



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
September 13th, 2022 at 7:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. PUBLIC COMMENT: *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. CONSENT CALENDAR: *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*
 - a. Draft Board Meeting Minutes, 8/9/22
 - b. Financial Reports - August 2022
 - c. Financial Report – Final 21/22
7. Old Business
8. New Business
 - Resolution 23-09-01 – CalFIRE Grant – For approval
 - Resolution 23-09-02 – Operating Budget – For approval
 - Resolution 23-09-03 – Capital Reserves – For approval
9. Committee Report
 - a. Chief Compensation
10. Purchase Request: For consideration and approval
 - a. Rope Rescue Equipment
 - b. Foam
11. Correspondence
12. Fire Chief's Report
 - a. Roster, Alarms and Drills

13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

14. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court, Case No. SCV-269950

c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

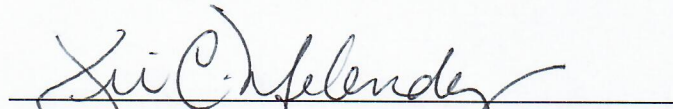
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615

15. Return to Open Session - Report Upon Return from Closed Session

16. Adjournment

Certification

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for September 13th, 2022 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters on Saturday, September 10th, 2022. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Jill C. Melendy, Clerk of the Board of Directors

Dated: September 10th, 2022 / Graton Fire Protection District

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
August 9th, 2022**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Cesaretti, Nunes, Peterson, Fisher. Also Present: Bullard, District Counsel Ross.
4. Corrections and/or Modifications to the Agenda: None
5. PUBLIC COMMENT: Public presented gifts for outstanding achievement and recognition to our career staff and the Chief. Public comment on escalating legal expenses.
6. CONSENT CALENDAR: Motion by Fisher to accept Consent Calendar as presented, 2nd by Peterson, 4/0/0.
 - a. Draft Board Meeting Minutes, 7/12/22 and 8/01/22 (Continuance of 7/12/22, Item 8.a.): Minutes for 7/12/22 passed 4/0/0, Minutes for 8/1/22 passed 3/0/1.
 - b. Financial Reports - July 2022
7. Old Business
 - a. Full time employee MOU: Motion by Cesaretti to approve MOU, 2nd by Peterson, passed 4/0/0.
8. New Business
 - a. Annual Report – Special Tax Revenue: Staff presented report.
9. Committee Report
 - a. Chief Compensation: Fisher reports they have not had a chance to meet so no reportable action.
10. Purchase Request - For consideration and approval
 - a. New Auditor: Motion by Fisher to hire Blomberg & Griffin to conduct our annual audit in the amount of \$7,950, 2nd by Cesaretti, passed 4/0/0.

- b. Pressure Washing Service: Chief presented that in lieu of hiring an outside vendor that the Career Staff has offered to provide this service. Instead, they would be able to purchase rope rescue equipment. Board agreed and rope rescue purchase will be brought up next month. Motion by Peterson to table discussion for September meeting, 2nd by Fisher, passed 4/0/0.
11. Correspondence: Board received a letter from County Public Health to Sonoma County Fire District. Nunes reports that he attended the Sonoma County Fire District Association and there was nothing to report.
12. Fire Chief's Report: Chief met with neighboring department regarding mutual aid reimbursement and has a follow-up meeting in 2 weeks.
 - a. Roster: No changes
 - b. Alarms: 65
 - c. Drills: 5
13. Future Agenda Items: None
14. Closed Session: District Counsel indicates Closed Session is not necessary this evening.
 - Item 14a. filings of record in the litigation. A Case Management Conference was held on July 19th. A hearing on the Writ was scheduled for Friday, October 21st in Department 12. Counsel met with Ms. Tripoli Thursday, August 11th to Meet and Confer on litigation matters.
 - a. ~~CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION~~
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375
 - b. ~~CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION~~
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
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 - c. ~~CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION~~
(Authorized pursuant to Gov. Code section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615
15. ~~Return to Open Session – Report Upon Return from Closed Session~~
16. Adjournment: 7:29 p.m.



