

**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
January 8th, 2019 7:00pm**

---

1. Call to Order: at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Farmer, Cesaretti, Gray and Nunes all present.
  - a. Also present: Chief Bullard.
4. Additions or Corrections to Agenda:
  - a. County Registration of Voters has sent new Certificate of Election and Oath of Office Forms to be done. These are the new forms that the county is requiring over the last Oath forms that were submitted last month. Board Members Maddocks, Farmer, Cesaretti and Nunes take Oath.
5. Scheduled and Unscheduled Appearances:
  - a. Heather O'Dell present to speak about update and wrap up for the year. O'Dell shared a letter from the grower. O'Dell will have final income and budget spreadsheets soon. O'Dell will also be working on planting and re-seeding.
6. Old Business.
  - a. Updated Engineer Job Posting.
    - i. This Job Posting has been updated to reflect changes discussed during last Board Meeting. Bullard posed a question from the firefighters if the Board would reimburse for the CPAT, the Board has unanimously agreed that reimbursements would not available for this testing.
    - ii. The Board has tabled this until more information is available on
7. New Business: None.
8. Committee Reports
  - a. Apparatus: Assistant Chief Sabrowsky and Engineer Gray went to South Dakota regarding new water tender pre-construction for 3 days. Assistant Chief Sabrowsky, Captain Kopriva and Engineer Gray will be traveling to Wisconsin to do Pre-Construction for the new type 3.
  - b. The Board discussed giving a stipend for Committee Members having to travel to review plans for the new apparatus.
    - i. Motion by Farmer to give a stipend day for the committee members traveling for the apparatus meetings, 2<sup>nd</sup> by Gray. Passed 5/0/0.
9. Approval of prior Board Meeting Minutes.

- a. Item 7bi2 will be corrected to "Estimated new hire date of July 1st".
  - b. Motion by Cesaretti to accept the December 11<sup>th</sup> Board Minutes as corrected, 2<sup>nd</sup> by Gray. Passed 5/0/0.
10. Purchase Requests.
- a. New Ford F-150 Response Vehicle through the Government Fleet Discounts.
    - i. Motion by Nunes to accept Hansel Ford's quote, not to exceed \$45,000.00, 2<sup>nd</sup> by Farmer. Passed 5/0/0.
11. Bills & Warrants.
- a. Motion by Cesaretti to accept Check Detail January 1-9, 2019 in the amount of \$25,719.48, 2<sup>nd</sup> by Gray. Passed 5/0/0.
12. Budget Report: The budget has been presented and reviewed by the Board.
13. Correspondence.
- a. Sonoma Local Agency Formation Commission(LAFCO) sent information regarding new Law affecting Independent Special Districts. Namely, the special districts are required to have websites that contain public records to increase public access. Bullard shared that firefighter Skinner has revamped the website to include minutes for the past 4 years.
  - b. LAFCO also sent information regarding a local filing regarding other districts.
14. Fire Chief's Report.
- a. Roster, Alarms and Drills.
    - i. Roster: Firefighter Muskar has been recommended for promotion to Engineer.
      1. Motion by Cesaretti to promote Muskar to Engineer, 2<sup>nd</sup> by Farmer. Passed 5/0/0.
    - ii. Alarms: 54 Alarms for the Month of December 2018.
    - iii. Drills: 18 Drills for the Month of December 2018.
    - iv. Bullard shared "Type of Chief Vehicle" for reimbursement. Bullard proposed to \$500 stipend, no fuel cost.
      1. Motion by Farmer to reimburse Chief Vehicle \$500 a month and no gas reimbursement, 2<sup>nd</sup> by Gray. Passed 5/0/0.
15. Closed Session: Not needed at this time.
16. Adjournment at approximately 8:27pm.

Angel Gray, Board Recording Secretary

---

Bob Maddocks, President

---

Torrey Farmer, Vice-President

---

Mario Cesaretti, Treasurer

---

Wes Gray, Secretary

---

Jason Nunes, Member