar for calibration
Regional training	Moderate	Always great to train with neighboring departments
Fire prevention	Moderate	Useful, as our fire investigator has moved out of the area; however, their investigators will already respond to our fires when asked
Helicopter use	Low	Unlikely to use as most wildland areas are CALFIRE responsibility

**Other value added services not suggested by SCFD (that we could propose)**

- No charge for paramedic first responder services (this is an issue, especially for seniors living on a fixed income)
- Returning equipment from hospitals (e.g., backboards)
- Disposal of Bio-Hazard waste

**Reduce Graton calls to Sonoma County**

- Do not request Graton for non-emergency calls

**NEW  
BUSINESS**



Date: November 14, 2022  
To: All Independent Special Districts  
Subject: Election of Special District Representative Class II

Attached please find the materials associated with an election to fill the position of Special District Representative Class II Regular Member to Sonoma LAFCO for the remainder of the term ending May 2025. As a result of an earlier notification by Sonoma LAFCO to special districts, two nominations were submitted by the October 28<sup>th</sup>, 2022 deadline.

Nominations for this position were restricted to board members of ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

All independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of the following:

1. A ballot and certification form, with voting instructions
2. All nominations received by the established deadline

All ballots should be returned to the LAFCO office by February 15, 2023. Ballots received by the deadline will be counted and the results announced within seven days.

Ballot sheet and certification may be emailed to [Kassandra.Bowen@sonoma-county.org](mailto:Kassandra.Bowen@sonoma-county.org), to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter. The LAFCO mailing address is P.O. Box 1428, Santa Rosa, CA 95404

Please note that ballots representing a majority of the districts must be received by the deadline date for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline date by 60 days to allow those districts that have not returned a ballot to do so.

On behalf of the Commission, we urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the February 15th deadline.

If you have any questions or need additional information, please contact Sonoma LAFCO at 707-565-2577.

# SONOMA LOCAL AGENCY FORMATION COMMISSION

## BALLOT

Special District Representative Class II Term of Office Ending May 2025

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1. Vote for only one candidate for Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, P.O. Box 1428, Santa Rosa, CA 95404. Ballot sheet and certification may be emailed to [Kasandra.Bowen@sonoma-county.org](mailto:Kasandra.Bowen@sonoma-county.org), to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
5. **Submit ballot and certification by Wednesday, February 15<sup>th</sup>, 2023**

### VOTE

Tamara Davis, Marin Sonoma Mosquito & Vector Control \_\_\_\_\_

Rich Holmer, Sweet Water Springs Water District \_\_\_\_\_

### CERTIFICATION

I certify, under penalty of perjury, that I, \_\_\_\_\_  
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of \_\_\_\_\_  
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)



**SONOMA LOCAL AGENCY FORMATION COMMISSION**

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403  
(707) 565-2577 FAX (707) 565-3778  
www.sonomalafco.org

**APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (CLASS II)**

This application has been designed to provide pertinent information about each candidate applying for the position of Class II Special District Representative to LAFCO. Class II districts include ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Please read the application carefully and type your responses or print in ink.

Date Submitted: September 22, 2022

Name: Tamara Davis

Address: 903 Hacienda Circle, Redwood Park, CA 94928

Phone(s): 707-585-6153

Email: PhineasChapmanRP@gmail.com

Name of District You Represent: Main/Sonoma Mosquito & Vector Control District

Date of Most Current Election/Appointment: 2018

Date Term Expires: 2022

Total years with District: 20+ years

Total Years Associated with Government/ Community Service: 40+ years

List any other agencies/special Districts you have been or are currently involved with:

pls refer to attached document

List Community Service Activities including Names of Organizations and Dates of Service:

pls refer to attached document

## SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

Yes, but not recently

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I have a long history of involvement in public services within Sonoma County and would like to use my experience working with LAFCO.

The Marin/Sonoma Mosquito & Vector Control District staff works in all areas of Sonoma County and the localities. This would be helpful to me while working with LAFCO.

I have long been interested in the goals of this agency and would like to have the opportunity to participate.

From your perspective, explain the purpose of LAFCO:

LAFCO is focused on the efficient delivery of public services and the effective formation of local government.

Protecting agricultural land and open space is a priority and as someone who grew up in Sonoma County, very important to me. This also means limiting urban sprawl.

I have observed the activities of LAFCO from when I was with the city of Cotati and various groups over the years. I think I can bring an objective view point to this work.



# TAMARA DAVIS

903 Hacienda Circle - Rohnert Park, CA 94929  
(707) 585-6153 - phineaschapman@7.com

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## OBJECTIVE

LAFCO Special District Representative (Class II)

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## PUBLIC SERVICE HIGHLIGHTS

- Trustee - Marin/Sonoma Mosquito and Vector Control District (Member of Executive Committee) representing County of Sonoma at-large since 2002.
- Past President of Mosquito and Vector Control Association of California (MVCAC) Trustee Council. Eight years on Trustee Council. Currently serving on Legislative Committee & Board.
- Second Vice-President & Trustee Representative for Coastal & Sacramento Valley Regions of the Vector Control Joint Powers Agency (VCJPA) - Board of Directors.
- California Affiliated Risk Management Authorities (CARMA) - Board of Directors Alternate
- Sonoma County Consolidated Oversight Board (Member)

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## PROFESSIONAL EXPERIENCE

STATE FARM INSURANCE - 34 Years of Service - Retired in 2004

Held various progressively responsible positions:

- Public Affairs Manager (focus on legislative, public policy issues, education, community outreach and media relations)
- Fire Claims Superintendent (focus on home and business claims and claims involving litigation and also managed a litigation unit)
- Re-inspector/Trainer (focus on reinspecting handled claims and assisting in training new claim representatives)
- Claim Representative (handled home and business claims and a variety of disasters - hailstorms in New Mexico, Colorado and Wyoming)
- Life Company - cash control clerk, administrative assistant
- Auto Underwriting - assistant auto underwriter

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## PRIOR COMMUNITY INVOLVEMENT

- Goodwill Industries of the Redwood Empire - Board of Directors
- Mosquito Research Foundation - Board of Directors
- Mayor and Council Member - City of Cotati
- Corporate Council - State Conference of NAACP

- Santa Rosa Chamber of Commerce – Government Review Committee
- Alliance of North Bay Chambers of Commerce – Board of Directors
- Rohnert Park Chamber of Commerce
- Cotati Chamber of Commerce
- Sonoma State University – Ambassador for Higher Education
- Sonoma County Business Education Round Table – past president of Board of Directors
- Insurance Information Network of California – Past President of Board of Directors – member of IINC Communications Committee
- Personal Insurance Federation of California – communications and legislation committee member
- Professional Business Women of California – past Board of Directors member, Advisory Committee member
- Recipient of the 2001 Women and Industry award for Insurance and the 2001 Women and Industry Award for Community Involvement
- Leadership California – graduate
- The Association for Women in Communications – member
- Redwood Municipal Insurance Fund – Board of Directors
- Governor’s School to Career Advisory Council – appointed by Governor Pete Wilson
- Sonoma County School to Career Partnership – past president and founding board member

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## **EDUCATION**

**BACHELOR OF ARTS (B.A.)** Sonoma State University

**ASSOCIATE OF ARTS (A.A.)** Santa Rosa Junior College

**FELLOW OF THE LIFE OFFICE MANAGEMENT ASSOCIATION (LOMA)**



# SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVE STE 240, SANTA ROSA, CA 95404  
(707) 565-2577 www.sonomalafco.org

## APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (CLASS II)

This application has been designed to provide pertinent information about each candidate applying for the position of Class II Special District Representative to LAFCO. Class II districts include ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Please read the application carefully and type your responses or print in ink.

Date Submitted: October 22, 2022 \_\_\_\_\_

Name: Richard L Holmer \_\_\_\_\_

Address: PO Box 22, Villa Grande, CA 95486 \_\_\_\_\_

Phone(s): 707-865-2998, 707-327-8660 \_\_\_\_\_

Email: richandwanda@sbcglobal.net \_\_\_\_\_

Name of District You Represent: Sweetwater Springs Water District \_\_\_\_\_

Date of Most Current Election/Appointment: June, 2011 \_\_\_\_\_

Date Term Expires: Dec., 2022 \_\_\_\_\_

Total years with District: 11 years \_\_\_\_\_

Total Years Associated with Government/ Community Service: 45 years \_\_\_\_\_

List any other agencies/special Districts you have been or are currently involved with:

Sonoma LAFCO, Sept. 2016 to present \_\_\_\_\_

Creekside Wastewater Authority, 2013-2019 \_\_\_\_\_

County of Sonoma, 1972-2004 \_\_\_\_\_

List Community Service Activities including Names of Organizations and Dates of Service:

Friends of Villa Grande a 501c3 corporation formed for the benefit of the community of Villa Grande, 2015 to present

California Onsite Wastewater Association, 2003-2004 \_\_\_\_\_

Sonoma County Administrative Management Council, 1996-2004 \_\_\_\_\_

Russian River Historical Society, 1998-1999 \_\_\_\_\_

Kenwood Community Club, 1974-1978 \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_









October 7, 2022

TO: Sonoma LAFCO

To Whom It May Concern:

By this letter I hereby attest that the Board of Directors of the Sweetwater Springs Water District at their October 6, 2022 Board Meeting approved a motion to nominate Sweetwater Director Richard Holmer for Class II Representative for LAFCO. Motion was made by Director Robb-Wilder, seconded by Director Lipinski, and approved by a vote of 5-0.

Sincerely,

A handwritten signature in cursive script, appearing to read "Julie C. Kenny", is written over the typed name.

Julie Kenny  
Secretary to the Board  
Sweetwater Springs Water District  
(707) 869-4000



PO Box 22  
Villa Grande, CA 95486

Phone 707-865-2998  
E-mail  
richandwanda@sbcgloabl.net

## Richard L Holmer, Resume

**Objective** I am applying to serve on the Board of Directors of the Local Agency Formation Commission.

**Education** 1964 to 1968, San Jose State University, San Jose, CA  
Bachelor of Arts degree in Environmental Health Sciences

1968 to 1969, University of California, Berkeley, CA  
Post graduate work in the field of Environmental Health Sciences

**Work experience** 1969 to 1972, County of Santa Clara, Department of Public Health: Environmental Health Specialist

1972 to 1995, County of Sonoma, Department of Health Services: Environmental Health Specialist, Land Use Specialist, Supervising Environmental Health Specialist

1995 to 2004, County of Sonoma, Permit and Resource Management Department: Operations Division Manager

2004 to present, retired

**Summary of qualifications**

I have extensive experience in governmental oversight of land development in Sonoma County during my tenure at the Sonoma County Department of Health Services and the Sonoma County Permit and Resource Management Department. These duties included review of projects, review of environmental impacts of projects and direct participation as a member of staff level review panels. Additionally, I gave staff input to the Planning Commission, Board of Zoning Adjustments and the Board of Supervisors. These activities provide a solid background of experience to serve effectively as a member of LAFCO.

During my ten years as a manager at the Permit and Resource Management Department, I gained considerable experience in interacting with staff members, the public and elected bodies. I feel that I have good communication skills and the ability to make effective and well thought out decisions.

In my elected position as a Board member of the Sweetwater Springs Water District (including one year as Board chair), I have gained valuable knowledge regarding the operation of a special district, the problems faced by special districts and financing issues of special districts.

#### **Community activities**

Sweetwater Springs Water District, Board member and chair, 2011 to present

Friends of Villa Grande, Board member and President, 2005 to present

Creekside Wastewater Authority, Board member, 2015 to present

California Onsite Wastewater Association, Board member, 2003-04

Sonoma County Administrative Management Council, Board member, 1996 to 2004

Russian River Historical Society, Board member, 1998-99

**BOARD MEMBER  
GENERAL  
ELECTION**

**November 8, 2022**

***Bob Maddocks  
Jonathan Hebel  
Carla Peterson  
Scott Fisher***







## Graton Fire Protection Dist F/T (Vote for 2)

Precincts Reported: 6 of 6 (100.00%)

		Total	
Times Cast		3,411 / 4,588	74.35%
Undervotes		2,903	
Overvotes		10	
Candidate	Party	Total	
TIMOTHY DESANTIS		877	22.44%
* BOB MADDOCKS		2,061	52.72% *
* JONATHAN DAVID SHIMODA HEBEL		971	24.84% *
Total Votes		3,909	

## Graton Fire Protection District S/T (Vote for 2)

Precincts Reported: 6 of 6 (100.00%)

		Total	
Times Cast		3,411 / 4,588	74.35%
Undervotes		2,613	
Overvotes		6	
Candidate	Party	Total	
* CARLA PETERSON		1,771	42.14% *
LINDA TRIPOLI		789	18.77%
* SCOTT B. FISHER		1,643	39.09% *
Total Votes		4,203	

# PURCHASE REQUEST



# Burns & Wilcox BROKERAGE

101 California Street, Suite 975, San Francisco, CA 94111  
(415) 343-4945  
CA LICENSE #0707102

**Date:** 11/17/2022

**To:** George Petersen Insurance Agency, Inc (Auburn)

**Insured Name:** GRATON FIRE PROTECTION DISTRICT  
**Mailing Address:** P.O. Box A, Graton, CA 95444  
**Application/Policy Number:** APP189220252

Attached please find the quotation for the above named insured.  
Please review this quotation carefully for coverages and special terms and conditions.

**Proposed Policy Term:** 11/22/2022 - 07/01/2024

**Insurance Carrier:** Crum & Forster Specialty Insurance Company

**Line of Business:** POLLUTION

**Risk Address:** 3750 Gravenstein Hwy N, Sebastopol, CA 95472

Premium	Fees (Fully Earned)	Taxes
\$563.00	\$25.00 IM POLICY FEE \$100.00 BROKERAGE FEE  *\$100.000 Terrorism FEE* *Optional*	\$1.47 STAMPING TAX \$17.64 SURPLUS LINES TAX

**Total:** \$807.11

This quotation is subject to satisfactory clearance of OFAC and/or similar governmental economic, trade, security or criminal prohibitions and may be rescinded if such satisfactory clearance is not secured within 30 days.

**Additional Subjectivities required for binding:**

\*The attached information sets out the coverages quoted by the carrier. Neither this letter nor the attachment should be construed as providing any commitment to provide coverage by the insurer or confirmation of actual coverage. We recommend that you read this letter and the attachment very carefully, particularly sections that make reference to exclusions/special or unusual conditions, warranties and claims notification. The terms and conditions offered by the carrier may differ significantly from those requested in your submission. If the quotation does not reflect your requirements or there is a discrepancy, please contact us immediately.

We appreciate the opportunity to offer this quotation and look forward to binding this for you.

Stacy M Bandy  
StacyBandy@burns-wilcox.com



**CRUM & FORSTER**  
A FAIRFAX COMPANY

**CRUM & FORSTER SPECIALTY INSURANCE COMPANY**

**ENVIRONMENTAL QUOTE**

<b>DATE OF PROPOSAL:</b> 11/17/2022
--

Item 1.	<b>NAMED INSURED &amp; ADDRESS:</b> GRATON FIRE PROTECTION DISTRICT 3750 Gravenstein Hwy N. Sebastopol, CA 95472	<b>PRODUCER NAME &amp; ADDRESS:</b> BURNS & WILCOX 7807 E Peakview Ave, Suite 400 Centennial, Colorado 80111-0000
	<b>FORM OF BUSINESS:</b> Governmental Entity/Public Property	<b>PRODUCER CODE:</b> 1430
Item 2.	<b>PROPOSED POLICY PERIOD:</b>	11/22/2022 to 07/01/2024
		12:01 a.m. Standard Time at the Named Insured's address stated above.
Item 3.	<b>LIMITS OF INSURANCE:</b>	
	Each Confirmed Release Limit:	\$1,000,000
	Policy Aggregate Limit :	\$1,000,000
	Defense Expense Aggregate Limit:	\$250,000
Item 4.	<b>DEDUCTIBLE/SELF-INSURED RETENTION:</b>	See Tank Schedule
Item 5.	<b>RETROACTIVE DATES:</b>	See Tank Schedule
Item 6.	<b>PREMIUM:</b>	
	Policy Premium:	**\$563
	Additional Insured Premium:	\$0
	TRIPRA Premium:	\$100
	Total Policy Premium:	\$663
	Minimum Earned Premium:	25%
Minimum Policy Premium:	100%	
Item 7.	AUDIT PERIOD: Not Subject to Audit	Basis: Units: 0 USTs ,1 ASTs
		Rate: Flat

All rates are based on the revenue basis shown above and no deductions of any kind are allowed. All premiums applicable to additional coverage(s) as required during the policy period will be invoiced separately and will not apply toward the minimum earned or estimated policy premium. The broker is responsible for filing all affidavits and paying all fees, if applicable. The insured shall be responsible for applying any and all applicable taxes and surcharges.

\*\*PLEASE SEE QUOTE COVER PAGE FOR DETAILED LIST OF FEES/TAXES CHARGED.





**CRUM & FORSTER**

A LIBERTEX COMPANY

**FORMS AND ENDORSEMENTS**

CFSTP 00 001 10 16	COMMERCIAL STORAGE TANK LIABILITY POLICY DECLARATIONS
EN002-0211	SCHEDULE OF FORMS AND ENDORSEMENTS
IL P 001 01 04	U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL ("OFAC") ADVISORY NOTICE TO POLICY HOLDERS
	C&F SPECIALTY SIGNATURE PAGE
CS 07001 01 21	CLAIMS REPORTING
EN0004-0521	SERVICE OF PROCESS CLAUSE
EN0005-1017	Policyholder Disclosure Notice of Terrorism Insurance Coverage
EN0006 0120	PRIVACY NOTICE
EN0011-1014	EMERGENCY RESPONSE HOTLINE
EN0050-0222	NOTICE OF LOSS ALL
EN0052-0222	STORAGE TANK POLLUTION POLICY
CFSTP 00 000 01 15	DEDUCTIBLE ENDORSEMENT
CFSTP 00 002 01 21	ADDITIONAL NAMED INSURED ENDORSEMENT
CFSTP 00 010 10 13	COVERED STORAGE TANK COVERAGE ENDORSEMENT
CFSTP 00 525 05 16	LOADING OR UNLOADING COVERAGE ENDORSEMENT
CFSTP 00 546 10 13	

This proposal is based on the insurance carrier's most recent policy forms and endorsements and is subject to all terms and conditions of such forms and endorsements. If you would like to review a copy, please let me know and I would be pleased to send you a specimen form.

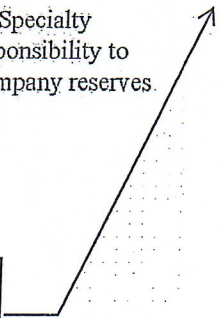
**WARRANTIES/REQUIREMENTS**

Please be advised that coverage has been proposed conditional upon receipt, review, verification and approval of the following items:

<b>Subjectivity</b>	<b>Time Frame</b>
Crum & Forster Tank Application completed and signed by the First Named Insured	Prior to Binding
Signed Terrorism Rejection / Selection Form	Prior to Binding
Signed D-1 Form	
Need Common Ownership/Relationship with Graton Fire Department to add as an Additional Name Insured.	Prior to Binding

**This proposal is valid until the policy effective date or 30 days from the date of this letter, whichever is sooner.** After expiration, all terms and conditions of this proposal must be re-evaluated by Crum & Forster Specialty Insurance Company. Please note that this proposal is based upon terms and conditions that Crum & Forster Specialty Insurance Company is willing to offer and not the terms and conditions which were requested. It is your responsibility to review these terms and conditions prior to presenting this proposal. Crum & Forster Specialty Insurance Company reserves the right to modify, change or cancel any or all terms of this proposal at anytime without notice.

PLEASE SEE  
BINDING  
SUBJECTIVITIES.







**CRUM & FORSTER**

A FAIRFAX COMPANY

### COVERED STORAGE TANK AND LOCATION ENDORSEMENT

<u>Loc #</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	<u>Tank #</u>	<u>AST /UST</u>	<u>Year Installed</u>	<u>Capacity</u>	<u>Contents</u>	<u>Deductible</u>	<u>Retroactive Date</u>
1	3750 Gravenstein Hwy N.	Sebastopol	CA	95472	1	AST	2011	1,200	Diesel	\$5,000	Retro Inception

# FIRE CHIEF'S REPORT



# Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

## ANNUAL ALARMS 2022-2023

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	5	5	15	8	7								40
Auto/Mutual Aid	16	15	14	16	19								80
Debris Fire													0
Fire Alarm	5	10	2	1	1								19
Gas Leak				1	2								3
Hazardous Condition	2	2	7	3	5								19
Haz-Mat													0
Investigation	2	3	4		4								13
Medical Aid	30	33	40	33	32								168
Other / Cancellations													0
Rescue													0
Structure Fire	2			1									3
Traffic Collision	3	5	4	5	1								18
Vegetation Fire				1									1
Vehicle Fire					1								1
<b>Total</b>	<b>65</b>	<b>73</b>	<b>86</b>	<b>69</b>	<b>72</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>365</b>

Prepared By: Capt. Darrell Kopriva





# Graton Fire Protection District

Post Office Box A, Graton, California 95444

[www.gratonfire.com](http://www.gratonfire.com)

## Drill & Activity Reports

## NOV 2022

#	Date	Description	Type
1)	11/01	Monthly Officers Meeting	S
2)	11/03	Auto Extrication Scenarios	R
3)	11/10	Downtown Business Tour	R
4)	11/11	New Candidate Interviews & Agility Testing	S
5)	11/17	Structure Fire Evolutions	R
6)	11/23	X-Mas Tree Delivery Unload	R

(DW) Duty Weekend  
(R) Regular Drill  
(S) Special Drill  
(T) Trainee Drill



# Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

## ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400				
2		8401				
3	Robert Sabrowsky	8402				
4	Josh Skikos	8403				
5	Darrell Kopriva	8404				
6	Ian Muskar	8405				
7	Dustin Blumenthal	8406				
8	Kyler Walker	8407				
9	Dusty Parker	8408				
10	Shane Spelman					
11	Matt Miller					
12	Kyle Bartlett					
13	Sapphire Alvarez					
14	Jonathan Preciado					
15	Matt Skinner					
16	<b>Levi DeCarly</b>	<b>Firefighter / EMT</b>				
17	Chaz Mathias	Firefighter				
18	Jenna Dunbar	Firefighter / EMT				
19	Sam Ballenger	Firefighter				
20	Evan Jacobs	Firefighter				
21	Kristen Cattell	Firefighter / EMT				
22	Emily Fuller	Firefighter				
23	Mathias Bonse	Firefighter				
24	Lia Liskey	Firefighter				
25	Angel Cuevas	Firefighter				
26	Eddie Castaneda	Firefighter / EMT				
27	Trevor Morrison	Firefighter / EMT				
28	Ryan Waner	Firefighter / EMT				
29	Keenan Whyte	Firefighter / EMT				
30	Shelby Buchmann	Trainee				
31	Ella Griffith	Trainee				
32	George Ristad	Trainee				
33	Neil Smith	Trainee				
34	Evan Adams	Trainee				
35	Moses Castellon	Trainee				
36	Stephen Jaramillo	Trainee				
37	Kristin Lupo	Trainee				
38	Alexis Pacheco	Trainee				
39	Tyler Bishop	Cadet				

Business Phone Number	823-8400
Fax Number	823-7251
Firefighters Association Phone Number	823-8400 x120
On-Duty Engine Officer	
Administrative Assistant, Jill Melendy	
Tree Farm, Heather O'Dell	
Fire Investigator, John Teague	