GRATON FIRE PROTECTION DISTRICT - AUGUST 2022 - OVERVIEW

DEPOSITS:		
Allied World Insurance	\$9,106	8/8/2022
Total:	\$9,106	
CURRENT ASSETS:		
Summit Operating Account	\$75,000	8/30/2022
Summit ICS Account	\$1,653,379	8/30/2022
Total:	\$1,728,379	8/30/2022
ACCTS. RECEIVABLES:		
		Billed
Wet Hire Engine	\$4,373	9/4/2021
Total:	\$4,373	

Graton Fire Protection District
US Bank Credit Card
 August 2022

Name	Memo	Category	Amount
Mombo's Pizza	Extended Accident Event	7120 · In-Service Training	\$ 65.27
USPS	Air Sample Mailing	6400 · Office Expense	\$ 5.40
Target	Station Supplies	6080 · Household Expense	\$ 15.34
Costco	Training Burn	7120 · In-Service Training	\$ 225.78
MK's Jelly Donuts	Training Burn	7120 · In-Service Training	\$ 50.97
ADTS	Testing x 5	6261 · Medical Supplies	\$ 425.00
Jacobszoon and Assoc	Training Burn	7120 · In-Service Training	\$ 184.20
TargetSolutions Learning	Membership x 35 (22-23)	7120 · In-Service Training	\$ 2,800.00
Amazon	Throttle Cable	7000 · Tree Farm Expense	\$ 46.35
O'Reilly Auto	Diesel Exhaust Fluid	7201 · Gas/Oil	\$ 41.49
Amazon	Station Repairs	6180 · Building Maintenance	\$ 52.60
Home Depot	Pressure Washer	7201 · Gas/Oil	\$ 466.22
Amazon	Training Device	7120 · In-Service Training	\$ 35.26
Amazon	Station Supplies	6400 · Office Expense	\$ 15.72
Chef's Store	Station Supplies	6080 · Household Expense	\$ 139.63
Chef's Store	Station Supplies	6080 · Household Expense	\$ 11.75
Verizon Wireless	Cellular	6040 · Communications	\$ 165.66
AT&T	Internet	6040 · Communications	\$ 83.82
USPS	Annual Post Office Box	6400 · Office Expense	\$ 312.00
Amazon	Office Expenses	6400 · Office Expense	\$ 19.52
Costco	Station Supplies	6080 · Household Expense	\$ 108.89
Home Depot	Oil x 3	7201 · Gas/Oil	\$ 19.46
Prime Video	Station Supplies	6080 · Household Expense	\$ 1.98
Galls Inc.	Collar Brass	6020 · Clothing/Personal	\$ 8.52
	TOTAL CREDIT CARD CHARGES		\$ 5,300.83



Graton Fire Protection District

Check Detail

August 1-31, 2022

Num	Name	Memo	Graton
Debit	ADP	Payroll Taxes	\$ 8,803.87
Debit	ADP	Payroll D/D	\$ 35,595.23
Debit	ADP	Payroll Processing Fee	\$ 118.57
Debit	CalPERS	457b	\$ 1,250.00
Debit	CalPERS	PEPRA-July	\$ 6,327.00
Debit	CalPERS	Classic-July	\$ 3,797.47
Debit	CalPERS	GASB 68 Reporting Services Fee	\$ 350.00
4522	Burtens Fire Inc.	Seal	\$ 37.58
4523	CalChoice	Health Benefits - September	\$ 3,632.32
4524	Carla Peterson	Board Meeting Reimbursement	\$ 125.00
4525	Choice Builder	Health Benefits - September	\$ 515.12
4526	Cliff Walker Supply & Maint	Cleaning x 2	\$ 360.00
4527	Emily Fuller	Reimbursement	\$ 25.00
4528	Evan Jacobs	Reimbursement	\$ 25.00
4529	Keenan Whyte	Reimbursement	\$ 25.00
4530	Mathias Bonse	Sleeper Reimbursement	\$ 70.00
4531	Matt Skinner	Reimbursement	\$ 70.00
4532	One Call Mobile Repair	Repair Orders	\$ 1,190.00
4533	P&W Wireless	Pagers x 5	\$ 2,839.50
4534	PG&E	Utilities-Net Energy Metering True Up	\$ 4,396.13
4535	REDCOM	Dispatch Agreement 22-23	\$ 8,685.33
4536	Ryan Waner	Reimbursement	\$ 50.00
4537	Sebastopol Hardware Center	Various July	\$ 188.41
4538	Trevor Morrison	Reimbursement	\$ 85.00
4539	US Bank	Credit Cards	\$ 5,300.83
4541	Cal Net ATT	Phone	\$ 198.88
4542	Darrell Kopriva	Reimbursement	\$ 385.00
4543	Jerimiah Mahan	Dec21-Jun22 Sleeper Shift	\$ 21.00
4544	Law Offices of William D. Ross	Legal Expenses - July	\$ 11,107.23
4545	McKesson Medical - Surgical	Medical Supplies	\$ 465.06
4546	Merrill, Arnone & Jones, LLP	Legal Expenses	\$ 825.00
4540	Kyler L. Walker	Officer Classes	\$ 840.00
4547	Bridgeway Gas Co.	Fuel: March 21-August 22	\$ 4,961.19
4548	Keelson Partners	2022 Liability Insurance Tree Farm	\$ 468.00
4549	Liebert Cassidy Whitmore	General	\$ 66.00
4550	Napa Auto Parts	Oil Seal x 4	\$ 363.81
4551	Nick Barbieri Trucking LLC	Diesel x 315	\$ 1,749.16
4552	Peterson	Filters #8460	\$ 1,289.65
4553	PG&E	Utilities	\$ 32.76

Graton Fire Protection District

Check Detail

August 1-31, 2022

4554	REDCOM	FY 22-23 Tablet Command	\$ 417.67
4555	Santa Rosa Uniform	Pants x 2 Walker	\$ 567.99
4556	Sebastopol Bearing	#8482	\$ 26.13
4557	Sonoma County Junior College	EMC108 x 3	\$ 34.50
4558	Standard Insurance Company	LTD x 6	\$ 174.00
4559	Wyatt Irrigation	Solenoid	\$ 44.98
50745	Alana Fraley	Payroll - Tree Farm	\$ 90.04
	TOTAL	\$	107,990.41



Graton Fire Protection District

Through August 2022

Specific and General Legal Costs, Cumulative						
Subject	Tripoli Litigation	Sabrowsky, Alvarez, Nunes Complaint	Alvarez Litigation	Personnel (Alvarez, Tripoli, Misc.)	Other (General, Retainer, PRA Requests)	
	Last month					
Liebert, Cassidy, Whitmore				\$ 788	\$ 66	
William Ross	\$ 8,584				\$ 1,735	
Merrill, Arnone, Jones		\$ 825				
To-date						
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ 41,636	
William Ross	\$ 28,614	\$ -	\$ 2,445	\$ 25,345	\$ 28,369	
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 22,471	\$ -	\$ 4,500	
Total	\$ 75,303	\$ 43,606	\$ 35,352	\$ 25,345	\$ 74,504	\$ 254,109

**Graton Fire Protection District
Actual vs. Budget 2021/22**

REVENUE DESCRIPTION		2022	2022	% of Rev
		ACTUAL	BUDGET	
1000	Prop Taxes - CY Secured	925,401	880,000	33%
1001	Parcel Taxes - CY Direct Charges	863,140	858,000	31%
1011	Prop Taxes - Admin Fee	(11,811)	(10,000)	0%
1012	Prop Tax - CY Homeowner Relf	0	2,000	0%
1014	Prop Taxes - CY Backfill	1,092		0%
1020	Prop Taxes - CY Supp	23,792	12,000	1%
1040	Prop Taxes - CY Unsecured	28,296	21,000	1%
1042	Cost Reim - CY Coll Del Uns		(500)	0%
1050	Parcel Taxes - PY Direct Charges	5,858	0	0%
1060	Prop Taxes - PY Secured	(68)	(500)	0%
1080	Prop Taxes - PY Supp	(29)	0	0%
1100	Prop Taxes - PY Unsecured	592	500	0%
1120	State-Other in Lieu	19		0%
1122	Prop Tax-State Homeowner Relf	2,483	3,000	0%
	Taxes	1,838,766	1,765,500	66%
1700	Interest on Pooled Cash	163	150	0%
1701	Interest Earned	353	400	0%
	Interest	516	550	0%
2400	FED - Disaster Relief (FMAG)	179,885	171,000	6%
2440	ST - HOPTR	2,483	0	0%
2500	ST - Other (Grants)	14,140	20,000	1%
2550	FED - AFG/SAFER (Grants)	143,781	150,000	5%
2589	Strike Teams/Upstaffing/Events	412,436	203,000	15%
	County, State, Federal Revenue	752,725	544,000	27%
4020	Tree Farm Revenue	129,515	80,000	5%
4021	Sale-Real Property/Fixed Asset	10,000	15,000	0%
4040	Miscellaneous Revenue	3,441	4,000	0%
4050	Training Revenue	16,150	0	1%
4100	Workers' Comp Reimbursement	14,022	0	1%
4101	Ins/Personal Damage Rebate	10,924		
4102	Donations/Reimbursements		0	0%
	Other Revenue	184,052	99,000	7%
Total Revenue		2,776,058	2,409,050	100%

**Graton Fire Protection District
Actual vs. Budget 2021/22**

EXPENSE DESCRIPTION		2022	2022	% of Exp
		ACTUAL	BUDGET	
5910	Payroll Expenses	373,366	540,000	22%
5911	Reimbursement-Calls/Drills	37,385	50,000	2%
5912	Pay-Strike Team/Upstaff/Events	113,018	69,168	7%
5913	Reimbursement-Board	1,975	3,000	0%
5914	Pay-Administrative Payroll	25,279	32,400	1%
5915	Pay-Day Shift (Stipend)	46,206	120,450	3%
5916	Pay-Overtime	28,294	86,400	2%
5917	Reimbursement-Night (Sleeper)	23,805	29,200	1%
5918	Independent Contractor	0	3,000	0%
5923	Retirement-CalPERS/PEPRA	149,666	121,600	9%
5924	Retirement-457 Plan	2,500	8,000	0%
5925	FICA (Medicare/SS)	23,072		1%
5930	Insurance-Health/Dental/Vision	55,478	69,295	3%
5931	Insurance-Long Term Disability	2,088	2,088	0%
5940	Worker's Comp	105,667	67,210	6%
	Wages & Benefits	987,799	1,201,812	57%
6020	Clothing/Personal	36,269	40,000	2%
6040	Communications	31,070	46,000	2%
6080	Household Expense	3,590	5,000	0%
6100	Liability Insurance	38,231	40,000	2%
6140	Maintenance-Equipment	17,939	20,000	1%
6155	Maintenance-Vehicle	29,866	55,000	2%
6180	Maintenance-Bldg/Imp	24,758	34,000	1%
6190	Landscape Services	4,121	12,000	0%
6261	Medical Supplies	10,641	24,000	1%
6280	Memberships	3,235	3,000	0%
6400	Office Expense	13,000	12,000	1%
6526	Dispatch Services	3,919	0	0%
6536	Bank Fees	75	0	0%
6587	LAFCO	1,660	1,660	0%
6610	Legal Services	120,326	120,000	7%
6630	Audit/Acc't Services	11,275	11,000	1%
6800	Public/Legal Notices	331	500	0%
6820	Rent/Lease Equipment	0	3,000	0%
6880	Small Tools/Instruments	14,375	40,000	1%
7000	Tree Farm Expense	103,300	70,000	6%
7005	Election Expense	0	15,000	0%
7120	Training-In Service	35,876	40,000	2%
7150	Recognition/Awards	2,225	500	0%
7201	Gas/Oil	18,287	20,000	1%
7300	Transportation/Travel	3,478	5,000	0%
7303	Private Car Expense	6,000	6,000	0%
7320	Utilities	5,875	8,000	0%
	Operating Expenses	539,724	631,660	31%
7910	LongTerm Debt - Principal	144,099	141,000	8%
7930	LongTerm Debt - Interest	52,996	72,000	3%
	Apparatus Debt - Principal	0	100,000	0%
8560	New Capital Equipment		40,000	0%
	Long-Term Debt	197,095	353,000	11%
Total Expenses		1,724,618	2,186,472	100%
Surplus/(Deficit)		1,051,440	222,578	

**Graton Fire Protection District
Actual vs. Budget 2021/22**

CAPITAL RESERVES FUND

REVENUE DESCRIPTION		2022	2022
		ACTUAL	BUDGET
1700	Interest on Pooled Cash	0	0
4021	Proceeds from Property Sales	0	0
4102	Donations/Reimbursements	0	0
4109	Outdate/Cancel Warrants	0	0
4620	Unclm-OT-Within a Fund	1,051,440	0
4680	Long Term Debt Proceeds	0	0
Total Revenue		1,051,440	0

EXPENSE DESCRIPTION		2022	2022
		ACTUAL	BUDGET
8510	Building/Improvements	0	0
8560	Equipment	869,681	0
8620	Unclm-OT-Within a Fund	0	0
7910	L.T. Debt - Principal	1,168,022	0
Total Expenses		2,037,703	0

Surplus/(Deficit)	(986,263)	0
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Starting Fund Balance (per FY21 audit)	3,409,310	3,409,310
Ending Fund Balance	2,423,047	3,409,310

**NEW
BUSINESS**

BEFORE THE BOARD OF DIRECTORS OF THE
Graton Fire Protection District

COUNTY OF Sonoma, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 23-9-1

Approving the Department of Forestry and Fire Protection Agreement # 7GF22042 for services from the date of last signatory on page 6 of the Agreement to June 30, 2023 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Graton Fire Protection District

that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2022-23 up to and no more than the amount of \$ 5,708.00

BE IT FURTHER RESOLVED that Bob Maddocks of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Graton Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Graton Fire Protection District, at a regular meeting thereof, held on the 14th day of August, by the following vote:

AYES:

NAYS:

ABSENT:

Signature, Board of Directors Member

Printed Name and Title

Signature, Board of Directors Member

Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I _____, Clerk of the Graton Fire Protection District, County of Sonoma California do hereby certify that this is a true and correct copy of the original Resolution Number _____.

WITNESS MY HAND OR THE SEAL OF THE Graton Fire Protection District, on this _____ day of _____.

OFFICIAL SEAL
OR NOTARY CERTIFICATON

Signature

Title and Name of Local Agency

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT**

APPLICANT:

PROJECT TITLE: Volunteer Fire Capacity

GRANT AGREEMENT: 7GF22042

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2023.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ **\$5,708.50** (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

<p><u>Graton FPD</u> Applicant</p>	<p>STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION</p>
<p>By _____ Signature of Authorized Representative</p>	<p>By _____ Title: Matthew Sully Staff Chief, Cooperative Fire Programs</p>
<p>Title <u>Bob Maddocks, President</u></p>	<p>_____</p>
<p>Date _____</p>	<p>Date _____</p>

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354022DG2012142	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ \$5,708.50
GL UNIT 3540	BUD REF 001	CHAPTER 43
PROGRAM NUMBER 9999000FED	ENY 2022	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92734	UNENCUMBERED BALANCE \$ \$5,708.50

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

Budget 2022/23

Fiscal Year Highlights

Assumptions

- Includes strike teams completed to date

Revenue

- 2021/22
 - Surplus between actual revenue and expenses, \$1,050,000
 - Received strike team revenue and FEMA disaster reimbursement, \$412,000
 - Received SAFER reimbursement, \$144,000
 - New parcel tax generated \$863,000
 - Property tax revenue increased 5.2% last year
- 2022/23
 - AFG Grant for new SCBAs approved (includes SEB and MRO), \$707,000
 - Six Rivers Fire Strike Team and Sept upstaffing A/R outstanding, \$114,000
 - OTS Grant for new vehicle extrication tools (includes SEB), \$105,000
 - State Grant for radios, \$30,000 (not in revenue/expenses as paid direct)
 - CAL FIRE Grant approved for 2022/23, \$10,000

Expenses, 2022/23

- New SCBAs, extrication tools (through grant), \$935,000
- Estimating similar legal expenses, \$120,000
- County no longer paying for REDCOM dispatch, \$27,000
- County no longer paying for Lexipol, \$4,000

Planned/Future Capital Purchases

- Training tower and prop
- Firefighter housing
- **Type I Engine**
- **New SCBA units**
- New phone/voicemail system

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A FINAL BUDGET FOR THE 2022/2023 FISCAL YEAR

WHEREAS, the Board opened the Public Hearing and on this 13th day of September 2022, continued said Public Hearing for consideration of the final budget for fiscal year 2022/2023.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the final expenditure budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Reimbursement, Strike Teams, Standby, Work Comp; Services & Supplies; Long-Term Liabilities, Capital Equipment. Amounts are \$1,134,485; \$612,857; and \$1,246,867.

TOTAL ANTICIPATED EXPENDITURES FOR 2022/2023: \$2,994,209

BE IT FURTHER RESOLVED the Board approved the final revenue budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Property Tax (including secured and unsecured); Interest / Property Earnings Anticipated; Revenues from State & Federal Agencies; Reimbursements & Other Charges for Services. Amounts are \$1,902,698; \$550; \$1,023,000; and \$139,000.

TOTAL ANTICIPATED REVENUE FOR 2022/2023: \$3,065,248

The foregoing resolution was introduced this 13th day of September 2022 by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Cesaretti _____ Director Fisher _____ Director Maddocks _____

Director Nunes _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

9/9/2022

Graton Fire Protection District Budget 2022/23

REVENUE DESCRIPTION		2023	% of Rev
		BUDGET	
1000	Prop Taxes - CY Secured	980,926	32%
1001	Parcel Taxes - CY Direct Charges	879,872	29%
1011	Prop Taxes - Admin Fee	(12,000)	0%
1012	Prop Tax - CY Homeowner Relf	2,000	0%
1014	Prop Taxes - CY Backfill		0%
1020	Prop Taxes - CY Supp	17,000	1%
1040	Prop Taxes - CY Unsecured	27,000	1%
1042	Cost Reim - CY Coll Del Uns	(500)	0%
1050	Parcel Taxes - PY Direct Charges	5,000	0%
1060	Prop Taxes - PY Secured	(100)	0%
1080	Prop Taxes - PY Supp	(100)	0%
1100	Prop Taxes - PY Unsecured	500	0%
1120	State-Other in Lieu	100	0%
1122	Prop Tax-State Homeowner Relf	3,000	0%
	Taxes	1,902,698	62%
1700	Interest on Pooled Cash	150	0%
1701	Interest Earned	400	0%
	Interest	550	0%
2400	FED - Disaster Relief (FMAG)	0	0%
2440	ST - HOPTR	0	0%
2500	ST - Other (Grants)	115,000	4%
2550	FED - AFG/SAFER (Grants)	794,000	26%
2589	Strike Teams/Upstaffing/Events	114,000	4%
	County, State, Federal Revenue	1,023,000	33%
4020	Tree Farm Revenue	120,000	4%
4021	Sale-Real Property/Fixed Asset	0	0%
4040	Miscellaneous Revenue	4,000	0%
4050	Training Revenue	15,000	0%
4100	Workers' Comp Reimbursement	0	0%
4101	Ins/Personal Damage Rebate		
4102	Donations/Reimbursements	0	0%
	Other Revenue	139,000	5%
Total Revenue		3,065,248	100%

**Graton Fire Protection District
Budget 2022/23**

EXPENSE DESCRIPTION		2023	% of
		BUDGET	Exp
5910	Payroll Expenses	465,418	16%
5911	Reimbursement-Calls/Drills	35,000	1%
5912	Pay-Strike Team/Upstaff/Events	74,000	2%
5913	Reimbursement-Board	3,000	0%
5914	Pay-Administrative Payroll	30,500	1%
5915	Pay-Day Shift (Stipend)	120,450	4%
5916	Pay-Overtime	94,009	3%
5917	Reimbursement-Night (Sleeper)	25,000	1%
5918	Independent Contractor	3,000	0%
5923	Retirement-CalPERS/PEPRA	127,297	4%
5924	Retirement-457 Plan	8,000	0%
5925	FICA (Medicare/SS)	25,000	1%
5930	Insurance-Health/Dental/Vision	57,381	2%
5931	Insurance-Long Term Disability	2,088	0%
5940	Worker's Comp	64,342	2%
	Wages & Benefits	1,134,485	38%
6020	Clothing/Personal	40,000	1%
6040	Communications	30,000	1%
6080	Household Expense	5,000	0%
6100	Liability Insurance	60,000	2%
6140	Maintenance-Equipment	15,000	1%
6155	Maintenance-Vehicle	40,000	1%
6180	Maintenance-Bldg/Imp	15,000	1%
6190	Landscape Services	6,000	0%
6261	Medical Supplies	15,000	1%
6280	Memberships	3,000	0%
6400	Office Expense	20,000	1%
6526	Dispatch Services	27,061	1%
6536	Bank Fees	0	0%
6587	LAFCO	1,796	0%
6610	Legal Services	120,000	4%
6630	Audit/Acc't Services	12,000	0%
6800	Public/Legal Notices	500	0%
6820	Rent/Lease Equipment	1,500	0%
6880	Small Tools/Instruments	15,000	1%
7000	Tree Farm Expense	100,000	3%
7005	Election Expense	10,000	0%
7120	Training-In Service	35,000	1%
7150	Recognition/Awards	2,000	0%
7201	Gas/Oil	20,000	1%
7300	Transportation/Travel	5,000	0%
7303	Private Car Expense	6,000	0%
7320	Utilities	8,000	0%
	Operating Expenses	612,857	20%
7910	LongTerm Debt - Principal	148,507	5%
7930	LongTerm Debt - Interest	63,360	2%
	Apparatus Debt - Principal	100,000	3%
8560	New Capital Equipment	935,000	31%
	Long-Term Debt	1,246,867	42%
Total Expenses		2,994,209	100%
Surplus/(Deficit)		71,039	

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 GRATON FIRE PROTECTION DISTRICT
 OF SONOMA COUNTY, STATE OF CALIFORNIA,
 ADOPTING A FINAL CAPITAL RESERVES BUDGET FOR THE 2022/2023 FISCAL YEAR**

WHEREAS, the Board opened the Public Hearing and on this 13th day of September 2022, continued said Public Hearing for consideration of the final capital reserves budget for fiscal year 2022/2023.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the final expenditure capital reserves budget on this date as follows:

Capital Purchases/Improvements _____ \$0

TOTAL ANTICIPATED EXPENDITURES FOR 2022/2023: \$0

BE IT FURTHER RESOLVED the Board approved the final revenue capital reserves budget on this date as follows:

Unclaimed Operating Fund Revenue Within a Fund _____ \$0

TOTAL ANTICIPATED REVENUE FOR 2022/2023: \$0

The foregoing resolution was introduced this 13th day of September 2022 by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Cesaretti _____ Director Fisher _____ Director Maddocks _____

Director Nunes _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

**Graton Fire Protection District
Budget 2022/23**

CAPITAL RESERVES FUND

REVENUE DESCRIPTION		2023
		BUDGET
1700	Interest on Pooled Cash	0
4021	Proceeds from Property Sales	0
4102	Donations/Reimbursements	0
4109	Outdate/Cancel Warrants	0
4620	Unclm-OT-Within a Fund	0
4680	Long Term Debt Proceeds	0
Total Revenue		0

EXPENSE DESCRIPTION		2023
		BUDGET
8510	Building/Improvements	0
8560	Equipment	0
8620	Unclm-OT-Within a Fund	0
7910	L.T. Debt - Principal	0
Total Expenses		0
Surplus/(Deficit)		0

PURCHASE REQUEST

Graton Fire District

Equipment Purchase Proposal

	Item	Manufacturer	Item Price	Qty	Total Amount
CMC (Preferred Vendor)	Fire Rescue Harness	CMC	\$459.00	4	\$1,836.00
	Stainless Steel Rescue Litter	CMC	\$1,100.00	1	\$1,100.00
	Clutch	CMC	\$699.00	2	\$1,398.00
	Patient Tie-In System	CMC	\$305.00	1	\$305.00
	AZTEK Proseries LT System	CMC	\$391.00	1	\$391.00
	Ultra-Pro Edge Protector	CMC	\$105.00	2	\$210.00
	Rescue Pulley	CMC	\$76.00	4	\$304.00
	CSR2 Pulley	CMC	\$359.00	1	\$359.00
	Proseries Aluminum Carabiner	CMC	\$53.00	20	\$1,060.00
	200' KM III Rope (Blue)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Orange)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Red)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Green)	CMC	\$304.00	1	\$304.00
				Sub Total	\$8,179.00
				Shipping	\$125.00
				Tax	\$705.84
					<u>\$9,009.84</u>

	Item	Manufacturer	Item Price	Qty	Total Amount
TheFireStore	Fire Rescue Harness	CMC	\$459.00	4	\$1,836.00
	Stainless Steel Rescue Litter	CMC	\$1,100.00	1	\$1,100.00
	Clutch	CMC	\$699.00	2	\$1,398.00
	Patient Tie-In System	CMC	\$305.00	1	\$305.00
	AZTEK Proseries LT System	CMC	\$391.00	1	\$391.00
	Ultra-Pro Edge Protector	CMC	\$105.00	2	\$210.00
	Rescue Pulley	CMC	\$76.00	4	\$304.00
	CSR2 Pulley	CMC	\$359.00	1	\$359.00
	Proseries Aluminum Carabiner	CMC	\$53.00	20	\$1,060.00
	200' KM III Rope (Blue)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Orange)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Red)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Green)	CMC	\$304.00	1	\$304.00
				Sub Total	\$8,179.00
				Shipping	\$494.64
				Tax	\$695.24
					<u>\$9,368.88</u>

	Item	Manufacturer	Item Price	Qty	Total Amount
Rescue Response Gear	Fire Rescue Harness	CMC	\$459.00	4	\$1,836.00
	Stainless Steel Rescue Litter	CMC	\$1,100.00	1	\$1,100.00
	Clutch	CMC	\$699.00	2	\$1,398.00
	Patient Tie-In System	CMC	\$305.00	1	\$305.00
	AZTEK Proseries LT System	CMC	\$391.00	1	\$391.00
	Ultra-Pro Edge Protector	CMC	\$105.00	2	\$210.00
	Rescue Pulley	CMC	\$76.00	4	\$304.00
	CSR2 Pulley	CMC	\$359.00	1	\$359.00
	Proseries Aluminum Carabiner	CMC	\$53.00	20	\$1,060.00
	200' KM III Rope (Blue)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Orange)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Red)	CMC	\$304.00	1	\$304.00
	200' KM III Rope (Green)	CMC	\$304.00	1	\$304.00
					Sub Total
				Shipping	\$1,066.60
				Tax	\$751.21
					<u>\$9,996.81</u>

Foam
9/13/2022

	Vendor	Price
1	Darley w/o tax and shipping	\$ 2,250
2	Cascade Fire Equipment	\$ 3,094
3	Firepenny w/o tax and shipping	\$ 2,550
4	Forestry Supply	

Requested Motion: I make a motion to
Purchase 15 Pails of Foam from not to
exceed for \$

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400 Chief / EMT				
2		8401				
3	Robert Sabrowsky	8402 Asst Chief / EMT				
4	Josh Skikos	8403 Asst Chief				
5	Darrell Kopriva	8404 Captain				
6	Ian Muskar	8405 Captain / EMT				
7	Dustin Blumenthal	8406 Captain / EMT				
8	Kyler Walker	8407 Captain / EMT				
9	Dusty Parker	8408 Captain / EMT				
10	Shane Spelman	Engineer / EMT				
11	Matt Miller	Engineer / EMT				
12	Kyle Bartlett	Engineer / EMT				
13	Sapphire Alvarez	Firefighter / EMT				
14	Jonathan Preciado	Firefighter / EMT				
15	Matt Skinner	Firefighter				
16	Levi DeCarly	Firefighter / EMT				
17	Chaz Mathias	Firefighter				
18	Ryan Fernandez	Firefighter / EMT				
19	Jenna Dunbar	Firefighter / EMT				
20	Sam Ballenger	Firefighter				
21	Evan Jacobs	Firefighter				
22	Kristen Cattell	Firefighter / EMT				
23	Emily Fuller	Firefighter				
24	Mathias Bonse	Firefighter				
25	Lia Liskey	Firefighter				
26	Angel Cuevas	Firefighter				
27	Eddie Castaneda	Firefighter / EMT				
28	Trevor Morrison	Firefighter / EMT				
29	Ryan Waner	Firefighter / EMT				
30	Keenan Whyte	Firefighter / EMT				
31	Rose Gonnella	Firefighter / EMT				
32	Faith Neely	Trainee				
33	Cierah Michalik	Trainee				
	Bob Maddocks	President				
	Jason Nunes	Vice President				
	Mario Cesaretti	Treasurer				
	Carla Peterson	Secretary				
	Scott Fisher	Member				

On-Duty Engine Officer	
Business Phone Number	823-8400
Fax Number	823-7251
Firefighters Association Phone Number	823-8400 x120
Administrative Assistant, Jill Melendy	
Tree Farm, Heather O'Dell	
Fire Investigator, John Teague	



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2022-2023

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	5	5											10
Auto/Mutual Aid	16	15											31
Debris Fire													0
Fire Alarm	5	10											15
Gas Leak													0
Hazardous Condition	2	2											4
Haz-Mat													0
Investigation	2	3											5
Medical Aid	30	33											63
Other / Cancellations													0
Rescue													0
Structure Fire	2												2
Traffic Collision	3	5											8
Vegetation Fire													0
Vehicle Fire													0
Total	65	73	0	0	0	0	0	0	0	0	0	0	138

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

Drill & Activity Reports

AUG 2022

#	Date	Description	Type
1)	08/03	Officers Meeting	S
2)	08/04	Thur. Trk. Checks & Association Meeting	R
3)	08/11	LARRO	R
4)	08/12	Station Maintenance (Sabrowsky)	S
5)	08/18	MCI – Active Shooter	R
6)	08/24	EVOC	S
7)	08/25	Electric/Hybrid Vehicles (Fire & Extrication)	R
8)	08/28	Active Shooter Scenario	S

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill