



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
October 12th, 2021 at 7:00 p.m.**

Participate by phone (605) 475-4120, passcode 370238#

NOTICE

THE DISTRICT WILL IMPOSE SOCIAL DISTANCING MEASURES FOR ALL INDIVIDUALS PRESENT AND REQUIRE INDIVIDUALS TO MAINTAIN AT LEAST SIX FEET OF DISTANCE FROM OTHERS PRESENT

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Report Upon Return from Closed Session
5. Corrections and/or Modifications to the Agenda
6. PUBLIC COMMENT: *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
7. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

 - a. Draft Board Meeting Minutes, 9/14/21
 - b. Report Upon Return from Closed Session Board Meeting 9/14/21
 - c. Adoption of Changes to District Policy 1110.13 - Gifts and Gratuities
Resolution 2022-10-01-Approval

8. Old Business

- a. Parcel Tax Exemption Request: For reconsideration and possible action.
- b. Policy & Procedures - Signature Authority Revision Policy 316.4: For reconsideration and approval
- c. Policy & Procedures Updates – Committee on Lexipol additions.
- d. Chief Bullard Office Use – Policy 1209: For consideration and approval.
- e. Paydown Mortgage Discussion: For consideration and possible action.

9. New Business

- a. Local Agency Formation Commission - Director Vote

10. Committee Report

- a. Apparatus Report

11. Purchase Requests: For consideration and approval.

- a. Polaris Ranger Roll Cage
- b. Handheld GPS's (3)
- c. Structure Hose and Roller
- d. Kestrel Weather Meters (3)
- e. Portable Radios (6)

12. Financial Reports

13. Correspondence

14. Fire Chief's Report

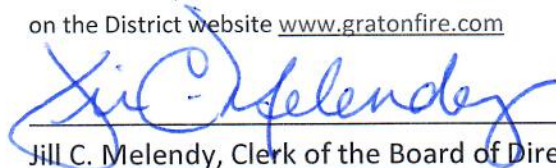
- a. Roster, Alarms and Drills

15. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

16. Adjournment

Certification

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for October 12th, 2021 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Saturday, October 9th, 2021 at 7:00 p.m. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Jill C. Melendy, Clerk of the Board of Directors

Dated: October 9th, 2021 / Graton Fire Protection District

ADA Compliance

In compliance with Government Code Section 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR

- MEETING MINUTES - 9/14/21
- REPORT UPON RETURN FROM
CLOSED SESSION 9/14/21
- ADOPTION OF CHANGES TO
DISTRICT POLICY (GIFTS AND
GRATUITIES)
RESOLUTION 2022-10-01



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
September 14th, 2021**

1. Call to Order: 7:00 p.m.
2. PUBLIC COMMENT: Public was received requesting clarification on what matters were to be covered in Closed Session conferences. District Counsel responded clarifying the Public Comment on the Closed Session matters.
3. Adjourned: 7:05 p.m.

CLOSED SESSION entered 7:10 p.m. exited 8:57 p.m.

4. CONFERENCE WITH DISTRICT COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(d)(2) (One Matter).
5. CONFERENCE WITH DISTRICT OUTSIDE COUNSEL – ANTICIPATED LITIGATION
(Government Code Section 54956.9 (d)(2)).

OPEN SESSION

1. Call to Order: 9:03 p.m.
2. Roll Call: Maddocks, Cesaretti, Nunes, Peterson, Fisher. Also Present: Bullard
3. Report Upon Return from Closed Session: District Counsel reports that a written report upon return from closed session will be provided consistent with Government Code Section 54957.1.
4. Corrections and/or Modifications to the Agenda: None
5. PUBLIC COMMENT: Public comment that letter regarding parcel tax exemption is not on agenda and should not be under consideration by board at this meeting. District Counsel will provide a written public document with his legal opinion.

6. CONSENT CALENDAR:

- a. Draft Board Meeting Minutes, 8/10/21, 8/25/21: Public requests Draft Board Meeting Minutes from 8/10/21 be removed from Consent Calendar due to Check Writing Authority (8 b.) being incorrect. Board will revisit intent and details of check writing authority and discuss at next general meeting. Motion by Peterson, 2nd by Fisher, passed 5/0/0.

7. Old Business

- a. Policy & Procedures Updates – Nunes reported that Lexipol committee met to go over which items needed to be handled by District and which by Department. District Board needs to review District policies. Further meetings needed to complete details.
- b. Parcel Tax Exemption Request – District Counsel will review and provide input.

8. New Business:

- a. Policy & Procedures – Signature authority revision- determined will be clarified at next meeting, Tree Farm raises: Chief reports last pay adjustment for Tree Farm and Landscape employees was 2014. New pay schedule policy will reflect step increases for Tree Farm and Landscape employees. Motion by Peterson to accept new pay policy for Tree Farm, Fisher 2nd, passed 5/0/0, Holiday Pay: Chief reports that last months' policy change for career staff holiday pay was an adjustment to existing compensation package. Requested that policy reflect career staff that work holiday get paid up to 24 hours overtime rate. Motion by Fisher to accept policy change for Tree Farm, Peterson 2nd, passed 5/0/0.
- b. Resolution 22-09-01 - CalFIRE Grant: Sabrowsky presents request for annual CalFIRE 50/50 Grant Agreement not to exceed \$14,139.63. Motion by Peterson to approve, 2nd by Fisher, passed 5/0/0.
- c. Resolution 22-09-02 – Operating Budget: Chief presents request for Operating Budget.
- d. Resolution 22-09-03 – Capital Reserves: Chief presents request for Capital Reserves.
Motion by Fisher to approve Resolutions 22-09-02 and 22-09-03, 2nd by Peterson, passed 5/0/0.
- e. Chief Bullard Office Use: Discussion regarding volunteers on site doing personal business. District Counsel will review policy and provide input for next general meeting.

9. Committee Report

- a. Apparatus Report: Sabrowsky has not met due to being on Strike Team.

10. Purchase Request – Battery Conditioner: Motion by Cesaretti to approve purchase from BK Radio not to exceed \$1,050, 2nd by Nunes, passed 5/0/0.

11. Financial Reports: Motion by Cesaretti to approve Check Detail in the amount of \$127,022.95, 2nd by Nunes, passed 5/0/0.
12. Correspondence: District Counsel requests that any and all correspondence to Board Members include a copy to the Board Recording Secretary so a District record is in place. Chief presented LAFCO correspondence requests voting on a representative. District Counsel recommends GFPD participates as it is in their best interest. To be agendaized for next meeting.
13. Fire Chief's Report: Chief reported that high bid for 8485 vehicle came in at \$10,000. Board agreed selling to high bidder. COVID testing will begin at Station next week. 5 of the 30 staff/volunteers are requesting weekly testing.
 - a. Roster: Remove Miranda and Roy due to lack of availability, add Castenda and Neely as Trainees. Motion by Cesaretti to add Castenda and Neely to roster as Trainees, 2nd by Nunes, passed 5/0/0.
 - b. Alarms and Drills: 54 alarms and 11 drills.
14. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.
16. Adjournment: 10:29 p.m.

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093

Los Angeles Office:
P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

September 20, 2021

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the District Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire Protection District Board of Directors; September 14, 2021

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors (“Board”) of the Graton Fire Protection District (“District”) consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the September 14, 2021 Regular Board Meeting.

Your Board convened in Open Session at 7:00 p.m. to address matters agendized for Board consideration in Open Session. The Board determined that there were two comments on matters agendized for Closed Session, both from Ms. Linda Tripoli, which were responded to by District Counsel William Ross concerning assurance that public comments on matters agendized for Closed Session would occur and clarification as to what matters were being considered under Closed Session Item No. 2 because of its incorporation of Item 6 of the District Board Agenda for February 22, 2021.

After public comment on the Closed Session matters, your Board unanimously adjourned to Closed Session at 7:05 p.m.

Because Closed Session was conducted virtually or by teleconference with the Counsel designated, the District Board convened in Closed Session at 7:10 p.m.

There were two matters agendized for Closed Session consideration:

Closed Session pursuant to California Government Code Section 54956.9(d)(2), (e)(2), (e)(5), and 54957 (b)(1) as follows:

1. CONFERENCE WITH DISTRICT COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(d)(2) (One Matter)
2. CONFERENCE WITH DISTRICT OUTSIDE COUNSEL – ANTICIPATED LITIGATION
(Government Code Section 54956.9(d)(2)) One (1) item involving significant exposure to anticipated litigation pursuant to Government Code Section 54956.9(d)(2); facts are known under Government Code Section 54956.9(e)(2) and have previously been disclosed in item 6 of the agenda for the February 22, 2021 Closed Session and corresponding agenda packet.

With respect to Closed Session Agenda Item No. 1, there was reportable action in the form of direction given to Special Counsel Ross Jones concerning a Wage Claim. Except as indicated, there was no reportable action with respect to those instructions under the common law attorney-client privilege in that provided by Government Code Section 54956.9(d)(2).

With respect to Closed Session Agenda Item No. 2, there was no reportable action under the common law attorney-client privilege in that provided by Government Code Section 54956.9(d)(2). It is noted that Director Nunes did not participate in either matter agendized for Closed Session consideration and Director Fisher did not participate in Closed Session Item No. 2

The Board members of the participating in the Closed Session items returned at 8:57 p.m. followed by the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code Section 54957.1 for the matters agendized for Closed Session consideration.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

The Honorable Bob Maddocks, President
and Members of the District Board of Directors
September 20, 2021
Page 3

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long horizontal stroke at the end.

William D. Ross
District Counsel

WDR/as

cc: Bill Bullard, District Chief
Jill Melendy, Administrative Assistant

Rick Bolanos, Special Counsel
Anthony Risucci, Special Counsel
Ross Jones, Special Counsel

RESOLUTION ADOPTING CHANGES TO DISTRICT POLICY 1110.13 - GIFTS AND GRATUITIES

- WHEREAS,** the Graton Fire Protection District (“District”) Policy 1110.13 entitled “GIFTS AND GRATUITIES” governs the receipt of gifts and gratuities to District members;
- WHEREAS,** from time to time, members of the public may seek to present gifts and gratuities to District members which gifts may include alcohol or other controlled substances;
- WHEREAS,** District Policy 1124 entitled “DRUG AND ALCOHOL FREE WORKPLACE” prohibits the use of drugs and alcohol in the workplace;
- WHEREAS,** the District wishes to conform the District policy governing Gifts and Gratuities with the District Policy ensuring a drug and alcohol free workplace.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Graton Fire Protection District:

1. Recitals Correct. The foregoing recitals are true and correct.
2. District Policy 1110.13 is amended to read as follows (amendments in bold):

Members should not solicit or accept any gift, including money, tangible or intangible personal property, or any service, gratuity, favor, entertainment, hospitality, loan, promise, or any other thing of value from any person, business, or organization that is doing business with, or seeking to do business with, the Department or the District.

If it may reasonably be inferred that the person, business, or organization seeks to influence the actions of an official or seeks to affect the performance of an official while on-duty, the incident should be immediately reported to the next level supervisor. This rule does not take the place of any relevant requirements applicable to individuals under Government Code § 1090 et seq. or the State Political Reform Act, Government Code § 87100 et seq.

Consistent with District policies ensuring a drug and alcohol free workplace, in no event, shall any gifts of alcohol or other controlled substance be stored on or in District property, vehicles or apparatus.

3. Effective Date. This resolution shall take effect upon its adoption.

* * *

APPROVED AND ADOPTED on this 12th day of October 2021.

On motion of Director _____, Seconded by Director

And approved by the following vote:

Ayes:	Directors:
Nays:	Directors:
Excused or Absent:	Directors:
Abstaining:	Directors:

Bob Maddocks, Board President

ATTEST: _____
Jill Melendy, Clerk of the Board

APPROVED AS TO FORM:

William D. Ross
District Counsel

OLD BUSINESS

From: William Ross <wross@lawross.com>
Sent: Saturday, October 9, 2021 1:34 PM
Cc: Jill Melendy
Subject: Agenda Item No. 8.a. Parcel Tax Exemption Requests

This memorandum address the respective claims of exemption of the Dutton Ranch Corporation ("Dutton") and the Charter Foundation ("Charter") from the District Special Tax authorized by District Ordinance No. 2019-11-01 (the "Ordinance") which was approved by the voters at the November 6, 2019 General Election (the "Special Tax"). The Special Tax is authorized by Article XIII A, section 4, Article XIII B, section 4 and Article XIII C, section 2 of the California Constitution.

The Dutton request requests exemption for "contiguous parcels that are operated as one economic unit." The plain meaning of the Ordinance provides in Section V that the Special Tax is imposed and levied "on each parcel of real property" in the District. There is no Ordinance provision providing for combination of contiguous parcels operated as one economic unit accordingly there is no authority for the requested exemption.

The Charter request is that of a non-profit corporation which funds a charter school. The only exemption of the Ordinance is for property "owned by a federal, state, or local agency" which does not include Charter. Accordingly, there is no authority for the requested exemption.

If there are questions please contact our office or raise them during the Agenda Item.

William D. Ross, District Counsel

William D. Ross, Esq.

Law Offices of William D. Ross

A Professional Corporation

400 Lambert Avenue, Palo Alto, California 94306

Tel: (650) 843-8080; Fax: (650) 843-8093

E-Mail: wross@lawross.com

THE INFORMATION CONTAINED IN THIS E-MAIL MESSAGE IS INTENDED ONLY FOR THE PERSONAL AND CONFIDENTIAL USE OF THE DESIGNATED RECIPIENTS. THIS MESSAGE MAY BE AN ATTORNEY-CLIENT COMMUNICATION, AND AS SUCH IS PRIVILEGED AND CONFIDENTIAL. IF THE READER OF THIS MESSAGE IS NOT AN INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY REVIEW, USE, DISSEMINATION, FORWARDING OR COPYING OF THIS MESSAGE IS STRICTLY PROHIBITED. PLEASE NOTIFY US IMMEDIATELY BY REPLY E-MAIL OR TELEPHONE, AND DELETE THE ORIGINAL MESSAGE AND ALL ATTACHMENTS FROM YOUR SYSTEM. THANK YOU



**DUTTON
RANCH CORP**

August 2, 2021

Graton Fire Protection District
Attention: Board of Directors
P.O. Box A
Graton, CA 95444

Re: Direct Charge Exclusion

Dear District Board of Directors:

On behalf of the Dutton family, I would like to request an exclusion from the property tax direct charges placed on our ranches for contiguous parcels that are operated as one economic unit. We would like to request that the property tax direct charge only be placed on one of the ranch parcels and not all of them.

Below are the ranch names and parcel numbers that we are requested the exclusion for:

Jewell Ranch

061-030-026

061-030-037

061-060-039

130-320-001

Furusho Ranch

130-270-025

130-270-034

Hallberg Ranch

130-270-048

130-270-050

Hansen Ranch

104-070-047

104-070-048

104-070-050

140-070-051

Manzana Ranch

104-100-013

104-100-019

104-100-020

Gravenstein Hwy. Ranch

061-110-020

061-110-060

On behalf of the Dutton family, I would like to thank you for considering my request and ask that you please notify me of your decision. Please let me know if you have any questions.

Sincerely,

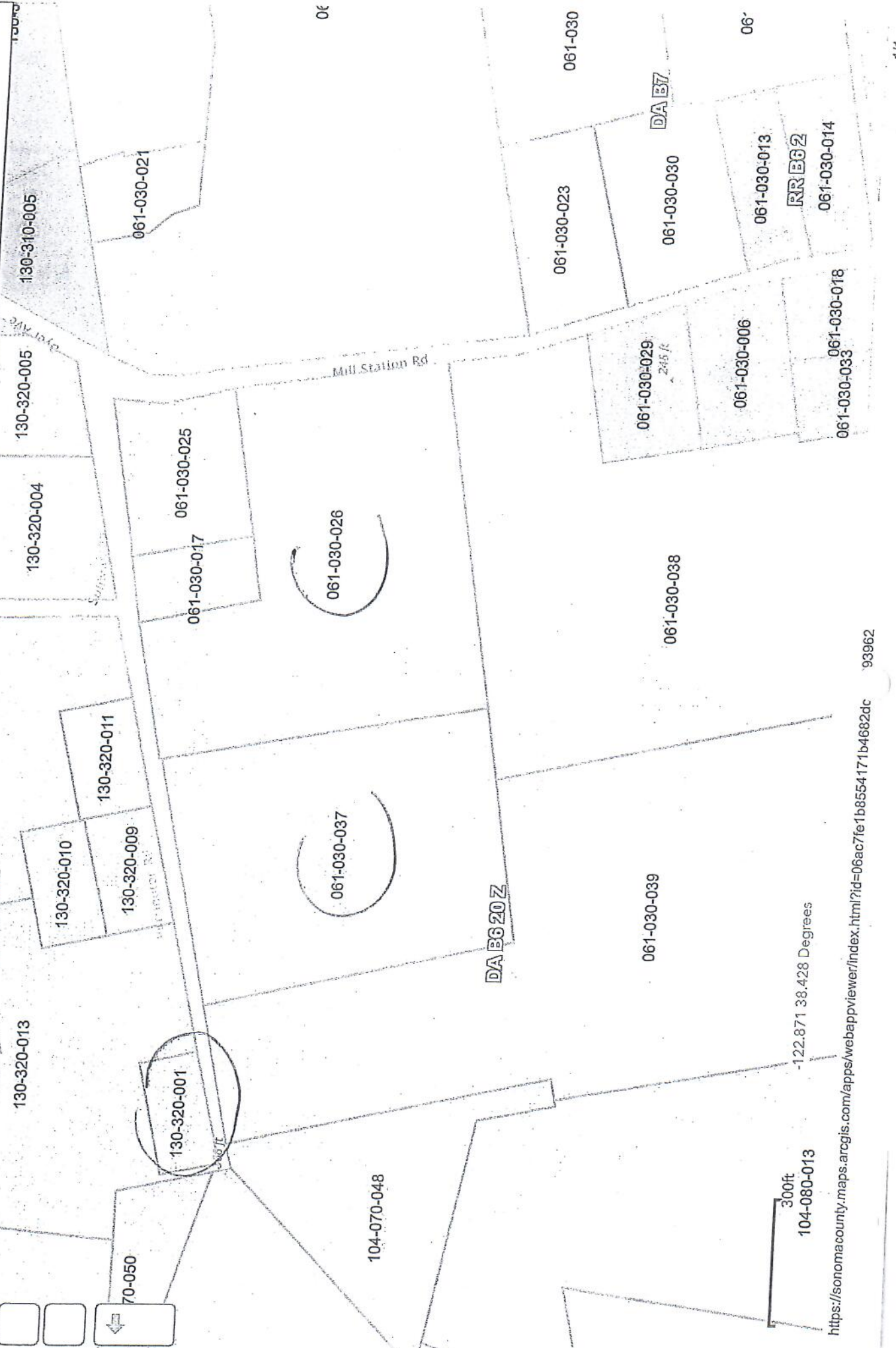
A handwritten signature in black ink, appearing to read "Steve Dutton". The signature is stylized with a large initial "S" and a long horizontal stroke at the end.

Steve Dutton



Show search results for 061-03... **DA B6 20 Z**

Map Details | Legend



-122.871 38.428 Degrees



DA B

Map Details | Legend

061-030-026 X Q

Show search results for 061-03...



061-021-009

061-021-056

061-021-067

RR B63

061-021-010

061-060-039

061-091-017

061-091-016

RR B65

061-091-015

061-091-022

061-091-021

Greenblatt Rd

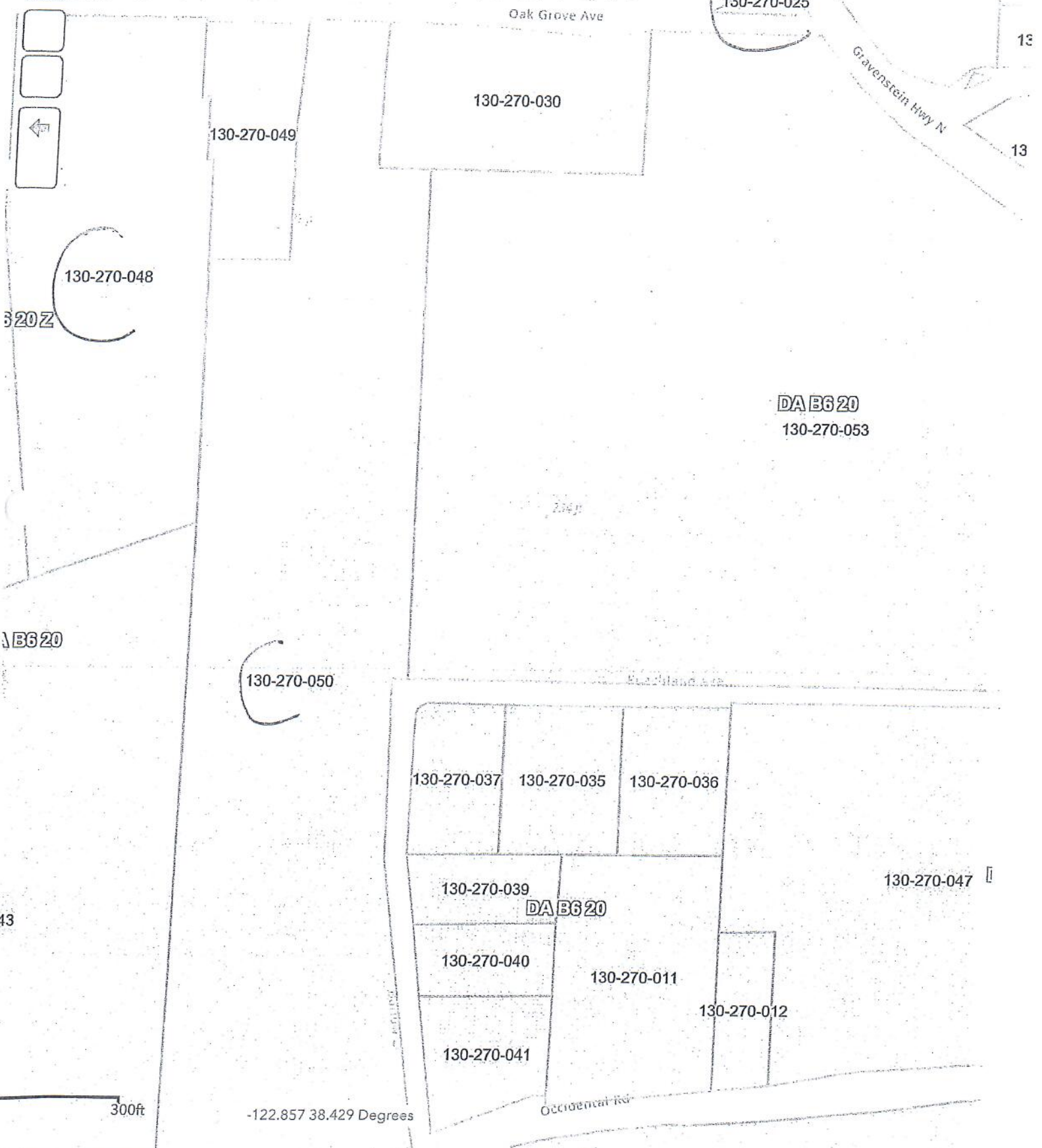
200ft

-122.891 38.415 Degrees

318 ft

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Map Details | Legend



130-270-025 X Q

Show search results for 130-27...

Map Details | Legend

130-270-033

130-270-034

Gravenstein Hwy N

Oak Grove Ave

Oak Grove Ave

130-270-025

200ft

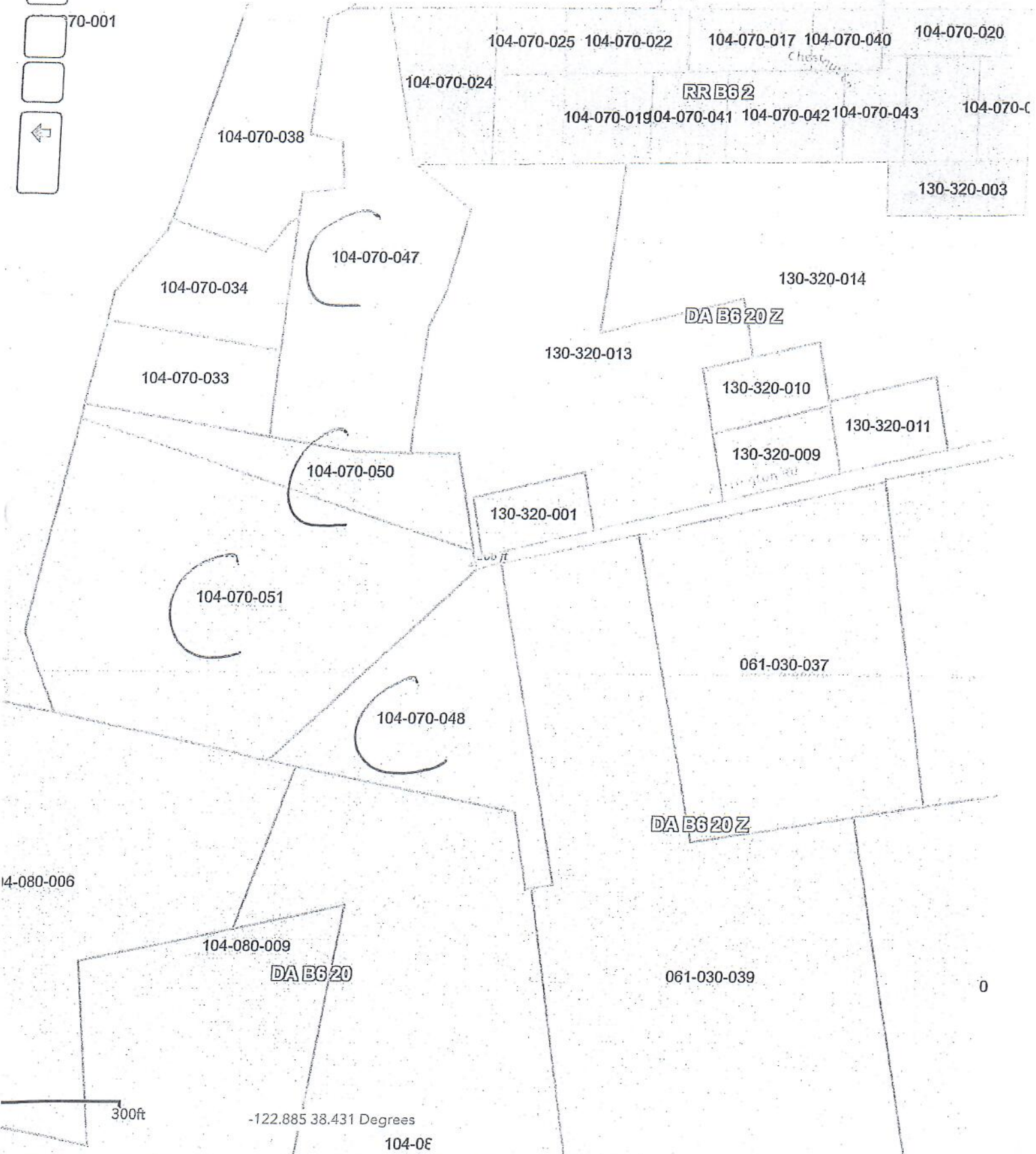
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+ 104-070-047 X Q

Map Details | Legend

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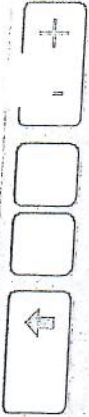
- 70-001
-
-
- ←



300ft

-122.885 38.431 Degrees

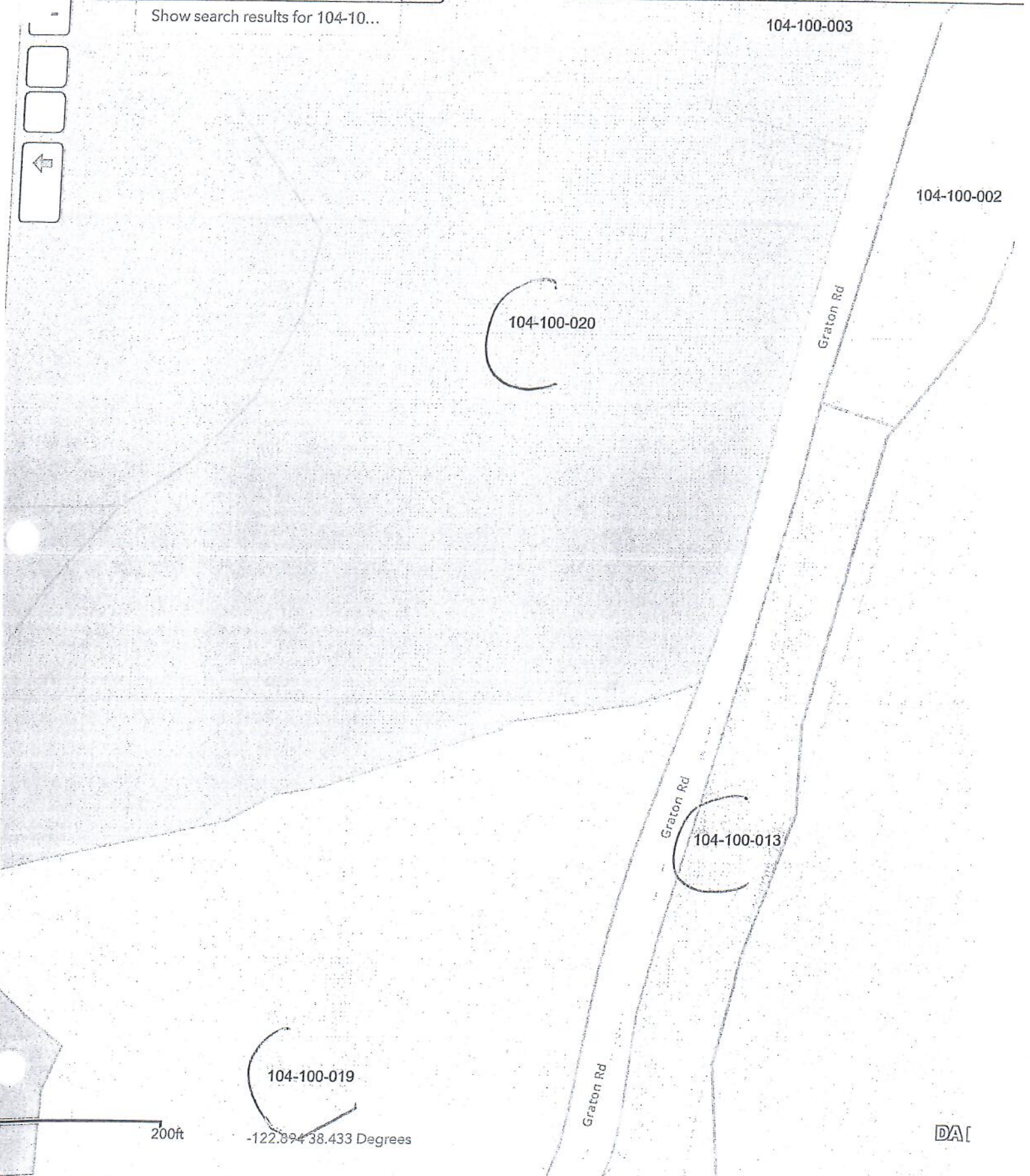
104-0E



104-100-013 X Q

Map Details | Legend

Show search results for 104-10...



200ft

-122.894 38.433 Degrees

DAI

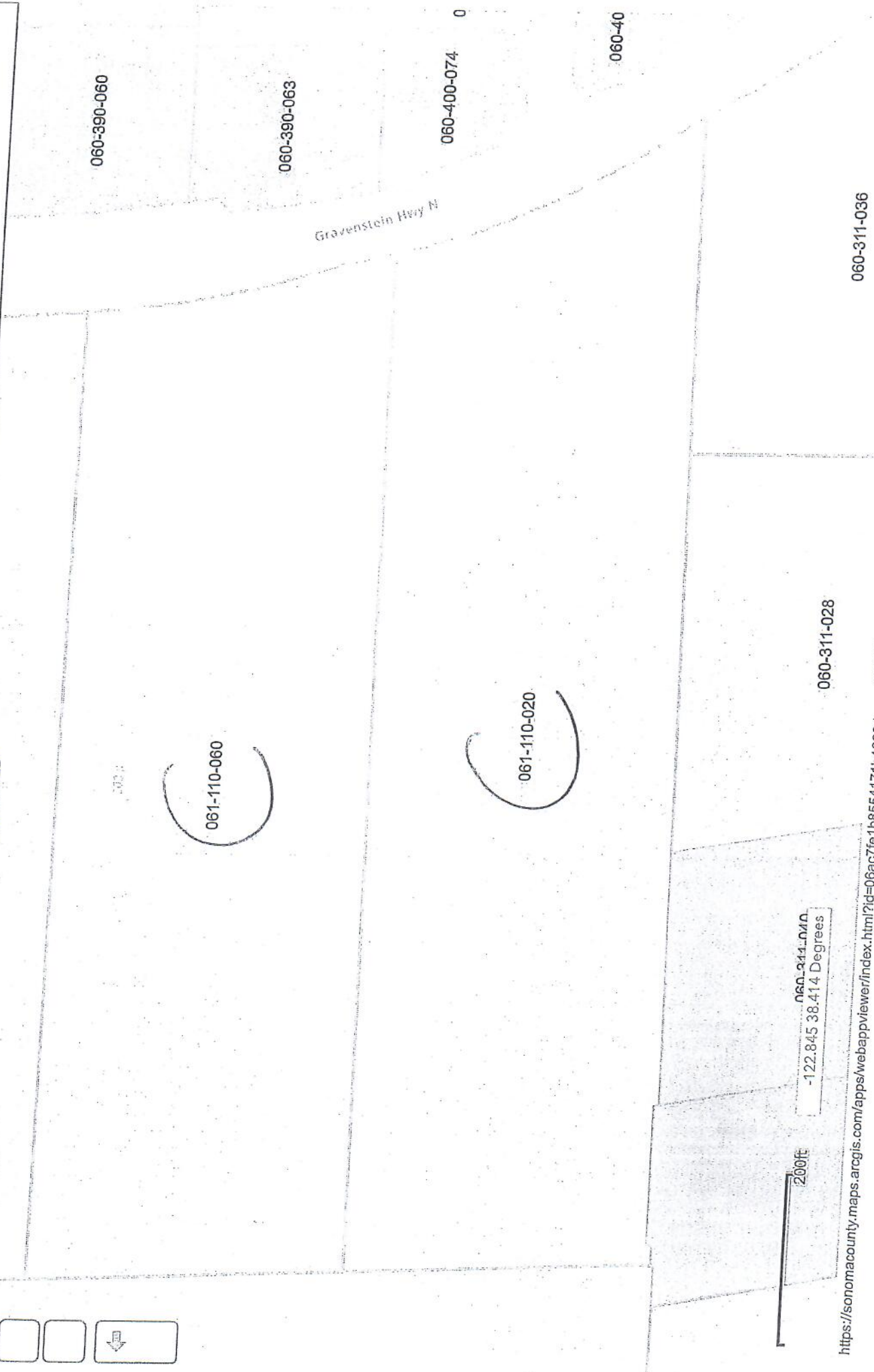


▼ 061-110-020 X Q

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DA B620

Map Details | Legend



060-311-028
-122.845 38.414 Degrees

200ft

The Charter Foundation

Supporting the Sebastopol Independent Charter School

July 21, 2021

Graton Fire Protection District

PO Box A
Graton, CA 95444

Re: Parcel # 060-400-078-000 & 060-400-071-000 located at 1111 Gravenstein Hwy N, Sebastopol, CA 95472

To the Board of Directors:

Bob Maddocks, President
Mario Cesaretti, Treasurer
Jason Nunes, Member

Dear President Maddocks, Treasurer Cesaretti and Director Nunes,

The Charter Foundation is the owner of Parcel # 060-400-078-000 & 060-400-071-000 located at 1111 Gravenstein Hwy N, Sebastopol, CA 95472. We are a 501(c)(3) nonprofit fundraising organization that financially supports and houses Sebastopol Charter School (SCS).

SCS is a K-8 Public Waldorf school; a public school that is free to attend for all students, regardless of financial background, and follows all state guidelines and standards just the same as any other public school in Sonoma County. Another public school in the Graton Fire District, Oak Grove Elementary, is housed on government owned land, whereas charter schools are not provided housing by the government. Rather, they are responsible for finding and maintaining campus facilities on their own, while relying on donations and fundraising efforts to fund much of these additional costs.

Under the California Constitution, Article XIII, Section 3(d) "The following are exempt from property taxation: 3(d) Property used for libraries and museums that are free and open to the public and property used exclusively for public schools, community colleges, state colleges and state universities." Though our property is privately owned by the Charter Foundation, *we exist solely to support SCS curriculum, programming, and most notably, to provide SCS its facilities.* 100% of the property is used for public school education, and meets the Sonoma County Assessor's requirements of section 214 or 215.1 of the Revenue and Taxation Code, which provide for complete Welfare Exemption of property taxes.

The Charter Foundation

Supporting the Sebastopol Independent Charter School

The other schools that reside on privately owned land within the Graton Fire District, Mt. Gilead and True to Life's Journey Academy, are both markedly different from SCS. Mt. Gilead is a private, religious organization that offers paid day camp programs. True to Life's Journey Academy is either partially or completely operated as a private or special services school. Neither of these privately-owned schools offer open enrollment to the general public for a free education in grades K-8.

The Charter Foundation raises money to support the immediate and long-term needs of SCS through our Parent Pledge Program and other fundraising events. Our Pledge Program is the heart of our funding, which averages \$77 a month per family. The combined total billed to us of the Graton Fire Special Taxes is \$4,263.32. We need to receive donations from more than 55 families to pay this tax. One of our other current projects has been to provide some financial assistance to SCS in purchasing and installing a play structure, as we currently have none to offer our elementary school students at this time. The Charter Foundation has worked hard to raise \$5,020 over the course of two fundraising events to help offset the cost of that play structure for the School, which is just a bit more than the amount of the Graton Fire Special Tax.

We ask the Graton Fire Protection District Board of Directors to consider relinquishing the Charter Foundation from any and all obligation to pay this special tax, or reducing the direct charge tax rate based on our 23,086 square feet of building space, now and in the future on the basis of our service to the free and public education of the citizens and children of Sonoma County. We plead that your Board stand with us to set a precedence of unity in California education. Any consideration by The Board will be greatly appreciated by the Charter Foundation and Sebastopol Charter School.

In appreciation and gratitude for the service and safety you provide our community,



Camelia Patiño
President
The Charter Foundation

Policy 316

Purchasing and Procurement

316.1

PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the purchasing and procurement of goods and services.

316.2

POLICY

It is the policy of the Graton Fire Protection District to conduct purchasing and procurement in an efficient and cost-effective manner consistent with federal, state, and local laws, rules, and requirements in order to protect the integrity of the Graton Fire Protection District and maintain public trust.

316.3

PURCHASING COORDINATOR

The Board of Directors designates the Fire Chief to coordinate Graton Fire Protection District purchases. The responsibilities include:

1. Remaining familiar with and updating agency practices in accordance with applicable federal, state, and local purchasing and procurement laws, rules, and requirements.
2. Manage authorizations for purchases requested by members.
3. Reviewing proposed purchases to determine the most appropriate method of procurement.
4. Obtaining preapproval from the Board of Directors for non-budgeted purchases exceeding \$500.
5. If the procurement method selected is one other than competitive bidding with at least three vendors, documenting why another method was selected.
6. Assisting other members involved with the purchasing and procurement of goods or services in following purchasing requirements and rules applicable to the method of procurement.
7. Forwarding all contracts and purchase orders to the Fire Chief or the authorized designee for review, approval, and execution.

316.4

SIGNATURE AUTHORITY

1. Two signatures are required on all checks.
2. Board Directors, the Fire Chief, and the District Administrative Assistant are authorized signors.
3. Purchases less than \$5,000 can be signed by any two authorized signors.
4. Purchases greater than \$5,000 require at least one of the two signatures by a Board Director.

316.5

REVIEWS

The Board of Directors should review purchasing and procurement activities regularly to determine compliance with any applicable federal, state, and local laws, rules, and requirements.

Policy 1209

Station Use

1209.1 PURPOSE AND SCOPE

It is the desire of the District to encourage members to spend time at the fire station. The purpose is to increase volunteer firefighter staffing at no cost and reduce response times for the community.

1209.2 POLICY

Members are encouraged to be at the fire station. To promote this, the District and Association offer benefits to the members. Examples include:

1. Cable television
2. Computer access
3. Gym and workout equipment
4. Ice machine access
5. Internet
6. Laundry facilities
7. Office space
8. Printers/copiers/scanners
9. Tool room access/vehicle maintenance
10. Training room and resources
11. Trash/recycling use (24 hours prior to pick up)
12. Vehicle washing facilities

The goal is to retain volunteer firefighters through a variety of benefits that support faster response times through increased presence at the fire station.

1209.3 EXPECTATIONS

The use of station facilities by members shall not interfere with the operations of the fire department. Priority use of station equipment shall be to the administrative assistant and on-duty crew.

Station equipment shall not be abused to the financial detriment of the District. As an example, copying (i.e., paper and copier ink) should be minimal.

Before leaving the station, the member shall clean up after themselves; leaving areas identical (or better) than they were found. Examples would include replacing tools properly, cleaning up work areas, disinfecting gym equipment, wiping down dirty surfaces, etc.

MORTGAGE
PAYDOWN
DISCUSSION

Current Station Mortgage Payments

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
1/1/2021			\$ 33,935.52	\$ 33,935.52	\$ 33,935.52
7/1/2021	\$ 140,777.00	2.85%	\$ 36,797.55	\$ 177,574.55	
1/1/2022			\$ 34,791.47	\$ 34,791.47	\$ 212,366.02
7/1/2022	\$ 144,099.00	2.85%	\$ 34,791.47	\$ 178,890.47	
1/1/2023			\$ 32,738.06	\$ 32,738.06	\$ 211,628.53
7/1/2023	\$ 148,507.00	2.85%	\$ 32,738.06	\$ 181,245.06	
1/1/2024			\$ 30,621.84	\$ 30,621.84	\$ 211,866.90
7/1/2024	\$ 153,132.00	2.85%	\$ 30,621.84	\$ 183,753.84	
1/1/2025			\$ 28,439.71	\$ 28,439.71	\$ 212,193.55
7/1/2025	\$ 157,198.00	2.85%	\$ 28,439.71	\$ 185,637.71	
1/1/2026			\$ 26,199.64	\$ 26,199.64	\$ 211,837.35
7/1/2026	\$ 161,471.00	2.85%	\$ 26,199.64	\$ 187,670.64	
1/1/2027			\$ 23,898.68	\$ 23,898.68	\$ 211,569.32
7/1/2027	\$ 165,697.00	2.85%	\$ 23,898.68	\$ 189,595.68	
1/1/2028			\$ 21,537.49	\$ 21,537.49	\$ 211,133.17
7/1/2028	\$ 171,201.00	2.85%	\$ 21,537.49	\$ 192,738.49	
1/1/2029			\$ 19,097.88	\$ 19,097.88	\$ 211,836.37
7/1/2029	\$ 176,234.00	2.85%	\$ 19,097.88	\$ 195,331.88	
1/1/2030			\$ 16,586.54	\$ 16,586.54	\$ 211,918.42
7/1/2030	\$ 180,288.00	2.85%	\$ 16,586.54	\$ 196,874.54	
1/1/2031			\$ 14,017.44	\$ 14,017.44	\$ 210,891.98
7/1/2031	\$ 185,407.00	2.85%	\$ 14,017.44	\$ 199,424.44	
1/1/2032			\$ 11,375.39	\$ 11,375.39	\$ 210,799.83
7/1/2032	\$ 191,726.00	2.85%	\$ 11,375.39	\$ 203,101.39	
1/1/2033			\$ 8,643.29	\$ 8,643.29	\$ 211,744.68
7/1/2033	\$ 196,559.00	2.85%	\$ 8,643.29	\$ 205,202.29	
1/1/2034			\$ 5,842.33	\$ 5,842.33	\$ 211,044.62
7/1/2034	\$ 202,582.00	2.85%	\$ 5,842.33	\$ 208,424.33	
1/1/2035			\$ 2,955.54	\$ 2,955.54	\$ 211,379.87
7/1/2035	\$ 207,406.00	2.85%	\$ 2,955.54	\$ 210,361.54	
1/1/2036					\$ 210,361.54
	\$ 2,582,284.00		\$ 624,223.67	\$ 3,206,507.67	\$ 3,206,507.67

Capital One New Payment Schedule

Date	Principal	Coupon	Interest	Total P+I
07/01/2021	-	-	-	-
01/01/2022	-	-	18,204.93	18,204.93
07/01/2022	144,099.00	2.850%	18,204.93	162,303.93
01/01/2023	-	-	16,151.52	16,151.52
07/01/2023	148,507.00	2.850%	16,151.52	164,658.52
01/01/2024	-	-	14,035.30	14,035.30
07/01/2024	153,132.00	2.850%	14,035.30	167,167.30
01/01/2025	-	-	11,853.16	11,853.16
07/01/2025	157,198.00	2.850%	11,853.16	169,051.16
01/01/2026	-	-	9,613.09	9,613.09
07/01/2026	161,471.00	2.850%	9,613.09	171,084.09
01/01/2027	-	-	7,312.13	7,312.13
07/01/2027	165,697.00	2.850%	7,312.13	173,009.13
01/01/2028	-	-	4,950.95	4,950.95
07/01/2028	171,201.00	2.850%	4,950.95	176,151.95
01/01/2029	-	-	2,511.33	2,511.33
07/01/2029	176,234.00	2.850%	2,511.33	178,745.33
<hr/>				
Total \$1,277,539.00			- \$169,264.82	\$1,446,803.82

Prepayment of 2030-2035 Principal			
Pay Point	Current Interest Payments	Potential Interest Payments	Savings
1/1/2022	\$ 34,791	\$ 18,205	\$ 16,587
7/1/2022	\$ 34,791	\$ 18,205	\$ 16,587
1/1/2023	\$ 32,738	\$ 16,152	\$ 16,587
7/1/2023	\$ 32,738	\$ 16,152	\$ 16,587
1/1/2024	\$ 30,622	\$ 14,035	\$ 16,587
7/1/2024	\$ 30,622	\$ 14,035	\$ 16,587
1/1/2025	\$ 28,440	\$ 11,853	\$ 16,587
7/1/2025	\$ 28,440	\$ 11,853	\$ 16,587
1/1/2026	\$ 26,200	\$ 9,613	\$ 16,587
7/1/2026	\$ 26,200	\$ 9,613	\$ 16,587
1/1/2027	\$ 23,899	\$ 7,312	\$ 16,587
7/1/2027	\$ 23,899	\$ 7,312	\$ 16,587
1/1/2028	\$ 21,537	\$ 4,951	\$ 16,587
7/1/2028	\$ 21,537	\$ 4,951	\$ 16,587
1/1/2029	\$ 19,098	\$ 2,511	\$ 16,587
7/1/2029	\$ 19,098	\$ 2,511	\$ 16,587
1/1/2030	\$ 16,587	\$ -	\$ 16,587
7/1/2030	\$ 16,587	\$ -	\$ 16,587
1/1/2031	\$ 14,017	\$ -	\$ 14,017
7/1/2031	\$ 14,017	\$ -	\$ 14,017
1/1/2032	\$ 11,375	\$ -	\$ 11,375
7/1/2032	\$ 11,375	\$ -	\$ 11,375
1/1/2033	\$ 8,643	\$ -	\$ 8,643
7/1/2033	\$ 8,643	\$ -	\$ 8,643
1/1/2034	\$ 5,842	\$ -	\$ 5,842
7/1/2034	\$ 5,842	\$ -	\$ 5,842
1/1/2035	\$ 2,956	\$ -	\$ 2,956
7/1/2035	\$ 2,956	\$ -	\$ 2,956
Total	\$ 553,491	\$ 169,265	\$ 384,226

NEW BUSINESS

SONOMA LOCAL AGENCY FORMATION COMMISSION

BALLOT

Special District Representative Class I Term of Office Ending May 2024

1. Vote for only one candidate for Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, 111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404. Ballot sheet and certification may be emailed to diana.wilson@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification by Monday, May 17, 2021**

VOTE

Mark Hemmendinger, Rancho Adobe Fire Protection District _____

William Norton, Sonoma Valley Fire District _____

CERTIFICATION

I certify, under penalty of perjury, that I, _____
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of _____
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

(Date)

(Signature)

PURCHASE REQUESTS

Polaris Ranger Roll Cage
8/10/2021

Description: Damaged two weeks ago during training. Insurance deductible is \$500.

	Vendor	Price
1	Sun Coast Cycle Sports	\$ 800
2	Ozz (shipping estimated)	\$ 800
3	Power Sports Nation	\$ 848
4	Power Sports Nation	\$ 1,000

Decision Points:

- 1) Purchase directly from vendor, no insurance claim, \$800
- 2) Submit claim through insurance, \$300 after deductible

Polaris Ranger 8442

Requirements for Service

- Roll Cage \$800

Safety improvements

- Over the shoulder "3-point" seat belts \$100
- Doors/ safety restraint >\$500

Maintenance needs

- Tires \$600

Further improvement

- Windshield \$400

**Handheld GPS
10/12/2021**

	Vendor	Price
1	REI	\$ 1,639
2	Scheels.com	\$ 1,639
3	the GPS store	\$ 1,639
4		

Requested Motion: I Make a Motion to purchase 3 GPS Units from REI not to exceed \$1700.00

Structure Hose and Roller
8/11/2020

	Vendor	Price
1	Cascade Fire Equipment	\$ 8,589
2	Fire Hose Supply	\$ 8,173
3	Curtis	\$ 8,259
4		

Requested Motion: I Make a Motion to purchase 32 Lengths of Fire Hose from Cascade Fire Equipment not to exceeded \$9000.00

Kestrel
10/12/2021

	Vendor	Price
1	Kestrel Instruments	\$ 648
2	Forestry suppliers Inc.	\$ 668
3	National firefighter corp	\$ 882
4		

Requested Motion: I Make a Motion to purchase 3 Kestrel weather meters from Kestrel Instruments not to exceeded \$700.00

**Relm KNG P150CMD Portable Radios
10/12/2021**

#	Vendor	Total Price	
1	49er Communications	\$20,563.80	Radio, External Mic, Holster, Car charger, Lithion-Ion Battery, Clamshell
2	King Radios	\$21,652.00	
3	BK Radio	\$23,932.52	

Requested Motion: I make a motion to purchase 6 Bendix King portable radios from 49er communications, not to exceed \$21,000.00

FINANCIAL REPORTS



GRATON FIRE PROTECTION DISTRICT - OCT 2021 - OVERVIEW

DEPOSITS:			
OES-FEMA-LNU		\$ 1,003	9/16/2021
OES-FEMA-LNU		\$ 171,121	9/17/2021
Sale of 8485		\$ 10,000	9/23/2021
Misc.		\$ 2,472	9/30/2021
Total:		\$ 184,596	
CURRENT ASSETS:			
Summit Operating Account		\$ 100,000	9/30/2021
Summit ICS Account		\$ 2,794,898	9/30/2021
Total:		\$ 2,894,898	
ACCTS. RECEIVABLES:			Billed
Revised FEMA-LNU		\$ 8,319	12/8/2020
Strike Team - River Fire		\$ 19,879	7/15/2021
County Upstaffing		\$ 2,403	8/17/2021
Wet Hire Engine		\$ 4,373	9/4/2021
County Upstaffing		\$ 1,586	9/10/2021
Strike Team - Dixie Fire		\$ 199,436	9/12/2021
Safer Grant		\$ 52,380	9/15/2021
County Upstaffing		\$ 5,970	9/30/2021
Total:		\$ 294,345	

Graton Fire Protection District
Check Detail
As of October 12, 2021

Num	Name	Account	Graton	Tree Farm
Debit	ADP	Payroll	\$ 70,971.69	\$ 933.20
Debit	ADP	P/R Taxes	\$ 4,557.10	\$ 81.66
Debit	CalPERS	Retirement Sep21-Classic	\$ 1,478.33	
Debit	CalPERS	Retirement Sep21-Pepra	\$ 2,703.93	
4054	Liebert Cassidy Whitmore	Legal Expenses	\$ 5,311.50	
4055	Matt Skinner	Reimbursement	\$ 56.00	
4057	49er Communications, Inc	Radios Tuned and Tested	\$ 2,635.00	
4058	Angel Cuevas	Sleeper & Shift	\$ 240.00	
4059	Bauer Compressors	Air Compressor Annual Maint	\$ 1,065.25	
4060	Bill Bullard	1st Q Reimb + Supplies	\$ 1,828.90	
4061	Boyett Petroleum	Fuel Card	\$ 75.56	
4062	Burtens Fire Inc.	Rocker Switch x 3	\$ 70.16	
4063	Cal Net ATT	Phone	\$ 195.06	
4064	CalChoice	Health Benefits: Medical	\$ 3,103.08	
4065	Choice Builder	Health Benefits: Dental + Vision	\$ 505.80	
4066	Cliff Walker Supply & Maint	Station Cleaning x 2	\$ 360.00	
4067	Crown Trophy Petaluma	Awards-Plaques x 2	\$ 315.36	
4068	Curtis Tools For Heroes	Clothing - Turnouts	\$ 4,577.88	
4069	Darrell Kopriva	Sleeper & Shift Reimb	\$ 445.00	
4070	Emily Fuller	Sleeper & Shift Reimb	\$ 35.00	
4071	Evan Jacobs	Sleeper & Shift Reimb	\$ 120.00	
4072	Green Valley Farm	Precut Trees - 2nd Payment		\$ 12,000.00
4073	Ian Muskar	Calls/Drills - Dec 20-Jun 21	\$ 875.00	
4074	Lake Almanor Adventures	Lodging for Strike Team	\$ 1,960.00	
4075	Law Offices of William D. Ross	Legal Expenses	\$ 3,826.38	
4076	Major Alarm Inc	Station Monitoring - 3Q	\$ 88.50	
4077	North Bay Tree Weed & Pest	Pest Control - Bi-Monthly	\$ 180.00	
4078	Occu-Med	Trainee x 2 Exams	\$ 134.10	
4079	PG&E	Utilities	\$ 67.36	
4080	Ryan Fernandez	Sleeper & Shift Reimb	\$ 420.00	
4081	Sam Ballenger	Sleeper & Shift Reimb	\$ 480.00	
4082	Santa Rosa Junior College	Emergency Vehicle Op Class x 3	\$ 34.50	
4083	Sebastopol Hardware Center	Building-Engine Maintenance	\$ 208.35	
4084	Standard Insurance Company	Long Term Disability x 6	\$ 174.00	
4085	US Bank	VISA	\$ 3,138.69	
4086	Zach Colenzo	Sleeper & Shift Reimb	\$ 105.00	
4087	Gold Ridge Fire Protection Dist	COVID Test Kits x 20	\$ 356.43	
			\$ 112,698.91	\$ 13,014.86
TOTAL:			\$	125,713.77

Graton Fire Protection District
US Bank Report
October 12, 2021

Name	Memo	Split	Amount
USPS	Stamped Envelopes	6400 · Office Expense	-\$410.95
49er Communications, Inc	Radio Parts	6040 · Communications	-\$406.96
49er Communications, Inc	Radios - Software:Cable	6040 · Communications	-\$342.61
Internl Assoc. of Fire Chiefs	Membership	6280 · Memberships	-\$285.00
49er Communications, Inc	Sales Tax	6040 · Communications	-\$200.10
Amazon	Salvage Covers	6880 · Small Tools/Instruments	-\$198.53
The Fire Store	Leather Radio Straps	6020 · Clothing/Personal	-\$184.47
Amazon	Station Cleaning Supplies	6080 · Household Expense	-\$158.15
Verizon Wireless	Cellular	6040 · Communications	-\$135.44
Lucky	Meeting	7300 · Transportation/Travel	-\$99.22
Amazon	Supplies	6400 · Office Expense	-\$96.52
Costco	Supplies	6400 · Office Expense	-\$74.08
AT&T	Internet	7320 · Utilities	-\$64.20
Holiday Market	Meals: Strike Team-Dixie	7300 · Transportation/Travel	-\$52.93
Carmen's Burgers	6 month review	7300 · Transportation/Travel	-\$45.76
In N Out Burger	Meals: Strike Team-Dixie	7300 · Transportation/Travel	-\$44.46
Costco	Station Supplies	6080 · Household Expense	-\$42.03
Peninsula Market	Meals: Strike Team-Dixie	7300 · Transportation/Travel	-\$39.91
Austin Hardware	Gas Spring-8460	6140 · Equipment Maintenance	-\$29.07
Walmart	Supplies: Strike Team-Dixie	7300 · Transportation/Travel	-\$27.49
Safeway	Supplies: Strike Team-Dixie	7300 · Transportation/Travel	-\$27.14
Amazon	Supplies	6400 · Office Expense	-\$22.49
Tantardino's	Supplies: Strike Team-Dixie	7300 · Transportation/Travel	-\$22.21
Safeway	Cleaning Supplies	6080 · Household Expense	-\$22.11
Amazon	Heat Wrap Tape	6880 · Small Tools/Instruments	-\$16.26
Zoom	Video Conferencing	6400 · Office Expense	-\$14.99
USPS	Repair Radio Postage	6400 · Office Expense	-\$14.15
Amazon	TV Display Cable	6400 · Office Expense	-\$10.84
Amazon	Honda Arrestor	6880 · Small Tools/Instruments	-\$10.50
Safeway	Supplies: Strike Team-Dixie	7300 · Transportation/Travel	-\$40.12
Total Credit Card Charges			<u>-\$3,138.69</u>

Graton Fire Protection District Profit & Loss Budget vs. Actual July 14 through October 12, 2021

Ordinary Income/Expense	TOTAL	
	Jul 14 - Oct 12, 21	% of Budget
Income		
10 · Taxes		
1000 · Property Taxes - CY Secured	0.00	0.0%
1001 · Property Taxes/Direct Charges	0.00	0.0%
1004 · Property Taxes -CY Secured July	0.00	0.0%
1011 · Property Taxes - Admin Fee	0.00	0.0%
1012 · Property Tax -CY Homeowner Relf	0.00	0.0%
1014 · Property Taxes -CY Backfill	0.00	0.0%
1020 · Property Taxes -CY Supplemental	0.00	0.0%
1040 · Property Taxes -CY Unsecured	0.00	0.0%
1042 · Cost Reim-Coll Del CY Unsec	0.00	0.0%
1044 · Property Taxes -CY Unsec (July)	0.00	0.0%
1060 · Property Taxes -PY Secured	0.00	0.0%
1080 · Property Taxes -PY Supplemental	0.00	0.0%
1100 · Property Taxes -PY Unsecured	0.00	0.0%
1120 · - State- Other in Lieu	0.00	0.0%
1122 · Property Taxes - State Homeowne	0.00	0.0%
10 · Taxes - Other	0.00	0.0%
Total 10 · Taxes	0.00	0.0%
17 · Use of Money/Property		
1700 · Interest on Pooled Cash	0.00	0.0%
1701 · Interest Earned	0.00	0.0%
1750 · Interest from Bank	0.00	0.0%
17 · Use of Money/Property - Other	0.00	0.0%
Total 17 · Use of Money/Property	0.00	0.0%
20 · Intergovernmental Revenues		
2400 · ST - Disaster Relief	172,124.44	0.0%
2440 · ST - HOPTR	0.00	0.0%
2500 · ST - Grants/Other	0.00	0.0%
2550 · SAFER Grant	0.00	0.0%
2589 · State Revenue - Strike Team	0.00	0.0%
20 · Intergovernmental Revenues - Other	0.00	0.0%
Total 20 · Intergovernmental Revenues	172,124.44	0.0%
40 · Miscellaneous Revenues		
4020 · Tree Farm Revenue	0.00	0.0%
4021 · Sale - Real Property	0.00	0.0%
4040 · Miscellaneous Revenue	13,983.29	0.0%
4101 · Ins/Personal Damage Rebate	0.00	0.0%
4102 · Donations/Reimbursements	0.00	0.0%
4109 · Outdated/Cancelled Checks	0.00	0.0%
4600 · Sale of Fixed Asset	10,000.00	0.0%
4620 · Unclaimed-OT-Within Fund	0.00	0.0%
40 · Miscellaneous Revenues - Other	0.00	0.0%

Graton Fire Protection District Profit & Loss Budget vs. Actual July 14 through October 12, 2021

	TOTAL	
	Jul 14 - Oct 12, 21	% of Budget
Total 40 · Miscellaneous Revenues	23,983.29	0.0%
Total Income	196,107.73	0.0%
Cost of Goods Sold		
50000 · Cost of Goods Sold	0.00	0.0%
Total COGS	0.00	0.0%
Gross Profit	196,107.73	0.0%
Expense		
50 · Salaries/Employee Benefits		
5910 · Payroll Expenses	161,168.56	0.0%
5911 · Reimbursement- Calls/Drills	875.00	0.0%
5912 · Pay-Strike Team	0.00	0.0%
5913 · Reimbursement- Boards/Comms	0.00	0.0%
5914 · Pay- Administrative Payroll	0.00	0.0%
5915 · Pay-Stipend	0.00	0.0%
5916 · Overtime	0.00	0.0%
5917 · Sleeper Reimbursement	6,755.00	0.0%
5918 · Independent Contractor	0.00	0.0%
5923 · Retirement- CalPERS	27,181.57	0.0%
5924 · Retirement- 457 Plan	0.00	0.0%
5925 · FICA (Medicare/SS)	0.00	0.0%
5930 · Health Insurance	22,298.88	0.0%
5931 · Disability Insurance	522.00	0.0%
5935 · Unemployment	0.00	0.0%
5940 · Workers Comp	5,257.00	0.0%
50 · Salaries/Employee Benefits - Other	0.00	0.0%
Total 50 · Salaries/Employee Benefits	224,058.01	0.0%
60 · Supplies and Services		
6020 · Clothing/Personal	11,350.03	0.0%
6040 · Communications	4,248.15	0.0%
6080 · Household Expense	703.65	0.0%
6100 · Liability Insurance	38,230.74	0.0%
6140 · Equipment Maintenance	1,277.67	0.0%
6155 · Vehicle Maintenance	3,341.51	0.0%
6180 · Building Maintenance	11,569.42	0.0%
6190 · Landscape Services	933.18	0.0%
6235 · Local Project Maintenance	0.00	0.0%
62400 · Depreciation Expense	0.00	0.0%
6261 · Medical Supplies	3,012.19	0.0%
6280 · Memberships	285.00	0.0%
6400 · Office Expense	3,039.26	0.0%
6461 · Operational Expense	0.00	0.0%
6521 · County Services	0.00	0.0%
6526 · Dispatch Services	0.00	0.0%
6536 · Bank Fees	0.00	0.0%

Graton Fire Protection District Profit & Loss Budget vs. Actual July 14 through October 12, 2021

	TOTAL	
	Jul 14 - Oct 12, 21	% of Budget
6587 · LAFCO	1,660.00	0.0%
6598 · Environment	0.00	0.0%
6610 · Legal Services	37,645.42	0.0%
6630 · Audit Services	1,500.00	0.0%
6800 · Public/Legal Notices	331.00	0.0%
6820 · Rent/Lease Equipment	0.00	0.0%
6880 · Small Tools/Instruments	1,087.26	0.0%
6883 · Fire Equipment	0.00	0.0%
7000 · Tree Farm Expense	12,949.10	0.0%
7005 · Election Expense	0.00	0.0%
7120 · In-Service Training	6,508.64	0.0%
7150 · Recognition/Award	358.74	0.0%
7201 · Gas/Oil	3,022.67	0.0%
7300 · Transportation/Travel	3,016.51	0.0%
7303 · Private Car Expense	1,500.00	0.0%
7320 · Utilities	2,993.98	0.0%
60 · Supplies and Services - Other	0.00	0.0%
Total 60 · Supplies and Services	150,564.12	0.0%
66000 · Payroll Expenses	0.00	0.0%
75 · Other Charges		
7910 · Long-Term Debt - Principal	0.00	0.0%
7930 · Long-Term Debt - Interest		
Apparatus Debt - Principal	0.00	0.0%
7930 · Long-Term Debt - Interest - Other	0.00	0.0%
Total 7930 · Long-Term Debt - Interest	0.00	0.0%
8010 · Contribution Non-Co Govt	0.00	0.0%
75 · Other Charges - Other	0.00	0.0%
Total 75 · Other Charges	0.00	0.0%
86 · Other Financing Uses		
86 · Other Financing Uses - Other	0.00	0.0%
Total 86 · Other Financing Uses	0.00	0.0%
999 · Undistributed	0.00	0.0%
Total Expense	374,622.13	0.0%
Net Ordinary Income	-178,514.40	0.0%
Other Income/Expense		
Other Expense		
85 · Capital Assets		
8510 · Buildings/Improvements	0.00	0.0%
8526 · Project Planning	0.00	0.0%
8560 · New Equipment	0.00	0.0%
85 · Capital Assets - Other	0.00	0.0%
Total 85 · Capital Assets	0.00	0.0%
Total Other Expense	0.00	0.0%
Net Income	-178,514.40	0.0%

ROSTER, ALARMS & DRILLS



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400 Chief / EMT	B	292-7286	887-8484	
2		8401				
3	Robert Sabrowsky	8402 Asst Chief / EMT	B	486-8481	823-5725	
4	Josh Skikos	8403 Asst Chief	C	529-0383	829-4522	W
5	Darrell Kopriva	8404 Captain	C+	486-3775	536-9992	W 576-1371
6	Ian Muskar	8405 Captain / EMT	A	396-1147		
7	Lindsay Cruckshank	8406 Captain	C+	696-6049	869-5616	W 823-1542
8	Dustin Blumenthal	Engineer / EMT	C+	490-2626		
9	Kyler Walker	Engineer / EMT	B	328-8234		
10	Dusty Parker	Engineer / EMT	B	953-0581		
12	Sapphire Alvarez	Firefighter / EMT	B	478-4908		
13	Zach Colenzo	Firefighter	C	292-9739		
14	Shane Spelman	Firefighter / EMT	C+	494-0929	829-1934	
15	Jonathan Preciado	Firefighter / EMT	C	480-5010		
16	Matt Skinner	Firefighter	C+	530-680-1046		
17	Jacob Mual	Firefighter / EMT	C+	721-4817		
18	Matt Miller	Firefighter / EMT	C	569-6301		
19	Levi DeCarly	Firefighter / EMT	C	483-3280		
20	Chaz Mathias	Firefighter	C	480-0213		
21	Kyle Bartlett	Firefighter / EMT	C+	490-6077		
22	Ryan Fernandez	Firefighter / EMT	C	332-6585		
23	Jenna Dunbar	Firefighter / EMT	C	805-400-8589		
25	Sam Ballenger	Firefighter	C	393-9080		
26	Evan Jacobs	Firefighter	C	490-9491	829-1161	
27	Jeremiah Mahan	Firefighter / EMT	C	217-1484		
28	Kristen Cattell	Firefighter / EMT	C	799-2432	823-8454	
29	Emily Fuller	Firefighter	C	799-7848		
30	Mathias Bonse	Firefighter	C	326-5694		W 577-4732
31	Lia Liskey	Firefighter	C	326-1969		W 721-4402
32	Angel Cuevas	Firefighter	C	843-9581		
33	Eddie Castenda	Trainee	C	484-0004		
34	Faith Neely	Trainee	C	888-9338		
35	Aidan Runyon	Trainee	C	570-5391	544-4166	
	Bob Maddocks	Vice President		888-4020	823-9575	
	Mario Cesaretti	Treasurer		591-5600	823-9400	
	Jason Nunes	Member		849-1311		
	Scott Fisher	Member		529-4483	829-9344	
	Carla Peterson	Member		360-5857	823-5850	

GFPD Business Phone Number	823-8400
GFPD Fax Number	823-7251
Graton Firefighters Association Phone Number	823-8400 x120
Graton Fire Administrative Assistant, Jill Melendy	372-4389
Graton Fire Tree Farm/Heather O'Dell	322-2091
Graton Fire Investigator/John Teague	483-1433



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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ANNUAL ALARMS 2021-2022

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	2	4	7										13
Auto/Mutual Aid	13	5	12										30
Debris Fire													0
Fire Alarm	7	4	3										14
Gas Leak	1												1
Hazardous Condition	2	8	4										14
Haz-Mat													0
Investigation	5	2	2										9
Medical Aid	36	28	33										97
Other / Cancellations													0
Rescue													0
Structure Fire	1		1										2
Traffic Collision	3	1	4										8
Vegetation Fire	4	2											6
Vehicle Fire	3												3
Total	77	54	66	0	0	0	0	0	0	0	0	0	197

Prepared By: Capt. Darrell Kopriva



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Drill & Activity Reports

SEP 2021

#	Date	Description	Type
1)	09/02	Lock Out – Tag Out	R
2)	09/09	Wildland Fire Weather (S-190)	R
3)	09/16	Extrication Equip. -- Air Bags	R
4)	09/20	Drivers Training 8460	S
5)	09/23	Small Engine Power Tools	R
6)	09/25	Drivers Training - EVOG	S
7)	09/30	Thursday Night Truck Check & Association Meeting	R

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill