



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
October 11th, 2022 at 7:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. PUBLIC COMMENT: *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. CONSENT CALENDAR: *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*
 - a. Draft Board Meeting Minutes, 9/13/22
 - b. Financial Reports - September 2022
 - c. Report Upon Closed Session from 9/13/22
7. Old Business
8. New Business
 - a. Graton Mutual Aid
9. Committee Report
 - a. Chief Compensation
10. Purchase Request - For consideration and approval
 - a. Extrication Equipment
11. Correspondence
12. Fire Chief's Report
 - a. Roster, Alarms and Drills

13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

14. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court, Case No. SCV-269950

c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615

d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

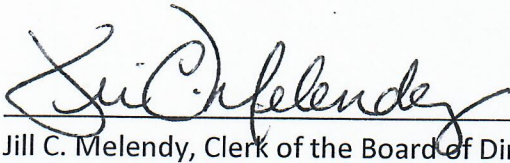
Exposure to Litigation – Authorized pursuant to Gov. Code section 54956.9(d)(2): 1 matter

15. Return to Open Session - Report Upon Return from Closed Session

16. Adjournment

Certification

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for October 11th, 2022 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters on Saturday, October 8th, 2022. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Jill C. Melendy, Clerk of the Board of Directors

Dated: October 8th, 2022 / Graton Fire Protection District

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
September 13th, 2022**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Cesaretti, Nunes, Peterson, Fisher. Also Present: Bullard, District Counsel Ross
4. Corrections and/or Modifications to the Agenda: None
5. PUBLIC COMMENT: None
6. CONSENT CALENDAR: Motion by Nunes to accept Consent Calendar as presented, 2nd by Peterson, passed 5/0/0.
 - a. Draft Board Meeting Minutes, 8/9/22
 - b. Financial Reports - August 2022
 - c. Financial Report – Final 21/22
7. Old Business: None
8. New Business:
 - a. Resolution 23-9-1 – CALFIRE Grant: Motion by Nunes to approve Resolution as presented, 2nd by Cesaretti, passed 5/0/0.
 - b. Resolution 23-9-2 – Operating Budget: Motion by Fisher to approve Resolution as presented, 2nd by Peterson, passed 5/0/0.
 - c. Resolution 23-9-3 – Capital Reserves: Motion by Cesaretti to approve Resolution as presented, 2nd by Nunes, passed 5/0/0.
9. Committee Report
 - a. Chief Compensation: Fisher reports that Maddocks, Bullard and Fisher met and are researching other Districts. Nothing to report at this time.
10. Purchase Request:
 - a. Rope Rescue Equipment: Motion by Fisher to approve the CMC proposal not to exceed \$9,100, 2nd by Peterson, passed 5/0/0.
 - b. Foam: Motion by Nunes to approve the Cascade Fire Equipment proposal not to exceed \$3,100, 2nd by Cesaretti, passed 5/0/0.
11. Correspondence: None

12. Fire Chief's Report: Graton Fire won four grants recently. AFG Grant for new breathing apparatus, OTS Grant for new vehicle extrication tools, SHSG grant for new portable radios and CALFIRE grant for shelters, gloves, and goggles. Most of these grants included neighboring fire departments who will receive similar equipment. Graton is receiving almost \$400,000 in grant funding.
 - a. Roster: Motion by Cesaretti to add #31 Rose Gonnella to roster, 2nd by Peterson, passed 5/0/0.
 - b. Alarms: 73
 - c. Drills: 8
13. Future Agenda Items: None
14. Closed Session: District Counsel indicates only will have 14 c. Closed Session this evening. Noted that there is an upcoming scheduled hearing on existing litigation (14 a.) for Friday, October 21st @ 3:00 p.m. Enter Closed Session: 7:29 p.m.
 - ~~a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION~~
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375
 - ~~b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION~~
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court, Case No. SCV-269950
 - c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615
15. Return to Open Session: 7:33 p.m. – District Counsel will provide a written report on Closed Session.
16. Adjournment: 7:33 p.m.



GRATON FIRE PROTECTION DISTRICT - SEPT 2022 - OVERVIEW

DEPOSITS:		
Occidental Fire Dept.	\$3,975	9/6/2022
Allied World	\$4,971	9/14/2022
Sonoma Raceway	\$868	9/23/2022
Misc.	\$382	9/30/2022
Total:	\$10,196	
CURRENT ASSETS:		
Summit Operating Account	\$75,000	9/30/2022
Summit ICS Account	\$1,538,336	9/30/2022
Total:	\$1,613,336	9/30/2022
ACCTS. RECEIVABLES:		Billed
Strike Team - Six Rivers	\$90,990	9/7/2022
Total:	\$90,990	

**Graton Fire Protection
Check Detail
September 1-30, 2022**

Num	Name	Memo	Graton
Debit	ADP	Payroll Taxes	\$ 18,624.07
Debit	ADP	Payroll D/D	\$ 52,865.96
Debit	ADP	Payroll Processing Fees	\$ 105.62
Debit	CalPERS	Classic - August	\$ 3,797.47
Debit	CalPERS	PEPRA - August	\$ 6,655.48
Debit	CalPERS	457b	\$ 1,250.00
4560	Bauer Compressors	2022 Annual Service Air Test	\$ 1,132.99
4561	Bay Area Background Checks	Background Check	\$ 58.50
4562	Cal Net ATT	Phone	\$ 169.31
4563	CalChoice	Health Benefits - October	\$ 3,697.54
4564	Capitol Clutch & Brake Inc	Vehicle Maintenance	\$ 1,843.86
4565	Choice Builder	Health Benefits - October	\$ 515.12
4566	Cliff Walker Supply & Maint	Cleaning x 2	\$ 360.00
4567	International Association of Fire Chiefs	Annual Membership	\$ 285.00
4568	Law Offices of William D. Ross	Legal Expenses	\$ 8,119.83
4569	Merrill, Arnone & Jones, LLP	Legal Expense	\$ 870.00
4570	No Sonoma County Fire Protection District	Strike Team Personnel	\$ 8,104.10
4571	North Bay Tree Weed & Pest	Pest Control - Bi-monthly	\$ 194.00
4572	One Call Mobile Repair	Repair Orders	\$ 2,035.79
4573	Sonoma Co. LAFCO	22-23 Apportionment	\$ 1,796.00
4574	Witmer Public Safety Group	Rope Rescue Equipment	\$ 1,299.84
4575	Darrell Kopriva	Sleeper Reimbursement	\$ 455.00
4576	Emily Fuller	Sleeper Reimbursement	\$ 35.00
4577	Keenan Whyte	Reimbursement	\$ 25.00
4578	Matt Skinner	Sleeper Reimbursement	\$ 70.00
4579	Ryan Waner	Sleeper Reimbursement	\$ 145.00
4580	Trevor Morrison	Reimbursement	\$ 25.00
4581	Action Sport and Power Equip	Trash Pump Repair	\$ 122.13
4582	Boyett Petroleum/Cruise Americard	Gas	\$ 220.74
4583	Major Alarm Inc	Annual Fire Alarm Inspection	\$ 420.00
4584	O'Reilly Auto	Vehicle Maintenance	\$ 133.72
4585	Peterson	#8460	\$ 441.73
4586	PG&E	Utilities	\$ 34.94
4587	Ryan Waner	Batteries	\$ 24.01
4588	Sebastopol Bearing	Vehicle Maintenance	\$ 183.15
4589	Standard Insurance Company	LTD x 6	\$ 174.00
4590	Witmer Public Safety Group	Rope Rescue Gear	\$ 1,662.01
4591	US Bank VISA	Acct #****6219	\$ 1,521.01
	TOTAL		\$ 119,472.92

Graton Fire Protection District
US Bank Credit Card
 September 2022

Name	Memo	Category	Amount
USPS	Parts Repair	6400 · Office Expense	\$ 22.60
ECMS	Turnout Repair	6020 · Clothing/Personal	\$ 100.04
AIM Mail Center #10	Shipping	6400 · Office Expense	\$ 54.03
Costco	Station Supplies	6080 · Household Expense	\$ 71.42
Papa Murphys	Officer Meeting	7120 · In-Service Training	\$ 81.00
Luzmila's	Strike Team Meal	5912 · Pay-Strike Team	\$ 70.16
Jacob's Restaurant	Strike Team Meal	5912 · Pay-Strike Team	\$ 38.15
ARCO	Strike Team Fuel	5912 · Pay-Strike Team	\$ 152.90
Courtyard	Strike Team Hotel	5912 · Pay-Strike Team	\$ 138.18
Hampton Inn & Suites	Strike Team Hotel	5912 · Pay-Strike Team	\$ 106.59
Hampton Inn & Suites	Strike Team Hotel	5912 · Pay-Strike Team	\$ 106.59
Hampton Inn & Suites	Strike Team Hotel	5912 · Pay-Strike Team	\$ 106.59
BJ's	Strike Team Meal	5912 · Pay-Strike Team	\$ 72.00
Courtyard	Strike Team Hotel	5912 · Pay-Strike Team	\$ 122.25
Courtyard	Strike Team Hotel	5912 · Pay-Strike Team	\$ 122.25
Ebay	Training Videos	7120 · In-Service Training	\$ 48.28
Costco	Station Supplies	6080 · Household Expense	\$ 99.15
Costco	Station Supplies	6080 · Household Expense	\$ 94.88
Ultra Bright Lightz	Mini Light Bar	6155 · Vehicle Maintenance	\$ 127.99
Walmart	Small Engine Fuel	7201 · Gas/Oil	\$ 64.70
Verizon Wireless	Cellular	6040 · Communications	\$ 166.02
Zoro Tools	Small Engine Fuel	7201 · Gas/Oil	\$ 103.25
Costco	Station Supplies	6080 · Household Expense	\$ 149.19
Raley's	Station Supplies	6080 · Household Expense	\$ 15.89
SmartSign	Emergency Sign	6180 · Building Maintenance	\$ 57.40
Amazon	Address Numbers	6180 · Building Maintenance	\$ 26.03
Amazon	Table	6180 · Building Maintenance	\$ 157.36
Bill's Market & Deli	Training	7120 · In-Service Training	\$ 12.48
Ebay	Reflective Tape	6155 · Vehicle Maintenance	\$ 50.03
AT&T	Internet	6040 · Communications	\$ 74.90
Zoro Tools	Disposable Ear Plugs	6020 · Clothing/Personal	\$ 217.00
TOTAL CREDIT CARD CHARGES			\$ 2,829.30



**Graton Fire Protection District
US Bank Report
Corrected August 2022**

Name	Memo	Category	Amount
Verizon Wireless	Cellular	6040 · Communications	\$ 166.02
Golden Gate North	Equipment Maintenance	6140 · Equipment Maintenance	\$ 54.12
AT&T	Internet	6040 · Communications	\$ 74.90
North American Rescue	Medical Supplies	6261 · Medical Supplies	\$ 234.40
Amazon	Batteries	6880 · Small Tools/Instruments	\$ 54.04
Dropbox	Online Storage	6400 · Office Expense	\$ 30.14
North American Rescue	Medical Supplies	6261 · Medical Supplies	\$ 22.86
Costco	Batteries	6880 · Small Tools/Instruments	\$ 174.30
Lucky	Station Maintenance	6140 · Equipment Maintenance	\$ 34.14
Home Depot	Station Maintenance	6180 · Building Maintenance	\$ 52.99
Sebastopol Bearing	Trash Pump Parts	6880 · Small Tools/Instruments	\$ 60.28
Costco	Station Supplies	6080 · Household Expense	\$ 77.78
Sonoma Media	Public Hearing Notice	6800 · Public/Legal Notices	\$ 398.00
Cal Fire/OSFM	Limited Applicator Renewal	7000 · Tree Farm Expense	\$ 85.00
Cal Fire/OSFM	Limited Applicator Fee	7000 · Tree Farm Expense	\$ 2.04
TOTAL CREDIT CARD CHARGES			\$ 1,521.01



Graton Fire Protection District

Through September 2022

Specific and General Legal Costs, Cumulative

Subject	Trippoli Litigation		Sabrowsky, Alvarez, Nunes Complaint		Alvarez Litigation		Personnel (Alvarez, Trippoli, Misc.)		Other (General, Retainer, PRA Requests)	
Last month										
Liebert, Cassidy, Whitmore										
William Ross	\$ 5,808		\$ 370	\$ 225	\$ 1,717					
Merrill, Arnone, Jones			\$ 870		\$ -					
To-date										
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ 41,636					
William Ross	\$ 34,421	\$ -	\$ 2,815	\$ 25,570	\$ 30,086					
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 23,341	\$ -	\$ 4,500					
Total	\$ 81,111	\$ 43,606	\$ 36,592	\$ 25,570	\$ 76,221					\$ 263,099

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093

Los Angeles Office:
P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

September 15, 2022

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the District Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire Protection District Board of Directors; September 13, 2022

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors ("Board") of the Graton Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the September 13, 2022 Regular Board Meeting.

After convening in Open Session at 7:00 p.m. and ascertaining that there were no public comments, your Board unanimously adjourned to Closed Session at 7:29 p.m. to address the matters agendized for Closed Session consideration.

There was one matter agendized for Closed Session consideration:

- 14.a. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375
- 14.b. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-269950

The Honorable Bob Maddocks, President
and Members of the District Board of Directors
September 15, 2022
Page 2

- 14.c. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case No. WC-CM-
870615

With respect to the matters agendized for Closed Session consideration, only Agenda Item No. 14.c., was considered.

With respect to Closed Session Agenda Item No. 14.c., there was no reportable action consistent with the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

It was also stated by District Counsel in the return to Open Session that the Writ Hearing for the existing litigation referenced in Closed Session Agenda Item No. 14.a., would be October 21, 2022, at 3:00 p.m., in Department 12 of the Sonoma County Superior Court.

The Board concluded Closed Session at 7:33 p.m. and reconvened in Open Session, followed by the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code Section 54957.1 for the matters agendized for Closed Session consideration.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



William D. Ross
District Counsel

WDR:jf

cc: Bill Bullard, District Chief
Jill Melendy, Administrative Assistant

PURCHASE
REQUEST

Holmatro- OTS Grant
10/11/2022

	Vendor	Price
1	Western Extrication Specialists	\$ 104,981
2		
3		
4		

Requested Motion: I make a motion to Purchase Extrication equipment using OTS grant funds awarded to Sebastopol and Graton from Western Extrication Specialists, Single Item vendor not to exceed \$107,000.00

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400	Chief / EMT			
2		8401				
3	Robert Sabrowsky	8402	Asst Chief / EMT			
4	Josh Skikos	8403	Asst Chief			
5	Darrell Kopriva	8404	Captain			
6	Ian Muskar	8405	Captain / EMT			
7	Dustin Blumenthal	8406	Captain / EMT			
8	Kyler Walker	8407	Captain / EMT			
9	Dusty Parker	8408	Captain / EMT			
10	Shane Spelman		Engineer / EMT			
11	Matt Miller		Engineer / EMT			
12	Kyle Bartlett		Engineer / EMT			
13	Sapphire Alvarez		Firefighter / EMT			
14	Jonathan Preciado		Firefighter / EMT			
15	Matt Skinner		Firefighter			
16	Levi DeCarly		Firefighter / EMT			
17	Chaz Mathias		Firefighter			
18	Ryan Fernandez		Firefighter / EMT			
19	Jenna Dunbar		Firefighter / EMT			
20	Sam Ballenger		Firefighter			
21	Evan Jacobs		Firefighter			
22	Kristen Cattell		Firefighter / EMT			
23	Emily Fuller		Firefighter			
24	Mathias Bonse		Firefighter			
25	Lia Liskey		Firefighter			
26	Angel Cuevas		Firefighter			
27	Eddie Castaneda		Firefighter / EMT			
28	Trevor Morrison		Firefighter / EMT			
29	Ryan Waner		Firefighter / EMT			
30	Keenan Whyte		Firefighter / EMT			
31	Rose Gonnella		Firefighter / EMT			
32	Faith Neely		Trainee			
33	Cierah Michalik		Trainee			
	Bob Maddocks		President			
	Jason Nunes		Vice President			
	Mario Cesaretti		Treasurer			
	Carla Peterson		Secretary			
	Scott Fisher		Member			
Business Phone Number						823-8400
Fax Number						823-7251
Firefighters Association Phone Number						823-8400 x120
On-Duty Engine Officer						
Administrative Assistant, Jill Melendy						
Tree Farm, Heather O'Dell						
Fire Investigator, John Teague						



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2022-2023

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	5	5	15										25
Auto/Mutual Aid	16	15	14										45
Debris Fire													0
Fire Alarm	5	10	2										17
Gas Leak													0
Hazardous Condition	2	2	7										11
Haz-Mat													0
Investigation	2	3	4										9
Medical Aid	30	33	40										103
Other / Cancellations													0
Rescue													0
Structure Fire	2												2
Traffic Collision	3	5	4										12
Vegetation Fire													0
Vehicle Fire													0
Total	65	73	86	0	0	0	0	0	0	0	0	0	224

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

Drill & Activity Reports

SEP 2022

#	Date	Description	Type
1)	09/01	Airbags	R
2)	09/07	Maximizing Supervisor Skills (Parker/Sabrowsky) Part 1	S
3)	09/08	Drivers Training	R
4)	09/15	Firefighter Olympics / Auto Extrication	R
5)	09/15	AFG Grant Writing (Sabrowsky)	S
6)	09/16	Drivers Training 8435 (Fuller)	S
7)	09/20	AFG Grant Writing (Sabrowsky)	S
8)	09/21	Maximizing Supervisor Skills (Parker/Sabrowsky) Part 2	S
9)	09/22	Rescue 42's	R
10)	09/29	Vehicle Accident Scene Size-Ups	R

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill