

**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
August 13th, 2019 7:00pm**

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1. Call to Order: at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Farmer, Gray and Nunes present.
  - a. Also present: Chief Bullard.
4. Additions or Corrections to Agenda.
  - a. Resolution approving the Department of Forestry and Fire Protection Contract.
    - i. Motion by Farmer to approve Resolution 19-8-2 for Department of Forestry and Fire Protection Agreement #7fg19043 in the amount of \$19,301.05, 2<sup>nd</sup> by Gray. Passed 4/0/0.
5. Scheduled and Unscheduled Appearances: None.
6. Old Business.
  - a. Tax Measure Updates: Attorney Bill Adams presented information regarding the Ballot Measure documents.
    - i. Public Information Meeting Mailer: Denny will be holding a Graton Fire Public Information Meeting on August 28<sup>th</sup>, 2019 at the Graton Community Club.
    - ii. Campaign Kickoff at Vinehill House on Tuesday September 17<sup>th</sup>. Date and time are tentative at this moment. Bullard will share concrete dates and meeting space when it is set.
    - iii. Friday October 4<sup>th</sup>, Bullard asked to speak at the Graton Community Club regarding the tax parcel.
    - iv. Bullard is waiting for a date to meet with the Blue Spruce Mobile Home Park community.
  - b. Hiring of Career Engineers. Bullard presented Fire Service Hiring Methodologies Samples. Board Discussed that option 2 would be used for hiring. The Board is creating an Adhoc Committee.
7. New Business: None.
8. Committee Reports
  - a. Apparatus: 8481 went to Gold State in Sacramento to have the pump examined. Hi-Tech seems to not correctly rebuilt to a quality standard. Bullard will be working on some type of recourse on Hi-Tech for the poor quality job.

9. Approval of prior Board Meeting Minutes.
  - a. Motion by Farmer to approve the July 9<sup>th</sup> 2019 Board Meeting Minutes, 2<sup>nd</sup> by Nunes. Passed 4/0/0.
  - b. Motion by Farmer to approve the August 5<sup>th</sup> Special Board Meeting Minutes, 2<sup>nd</sup> by Gray. Passed 4/0/0.
10. Purchase Requests.
  - a. Request to purchase Utility Radio Console.
    - i. Motion by Farmer to purchase Radio Console from Dana Safety Supply not to exceed \$900.00, 2<sup>nd</sup> by Gray. Passed 4/0/0
  - b. Request to purchase Utility Striping.
    - i. Motion by Farmer to hire GW2 to stripe the new utility not to exceed \$1,100.00, 2<sup>nd</sup> by Gray. Passed 4/0/0.
  - c. Request to purchase Utility Bed Covers
    - i. Motion by Farmer to purchase tonneau cover from Auto Accessories not to exceed \$1,000.00, 2<sup>nd</sup> by Nunes. Pass 4/0/0.
  - d. Request to Purchase Difibulator.
    - i. Motion by Farmer to purchase a lifepack from Stryker not to exceed \$4,000.00, 2<sup>nd</sup> by Gray. Passed 4/0/0.
11. Bills & Warrants.
  - a. Motion by Farmer to approve check detail dated August 2019 in the amount of \$43,935.58, 2<sup>nd</sup> by Gray. Passed 4/0/0.
12. Budget Report: The budget has been presented and reviewed by the Board.
13. Correspondence.
  - a. Letter from County of Sonoma stating they had not received our 2017-2018 Audit. This was incorrect due to having confirmation that they received it 9 months ago. Bullard will contact them to correct their records.
  - b. Check Donation in the amount of \$250 from Elizabeth Herron.
14. Fire Chief's Report:
  - a. Zone 5 Sonoma County Fire presentation at Monte Rio next Monday the 19<sup>th</sup>.
  - b. Roster, Alarms and Drills.
    - i. Roster: Request to add Ian Kenealy as Trainee.
      1. Motion by Farmer to approve addition of Kenealy as Trainee, 2<sup>nd</sup> by Gray. Passed 4/0/0.
    - ii. Alarms: 58 Alarms for July 2019.
    - iii. Drills: 14 Drill for July 2019.
15. Adjournment at approximately 8:25pm.