

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
January 14th, 2020 7:00pm**

1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Farmer, Cesaretti, Gray and Nunes present.
 - a. Also present: Chief Bullard.
4. Additions or Corrections to Agenda: None.
5. Scheduled and Unscheduled Appearances.
 - a. Heather O'Dell:
6. Old Business.
 - a. Tax Measure Updates.
 - i. Farmer gave updates about the Adhoc Committee. Adhoc Committee came up with some job descriptions including a Administrative Assistant, Fire Chief, Engineer and Firefighter Postings. Next Adhoc meeting will be on 1/20/2020 at 6:00pm at Graton Fire.
 - ii. Determine Tax Rate.
 1. Profit and Loss Statements projection for 5 year average presented.
 2. Parcel Tax Projections.
 3. Staffing from Parcel Tax Funding Estimates.
 4. Safer Grant Revenue.
 5. Motion by Farmer to approve the maximum voter approved Tax Parcel amount as stated, 2nd by Cesaretti. Passed 5/0/0.
 - b. Auditor Review.
 - i. Auditor presented the Audit report. Overall the Fiscal Audit was great with increase in cash flow, equity of property and lower amounts in spending. Auditor will send 3 hard copies for our records by the end of the month.
7. New Business.
 - a. County Board Roster Update.
 - i. Recording Secretary presented County Roster for Board Members to update contact information. Recording Secretary will submit to the County.

8. Committee Reports
 - a. Apparatus. The New Type 3 is in California. It is at the Ford Dealership and then will go to Golden State for a final look-through. Should be delivered to us by the beginning of next Month. The Committee for the Water Tender is leaving to go to Rosenbauer next week.
9. Approval of prior Board Meeting Minutes.
 - a. Motion by Cesaretti to approve December 10th, 2019 Board Minutes as written, 2nd by Gray. Passed 5/0/0.
10. Purchase Requests.
 - a. Request to purchase Fire Hose.
 - i. Motion by Farmer to purchase 700 feet of fire hose from Cascade Fire Equipment not to exceed \$3,400.00, 2nd by Gray. Passed 5/0/0.
 - b. Request to purchase Forcible Entry Props.
 - i. The Board will pay for \$5,200.00 of the \$8,200.00 if the Graton Fire Association will pick up the other \$3,000.00.
 - ii. Motion by Nunes to purchase Forcible Entry Prop and rebar tree from Forcible Entry Inc. not to exceed \$5,200.00, 2nd by Cesaretti. Passed 5/0/0.
11. Bills & Warrants.
 - a. Motion by Cesaretti to approve check detail dated January 2020 in the amount of \$143,293.24, 2nd by Gray. Passed 5/0/0.
12. Budget Report: The Budget has been presented and reviewed by the Board.
13. Correspondence.
14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
 - i. Roster: Trainee Flores has stepped down from the training academy. Many of the Firefighters upgrade their driving class to B.
 - ii. Alarms: 45 Alarms for the month of December 2020.
 - iii. Drills: 20 Drills for the month of December 2020.
 - iv. Bullard presented Fire Calls for 2010-2019.
 - v. ID Cards for Board Members.
 - vi. Bullard shared we are a Basic Life System Department to cover the district.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review.
 - a. Entered into closed session at 8:32pm., exited out of closed session at 9:03pm. Direction given to staff.
16. Adjournment at approximately 9:04pm.