

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**NOTICE OF CONTINUATION
OF JUNE 8, 2021 REGULAR MEETING**

NOTICE IS HEREBY GIVEN that the June 8, 2021 Regular Meeting of the Board of Directors of the Graton Fire Protection District has been continued to Friday, June 25, 2021 at 7:00 p.m at: 3750 Gravenstein Hwy N, Sebastopol, CA 95472.

Portions of June 8, 2021 Regular Meeting were continued, Agenda Item Nos. 7 – 12, so that supporting material could be provided on the District website. The complete June 8, 2021 Meeting Agenda Packet is attached to this Notice.

DATED: June 21, 2021

Jill Melendy, Clerk of the Board of Directors
Graton Fire Protection District

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
June 8, 2021 7:00pm**

Participate by phone (605) 475-4120, passcode 370238#

NOTICE

THE DISTRICT WILL IMPOSE SOCIAL DISTANCING MEASURES FOR ALL INDIVIDUALS
PRESENT AND REQUIRE INDIVIDUALS TO MAINTAIN AT LEAST
SIX FEET OF DISTANCE FROM OTHERS PRESENT

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections to the Agenda
5. PUBLIC COMMENT: *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 Et.Seq. Public comment is limited to three (3) minutes per individual.*
6. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

 - a. District Counsel's Report Upon Return from Closed Session, May 11, 2021 Board Meeting
 - b. Draft Board Meeting Minutes, (5/11/21)
7. Old Business
 - a. Policy & Procedure Updates
8. New Business
 - a. Vacant Board of Director Positions – Possible Appointment
 - b. Stipend Update
 - c. Parcel Tax Rate Adjustment - Discussion

9. Committee Reports
 - a. Apparatus
10. Purchase Requests
11. Bills & Warrants
12. Budget Report
 - a. Year-To-Date FY20/21 Budget – Review
 - b. District Preliminary Fiscal Year 21/22 Budget – Review and Consideration for Approval
 - c. Prop IV Resolution – Review and Consideration for Approval
13. Correspondence
14. Fire Chief's Report
 - a. Roster, Alarms and Drills
15. Closed Session

Closed Session pursuant to California Government Code Section 54956.9(d)(2), (e)(2), (e)(5), and 54957 (b)(1) as follows:

- a. **VOLUNTEER PERFORMANCE EVALUATION (GOV. CODE SECTION 54957 (b)(1).)**
Title: Fire Chief.
 - b. **CONFERENCE WITH DISTRICT'S OUTSIDE ATTORNEY—THREATENED LITIGATION**
One (1) item of threatened litigation pursuant to California Government Code Section 54956.9(d)(2) and (e)(5). The District has previously produced record of the threatened item of litigation in the agenda packet for the February 22, 2021 Closed Session. This item relates to the same threatened litigation from Linda Tripoli referred to therein.
 - c. **CONFERENCE WITH DISTRICT'S OUTSIDE ATTORNEY—ANTICIPATED LITIGATION**
One (1) item involving significant exposure to anticipated litigation pursuant to Government Code Section 54956.9 (d)(2); facts are known under Government Code Section 54956.9 (e)(2) and have previously been disclosed in item 6 of the agenda for the February 22, 2021 Closed Session and corresponding agenda packet.
16. Report Upon Return from Closed Session
 17. Adjournment

Certification

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for June 8, 2021 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters on Saturday, June 5, 2021 at 6:00 p.m. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com

Jill Melendy, Clerk of the Board of Directors

Dated: June 5, 2021 / Graton Fire Protection District

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

William D. Ross
David Schwarz
Kypros G. Hostetter

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093

Los Angeles Office:

P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

May 13, 2021

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the District Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire Protection District Board of Directors; May 11, 2021

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors ("Board") of the Graton Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the May 11, 2021 Regular Board Meeting.

Your Board convened in Open Session at 7:00 p.m. to address matters agendized for Board consideration in Open Session. Upon the conclusion of the Open Session, your Board subsequently adjourned into Closed Session at 8:38 p.m.

There were three matters agendized for Closed Session consideration:

15. **Volunteer Performance Evaluation** – Government Code Section 54957(b)(1).

Conference with District's Outside Attorney – Threatened Litigation

One (1) item of threatened litigation pursuant to California Government Code Section 54956.9(d)(2) and (e)(5). The District has previously produced record of the threatened item of litigation in the agenda packet for the February 22, 2021 Closed Session. This item relates to the same threatened litigation from Linda Tripoli referred to therein.

Conference with District's Outside Attorney – Anticipated Litigation

One (1) item involving significant exposure to anticipated litigation pursuant to Government Code Section 54956.9 (d)(2); facts are known under Government

The Honorable Bob Maddocks, President
and Members of the District Board of Directors
May 13, 2021
Page 2

Code Section 54956.9 (e)(2) and have previously been disclosed in item 6 of the agenda for the February 22, 2021 Closed Session and corresponding agenda packet.

With respect to the first matter under Closed Session Agenda Item No. 15 dealing with Volunteer Performance Evaluation, there was no consideration of that matter.

With respect to the second matter under Closed Session Agenda Item No. 15 dealing with threatened litigation, there was reportable action in the form of Board approval (3-0) of a Tolling Agreement with Ms. Linda Tripoli. Except as indicated, there was no other reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2) and 5456.9(e)(5).

With respect to the third matter under Closed Session Agenda Item No. 15 dealing with Anticipated Litigation, there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Closed Session concluded at 9:06 p.m. with the indication that a written Report Upon Return from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1 for the matters agendized for Closed Session consideration.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



William D. Ross
District Counsel

WDR:jf

cc: Bill Bullard, District Chief
Jill Melendy, Administrative Assistant

Anthony Risucci, Esq., Special Counsel

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
May 11, 2021**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Cesaretti, Nunes. Also Present: Bullard
4. Corrections to the Agenda: None
5. Scheduled and Unscheduled Appearances: None
6. Old Business
 - a. Siren Usage Policy: Members from the public and board discussion to reduce siren usage. Estimated to be roughly a 90% reduction. Motion by Nunes to implement a reduction in siren usage to multi-engine calls such as fires and traffic collisions, 2nd by Cesaretti, passed 3/0.
 - b. Policy & Procedure Updates: In process
7. New Business
 - a. Open Board Positions: Two position are open, will receive applications until the end of May in order to make an appointment in June. One member of public provided a letter of interest directly to the board.
 - b. Mask Policy Update: Motion to accept order of the Health Officer of the County of Sonoma C19-08 to follow mask usage guidance within the fire station by Nunes, Cesaretti 2nd, passed 3/0.
 - c. CalPERS Resolution (Tax Defer): Public member response requesting further examination of document. Tabled until next meeting.
8. Committee Reports
 - a. Apparatus: Motion to surplus truck (8485) based on mechanic's recommendation by Cesaretti, 2nd by Nunes, passed 3/0.
9. Approval of Prior Board Meeting Minutes: Motion to approve April 22nd minutes as corrected (Cesaretti was in attendance) and April 13th 2021 minutes as written by Nunes, 2nd by Cesaretti, passed 3/0.
10. Purchase Requests: Motion to approve Target Solutions online training platform not to exceed \$2,800 by Nunes, 2nd by Mario, passed 3/0.
11. Bills & Warrants: Motion to approve check detail in the amount of \$77,991.35 by Cesaretti, 2nd by Nunes, passed 3/0.

12. Budget Report

- a. Review and Approve Revised Budget for 2020/2021: Motion to approve revised budget as presented by Nunes, 2nd by Cesaretti, passed 3/0.

13. Correspondence

14. Fire Chief's Report

- a. Roster: No changes
- b. 48 calls for service
- c. 14 drills and activities

15. Closed Session: Pursuant to California Government Code Section 54956.9(d)(2), (e)(2), (e)(5), and 54957 (b)(1) Entered: 8:38 p.m. Exited: 9:06 p.m.

District Counsel (via Zoom) indicates that a written report upon return from Closed Session would be provided consistent with Government Code Section 54957.1.

16. Adjournment: 9:09 p.m.

Reimbursements

312.1 PURPOSE AND SCOPE

Agency Content

This Policy defines the reimbursements and compensation that the various members of the Graton Fire Protection District receive and under what circumstances they receive it.

312.2 POLICY

Agency Content

It is the Policy of the Graton FPD to reimburse its Members in accordance with the following schedule.

312.3 MEETING REIMBURSEMENTS

Agency Content

1. Board Members shall receive \$25.00 for each regularly scheduled, continued and special Board meeting, which they attend.
2. ~~The Recording Secretary shall receive \$100.00 for each regularly scheduled, continued and special Board meeting for which he/she attends and \$15.00 for each agenda prepared and posted and \$10.00 per hour for clerical/secretarial services requested.~~
3. The Fire Chief shall receive \$75.00 for each regularly, scheduled, continued and special Board meeting which he/she attends. The Fire Chief shall also receive \$52.00 for each County Fire Chief's meeting he/she attends representing the Fire Protection District.
4. The Deputy Chief shall receive \$32.00 for each regularly scheduled, continued and special Board meeting for which he/she attends. The Deputy Chief shall also receive \$32.00 for each County Fire Chiefs meeting he/she attends representing the District.

312.4 DRILL REIMBURSEMENTS

Agency Content

Drill reimbursements for all authorized drills authorized by the Fire Chief will be as follows:

1. Fire Chief - \$52.00
2. Deputy Chief - \$32.00
3. Assistant Chief - \$27.00
4. Captains - \$17.00
5. Engineers - \$10.00
6. Firefighters - \$8.00

Graton Fire Protection District

Policy and Procedures Manual

Reimbursements

312.5 RESPONSE REIMBURSEMENTS

Agency Content

Reimbursements for dispatched fire, medical, and other incidents will be as follows:

- (a) Fire Chief - \$ 14.00
- (b) Deputy Chief - \$ 11.00
- (c) Assistant Chief - \$ 10.00
- (d) Captains - \$ 9.00
- (e) Engineers - \$ 8.00
- (f) Firefighters - \$ 7.00

312.6 SPECIAL REIMBURSEMENTS

Agency Content

1. Upon successful completion of the GFPD Training Academy and promotion to Firefighter by the Board, a one-time reimbursement of \$200 will be provided. This reimbursement is intended to reimburse the new firefighter with the purchase of necessary items not provided by the District (e.g., wildland boots, flashlight). For those members completing the advanced training (e.g., returning firefighters, firefighters from another agency), the one-time reimbursement is \$100.
2. The District shall reimburse \$25 to a Member that serves as the Duty Officer from ~~5pm~~ 17 :00 Friday through 07: 00 ~~7am~~ Monday with pre-approval from the Fire Chief or his designee.
3. The District shall reimburse a Member upon successful completion, for the documented costs of books for any courses and/or classes related to the fire services including, but not limited to, the fire sciences, medical certifications and seminars. In addition, the District will reimburse a Member up to \$75.00 per semester for documented fees. Each course or session shall be approved by the Fire Chief in advance. The District encourages Members to participate in such courses or sessions in order to promote an educated, well informed and highly trained Membership.
4. At the discretion of the Fire Chief or other Officer, meals may be provided to any Member who responds to an incident which exceeds four hours of duration such meals will not exceed \$9.50 per Member per incident.
5. Authorized use of private vehicles will be reimbursed at the current federal government rate per mile.
6. The Fire Chief will be reimbursed \$500.00 per month for the use and normal wear and tear of his vehicle that is incidental to Department use. This reimbursement is in lieu of the mileage reimbursement in item 5 above.

312.7 STRIKE TEAM/MUTUAL AID AND NATURAL DISASTERS

Agency Content

Graton Fire Protection District

Policy and Procedures Manual

Reimbursements

1. The Fire Chief has the authority to temporarily hire Members as paid firefighters during times of strike team requests, County/State up-staffing requests, special events, and other situations requiring additional staffing natural disasters to staff District apparatus. Any temporary hiring lasting more than thirty (30) days will require the approval of the Board of Directors. Reimbursement for paid Members will be at the following rates and Members are not entitled to benefits beyond the hourly rates:
 - (a) Firefighter, Engineer, Captain Based on the current pay scale by rank in the Personnel Terms Section and approved by California OES in the annual salary survey document. ~~\$30.00/hour~~ ~~-\$45.00/hour overtime~~
 - (b) Assistant Chief, Deputy Chief, Chief \$50.00/hour, not eligible for overtime.
2. This temporary hiring is considered "occasional or sporadic" as described by the U.S. Department of Labor opinion letter, FLSA2005-32. If the District is reimbursed for any mutual aid, strike team, or natural disaster incidents.
3. The District will retain all reimbursements for any District equipment/apparatus assigned to the incident(s).
4. All reimbursement for authorized non-District equipment/apparatus will be returned to the appropriate Member. Use of such non-District equipment/apparatus must first be approved by the Fire Chief.

312.8 SLEEPER PROGRAM

Agency Content

- (a) Members participating in the sleeper program will be reimbursed for augmenting staffing the station staffing, participating in routine tasks, ensuring engines are ready to respond and performing minor housekeeping, etc. tasks. as follows:
 - (a) Shift Lead - \$45.00
 - (b) Lead Firefighter - \$40.00
 - (c) Firefighter - \$35.00
- (b) Reimbursement is provided to cover the costs associated with Member meals, commuting, uniform costs, personal equipment, etc.
- (c) The reimbursement amount is \$35 per sleeper shift.
- (d) Sleeper program roles and responsibilities are defined in the Standard Operating Guidelines.

312.9 STIPEND PROGRAM

Agency Content

- (a) The stipend shift is a 24-hour shift. From 06:00-18:00, the Member filling the stipend shift shall be on-duty at the station. From 18:00-06:00, the Member may remain at the station or be on-call.

Graton Fire Protection District

Policy and Procedures Manual

Reimbursements

- (b) Members participating in the stipend program will be paid and reimbursed for augmenting the station staffing, participating in training, assisting with daily tasks, performing minor housekeeping, etc..
- (c) Stipend pay is based on 20% of the average career hourly salary per FLSA guidelines.
- (d) The stipend pay is \$125 per stipend shift.
- (e) Additional reimbursement is provided to cover the costs associated with Member meals, commuting, uniform costs, personal equipment, etc.
- (f) The Reimbursement amount is \$25 for the day portion of the stipend shift. A Member is eligible for the sleeper reimbursement defined above if they remain at the fire station.
- (g) Stipend program roles and responsibilities are defined in the Standard Operating Guidelines.

312.10 SLEEPER/STIPEND SHIFT EXAMPLES

Agency Content

1. A Member on-duty at the fire station from 06:00-06:00 would receive \$125 pay + \$60 reimbursement.
2. A Member on-duty from 06:00-18:00 and on-call from 18:00-06:00, would receive \$125 pay + \$25 reimbursement.
3. A Member on-duty from 18:00-06:00 would receive a \$35 reimbursement.

LINDA TRIPOLI
3936 El Molino Lane
Sebastopol, CA 95472

May 10, 2021

Board of Directors
Graton Fire Protection District
P.O. Box A, Graton, CA 95444

Re: Application to Join Graton Fire Protection District Board of Directors

Dear Board Directors,

The Graton Fire Protection District and its residents have been well served by its volunteer firefighters who were joined recently by 6 new fulltime firefighters. However, all things can be improved and paid fulltime employees bring additional legal obligations. As an almost 12 year District resident, my background and expertise would help provide the skilled oversight, fiscal responsibility, transparency and diversity District residents and firefighters deserve.

My Background and Experience

For 30 years prior to my retirement in 2011, I was an attorney exclusively advising public entities including Special Districts like the Graton Fire Protection District. I advised Boards and Fire Chiefs regarding public sector labor and employment laws, open meeting laws and access to public records. In that role, I became very familiar with public sector finance and budgets. I have both a law degree and a MBA from the University of Santa Clara. I am a proud Grandmother of 3.

I would bring the experience and knowledge needed to help the Board manage paid staff, comply with the legal requirements applicable to the paid staff and be part of a fiscally responsible Board. For example, I suggested to the Chief that his proposed Memorandum of Understanding for the new fulltime firefighters was not the correct legal format. After consulting the District's employment law attorneys, the format was corrected and forwarded for Board review and approval.

My Interest in Joining the Board Predates the Current Vacancy

As you know, last November I was the only non-incumbent to run for election to the Board against Torrey Farmer, Jason Nunes and now retired Board Member Wes Gray. Mr. Gray finished third for one of three seats on the Board. I received 1,448 votes. Mr. Gray received less than

500 more votes than I did, out of a total of 7,529 votes. I believe the Board should recognize and respect those 1,448 votes and appoint me to the vacancy.

I believe I am the Only District Resident, Along With Board President Nunes, Who Has Attended Every District Board Meeting Since July of Last Year

Since July of last year, I have attended all 9 Regular Board Meetings, all 11 Special Board Meetings and the only Emergency Board Meeting, either in person or telephonically (due to COVID requirements). I believe that the only other District resident with this attendance record is Board President Nunes.

Prior to each meeting, I have read and reviewed the Agenda Packet which includes operational issues and the District's check detail which includes payroll information and monthly expenses. I have asked questions about and made comments on various Agenda Items.

Since last summer, I have worked hard to try to bring the District into compliance with California's Open Meeting Laws (the Brown Act) to try to get District residents timely meaningful notice of policies and financial decisions of the Board.

I am Knowledgeable About District Matters, Past and Present

Prior to running for the Board, I read over 4 years of Board Agendas and Minutes posted on the District's website. I prepared a summary timeline of issues searchable by key words. I also researched and compiled files regarding such issues as:

- The District's Budgets and Financial Statements,
- The District's Policy Manual,
- The Siren,
- The Parcel Tax,
- The District's \$1.145 million SAFER Grant from FEMA,
- The District's contract with CalPERS which governs the fulltime firefighters' retirement benefits.

I very much want to contribute my time and expertise for the best interests of the District and I am respectfully requesting that the Board appoint me to the Board vacancy. Thank you for your time in considering my application.

Sincerely,



Linda Tripoli

Carla Peterson

9060 Green Valley Road, Sebastopol, CA 95472
(707) 823-5850 carla5850@aol.com

May 24, 2021

Graton Fire Protection District Board
P.O. Box A
Graton, CA 95444

Dear Graton Fire Protection District Board,

I am writing regarding the current retirement of two members on the board. I am interested in being considered to fill one of the vacant positions. I have been a resident of the fire district for fifty years and have first-hand knowledge of the dedicated service of the fire department to our community.

The fire department is a local organization for locals, nurtured and managed by locals. I believe the fire department will continue into the future by continuing to carefully utilize resources such as responding to an increasing number of calls, educating and training dedicated volunteers and paid professional staff, and acquiring and maintaining necessary apparatus and equipment. Local governance is important as it means the fire department can continue to serve the community from a local perspective.

Although I know some individuals object to the siren sending forth it's alerts, I feel comforted when I hear the whistle because I know that someone is on the way to help a friend or neighbor in need. The tree farm is also a valuable asset that not only serves the community but helps the environment. Hopefully it will be a part of the department and community for many years.

Graton Fire Department has a rich history, and many people have close personal connections with the department. Several members of my family, including myself, proudly served as a volunteer firefighter in years past. I know and appreciate the fire department's importance to our community and I desire to help the fire department continue that tradition by being an integral part of the board. As a member of the board I will strive to do what is best for the department and community.

Thank you for the opportunity to express my interest. Feel free to contact me with any questions.

Sincerely,

Carla Peterson

GRATON FIRE PROTECTION DISTRICT

Dear Board members,

After sincere consideration, I have decided to apply for a seat on the Graton Fire Protection District's Board of Directors.

I am a resident of Sebastopol. I have lived my entire life in Sonoma County and I always had a passion for helping others. While growing up, my dad was the Fire Chief of Windsor. I have fond memories and was very proud of my dad. He was truly an inspiration for me.

In 1984, I became a deputy sheriff for the County of Sonoma. I worked the patrol division until I was seriously injured in an arrest altercation. In 1995, I started a business where I sharpen and repair surgical instruments for hospitals, surgery centers and doctor offices. I am still in that business after 26 years.

I have, in the past, been on a few boards:

- * Windsor School site council for K-12 where we develop, review and evaluate school improvement programs and school budgets (2 years) .
- * Board of Director for the Windsor Odd Fellow's facilities . Duties included planning, budgeting and discussing and implementing repairs and maintenance (10+ years).
- * Deacon in charge of facilities with Bethel Church (now Crosspoint Community Church), Santa Rosa. A Deacon discusses the needs of the entire church and make decisions regarding these needs. As Facilities Deacon, my primary duties included facilities budgeting, repair and maintenance scheduling. I also put work groups together for monthly member work days (8 years).

I have full respect and regard for the Graton Fire District and would very much like to serve our community. I am confident you'll find me a good fit for your needs as a Board Member for the Graton Fire District. I look forward to hearing from you and thank you for your consideration.

Sincerely,



Steve Pedersen

4155 El Molino Lane

Sebastopol, CA 95472

scpedersen@comcast.net

707-321-1386 (text preferred)

Christopher P. Lomanto

PO Box #2324, Sebastopol, CA 95473 | (707)888-1057 |

May 28th, 2021

*Graton Fire Protection District
Attn. Chief Bullard and District Board
PO Box #A, Graton, CA 95444*

Chief Bullard and District Board,

This letter is intended to express my interest and intent to apply for the position of Board Member for the Graton Fire Protection District, as listed in the Notice of Vacancy. I live within the Graton Fire Protection District and have been a volunteer for the district in the past. Although my time is somewhat limited and recently did not provide for the necessary allotment needed to maintain my volunteer status; the scheduled and known requirements needed for the position on the Board is something I can manage.

I work for the California Department of Forestry and Fire Protection (Cal FIRE) in their Behavioral Health and Wellness Unit, as a State-wide coordinator for their Employee Support Services. I have a great variety of resources and connections in my daily work life which I believe could be beneficial for the members of the Graton Fire District, which in turn would greatly benefit the people of this district. I have a background in public safety and have worked for Forestville Fire (volunteer), UC Davis Fire (resident firefighter), City of Davis Police, Sonoma County Sheriff's Office and now with Cal Fire.

In addition to my public safety experience, I am also an attorney and have been so for the past 13 years. I have practiced the majority of that time in the area of Family Law, but I also have experience in general civil litigation and mediation. I currently practice part-time due to time restraints from my full-time assignment. I have some experience in as a board member in that I served as a member of the Redwood Empire Medical Trust (Sonoma County Deputy Sheriff's Office) for several years.

I have owned/operated my own law practice for many years and have the necessary accounting, budgeting, and personnel experience to give positive input for board discussions and decisions. I have worked with very large organizations and navigated through complex issues, with them, to a successful conclusion.

My purpose of applying for the position of Board member is simple: To help deliver the very best Fire Protection and Prevention possible to the people, property and environment within our District. Please let me know if there is anything else I can do or provide which may assist in selecting me to serve as a member of the Graton Fire Protection Board.

Respectfully submitted,



Chris Lomanto

May 27, 2021

Dear Graton Fire Protection District Board,

I would like to apply for a position on the board of the Graton Fire Protection District. As most of you know, my mom, Mary Jane Pedersen, was a previous board member and dearly loved the Graton Fire Department. And for good reason, because the Graton Fire Department is a wonderful member of our community and my family is fortunate and appreciative to live nearby the fire department. It is a real comfort to know, especially during fire season, that you are our neighbor!

I grew up on Green Valley Road and have since moved back to the family property in 2018, after living in Windsor for many years. It would be an honor to serve on the board and continue to support the Graton Fire Protection District in such a meaningful way.

Sincerely,

A handwritten signature in black ink that reads "Ann Pedersen". The signature is written in a cursive style and ends with a long horizontal flourish.

Ann Pedersen
4155 El Molino Lane
Sebastopol, CA 95472

707-331-4581
annieoakley59@hotmail.com

Scott Fisher
Green Hill Road
Sebastopol, CA 95472

May 17, 2021

Dear Board of Directors,

I am excited to apply for one of the open board positions with the Graton Fire Protection District. After serving the community for many years in different positions at the fire station, I am ready to transition to being a Board Director. With my knowledge, experience and relationship building skills, I am committed to putting my best foot forward in helping to serve our community

My family and I have lived in the Graton community for three generations. On my 18th birthday, I joined Graton Fire to give back to my neighbors. I progressed through the different ranks, including Fire Chief during the 1980's. After 40 years of service as a firefighter, it is time for me to leave the firefighting to the younger volunteers. By being a Board Director, I can contribute helpful insight in keeping our district safe, listening to all viewpoints of community members and being proactive with future decisions. I care about every call that our district responds to and am proud of the high number of responses our department handles while helping others.

For 45 years I have had the opportunity to run my own business as a general contractor. Owning my own construction business has taught me to be self motivated, organized and efficient. I enjoy my work which includes: managing employees, interacting with customers, and balancing the project's finances. Daily, I have learned that a positive attitude and excellent work skills are the best tools for any position.

The combined experience of my volunteer firefighter and business knowledge provides me with the relevant training to understand the operations of the fire department and manage the financial needs of the fire district. Living and running calls in Graton my entire life has connected me with hundreds of neighbors and taxpayers to the Fire District. I have excellent connections throughout the community which enables me the ability to properly represent their needs.

Thank you for considering my application for Board Director.

Sincerely,



Scott Fisher

May 27, 2021

To: Bill Bullard, Fire Chief
Graton Fire Department

From: John Garcia
Graton Fire District resident

RE: Letter of Interest; Graton Fire Protection District board member

Hello Chief,

Please accept this letter of interest regarding one of the available board member position vacancies. I have previously spoken with you via phone, and I remain interested fulfilling this role in this unique capacity within our Fire District and, in serving our community.

Upon request, I can immediately submit any required documentation, references and summary of abilities needed to ascertain my qualification for this role.

I can be contacted by text, email, or telephone at the following:

707-978-8677

Johngarcia1124@gmail.com

Messages will be responded to in prompt order.

Thank you and best regards,

John Garcia
3940 Vine Hill Rd.
Sebastopol, CA 95472

A handwritten signature in blue ink that reads "John". The signature is written in a cursive style with a large, looped "J" and "n".



Gavin Newsom ■ Governor

State Capitol ■ Room 1145 ■ Sacramento CA ■ 95814-4998 ■ www.dof.ca.gov

May 2021

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2021, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2021-22. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2021-22 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2021.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER

Director

By:

/s/ Erika Li

Erika Li

Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2021-22 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2021-22	5.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2021-22 appropriation limit.

2021-22:

Per Capita Cost of Living Change = 5.73 percent
 Population Change = -0.46 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.73 + 100}{100} = 1.0573$

Population converted to a ratio: $\frac{-0.46 + 100}{100} = 0.9954$

Calculation of factor for FY 2021-22: $1.0573 \times 0.9954 = 1.0524$

Graton Fire Protection District
June 8, 2021

CURRENT ASSETS:	Amount	Date	
Summit Operating Account	\$215,027	5/31/2021	
Summit ICS Account	\$3,051,563	5/31/2021	
Total:	\$3,266,590		
ACCTS. RECEIVABLES DETAIL:			
	Amount	Billed	Paid
FEMA-LNU Station Staffing	\$174,206	12/8/2020	

Graton Fire Protection District

US Bank Report

June 8, 2021

Name	Memo	Coding	Amount
Amazon	Radio Antenna	6880 · Small Tools/Instruments	\$ 135.55
Mystery Ranch LTD	Small Tools - Accessory	6880 · Small Tools/Instruments	\$ 205.75
Verizon Wireless	Phone	6040 · Communications	\$ 120.64
Amazon	Supplies	6080 · Household Expense	\$ 94.12
Zoom	Video Conferencing	6400 · Office Expense	\$ 14.99
Costco	Station Supplies	6080 · Household Expense	\$ 316.20
Active 911	Subscription x 2	6040 · Communications	\$ 24.40
AT&T	Internet Service	7320 · Utilities	\$ 64.20
Monoprice Inc.	TV Wall Mounting Bracket	6400 · Office Expense	\$ 34.70
Amazon	Vehicle Wash	6155 · Vehicle Maintenance	\$ 39.05
Amazon	Vehicle Wash	6155 · Vehicle Maintenance	\$ 34.02
Amazon	Office Expenses	6400 · Office Expense	\$ 158.35
Amazon	Door Mat	6180 · Building Maintenance	\$ 19.52
Costco	Training Burn - Food	7120 · In-Service Training	\$ 189.13
Round Table Pizza	Trainee Training - Food	7120 · In-Service Training	\$ 59.52
MKS Jelly Donuts	Trainee Training - Food	7120 · In-Service Training	\$ 13.99
Home Depot	Water Softener Salt	6180 · Building Maintenance	\$ 32.39
Avenza	Maps - Renewal x 4	6040 · Communications	\$ 411.84
Total Credit Card			\$ 1,968.36

Graton Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2020 through June 8, 2021

	TOTAL		
	Jul 1, '20 - Jun 8, 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
10 · Taxes			
1000 · Property Taxes - CY Secured	838,397.74	916,187.00	91.51%
1001 · Property Taxes/Direct Charges	817,265.27	877,365.00	93.15%
1004 · Property Taxes -CY Secured July	0.00	0.00	0.0%
1011 · Property Taxes - Admin Fee	-9,468.14	-9,000.00	105.2%
1012 · Property Tax -CY Homeowner Relf	1,744.74	0.00	100.0%
1014 · Property Taxes -CY Backfill	0.00	0.00	0.0%
1020 · Property Taxes -CY Supplemental	8,223.75	17,000.00	48.38%
1040 · Property Taxes -CY Unsecured	25,827.82	22,000.00	117.4%
1042 · Cost Reim-Coll Del CY Unsec	0.00	-500.00	0.0%
1044 · Property Taxes -CY Unsec (July)	0.00	0.00	0.0%
1060 · Property Taxes -PY Secured	0.00	-500.00	0.0%
1080 · Property Taxes -PY Supplemental	0.00	0.00	0.0%
1100 · Property Taxes -PY Unsecured	0.00	500.00	0.0%
1120 · - State- Other in Lieu	18.82	0.00	100.0%
1122 · Property Taxes - State Homeowne	747.74	0.00	100.0%
10 · Taxes - Other	0.00	0.00	0.0%
Total 10 · Taxes	1,682,757.74	1,823,052.00	92.3%
17 · Use of Money/Property			
1700 · Interest on Pooled Cash	73.74	500.00	14.75%
1701 · Interest Earned	24.09	500.00	4.82%
1750 · Interest from Bank	0.00	0.00	0.0%
17 · Use of Money/Property - Other	0.00	0.00	0.0%
Total 17 · Use of Money/Property	97.83	1,000.00	9.78%
20 · Intergovernmental Revenues			
2400 · ST - Disaster Relief	0.00	0.00	0.0%
2440 · ST - HOPTR	0.00	5,000.00	0.0%
2500 · ST - Grants/Other	197,655.50	20,000.00	988.28%
2589 · State Revenue - Strike Team	382,996.01	360,000.00	106.39%
20 · Intergovernmental Revenues - Other	0.00	0.00	0.0%
Total 20 · Intergovernmental Revenues	580,651.51	385,000.00	150.82%
40 · Miscellaneous Revenues			
4020 · Tree Farm Revenue	122,568.55	70,000.00	175.1%
4021 · Sale - Real Property	37,061.00	0.00	100.0%
4040 · Miscellaneous Revenue	16,780.25	4,078.00	411.48%
4101 · Ins/Personal Damage Rebate	0.00	0.00	0.0%
4102 · Donations/Reimbursements	0.00	2,000.00	0.0%
4109 · Outdated/Cancelled Checks	0.00	0.00	0.0%
4600 · Sale of Fixed Asset	0.00	0.00	0.0%
4620 · Unclaimed-OT-Within Fund	0.00	0.00	0.0%
40 · Miscellaneous Revenues - Other	0.00	0.00	0.0%
Total 40 · Miscellaneous Revenues	176,409.80	76,078.00	231.88%

**Graton Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2020 through June 8, 2021**

	TOTAL		
	Jul 1, '20 - Jun 8, 21	Budget	% of Budget
Total Income	2,439,916.88	2,285,130.00	106.77%
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.0%
Gross Profit	2,439,916.88	2,285,130.00	106.77%
Expense			
50 · Salaries/Employee Benefits			
5910 · Payroll Expenses	241,169.82	540,000.00	44.66%
5911 · Reimbursement- Calls/Drills	13,025.00	50,000.00	26.05%
5912 · Pay-Strike Team	339,787.71	240,000.00	141.58%
5913 · Reimbursement- Boards/Comms	1,025.00	3,000.00	34.17%
5914 · Pay- Administrative Payroll	21,555.83	32,400.00	66.53%
5915 · Pay-Stipend	52,755.26	120,450.00	43.8%
5916 · Overtime	0.00	86,400.00	0.0%
5917 · Sleeper Reimbursement	3,900.00	29,200.00	13.36%
5918 · Independent Contractor	250.00	3,000.00	8.33%
5923 · Retirement- CalPERS	16,932.51	75,600.00	22.4%
5924 · Retirement- 457 Plan	0.00	4,000.00	0.0%
5925 · FICA (Medicare/SS)	0.00	16,495.00	0.0%
5930 · Health Insurance	46,665.00	90,000.00	51.85%
5931 · Disability Insurance	1,704.00	1,980.00	86.06%
5935 · Unemployment	0.00	15,931.00	0.0%
5940 · Workers Comp	25,651.00	82,277.00	31.18%
50 · Salaries/Employee Benefits - Other	0.00	0.00	0.0%
Total 50 · Salaries/Employee Benefits	764,421.13	1,390,733.00	54.97%
60 · Supplies and Services			
6020 · Clothing/Personal	20,435.69	40,000.00	51.09%
6040 · Communications	36,860.42	46,000.00	80.13%
6080 · Household Expense	3,592.17	4,000.00	89.8%
6100 · Liability Insurance	36,767.67	40,000.00	91.92%
6140 · Equipment Maintenance	2,999.49	15,000.00	20.0%
6155 · Vehicle Maintenance	36,175.59	55,000.00	65.77%
6180 · Building Maintenance	24,567.29	34,000.00	72.26%
6190 · Landscape Services	5,865.06	12,000.00	48.88%
6235 · Local Project Maintenance	0.00	0.00	0.0%
62400 · Depreciation Expense	0.00	0.00	0.0%
6261 · Medical Supplies	23,256.41	17,000.00	136.8%
6280 · Memberships	2,532.50	3,000.00	84.42%
6400 · Office Expense	16,148.30	8,000.00	201.85%
6461 · Operational Expense	0.00	0.00	0.0%
6521 · County Services	0.00	0.00	0.0%
6526 · Dispatch Services	0.00	0.00	0.0%
6536 · Bank Fees	0.00	0.00	0.0%
6587 · LAFCO	1,718.00	1,741.00	98.68%
6610 · Legal Services	89,906.03	15,000.00	599.37%

Graton Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2020 through June 8, 2021

	TOTAL		
	Jul 1, '20 - Jun 8, 21	Budget	% of Budget
6630 · Audit Services	6,460.00	11,000.00	58.73%
6800 · Public/Legal Notices	29.67	500.00	5.93%
6820 · Rent/Lease Equipment	3,168.00	0.00	100.0%
6880 · Small Tools/Instruments	36,106.59	25,000.00	144.43%
6883 · Fire Equipment	0.00	0.00	0.0%
7000 · Tree Farm Expense	93,862.46	70,000.00	134.09%
7005 · Election Expense	6,728.21	15,000.00	44.86%
7120 · In-Service Training	18,682.73	15,000.00	124.55%
7150 · Recognition/Award	0.00	0.00	0.0%
7201 · Gas/Oil	14,045.61	12,000.00	117.05%
7300 · Transportation/Travel	1,348.27	5,000.00	26.97%
7303 · Private Car Expense	4,500.00	6,000.00	75.0%
7320 · Utilities	7,242.29	8,000.00	90.53%
60 · Supplies and Services - Other	76.64	0.00	100.0%
Total 60 · Supplies and Services	493,075.09	458,241.00	107.6%
66000 · Payroll Expenses	100,163.51	0.00	100.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.0%
75 · Other Charges			
7910 · Long-Term Debt - Principal	230,388.83	115,000.00	200.34%
7930 · Long-Term Debt - Interest			
Apparatus Debt - Principal	0.00	100,000.00	0.0%
7930 · Long-Term Debt - Interest - Other	119,876.81	100,000.00	119.88%
Total 7930 · Long-Term Debt - Interest	119,876.81	200,000.00	59.94%
8010 · Contribution Non-Co Govt	0.00	0.00	0.0%
75 · Other Charges - Other	0.00	0.00	0.0%
Total 75 · Other Charges	350,265.64	315,000.00	111.2%
999 · Undistributed	0.00	0.00	0.0%
Total Expense	1,707,925.37	2,163,974.00	78.93%
Net Ordinary Income	731,991.51	121,156.00	604.17%
Other Income/Expense			
Other Expense			
85 · Capital Assets			
8510 · Buildings/Improvements	0.00	10,000.00	0.0%
8526 · Project Planning	0.00	0.00	0.0%
8560 · New Equipment	0.00	40,000.00	0.0%
85 · Capital Assets - Other	0.00	0.00	0.0%
Total 85 · Capital Assets	0.00	50,000.00	0.0%
9000 · To Review	0.00	0.00	0.0%
Total Other Expense	0.00	50,000.00	0.0%
Net Other Income	0.00	-50,000.00	0.0%
Net Income	731,991.51	71,156.00	1,028.71%

**Graton Fire Protection District
Preliminary Budget 2021/22**

REVENUE DESCRIPTION		2017	2018	2019	2020	2021	2021	2022	% of Rev
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jul-May	BUDGET	
1000	Prop Taxes - CY Secured	766,237	733,133	800,233	828,847	916,187	838,398	850,000	38%
1001	Parcel Taxes - Direct Charges					877,365	817,265	800,000	36%
1011	Prop Taxes - Admin Fee	(9,252)	(9,409)	(9,582)	(9,817)	(9,000)	(9,468)	(10,000)	0%
1012	Prop Tax Homeowners Relf - CY				2,469		1,745		0%
1014	Prop Taxes Backfill - CY				370				0%
1020	Prop Taxes - CY Supp	10,842	15,471	17,659	15,497	17,000	8,224	10,000	0%
1040	Prop Taxes - CY Unsecured	21,669	20,746	23,113	26,069	22,000	25,828	25,000	1%
1042	Cost Reim - CY Coll Del Uns	(107)	(321)	(362)		(500)		(500)	0%
1060	Prop Taxes - PY Secured	(245)	(28)	(136)	(13)	(500)		(500)	0%
1061	Parcel Taxes - PY					0		0	0%
1080	Prop Taxes - PY Supp	90	(18)	(63)	(16)	0		0	0%
1100	Prop Taxes - PY Unsecured	1,259	257	429	419	500		500	0%
1120	State-Other in Lieu						19	0	0%
1122	Prop Taxes-State Homeowner						748	0	0%
	Property Taxes	790,493	759,831	831,292	863,825	1,823,052	1,682,758	1,674,500	74%
	<i>Growth</i>	<i>12%</i>	<i>-4%</i>	<i>9%</i>	<i>4%</i>	<i>111%</i>	<i>-8%</i>	<i>-17%</i>	<i>0%</i>
1700	Interest on Pooled Cash	84	124	144	211	500	74	500	0%
1701	Interest Earned	478	747	1,703	1,557	500	24	500	0%
1705	Interest From Bank								0%
		562	871	1,847	1,769	1,000	98	1,000	0%
2400	ST - Disaster Relief (FMAG)				44,046	200,000		100,000	4%
2440	ST - HOPTR	5,250	5,150	2,597	2,523	5,000		2,500	0%
2500	ST - Other (Grants)	415	21,499	51,952	8,720	20,000		10,000	0%
2550	SAFER Grant					150,000	197,656	157,777	7%
2589	Strike Teams	79,292	159,178	117,377	103,601	100,000	382,996	200,000	9%
		84,957	185,827	171,926	158,890	475,000	580,652	470,277	21%
4020	Tree Farm Revenue	60,424	85,948	84,569	74,900	70,000	122,569	90,000	4%
4021	Sale-Real Property						37,061		
4040	Miscellaneous Revenue	433	5,218	14,736	885	4,078	16,780	5,000	0%
4101	Ins/Personal Damage Rebate				15	0		0	0%
4102	Donations/Reimbursements	3,140	4,334	20,058	8,074	2,000		2,000	0%
4109	Outdate/Cancel Warrants			0		0		0	0%
4113	Returned Checks			0		0		0	0%
4600	Sale of Fixed Asset			1,000	1,000	0		10,000	0%
4620	Unclm-OT-Within a Fund			0		0		0	0%
		63,997	95,499	120,362	84,874	76,078	176,410	107,000	5%
	Total Revenue	940,008	1,042,029	1,125,428	1,109,358	2,375,130	2,439,917	2,252,777	100%
	<i>Growth</i>	<i>9%</i>	<i>11%</i>	<i>9%</i>	<i>-1%</i>	<i>114%</i>	<i>3%</i>	<i>-11%</i>	

Graton Fire Protection District
Check Detail
June 8, 2021

Num	Name	Memo	Graton	Tree Farm
--	ADP	P/R Liability Taxes	-6,770.97	
DD	Austin Kolsom	P/R Landscape	-103.44	
DD	Michael Martinez	P/R Landscape	-197.17	
DD	Jason Melendez	P/R Landscape	-76.92	
DD	Ryan Fernandez	P/R Stipend	-403.49	
DD	Sam Ballenger	P/R Stipend	-831.15	
DD	Jenna Dunbar	P/R Stipend	-527.02	
DD	Evan Jacobs	P/R Stipend	-138.52	
DD	Jacob Mual	P/R Stipend	-1,028.11	
DD	Dustin Blumenthal	P/R Career	-3,804.55	
DD	Dustin Parker	P/R Career	-4,186.08	
DD	Kyler L. Walker	P/R Career	-4,334.58	
DD	Kyle Bartlett	P/R Career	-4,031.65	
DD	Matt Miller	P/R Career	-3,480.49	
DD	Shane Spelman	P/R Career	-4,629.74	
DD	Jill Melendy	P/R Administrative	-1,617.01	
3889	Boyett Petroleum	Gas	-43.01	
3890	49er Communications, Inc	Portable Radios x 6	-17,168.04	
3891	Bay Area Air Quality Mgmt.	Annual Generator Fee	-554.00	
3892	Burtens Fire Inc.	Pump work - 8460	-2,851.32	

Graton Fire Protection District
Check Detail
June 8, 2021

Num	Name	Memo	Graton	Tree Farm
3893	Cal Net ATT	Phone	-197.06	
3894	CalChoice	Medical Benefits	-4,143.56	
3895	Capital One Funding	Loan Payment (P&I)	-177,574.50	
3896	Choice Builder	Health Coverage	-524.44	
3897	Cliff Walker Supply & Maint	Station Cleaning x 2	-360.00	
3898	Dustin Blumenthal	Reimbursement	-1,844.00	
3899	VOID		0.00	
3900	Evan Jacobs	Reimbursement	-200.00	
3901	Friedmans Home Improvement	Landscaping Expenses	-342.27	
3902	GCR Tires & Service	Tires-8460 and 8435	-6,032.94	
3903	Golden State Emergency Vehicle	Tank to Pump - 8482	-177.17	
3904	Green Valley Farm	Deposit-Pre-Cut Trees		-12,000.00
3905	Liebert Cassidy Whitmore	Legal	-17,981.12	
3906	Matheson Tri-Gas	Oxygen	-347.13	
3907	Merrill, Arnone & Jones, LLP	Legal	-3,000.00	
3908	North Bay Tree Weed & Pest	Pest Control	-180.00	
3909	Occu-Med	Drug Testing x 2	-134.10	
3910	One Call	Safety inspections	-1,375.00	
3911	PG&E	Utilities	-443.75	
3912	Robert Sabrowsky	EMT Renewal	-117.00	
3913	Sapphire Alvarez	Education & EMT Recert	-192.00	

Graton Fire Protection District
Check Detail
 June 8, 2021

Num	Name	Memo	Graton	Tree Farm
3914	Sebastopol Hardware Center	Hose Bibs, Steel Cable	-28.37	
3915	Standard Insurance Co	Long Term Disability	-174.00	
3916	US Bank - Credit Card	Acct #6219	-1,968.36	
3917	Weidner & Associates	Exhaust Hose Receiver	-182.27	
3918	Wyatt Irrigation	Irrigation Repair	-9.03	
3919	Dusty Parker	Reimbursement	-200.00	
50680	Forrest Edson	P/R Landscape	-41.56	
50681	Linda Lucia	P/R Landscape	-862.32	
50682	Heather O'Dell	P/R Landscape	-911.50	
50683	Darrell Kopriva	P/R Stipend	-554.10	
			<u>\$ (276,874.81)</u>	<u>\$ (12,000.00)</u>
TOTAL		<u><u>\$288,874.81</u></u>		

**Graton Fire Protection District
Preliminary Budget 2021/22**

EXPENSE DESCRIPTION		2017	2018	2019	2020	2021	2021	2022	% of Exp
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jul-May	BUDGET	
5910	Payroll Expenses					540,000	216,703	403,725	19%
5911	Reimbursement-Calls/Drills	49,331	45,614	48,561	54,406	50,000	12,825	25,000	1%
5912	Pay-Strike Team	57,593	110,289	91,212	74,258	80,000	339,788	200,000	10%
5913	Reimbursement-Boards/Comms	6,937	2,805	1,650	2,075	3,000	1,025	3,000	0%
5914	Pay-Administrative Payroll				5,209	32,400	19,939	27,000	1%
5915	Pay-Shift Pay/Stipend	1,200	14,667	11,781	123,973	120,450	49,273	91,250	4%
5916	Pay-Overtime					86,400		80,745	4%
5917	Reimbursement-Day/Sleeper Shifts	25,905	20,340	22,315	16,625	29,200	3,900	43,800	2%
5918	Independent Contractor	1,840	4,780	2,770	1,613	3,000	250	3,000	0%
5923	Retirement-CalPERS/PEPRA					75,600	8,221	52,662	3%
5924	Retirement-457 Plan					4,000		6,000	0%
5925	FICA (Medicare/SS)					16,495		6,981	0%
5930	Insurance-Health/Dental/Vision					90,000	41,997	55,000	3%
5931	Insurance-Long Term Disability					1,980	1,530	2,500	0%
5935	Unemployment					15,931			0%
5940	Worker's Comp	3,889	2,267	7,667	17,080	68,165	25,651	65,050	3%
		146,695	200,762	185,956	295,238	1,216,621	721,102	1,065,712	51%
6020	Clothing/Personal	20,212	22,756	28,946	32,306	40,000	20,236	40,000	2%
6040	Communications	13,597	15,554	21,498	20,540	46,000	19,136	30,000	1%
6080	Household Expense	31	0	0	598	4,000	3,182	5,000	0%
6100	Liability Insurance	25,988	29,302	35,567	36,856	40,000	36,768	40,000	2%
6140	Maintenance-Equipment	10,280	3,861	12,055	15,534	15,000	2,999	20,000	1%
6155	Maintenance-Vehicle	56,737	30,639	33,913	55,032	55,000	25,666	40,000	2%
6180	Maintenance-Bldg/Imp	60,201	36,752	35,089	24,057	34,000	23,391	40,000	2%
6190	Landscape Services	5,840	16,498	6,467	4,638	12,000	3,338	12,000	1%
6261	Medical Supplies	3,818	4,357	3,451	7,916	17,000	22,775	30,000	1%
6280	Memberships	2,593	2,291	2,120	3,039	3,000	2,533	3,000	0%
6400	Office Expense	9,605	8,878	10,807	16,154	8,000	15,706	20,000	1%
6521	County Services	5,031	2,133			0		0	0%
6526	Dispatch Services	(21,733)	8,351			0		0	0%
6536	Bank Fees	35				0		0	0%
6587	LAFCO	1,396	1,282	1,741	1,803	1,741	1,718	2,000	0%
6610	Legal Services	1,025	29,955	9,034	5,288	15,000	68,925	100,000	5%
6630	Audit/Acc't Services	11,819	10,350	10,877	12,210	11,000	6,460	11,000	1%
6800	Public/Legal Notices			471	1,020	500	30	500	0%
6820	Rent/Lease Equipment						3,168		
6880	Small Tools/Instruments	20,977	15,707	15,240	40,438	25,000	35,842	40,000	2%
6883	Fire Equipment	13,469	0	0		0		0	0%
7000	Tree Farm Expense	48,712	66,346	77,249	95,895	70,000	81,665	80,000	4%
7005	Election Expense			29,517	37,986	15,000	6,728	0	0%
7120	Training-In Service	10,385	13,201	12,253	12,978	15,000	16,501	50,000	2%
7150	Recognition/Awards			16		0		0	0%
7201	Gas/Oil	5,438	7,590	7,661	12,059	12,000	14,003	20,000	1%
7300	Transportation/Travel	3,490	2,563	3,577	3,071	5,000	1,348	5,000	0%
7303	Private Car Expense	3,000	1,800	5,400	6,541	6,000	4,500	6,000	0%
7320	Utilities	3,763	5,447	5,563	6,349	8,000	6,537	8,000	0%
		315,707	335,614	368,511	452,308	458,241	423,154	602,500	29%
7910	L.T. Debt - Principal	37,975	38,538	38,688	89,000	115,000	89,612	140,777	7%
7930	L.T. Debt - Interest	160,169	157,731	254,300	102,073	100,000	83,079	71,592	3%
	Apparatus Debt - Principal					100,000		150,000	7%
8510	Bldgs/Improvements					10,000		10,000	0%
8560	New Capital Equipment		55,968	40,378		40,000		40,000	2%
		198,144	252,237	333,366	191,073	365,000	172,691	412,369	20%
Total Expenses		660,546	788,613	887,833	938,618	2,039,862	1,316,947	2,080,581	100%
Surplus/(Deficit)		279,462	253,416	237,595	170,740	335,268	1,122,970	172,196	

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A PROPOSED BUDGET FOR THE 2021/2022 FISCAL YEAR

WHEREAS, the Board opened the Public Hearing and on this 8th day of June 2021,
continued said Public Hearing for consideration of the final proposed budget for fiscal year
2021/2022.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the preliminary
expenditure budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Reimbursement, Strike Teams, Standby, Work Comp; Services & Supplies; Long-Term Liabilities. Amounts are \$1,065,712; \$602,500; \$412,369.

TOTAL ANTICIPATED EXPENDITURES FOR 2021/2022: \$2,080,581

BE IT FURTHER RESOLVED the Board approved the preliminary revenue budget on this
date as follows:

Table with 2 columns: Item and Amount. Items include Property Tax (including secured and unsecured); Interest / Property Earnings Anticipated; Revenues from State & Federal Agencies; Reimbursements & Other Charges for Services. Amounts are \$1,674,500; \$1,000; \$470,277; \$107,000.

TOTAL ANTICIPATED REVENUE FOR 2021/2022: \$2,252,777

The foregoing resolution was introduced this 8th day of June 2021 by Director
who moved its adoption, and seconded by Director, and
adopted on a roll call vote by the following vote:

Director Cesaretti Director Maddocks Director Nunes

Director Director

AYES: NOES: ABSTAIN: ABSENT:

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest:
Clerk of the Board

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GRATON FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING A PROPOSED CAPITAL RESERVES BUDGET FOR THE 2021/2022 FISCAL YEAR

WHEREAS, the Board opened the Public Hearing and on this 8th day of June 2021, continued said Public Hearing for consideration of the preliminary proposed capital reserves budget for fiscal year 2021/2022.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the preliminary expenditure capital reserves budget on this date as follows:

Capital Purchases/Improvements _____ \$0

TOTAL ANTICIPATED EXPENDITURES FOR 2020/2021: \$0

BE IT FURTHER RESOLVED the Board approved the preliminary revenue capital reserves budget on this date as follows:

Unclaimed Operating Fund Revenue Within a Fund _____ \$0

TOTAL ANTICIPATED REVENUE FOR 2020/2021: \$0

The foregoing resolution was introduced this 8th day of June 2021 by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Cesaretti _____ Director Maddocks _____ Director Nunes _____

Director _____ Director _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

_____ CHAIR

Attest: _____ Clerk of the Board

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GRATON FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA, SETTING AND ADOPTING AN APPROPRIATIONS LIMIT FOR THE 2021/2022 FISCAL YEAR

WHEREAS, Article XIII B of the Constitution of the State of California establishes appropriations limits on the proceeds of taxes for entities of government, and

WHEREAS, Proposition 111 approved by the voters in June 1990 requires that the appropriations limit for a governmental entity be adopted by Resolution after selection of the annual adjustment factors, and

WHEREAS, a notice was published stating that an appropriations limit was to be adopted and that the information and data for the limit was available for public inspection for at least fifteen days, and

WHEREAS, the Board of Directors of the Graton Fire Protection District did meet in a regularly scheduled meeting and did select each of the applicable annual adjustment factors and such selection is recorded in the minutes of that meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Graton Fire Protection District that the adopted Appropriations Limit for the 2021/2022 fiscal year is \$1,653,789.

BE IT FURTHER RESOLVED that the Clerk of this Board is directed to publish the adopted limit in the annual budget, and to file the required reports with the State Controller.

BE IT FURTHER RESOLVED that the Clerk of this Board is directed to retain all calculation sheets and adjustment factor data for three years.

The foregoing resolution was introduced by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Cesaretti _____ Director Maddocks _____ Director Nunes _____

Director _____ Director _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

PRESIDENT

Attest: _____
Clerk of the Board



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400 Chief / EMT	B	292-7286	887-8484	
2	Scott Fisher	8401 Deputy Chief	B	529-4483	829-9344	
3	Robert Sabrowsky	8402 Asst Chief / EMT	B	486-8481	823-5725	
4	Josh Skikos	8403 Asst Chief	C	529-0383	829-4522	W
5	Darrell Kopriva	8404 Captain	C+	486-3775	536-9992	W 576-1371
6	Ian Muskar	8405 Captain / EMT	A	396-1147		
7	Lindsay Cruckshank	8406 Captain	C+	696-6049	869-5616	W 823-1542
8	Dustin Blumenthal	Engineer / EMT	C+	490-2626		
9	Kyler Walker	Engineer / EMT	B	328-8234		
10	Dusty Parker	Engineer / EMT	B	953-0581		
11	Ed Miranda	Firefighter	C	483-0391		
12	Sapphire Alvarez	Firefighter / EMT	B	478-4908		
13	Zach Colenzo	Firefighter	C	292-9739		
14	Shane Spelman	Firefighter / EMT	C+	494-0929	829-1934	
15	Jonathan Preciado	Firefighter / EMT	C	480-5010		
16	Matt Skinner	Firefighter	C+	530-680-1046		
17	Jacob Mual	Firefighter / EMT	C+	721-4817		
18	Matt Miller	Firefighter / EMT	C	569-6301		
19	Levi DeCarly	Firefighter / EMT	C	483-3280		
20	Chaz Mathias	Firefighter	C	480-0213		
21	Kyle Bartlett	Firefighter / EMT	C+	490-6077		
22	Ryan Fernandez	Firefighter / EMT	C	332-6585		
23	Jenna Dunbar	Firefighter / EMT	C	805-400-8589		
24	Amanda Roy	Firefighter / EMT	C	495-3055		
25	Sam Ballenger	Firefighter	C	393-9080		
26	Evan Jacobs	Firefighter	L	490-9491	829-1161	
27	Jeremiah Mahan	Trainee / EMT	C	217-1484		
28	Kristen Cattell	Trainee / EMT	C	799-2432	823-8454	
29	Emily Fuller	Trainee	C	799-7848		
30	Mathias Bonse	Trainee	C	326-5694		W 577-4732
31	Lia Liskey	Trainee / EMT	C	326-1969		W 721-4402
32	Angel Cuevas	Trainee	C	843-9581		
33	Maci Farmer	Cadet		495-8244		
		President				
	Bob Maddocks	Vice President		888-4020	823-9575	
	Mario Cesaretti	Treasurer		591-5600	823-9400	
		Secretary				
	Jason Nunes	Member		849-1311		

GFPD Business Phone Number	823-8400
GFPD Fax Number	823-7251
Graton Firefighters Association Phone Number	823-8400 x120
Graton Fire Administrative Assistant, Jill Melendy	372-4389
Graton Fire Tree Farm/Heather O'Dell	322-2091
Graton Fire Investigator/John Teague	483-1433



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

Drill & Activity Reports

MAY 2021

#	Date	Description	Type
1)	05/04	Officers Meeting	S
2)	05/05	Fire Academy (Wildland)	T
3)	05/06	Wildland – Trash Pumps	R
4)	05/08	Fire Academy (Wildland @ Mt/ Gilead)	T
5)	05/12	Auto Extrication @ SRJC (Sabrowsky)	S
6)	05/12	Fire Academy (Ropes & Knots)	T
7)	05/13	Wildland	R
8)	05/19	Fire Academy (Fire Protection Systems)	T
9)	05/20	Wildland -- Pack/Shelter Testing	R
10)	05/23	Wildland Training Live Burn	S
11)	05/21-24	Duty Weekend (Muskar)	DW
12)	05/26	Fire Academy (Salvage & Overhaul)	T
13)	05/27	Engineer Meeting	S
14)	05/29	Wildland -- WUI	R

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2020-2021

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call		6	1	2		4	5	6	2	1	3		30
Auto/Mutual Aid	14	16	14	12	2	7	10	6	5	7	8		101
Debris Fire		1				1							2
Fire Alarm	3	2	1	3	2	5	5	2	1	2	2		28
Gas Leak						1	1			1			3
Hazardous Condition	4	2	5	3	2	4	4	4	2	4	6		40
Haz-Mat			1						1				2
Investigation	6	10	2	4	2	8	3	1	10	3			49
Medical Aid	27	22	19	28	28	25	26	24	28	25	28		280
Other / Cancellations													0
Rescue													0
Structure Fire		1		1			1	1	1	1			6
Traffic Collision	2	6	3	3	3	2	5	2	4	3	4		37
Vegetation Fire	1	2		3		1			1		3		11
Vehicle Fire	1		1	1						1			4
Total	58	68	47	60	39	58	60	46	55	48	54	0	593

Printed by: Darrell K...