

**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
September 10th, 2019 7:00pm**

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1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Farmer, Cesaretti, Gray and Nunes present.
  - a. Also present: Chief Bullard.
4. Additions or Corrections to Agenda.
  - a. Finalized Budget added to Section 12.
5. Scheduled and Unscheduled Appearances.
  - a. Heather O'Dell present: O'Dell is requesting additional electricity out towards the tree shed. Bullard said he would manage it.
6. Old Business.
  - a. Tax Measure Updates.
    - i. Campaign Kick Off at Vine Hill House on September 17<sup>th</sup>.
      1. Date has changed to the September 24<sup>th</sup>, 5pm-7pm.
    - ii. Update from August 28<sup>th</sup> Public Information Meeting at Graton Community Center.
      1. Maddocks and Nunes attended and shared the concerns and questions they community had. Overall the meeting went well.
      2. Bullard shared he will be meeting with a neighboring Chief to see about for some type of funds for consistent Mutual Aid response.
  - b. Hiring of Career Engineers.
    - i. Adhoc Committee.
      1. Farmer and Bullard met to tighten up the description. Bullard also drafted up a firefighter description. Farmer and Bullard decided if not enough in house applicants applied, they would open it up to outside applicants. Bullard and Farmer are going to look at qualifications for First Responder/EMT.
7. New Business.
  - a. Resolution 19-9-1: Guidelines for Siren Usage.

- i. The Board has requested that Bullard present this Resolution to Attorney Bill Adams.
  - 8. Committee Reports
    - a. Apparatus.
      - i. Everything is in good working condition, and new apparatus is still being worked on.
      - ii. Recourse re: 8481 against Hi Tech update.
        - 1. Bullard is drafting a letter to Hi Tech regarding reimbursement.
9. Approval of prior Board Meeting Minutes.
  - a. Motion by Farmer to accept the August 13<sup>th</sup>, 2019 Board Minutes as written, 2<sup>nd</sup> by Gray. Passed 4/0/0.
  - b. Due to a lack of Quorum at the August 28<sup>th</sup>, 2019 Public Information meeting, this was not conducted as a Board Meeting.
10. Purchase Requests.
  - a. Request to purchase Compressed Air Fire Extinguishers
    - i. Motion by Farmer to purchase 2 compressed air fire extinguishers from AllStar Fire not to exceed \$4,000.00, 2<sup>nd</sup> by Cesaretti. Passed 5/0/0.
  - b. Request to purchase Hard Floor in Boat.
    - i. Motion by Cesaretti to purchase hard floor for the inflatable boat from Park Presidio not to exceed \$4,000.00, 2<sup>nd</sup> by Gray. Passed 5/0/0.
11. Bills & Warrants.
  - a. Motion by Cesaretti to accept Check Detail dated September 2019 in the amount of \$40,237.55, 2<sup>nd</sup> by Gray. Passed 5/0/0.
12. Budget Report: The budget was not available to present to the Board.
  - a. Resolution 19-9-2, adoption of final budget.
    - i. Motion by Cesaretti to accept Resolution 19-9-2 for final Budget for the 2019-2020 Fiscal Year, 2<sup>nd</sup> by Gray. Passed 5/0/0.
  - b. Resolution 19-9-3, adoption of final capital reserves budget.
    - i. Motion by Cesaretti to accept Resolution 19-9-3 for adoption Final Capital Reserves Budget for the 2019-2020 Fiscal Year, 2<sup>nd</sup> by Gray. Passed 5/0/0.
13. Correspondence.
  - a. Email from Lorena Espinoza in regards to submitting 2019-2020 Budget. Bullard will submit.
14. Fire Chief's Report.
  - a. Roster, Alarms and Drills.

- i. Roster: Tyler Nielsen has moved away and has resigned, and Evan Jacobs to be added as Cadet.
    - 1. Motion by Cesaretti to add Cadet Evans to the Roster, 2<sup>nd</sup> by Gray. Passed 5/0/0.
  - ii. Alarms: 64 alarms for August 2019.
  - iii. Drills: 8 drills for August 2019.
  - iv. Bullard is asking for a Board Member to attend the October 4<sup>th</sup>, 2019 attend a meeting with the Graton Community Club.
  - v. The bookkeeper has resigned, but will stay on for until we hire a new one. Bullard shared that Gold Ridge Fire will have someone that we can sub-contract with, we also have a community member Janin Commiskey who has 15 years experience. The Board has selected to hire Commiskey.
15. Adjournment at approximately 8:59pm.

Respectfully Submitted,

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Angel Gray, Board Recording Secretary

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Bob Maddocks, President

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Torrey Farmer, Vice-President

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Mario Cesaretti, Treasurer

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Wes Gray, Secretary

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Jason Nunes, Member