



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
September 14th, 2021 at 7:00 p.m.**

Participate by phone (605) 475-4120, passcode 370238#

NOTICE

THE DISTRICT WILL IMPOSE SOCIAL DISTANCING MEASURES FOR ALL INDIVIDUALS
PRESENT AND REQUIRE INDIVIDUALS TO MAINTAIN AT LEAST
SIX FEET OF DISTANCE FROM OTHERS PRESENT

CLOSED SESSION

1. CONFERENCE WITH DISTRICT COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(d)(2) (One Matter)
2. CONFERENCE WITH DISTRICT OUTSIDE COUNSEL – ANTICIPATED LITIGATION
(Government Code Section 54956.9 (d)(2))
One (1) item involving significant exposure to anticipated litigation pursuant to
Government Code Section 54956.9 (d)(2); facts are known under Government Code
Section 54956.9 (e)(2) and have previously been disclosed in item 6 of the agenda for
the February 22, 2021 Closed Session and corresponding agenda packet.

OPEN SESSION

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Report Upon Return from Closed Session
5. Corrections and/or Modifications to the Agenda
6. PUBLIC COMMENT: *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
7. CONSENT CALENDAR
Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.
 - a. Draft Board Meeting Minutes, 8/10/21, 8/25/21
8. Old Business
 - a. Policy & Procedures Updates – Committee on Lexipol additions
 - b. Parcel Tax Exemption Request
9. New Business
 - a. Policy & Procedures – Signature authority revision, Tree Farm raises, holiday pay
 - b. Resolution 22-09-01 - CalFIRE Grant - Approval
 - c. Resolution 22-09-02 – Operating Budget - Approval
 - d. Resolution 22-09-03 – Capital Reserves - Approval
 - e. Chief Bullard Office Use
10. Committee Report
 - a. Apparatus Report
11. Purchase Request – Battery Conditioner
12. Financial Reports
13. Correspondence

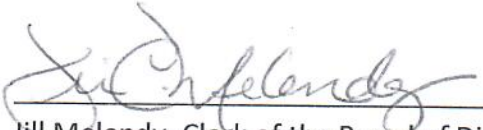
ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

14. Fire Chief's Report
 - a. Roster, Alarms and Drills
15. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.
16. Adjournment

Certification

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for September 14th, 2021 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Saturday, September 11th, 2021 at 7:00 p.m. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Jill Melendy, Clerk of the Board of Directors

Dated: September 11th, 2021 / Graton Fire Protection District

ADA Compliance

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MINUTES

August 25, 2021

(Special Board Meeting)

August 10, 2021

(Regular Board Meeting)



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
August 25, 2021**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Cesaretti, Nunes, Peterson, Fisher Also Present: Bullard.
4. Corrections to Agenda: None.
5. Public Comment: Member of public hands out letter to each board member to read.
6. Closed Session: Entered: 7:13 p.m. Exited 8:08 p.m.
7. CONFERENCE WITH SPECIAL COUNSEL-ANTICIPATED LITIGATION.
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2), (e)(2): two (2) matters; facts are known under Government Code Section 54956.9 (e)(2) and have previously been disclosed in item 6 of the agenda for the February 22, 2021 Closed Session and corresponding agenda packet.
8. Upon return from closed session, a report was given by President Maddocks.
Further action would take place at a future meeting.
9. Adjournment: 8:08 p.m.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
August 10th, 2021**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Cesaretti, Nunes, Fisher, Peterson. Also Present: Bullard, District Counsel Ross
4. Corrections and/or Modifications to the Agenda: Motion by Peterson to approve modification of Agenda to add the previous proposal for legal services dated 3/1/21 of William D. Ross, signed 4/22/21 by Mr. Torrey Farmer, 2nd by Fisher, passed 5/0/0. Motion by Cesaretti to ratify/approve contract dated 3/1/21 of William D. Ross and contract for legal services, 2nd by Peterson, passed 5/0/0.
5. PUBLIC COMMENT: Public questioning authority of Board of Directors to add above modification of Agenda for legal services.
6. CONSENT CALENDAR
 - a. Draft Board Meeting Minutes, 7/13/21 Motion by Cesaretti to accept minutes as written, 2nd by Nunes, passed 3/0/2 and 7/26/21 (Continuance): Motion by Fisher to accept minutes as written, 2nd by Peterson, passed 3/0/2.
7. Old Business
 - a. Policy & Procedures Updates – Committee on Lexipol additions: Nunes reports that plan is to meet soon and finalize updates.
8. New Business
 - a. Policy & Procedures Updates – Career Staff: Motion by Fisher to approve all 3 Policy and Procedures additions as presented by LCW, 2nd by Peterson, passed 5/0/0.
 - b. Check Writing Authority: Motion by Peterson to authorize Chief, Administrative Assistant and all Board of Directors to sign for budgeted items. If amount exceeds \$5,000 at least one board signature required. Non-budgeted items exceeding \$500 shall follow existing purchase request procedure. Two signatures required, 2nd by Fisher, passed 5/0/0.
9. Committee Reports
 - a. Apparatus: Committee visited 3 counties collecting information on Type 1 engines.

10. Purchase Requests: Chief Bullard entered an additional purchase request (Polaris Ranger Roll Cage) with Counsel approval as it relates to safety issue.
Turnout Lockers: Motion by Fisher to not to exceed \$3,000, 2nd by Peterson, passed 5/0/0.
Structure Helmets: Motion by Fisher not to exceed \$1,250, 2nd by Cesaretti, passed 5/0/0.
Polaris Ranger Roll Cage: Motion by Peterson to table purchase request pending further discussion regarding safety training and additional improvements on Polaris Ranger, 2nd by Fisher, passed 5/0/0.
11. Bills & Warrants: Motion by Cesaretti to approve check detail of August 10th to approve \$126,366.75, 2nd by Nunes, passed 5/0/0.
12. Budget Report:
 - a. Capital Reserves: Mortgage review and possible action. Board requests additional information and will table this topic for next month. Counsel will work with Chief to provide additional detail for Board.
 - b. Year-To-Date FY 21/22 and Year-End 20/21: The budget has been presented and reviewed by the Board.
13. Correspondence
 - a. Parcel Tax Exemption Request: Director Nunes requesting additional information for review on requests and Director Fisher recuses himself from the Charter Foundation vote as his daughter attends the school.
14. Fire Chief's Report: Summer stipend program supporting 3-4 firefighters in the station improving response times and effectiveness. Due to firefighter injury, overtime was up significantly. Based on District Counsel input, now able to fill slots with alternates. Jenna Dunbar has been selected as 1 of 8 candidates for an upcoming television documentary on volunteer firefighting.
 - a. Roster: Removed Scott Fisher
 - b. Alarms: 77
 - c. Drills: 13
15. Future Agenda Items: District Counsel recommends on the 2 outstanding personnel matters that the board agendas for a closed session meeting and arrange for a date.
16. Adjournment: 8:32 p.m.

OLD BUSINESS

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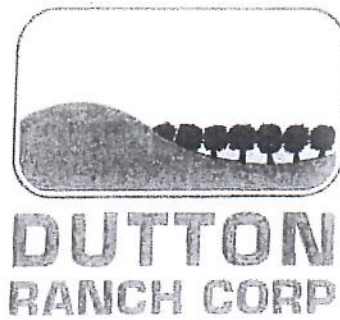
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August 2, 2021

Graton Fire Protection District
Attention: Board of Directors
P.O. Box A
Graton, CA 95444

Re: Direct Charge Exclusion

Dear District Board of Directors:

On behalf of the Dutton family, I would like to request an exclusion from the property tax direct charges placed on our ranches for contiguous parcels that are operated as one economic unit. We would like to request that the property tax direct charge only be placed on one of the ranch parcels and not all of them.

Below are the ranch names and parcel numbers that we are requested the exclusion for:

Jewell Ranch

061-030-026

061-030-037

061-060-039

130-320-001

Furusho Ranch

130-270-025

130-270-034

Hallberg Ranch

130-270-048

130-270-050

Hansen Ranch

104-070-047

104-070-048

104-070-050

140-070-051

Manzana Ranch

104-100-013

104-100-019

104-100-020

Gravenstein Hwy. Ranch

061-110-020

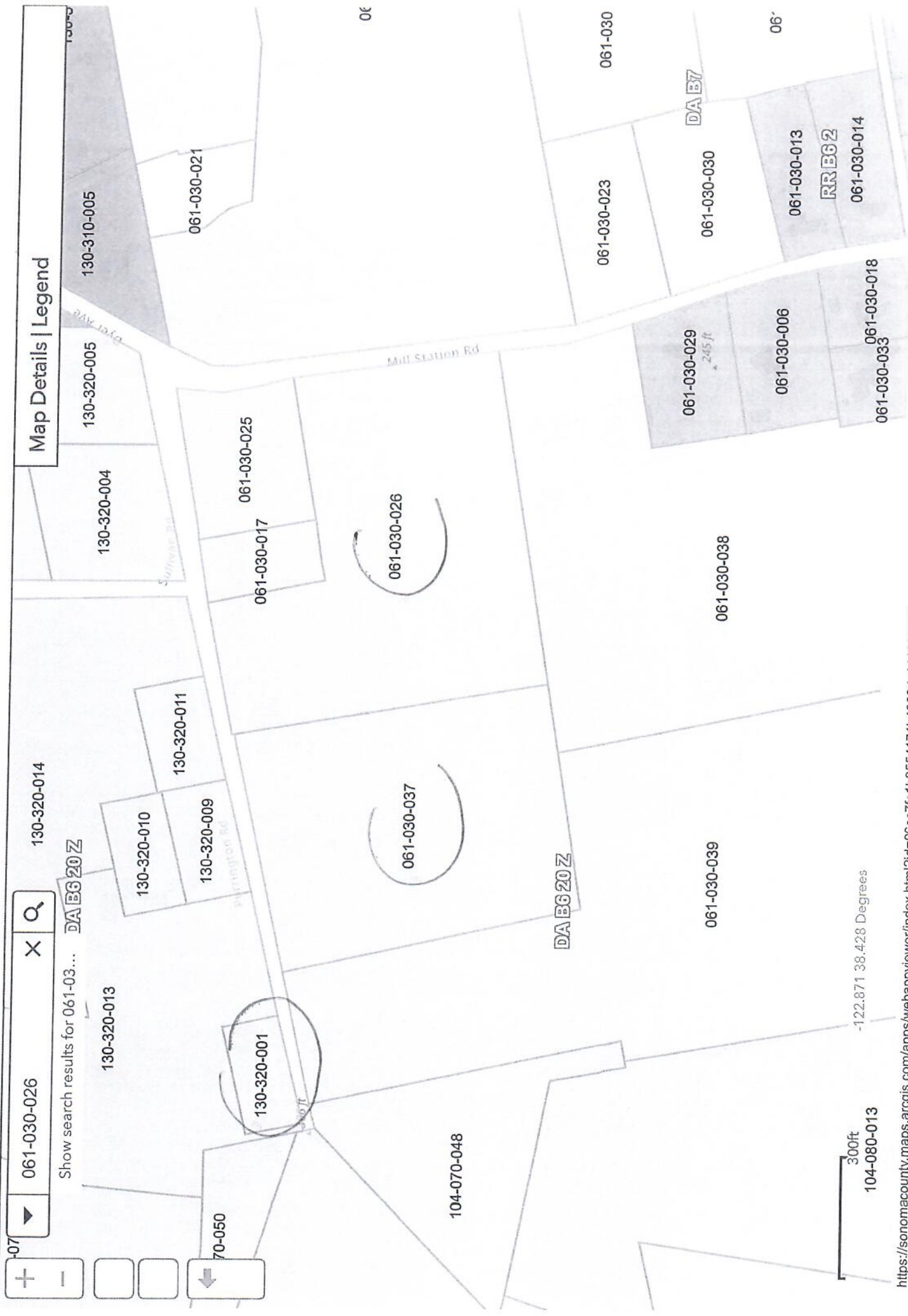
061-110-060

On behalf of the Dutton family, I would like to thank you for considering my request and ask that you please notify me of your decision. Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Dutton", with a long horizontal flourish extending to the right.

Steve Dutton





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061-030-026

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Map Details | Legend



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Map Details | Legend

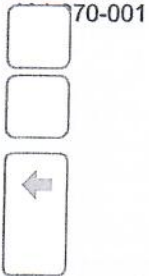




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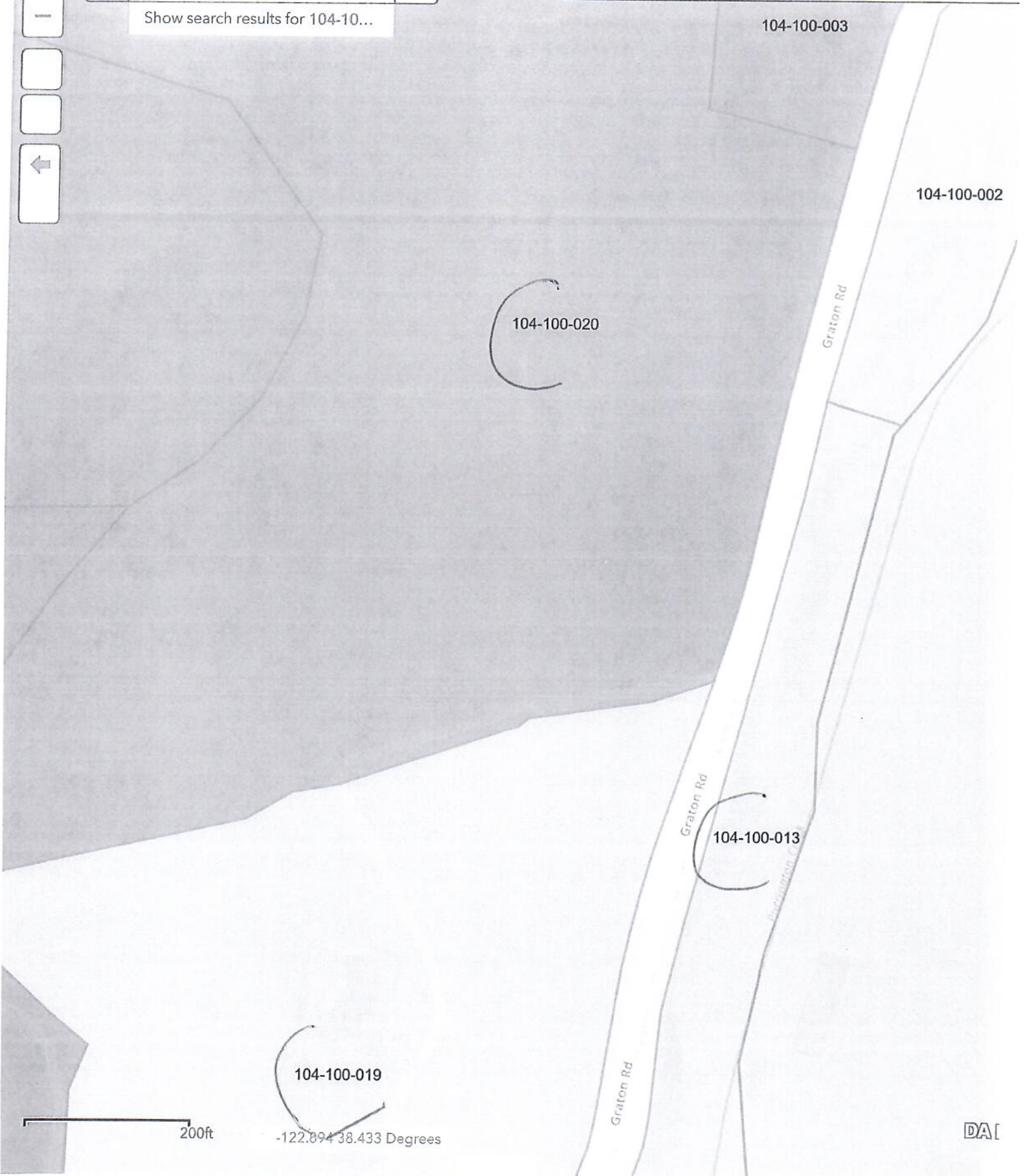




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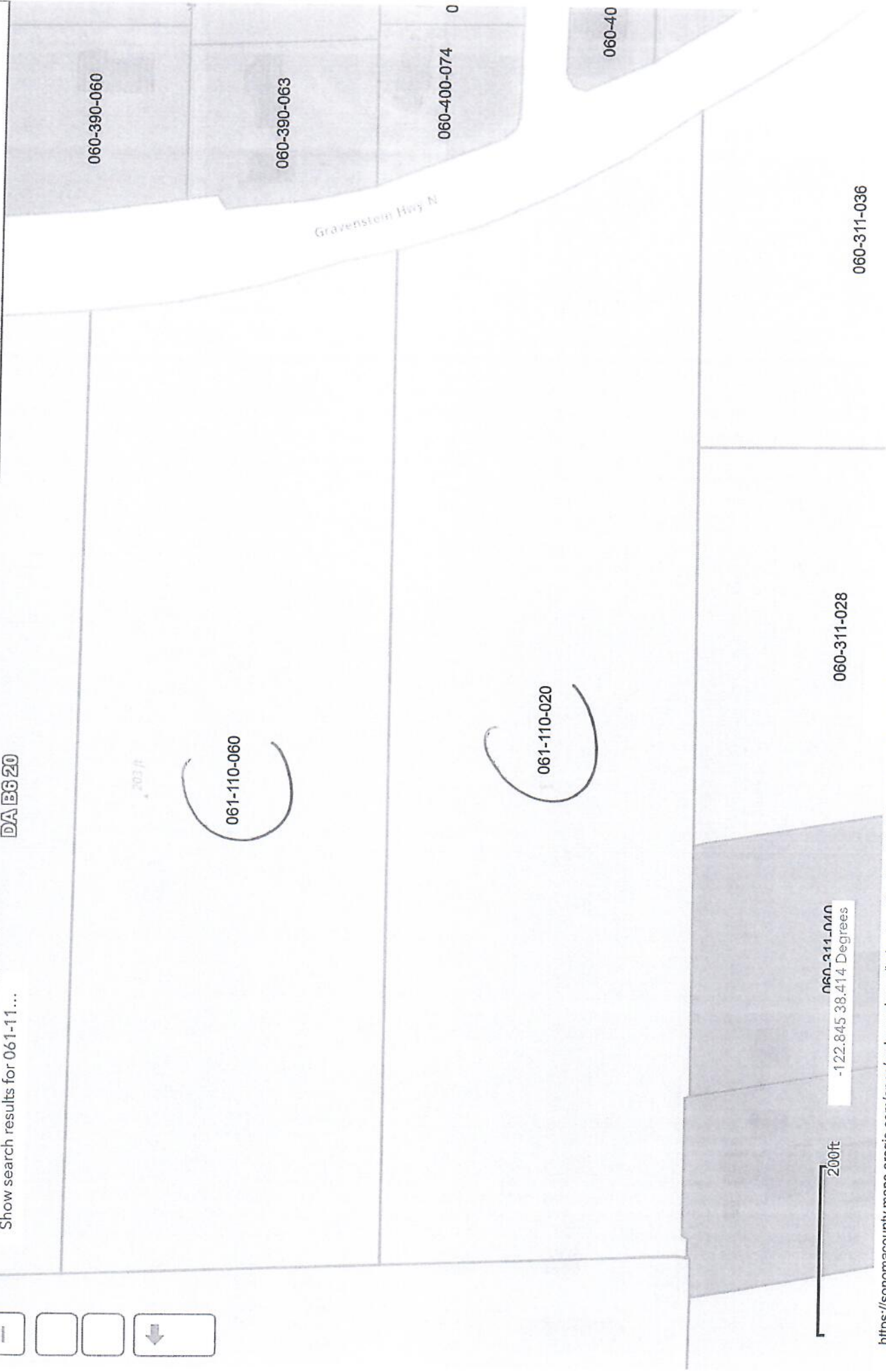
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The Charter Foundation

Supporting the Sebastopol Independent Charter School

July 21, 2021

Graton Fire Protection District

PO Box A
Graton, CA 95444

Re: Parcel # 060-400-078-000 & 060-400-071-000 located at 1111 Gravenstein Hwy N, Sebastopol, CA 95472

To the Board of Directors:

Bob Maddocks, President
Mario Cesaretti, Treasurer
Jason Nunes, Member

Dear President Maddocks, Treasurer Cesaretti and Director Nunes,

The Charter Foundation is the owner of Parcel # 060-400-078-000 & 060-400-071-000 located at 1111 Gravenstein Hwy N, Sebastopol, CA 95472. We are a 501(c)(3) nonprofit fundraising organization that financially supports and houses Sebastopol Charter School (SCS).

SCS is a K-8 Public Waldorf school; a public school that is free to attend for all students, regardless of financial background, and follows all state guidelines and standards just the same as any other public school in Sonoma County. Another public school in the Graton Fire District, Oak Grove Elementary, is housed on government owned land, whereas charter schools are not provided housing by the government. Rather, they are responsible for finding and maintaining campus facilities on their own, while relying on donations and fundraising efforts to fund much of these additional costs.

Under the California Constitution, Article XIII, Section 3(d) "The following are exempt from property taxation: 3(d) Property used for libraries and museums that are free and open to the public and property used exclusively for public schools, community colleges, state colleges and state universities." Though our property is privately owned by the Charter Foundation, *we exist solely to support SCS curriculum, programming, and most notably, to provide SCS its facilities.* 100% of the property is used for public school education, and meets the Sonoma County Assessor's requirements of section 214 or 215.1 of the Revenue and Taxation Code, which provide for complete Welfare Exemption of property taxes.

The Charter Foundation

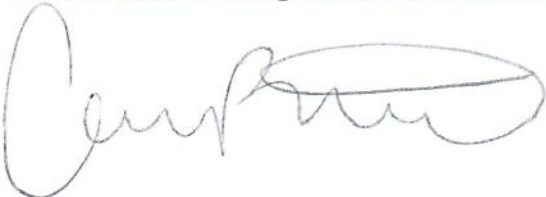
Supporting the Sebastopol Independent Charter School

The other schools that reside on privately owned land within the Graton Fire District, Mt. Gilead and True to Life's Journey Academy, are both markedly different from SCS. Mt. Gilead is a private, religious organization that offers paid day camp programs. True to Life's Journey Academy is either partially or completely operated as a private or special services school. Neither of these privately-owned schools offer open enrollment to the general public for a free education in grades K-8.

The Charter Foundation raises money to support the immediate and long-term needs of SCS through our Parent Pledge Program and other fundraising events. Our Pledge Program is the heart of our funding, which averages \$77 a month per family. The combined total billed to us of the Graton Fire Special Taxes is \$4,263.32. We need to receive donations from more than 55 families to pay this tax. One of our other current projects has been to provide some financial assistance to SCS in purchasing and installing a play structure, as we currently have none to offer our elementary school students at this time. The Charter Foundation has worked hard to raise \$5,020 over the course of two fundraising events to help offset the cost of that play structure for the School, which is just a bit more than the amount of the Graton Fire Special Tax.

We ask the Graton Fire Protection District Board of Directors to consider relinquishing the Charter Foundation from any and all obligation to pay this special tax, or reducing the direct charge tax rate based on our 23,086 square feet of building space, now and in the future on the basis of our service to the free and public education of the citizens and children of Sonoma County. We plead that your Board stand with us to set a precedence of unity in California education. Any consideration by The Board will be greatly appreciated by the Charter Foundation and Sebastopol Charter School.

In appreciation and gratitude for the service and safety you provide our community,



Camelia Patiño
President
The Charter Foundation

NEW BUSINESS

Policy 316

Purchasing and Procurement

316.1

PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the purchasing and procurement of goods and services.

316.2

POLICY

It is the policy of the Graton Fire Protection District to conduct purchasing and procurement in an efficient and cost-effective manner consistent with federal, state, and local laws, rules, and requirements in order to protect the integrity of the Graton Fire Protection District and maintain public trust.

316.3

PURCHASING COORDINATOR

The Board of Directors designates the Fire Chief to coordinate Graton Fire Protection District purchases. The responsibilities include:

1. Remaining familiar with and updating agency practices in accordance with applicable federal, state, and local purchasing and procurement laws, rules, and requirements.
2. Manage authorizations for purchases requested by members.
3. Reviewing proposed purchases to determine the most appropriate method of procurement.
4. Obtaining preapproval from the Board of Directors for non-budgeted purchases exceeding \$500.
5. If the procurement method selected is one other than competitive bidding with at least three vendors, documenting why another method was selected.
6. Assisting other members involved with the purchasing and procurement of goods or services in following purchasing requirements and rules applicable to the method of procurement.
7. Forwarding all contracts and purchase orders to the Fire Chief or the authorized designee for review, approval, and execution.

316.4

SIGNATURE AUTHORITY



1. Two signatures are required on all checks.
2. Board Directors, the Fire Chief, and the District Administrative Assistant are authorized signors.
3. Purchases greater than \$5,000 require at least one Board Director signature.

316.5

REVIEWS

The Board of Directors should review purchasing and procurement activities regularly to determine compliance with any applicable federal, state, and local laws, rules, and requirements.

Tree Farm/Landscape Employee Rates

2000.1 PURPOSE AND SCOPE

The purpose of this policy is to determine the available pay rates for employees for the tree farm and landscaping needs of the District.

2000.2 POLICY

It is the policy of the Graton Fire Protection District to offer a competitive wage for the work performed. The appropriate step for each employee will be determined by the Tree Farm Manager and approved by the Fire Chief. The step will be influenced by length of service, reliability, productivity, and other relevant factors.

2000.3 PAY SCHEDULE

The table below defines the hourly rate steps available for tree farm/landscape employees.

Step	Hourly Rate
1	\$15.00
2	\$17.00
3	\$18.50
4	\$20.00
5	\$22.00

1. **Vacation:** All Employees shall submit in writing a request for taking vacation time from their accrued PTO bank to the Fire Chief or designee.
 - (a) Vacation requests will be considered based on the following criteria:
 - i. There is no impairment to the efficiency of operations of the District.
 - ii. The Employee has the accrued PTO hours available.
 - iii. The vacation does not cause the mandatory use of an off-duty, full-time employee to cover the vacancy.
 - iv. There is a qualified member available to fill the request.
 - (b) Officers will only be used to fill Engineer vacation requests after an attempt has been made to fill the vacancy with all other full-time Engineers and Qualified Volunteer Driver Operators.
2. **Paid Bereavement Leave**, for up to one (1) calendar week, regardless of shift schedule, shall be granted from the accrued annual leave bank in case of the death of a mother, father, spouse, sister, brother, son, daughter, or grandparent of an employee or Employee's spouse.

1145.10 HOLIDAYS

The District recognizes the following holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Birthday
4. Memorial Day
5. Fourth of July
6. Labor Day
7. Columbus Day
8. Veteran's Day
9. Thanksgiving Day
10. Christmas Day

Full-time suppression personnel are scheduled without regard for holidays and may be required to work holidays from time to time. Any suppression employee scheduled to work on a holiday will be paid time and one half his or her hourly base rate for up to twenty-four (24) ~~eight~~ hours worked on the holiday.

1145.11 RETIREMENT

1. Employees are eligible for a 2.7% @ 57 California Public Employee Retirement Plan (PEPRA). Employees are required to contribute towards their retirement contributions as defined by PEPRA.

1145.12 SPECIAL BENEFITS

1. The District will offer a 457 Deferred Compensation Plan as a supplemental income plan for its Employees.
 - (a) Contributions to the plan will be made solely through the Employee's pre-tax contributions.

The District will not make any contribution to an Employee's 457 Plan, unless

BEFORE THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
COUNTY OF SONOMA, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 2022-09-01

Approving the Department of Forestry and Fire Protection Agreement # 7 GF21048 for services from the date of last signatory on page 1 of the Agreement to June 30, 2022 under the Rural Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the GRATON FIRE PROTECTION DISTRICT, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2021-22 up to and no more than the amount of \$ 14,139.63.

BE IT FURTHER RESOLVED that Bob Maddocks, President of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Graton Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Graton Fire Protection District, at a regular meeting thereof, held on the _____ day of _____, by the following vote:

AYES:

NAYS:

ABSENT:

Signature, Board of Directors Member

Printed Name and Title

Signature, Board of Directors Member

Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I _____, Clerk of the _____, County of _____ California do hereby certify that this is a true and correct copy of the original Resolution Number _____.

WITNESS MY HAND OR THE SEAL OF THE _____, on this _____ day of _____, _____.

OFFICIAL SEAL
OR NOTARY CERTIFICATION

Signature

Title and Name of Local Agency

State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT

APPLICANT: Graton Fire Protection District

PROJECT TITLE: Rural Fire Capacity

GRANT AGREEMENT: 7GF21048

PROJECT PERFORMANCE PERIOD is from date upon approval through **June 30, 2022**.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ **\$14,139.63** (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Graton FPD

Applicant

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

By

Signature of Authorized Representative

By

Title: **Gabrielle Avina**

Staff Chief, Cooperative Fire Programs

Title

Bob Maddocks, President

Date

Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354021DG2012138	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ \$14,139.63
GL UNIT 3540	BUD REF 001	CHAPTER 21
PROGRAM NUMBER 9999000FED	ENY 2021	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92717	UNENCUMBERED BALANCE \$ \$14,139.63

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A FINAL PROPOSED BUDGET FOR THE 2021/2022 FISCAL YEAR**

WHEREAS, the Board opened the Public Hearing and on this 14th day of September 2021, continued said Public Hearing for consideration of the final proposed budget for fiscal year 2021/2022.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the final expenditure budget on this date as follows:

Reimbursement, Strike Teams, Standby, Work Comp	\$1,218,307
Services & Supplies	\$631,660
Long-Term Liabilities	<u>\$363,000</u>

TOTAL ANTICIPATED EXPENDITURES FOR 2021/2022: ***\$2,212,967***

BE IT FURTHER RESOLVED the Board approved the final revenue budget on this date as follows:

Property Tax (including secured and unsecured)	\$1,765,500
Interest / Property Earnings Anticipated	\$550
Revenues from State & Federal Agencies	\$544,000
Reimbursements & Other Charges for Services	<u>\$99,000</u>

TOTAL ANTICIPATED REVENUE FOR 2021/2022: ***\$2,409,050***

The foregoing resolution was introduced this 14th day of September by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Cesaretti _____ Director Maddocks _____ Director Nunes _____

Director Fisher _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

Fiscal Year 2021/22 Final Budget Highlights

Assumptions

- Includes strike teams completed to date

Revenue

- 2020/21 surplus between actual revenue and expenses, \$800,000
 - Received strike team revenue and FEMA disaster reimbursement, \$383,000
 - Received SAFER reimbursement, \$265,000
- New parcel tax generated \$860,000
- Property tax revenue increased 6% last year
- CAL FIRE Grant approved for 2021/22, \$15,000
- August Lightning Complex Fire FEMA check outstanding, \$180,000
- Expect to receive SAFER grant reimbursement, \$150,000
- 29 strike team days completed @ \$7,000/day, \$203,000

Expenses

- Career expenses are budgeted full 12 months, only 9.5 months last year
- County reimbursing for REDCOM dispatch, savings of \$28,000
- County reimbursing for Lexipol policy manual, savings of \$4,000
- Significant increase in medical supplies due to carrying EMT supplies (e.g., EpiPens)

Planned/Future Capital Purchases

- Training tower and prop
- Firefighter housing
- Type I Engine
- New SCBA units
- New phone/voicemail system

**Graton Fire Protection District
Budget 2021/22**

9/9/2021

REVENUE DESCRIPTION		2017	2018	2019	2020	20/21	2022	% of
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Rev
1000	Prop Taxes - CY Secured	766,237	733,133	800,233	828,847	879,834	880,000	37%
1001	Parcel Taxes - Direct Charges					858,352	858,000	36%
1011	Prop Taxes - Admin Fee	(9,252)	(9,409)	(9,582)	(9,817)	(9,468)	(10,000)	0%
1012	Prop Tax Homeowners Relf - CY				2,469	1,745	2,000	0%
1014	Prop Taxes Backfill - CY				370			0%
1020	Prop Taxes - CY Supp	10,842	15,471	17,659	15,497	12,795	12,000	0%
1040	Prop Taxes - CY Unsecured	21,669	20,746	23,113	26,069	26,509	21,000	1%
1042	Cost Reim - CY Coll Del Uns	(107)	(321)	(362)			(500)	0%
1060	Prop Taxes - PY Secured	(245)	(28)	(136)	(13)	(27)	(500)	0%
1080	Prop Taxes - PY Supp	90	(18)	(63)	(16)	(11)	0	0%
1100	Prop Taxes - PY Unsecured	1,259	257	429	419	451	500	0%
1120	State-Other in Lieu					19		0%
1122	Property Taxes-State Homeowner					3,240	3,000	0%
	Property Taxes	790,493	759,831	831,292	863,825	1,773,439	1,765,500	73%
	<i>Growth</i>	<i>12%</i>	<i>-4%</i>	<i>9%</i>	<i>4%</i>	<i>105%</i>	<i>0%</i>	
1700	Interest on Pooled Cash	84	124	144	211	158	150	0%
1701	Interest Earned	478	747	1,703	1,557	393	400	0%
1705	Interest From Bank							0%
		562	871	1,847	1,769	551	550	0%
2400	ST - Disaster Relief (FMAG)				44,046	145,189	171,000	7%
2440	ST - HOPTR	5,250	5,150	2,597	2,523		0	0%
2500	ST - Other (Grants)	415	21,499	51,952	8,720		20,000	1%
2550	SAFER Grant					264,931	150,000	6%
2589	Strike Teams	79,292	159,178	117,377	103,601	237,807	203,000	8%
		84,957	185,827	171,926	158,890	647,927	544,000	23%
4020	Tree Farm Revenue	60,424	85,948	84,569	74,900	122,569	80,000	3%
4021	Sale-Real Property					37,061	15,000	1%
4040	Miscellaneous Revenue	433	5,218	14,736	885	16,877	4,000	0%
4101	Ins/Personal Damage Rebate				15		0	0%
4102	Donations/Reimbursements	3,140	4,334	20,058	8,074		0	0%
4109	Outdate/Cancel Warrants			0			0	0%
4113	Returned Checks			0			0	0%
4600	Sale of Fixed Asset			1,000	1,000		0	0%
4620	Unclm-OT-Within a Fund			0			0	0%
		63,997	95,499	120,362	84,874	176,506	99,000	4%
Total Revenue		940,008	1,042,029	1,125,428	1,109,358	2,598,424	2,409,050	100%
	<i>Growth</i>	<i>9%</i>	<i>11%</i>	<i>9%</i>	<i>-1%</i>	<i>134%</i>	<i>-7%</i>	

**Graton Fire Protection District
Budget 2021/22**

9/9/2021

EXPENSE DESCRIPTION		2017	2018	2019	2020	2021	2022	% of Exp
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	
5910	Payroll Expenses					361,659	540,000	24%
5911	Reimbursement-Calls/Drills	49,331	45,614	48,561	54,406	30,458	50,000	2%
5912	Pay-Strike Team	57,593	110,289	91,212	74,258	339,788	69,168	3%
5913	Reimbursement-Boards/Comms	6,937	2,805	1,650	2,075	2,025	3,000	0%
5914	Pay-Administrative Payroll				5,209	21,556	32,400	1%
5915	Pay-Day Shift Pay-Stipend	1,200	14,667	11,781	123,973	52,755	120,450	5%
5916	Pay-Overtime						86,400	4%
5917	Sleeper Reimbursement	25,905	20,340	22,315	16,625	6,065	29,200	1%
5918	Independent Contractor	1,840	4,780	2,770	1,613	250	3,000	0%
5923	Retirement-CalPERS/PEPRA					33,515	121,600	5%
5924	Retirement-457 Plan						8,000	0%
5925	FICA (Medicare/SS)						16,495	1%
5930	Insurance-Health/Dental/Vision					41,997	69,295	3%
5931	Insurance-Long Term Disability					1,878	2,088	0%
5940	Worker's Comp	3,889	2,267	7,667	17,080	25,651	67,210	3%
		146,695	200,762	185,956	295,238	917,597	1,218,307	55%
6020	Clothing/Personal	20,212	22,756	28,946	32,306	20,636	40,000	2%
6040	Communications	13,597	15,554	21,498	20,540	37,224	46,000	2%
6080	Household Expense	31	0	0	598	3,783	5,000	0%
6100	Liability Insurance	25,988	29,302	35,567	36,856	36,768	40,000	2%
6140	Maintenance-Equipment	10,280	3,861	12,055	15,534	3,493	20,000	1%
6155	Maintenance-Vehicle	56,737	30,639	33,913	55,032	38,099	55,000	2%
6180	Maintenance-Bldg/Imp	60,201	36,752	35,089	24,057	31,523	34,000	2%
6190	Landscape Services	5,840	16,498	6,467	4,638	5,865	12,000	1%
6261	Medical Supplies	3,818	4,357	3,451	7,916	23,520	24,000	1%
6280	Memberships	2,593	2,291	2,120	3,039	2,533	3,000	0%
6400	Office Expense	9,605	8,878	10,807	16,154	19,563	12,000	1%
6521	County Services	5,031	2,133				0	0%
6526	Dispatch Services	(21,733)	8,351				0	0%
6536	Bank Fees	35					0	0%
6587	LAFCO	1,396	1,282	1,741	1,803	1,718	1,660	0%
6610	Legal Services	1,025	29,955	9,034	5,288	109,969	120,000	5%
6630	Audit/Acc't Services	11,819	10,350	10,877	12,210	6,460	11,000	0%
6800	Public/Legal Notices			471	1,020	30	500	0%
6820	Rent/Lease Equipment					3,168	3,000	0%
6880	Small Tools/Instruments	20,977	15,707	15,240	40,438	36,107	40,000	2%
6883	Fire Equipment	13,469	0	0			0	0%
7000	Tree Farm Expense	48,712	66,346	77,249	95,895	93,862	70,000	3%
7005	Election Expense			29,517	37,986	6,728	15,000	1%
7120	Training-In Service	10,385	13,201	12,253	12,978	19,201	40,000	2%
7150	Recognition/Awards			16			500	0%
7201	Gas/Oil	5,438	7,590	7,661	12,059	16,541	20,000	1%
7300	Transportation/Travel	3,490	2,563	3,577	3,071	1,348	5,000	0%
7303	Private Car Expense	3,000	1,800	5,400	6,541	6,000	6,000	0%
7320	Utilities	3,763	5,447	5,563	6,349	7,306	8,000	0%
		315,707	335,614	368,511	452,308	531,445	631,660	29%
7910	L.T. Debt - Principal	37,975	38,538	38,688	89,000	230,389	141,000	6%
7930	L.T. Debt - Interest	160,169	157,731	254,300	102,073	119,877	72,000	3%
	Apparatus Debt - Principal						100,000	5%
8510	Bldgs/Improvements						10,000	0%
8560	New Capital Equipment		55,968	40,378			40,000	2%
		198,144	252,237	333,366	191,073	350,266	363,000	16%
Total Expenses		660,546	788,613	887,833	938,618	#####	2,212,967	100%
Surplus/(Deficit)		279,462	253,416	237,595	170,740	799,116	196,083	

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A FINAL CAPITAL RESERVES BUDGET FOR THE 2021/2022 FISCAL YEAR

WHEREAS, the Board opened the Public Hearing and on this 14th day of September 2021, continued said Public Hearing for consideration of the final proposed capital reserves budget for fiscal year 2021/2022.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the final expenditure capital reserves budget on this date as follows:

Capital Purchases/Improvements _____ \$0

TOTAL ANTICIPATED EXPENDITURES FOR 2021/2022: **\$0**

BE IT FURTHER RESOLVED the Board approved the final revenue capital reserves budget on this date as follows:

Unclaimed Operating Fund Revenue Within a Fund _____ \$0

TOTAL ANTICIPATED REVENUE FOR 2021/2022: **\$0**

The foregoing resolution was introduced this 14th day of September 2021 by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Cesaretti _____ Director Maddocks _____ Director Nunes _____

Director Fisher _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

PURCHASE REQUEST

Graton Fire District Equipment Purchase Proposal

Item	Manufacturer	Item Price	Qty	Total Amount
49er Communications	3 Bank Charger/Analyzer			
		W&W Manufacturing Co.	\$918.25	1
				\$918.25
				\$0.00
Sub Total				\$918.25
Shipping				\$50.00
Tax				\$78.05
				<u>\$1,046.30</u>

Item	Manufacturer	Item Price	Qty	Total Amount
BK Radio	3 Bank Charger/Analyzer			
		W&W Manufacturing Co.	\$918.25	1
				\$918.25
				\$0.00
Sub Total				\$918.25
Shipping				\$40.00
Tax				\$78.05
				<u>\$1,036.30</u>

Note: Only 2 companies carry the correct charger/analyzer for our particular brand of batteries

FINANCIAL REPORTS



GRATON FIRE PROTECTION DISTRICT - SEPT 2021
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DEPOSITS:		
Sonoma Raceway	\$2,357	8/18/2021
Total:	\$2,357	
CURRENT ASSETS:		
Summit Operating Account	\$173,105	8/31/2021
Summit ICS Account	\$2,701,563	8/31/2021
Total:	\$2,874,669	8/31/2021
ACCTS. RECEIVABLES:		Billed
Updated FEMA-LNU	\$181,082	12/8/2020
County Upstaffing	\$2,403	8/17/2021
Total:	\$183,485	

Graton Fire Protection District
Check Detail
As of September 14, 2021

Num	Name	Account	Graton	Tree Farm
Debit	ADP (see attached report)	Payroll Expenses	75,268.57	1408.69
Debit	ADP (see attached report)	Payroll Expenses-Taxes	4,886.32	132.09
Debit	CalPERS	Retirement Aug21-Classic	1,513.48	
Debit	CalPERS	Retirement Aug21-PEPRA	2,785.31	
4018	Angel Cuevas	Sleeper Reimbursement	165.00	
4019	Boyett Petroleum	Gas	192.74	
4020	Burtens Fire Inc.	Discharge Valve-8482	1,025.44	
4021	Cal Fire/OSFM	Training-Confined Space	1,200.00	
4022	Cal Net ATT	Phone	194.16	
4023	CalChoice	Health Benefits-October	4,161.56	
4024	Cascade Fire Equipment Co.	Salvage Cover	572.26	
4025	Choice Builder	Health Benefits-October	524.44	
4026	Cliff Walker Supply & Maint	August Cleaning x 2	420.00	
4027	Curtis Tools For Heroes	Wildland Coats x 3	3,564.17	
4028	Darrell Kopriva	Sleeper Reimbursement	240.00	
4029	Emily Fuller	Sleeper Reimbursement	205.00	
4030	Evan Jacobs	Sleeper Reimbursement	580.00	
4031	Husarys 76	Gas	56.41	
4032	Jacob Mual	Sleeper Reimbursement	105.00	
4033	Jacobszoon and Assoc.	Prescribed Burning	380.00	
4034	Jeremiah Mahan	Sleeper Reimbursement	335.00	
4035	Jonathan Preciado	Sleeper Reimbursement	60.00	
4036	Keelson Partners	Liability Ins. 2021-Tree Farm		455.00
4037	Law Offices of William D. Ross	Legal Expenses	3,690.02	
4038	Liebert Cassidy Whitmore	Legal Expenses	12,479.40	
4039	Matt Skinner	Awards Dinner - Diesel	518.60	
4040	North Bay Petroleum	Sulfur Diesel	2,583.59	
4041	Occu-Med	Drug Testing x 3	201.15	
4042	Occupational Health Centers	Physical	60.00	
4043	PG&E	Utilities	63.42	
4044	Ryan Fernandez	Sleeper Reimbursement	120.00	
4045	Sam Ballenger	Sleeper Reimbursement	480.00	
4046	Sebastopol Hardware Center	Supplies	280.30	
4047	Sonoma County ACTTC Office	FY 2021-22 Apport-LAFCO	1,660.00	

Graton Fire Protection District
Check Detail
As of September 14, 2021

Num	Name	Account	Graton	Tree Farm
4048	Sonoma County Junior College	Emergency Vehicle Course	23.00	
4049	Standard Insurance Company	Long Term Disability	174.00	
4050	Stryker Sales Corporation	Annual Maintenance - AED	792.00	
4051	US Bank - Credit Card	Acct #6219	1,581.22	
4052	Witmer Public Safety Group	Helmets x 5	1,780.61	
4053	Zach Colenzo	Sleeper Reimbursement	105.00	
			\$125,027.17	\$1,995.78
TOTAL			\$127,022.95	

Company: Graton Fire Protection Report: Payroll Summary Check Dates From: 9/15/2021 - Payroll 1 To: 9/15/2021 - Payroll 1

Check Date	Name	Net Pay	Check No	Employer Liability
Pay Frequency: Monthly				
Department: 2 - Tree Farm				
9/15/2021	Lucia, Linda	962.64	50691	95.14
9/15/2021	O'Dell, Heather	446.05	50692	36.95
Department Totals: 2 - Tree Farm		\$1,408.69		\$132.09
Total Net Pays for 2 - Tree Farm: 2				
Department: 3 - Strike Team				
9/15/2021	Fernandez, Ryan J	7,857.81	DD	1,010.22
Department Totals: 3 - Strike Team		\$7,857.81		\$1,010.22
Total Net Pays for 3 - Strike Team: 1				
Department: 4 - Stipend				
9/15/2021	Ballenger, Samuel A	3,508.11	DD	335.61
9/15/2021	Cuevas-Tellez, Angel	138.52	DD	15.23
9/15/2021	Fuller, Emily E	554.1	DD	60.9
9/15/2021	Jacobs, Evan Z	1,956.82	DD	232.47
9/15/2021	Kopriva, Darrell J	749.83	50693	62.11
9/15/2021	Mahan, Jerimiah	3,687.41	50694	474.26
9/15/2021	Mual, Jacob D	415.57	DD	45.68
9/15/2021	Preciado, Jonathan E	138.53	DD	15.23
9/15/2021	Sabrowsky, Robert D	11,543.91	50695	1,645.08
Department Totals: 4 - Stipend		\$22,692.80		\$2,886.57
Total Net Pays for 4 - Stipend: 9				
Department: 5 - Engineer				
9/15/2021	Blumenthal, Dustin H	8,829.42	DD	212.35
9/15/2021	Parker, Dustin	7,902.88	DD	143.07
9/15/2021	Walker, Kyler	5,688.62	DD	115.6
Department Totals: 5 - Engineer		\$22,420.92		\$471.02
Total Net Pays for 5 - Engineer: 3				
Department: 6 - Fire Fighter				
9/15/2021	Bartlett, Kyle B	8,173.28	DD	174.15
9/15/2021	Miller, Matthew R	6,771.32	DD	143.49
9/15/2021	Spelman, Shane K	5,032.62	DD	0
Department Totals: 6 - Fire Fighter		\$19,977.22		\$317.64
Total Net Pays for 6 - Fire Fighter: 3				
Department: 7 - Administration				
9/15/2021	Melendy, Jill C	2,319.82	DD	200.87
Department Totals: 7 - Administration		\$2,319.82		\$200.87
Total Net Pays for 7 - Administration: 1				
Pay Frequency Totals: Monthly		\$76,677.26		\$5,018.41
Total Net Pays for Monthly frequency: 19				
Company Totals:		\$76,677.26		\$5,018.41
Total Net Pays for Company: 19				

Source: ADP

PAYROLL

EMPLOYER TAXES

Aug Hours

Graton Fire Protection District

US Bank Report

September 14, 2021

Name	Memo	Coding	Amount
Zoom	Video Conferencing	6400 · Office Expense	\$ 14.99
Craigslist	Fire Engine Posting	6400 · Office Expense	\$ 5.00
O'Leary's Emporium	Seminar - Bullard	7300 · Transportation/Travel	\$ 89.54
Carriage House Inn	Seminar - Bullard	7300 · Transportation/Travel	\$ 44.43
Nalley Fresh	Seminar - Bullard	7300 · Transportation/Travel	\$ 15.11
Verizon Wireless	Cellular	6040 · Communications	\$ 135.44
Amazon	Water Filters	6080 · Household Expense	\$ 36.05
AT&T	Internet	7320 · Utilities	\$ 64.20
Lucky	Cleaner x 6	6080 · Household Expense	\$ 18.17
Amazon	Cleaning Supplies	6080 · Household Expense	\$ 49.49
Costco	Photos	6400 · Office Expense	\$ 68.45
Costco	Web Cam	6400 · Office Expense	\$ 32.52
Costco	Canopy Roof Cover	6190 · Landscape Services	\$ 83.53
USPS	Pagers for Repair	6400 · Office Expense	\$ 17.00
USPS	Air Sample Test	6400 · Office Expense	\$ 4.30
USPS	Air Sample Test	6400 · Office Expense	\$ 5.10
Costco	Station Supplies	6080 · Household Expense	\$ 32.32
Galls Inc.	Gloves	6020 · Clothing/Personal	\$ 204.76
Burgers My Way	Lunch-Apparatus Cmte	7120 · In-Service Training	\$ 54.96
Round Table Pizza	Dinner-Apparatus Cmte	7120 · In-Service Training	\$ 37.13
Alderto's Fresh Mexican	Dixie Fire - Food	7300 · Transportation/Travel	\$ 39.81
Walmart	Dixie Fire - Supplies	7300 · Transportation/Travel	\$ 30.10
Peninsula Market	Dixie Fire - Food	7300 · Transportation/Travel	\$ 28.39
Peninsula Market	Dixie Fire - Food	7300 · Transportation/Travel	\$ 24.18
Safeway	Dixie Fire - Supplies	7300 · Transportation/Travel	\$ 44.44
Custom Patches	Patches	6020 · Clothing/Personal	\$ 359.68
Round Table Pizza	Dinner-Meeting	7120 · In-Service Training	\$ 37.13
Craigslist	Fire Engine Posting	6400 · Office Expense	\$ 5.00
Total Credit Card Charges:			\$ 1,581.22

Graton Fire Protection District
Profit & Loss Budget vs. Actual
July 14 through September 14, 2021

Ordinary Income/Expense	TOTAL		
	Jul 14 - Sep 14, 21	Budget	% of Budget
Income			
10 - Taxes			
1000 - Property Taxes - CY Secured	0.00	0.00	0.0%
1001 - Property Taxes/Direct Charges	0.00	0.00	0.0%
1004 - Property Taxes -CY Secured July	0.00	0.00	0.0%
1011 - Property Taxes - Admin Fee	0.00	0.00	0.0%
1012 - Property Tax -CY Homeowner Relf	0.00	0.00	0.0%
1014 - Property Taxes -CY Backfill	0.00	0.00	0.0%
1020 - Property Taxes -CY Supplemental	0.00	0.00	0.0%
1040 - Property Taxes -CY Unsecured	0.00	0.00	0.0%
1042 - Cost Reim-Coll Del CY Unsec	0.00	0.00	0.0%
1044 - Property Taxes -CY Unsec (July)	0.00	0.00	0.0%
1060 - Property Taxes -PY Secured	0.00	0.00	0.0%
1080 - Property Taxes -PY Supplemental	0.00	0.00	0.0%
1100 - Property Taxes -PY Unsecured	0.00	0.00	0.0%
1120 - - State- Other in Lieu	0.00	0.00	0.0%
1122 - Property Taxes - State Homeowne	0.00	0.00	0.0%
10 - Taxes - Other	0.00	0.00	0.0%
Total 10 - Taxes	0.00	0.00	0.0%
17 - Use of Money/Property			
1700 - Interest on Pooled Cash	0.00	0.00	0.0%
1701 - Interest Earned	0.00	0.00	0.0%
1750 - Interest from Bank	0.00	0.00	0.0%
17 - Use of Money/Property - Other	0.00	0.00	0.0%
Total 17 - Use of Money/Property	0.00	0.00	0.0%
20 - Intergovernmental Revenues			
2400 - ST - Disaster Relief	0.00	0.00	0.0%
2440 - ST - HOPTR	0.00	0.00	0.0%
2500 - ST - Grants/Other	0.00	0.00	0.0%
2589 - State Revenue - Strike Team	0.00	0.00	0.0%
20 - Intergovernmental Revenues - Other	0.00	0.00	0.0%
Total 20 - Intergovernmental Revenues	0.00	0.00	0.0%
40 - Miscellaneous Revenues			
4020 - Tree Farm Revenue	0.00	0.00	0.0%
4021 - Sale - Real Property	0.00	0.00	0.0%
4040 - Miscellaneous Revenue	11,549.84	0.00	100.0%
4101 - Ins/Personal Damage Rebate	0.00	0.00	0.0%
4102 - Donations/Reimbursements	0.00	0.00	0.0%
4109 - Outdated/Cancelled Checks	0.00	0.00	0.0%
4600 - Sale of Fixed Asset	0.00	0.00	0.0%
4620 - Unclaimed-OT-Within Fund	0.00	0.00	0.0%
40 - Miscellaneous Revenues - Other	0.00	0.00	0.0%
Total 40 - Miscellaneous Revenues	11,549.84	0.00	100.0%

Graton Fire Protection District
Profit & Loss Budget vs. Actual
July 14 through September 14, 2021

	TOTAL		
	Jul 14 - Sep 14, 21	Budget	% of Budget
Total Income	11,549.84	0.00	100.0%
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.0%
Gross Profit	11,549.84	0.00	100.0%
Expense			
50 · Salaries/Employee Benefits			
5910 · Payroll Expenses	55,154.81	0.00	100.0%
5911 · Reimbursement- Calls/Drills	0.00	0.00	0.0%
5912 · Pay-Strike Team	0.00	0.00	0.0%
5913 · Reimbursement- Boards/Comms	0.00	0.00	0.0%
5914 · Pay- Administrative Payroll	0.00	0.00	0.0%
5915 · Pay-Stipend	0.00	0.00	0.0%
5916 · Overtime	0.00	0.00	0.0%
5917 · Sleeper Reimbursement	4,910.00	0.00	100.0%
5918 · Independent Contractor	0.00	0.00	0.0%
5923 · Retirement- CalPERS	27,181.57	0.00	100.0%
5924 · Retirement- 457 Plan	0.00	0.00	0.0%
5925 · FICA (Medicare/SS)	0.00	0.00	0.0%
5930 · Health Insurance	18,690.00	0.00	100.0%
5931 · Disability Insurance	348.00	0.00	100.0%
5935 · Unemployment	0.00	0.00	0.0%
5940 · Workers Comp	5,257.00	0.00	100.0%
50 · Salaries/Employee Benefits - Other	0.00	0.00	0.0%
Total 50 · Salaries/Employee Benefits	111,541.38	0.00	100.0%
60 · Supplies and Services			
6020 · Clothing/Personal	6,587.68	0.00	100.0%
6040 · Communications	284.29	0.00	100.0%
6080 · Household Expense	396.21	0.00	100.0%
6100 · Liability Insurance	38,230.74	0.00	100.0%
6140 · Equipment Maintenance	1,248.60	0.00	100.0%
6155 · Vehicle Maintenance	3,263.71	0.00	100.0%
6180 · Building Maintenance	9,860.19	0.00	100.0%
6190 · Landscape Services	753.18	0.00	100.0%
6235 · Local Project Maintenance	0.00	0.00	0.0%
62400 · Depreciation Expense	0.00	0.00	0.0%
6261 · Medical Supplies	2,521.66	0.00	100.0%
6280 · Memberships	0.00	0.00	0.0%
6400 · Office Expense	2,339.24	0.00	100.0%
6461 · Operational Expense	0.00	0.00	0.0%
6521 · County Services	0.00	0.00	0.0%
6526 · Dispatch Services	0.00	0.00	0.0%
6536 · Bank Fees	0.00	0.00	0.0%
6587 · LAFCO	1,660.00	0.00	100.0%

Graton Fire Protection District
Profit & Loss Budget vs. Actual
July 14 through September 14, 2021

	TOTAL		
	Jul 14 - Sep 14, 21	Budget	% of Budget
6598 · Environment	0.00	0.00	0.0%
6610 · Legal Services	28,507.54	0.00	100.0%
6630 · Audit Services	1,500.00	0.00	100.0%
6800 · Public/Legal Notices	331.00	0.00	100.0%
6820 · Rent/Lease Equipment	0.00	0.00	0.0%
6880 · Small Tools/Instruments	861.97	0.00	100.0%
6883 · Fire Equipment	0.00	0.00	0.0%
7000 · Tree Farm Expense	949.10	0.00	100.0%
7005 · Election Expense	0.00	0.00	0.0%
7120 · In-Service Training	6,474.14	0.00	100.0%
7150 · Recognition/Award	43.38	0.00	100.0%
7201 · Gas/Oil	2,947.11	0.00	100.0%
7300 · Transportation/Travel	697.39	0.00	100.0%
7303 · Private Car Expense	0.00	0.00	0.0%
7320 · Utilities	2,667.36	0.00	100.0%
60 · Supplies and Services - Other	0.00	0.00	0.0%
Total 60 · Supplies and Services	112,124.49	0.00	100.0%
66000 · Payroll Expenses	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.0%
75 · Other Charges			
7910 · Long-Term Debt - Principal	0.00	0.00	0.0%
7930 · Long-Term Debt - Interest			
Apparatus Debt - Principal	0.00	0.00	0.0%
7930 · Long-Term Debt - Interest - Other	0.00	0.00	0.0%
Total 7930 · Long-Term Debt - Interest	0.00	0.00	0.0%
8010 · Contribution Non-Co Govt	0.00	0.00	0.0%
75 · Other Charges - Other	0.00	0.00	0.0%
Total 75 · Other Charges	0.00	0.00	0.0%
86 · Other Financing Uses			
86 · Other Financing Uses - Other	0.00	0.00	0.0%
Total 86 · Other Financing Uses	0.00	0.00	0.0%
Total Expense	223,665.87	0.00	100.0%
Net Ordinary Income	-212,116.03	0.00	100.0%
Other Income/Expense			
Other Expense			
85 · Capital Assets			
8510 · Buildings/Improvements	0.00	0.00	0.0%
8526 · Project Planning	0.00	0.00	0.0%
8560 · New Equipment	0.00	0.00	0.0%
85 · Capital Assets - Other	0.00	0.00	0.0%
Total 85 · Capital Assets	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.0%
Net Income	-212,116.03	0.00	100.0%

Prepayment of 2030-2035 Principal			
Pay Point	Current Interest Payments	Potential Interest Payments	Savings
1/1/2022	\$ 34,791	\$ 18,205	\$ 16,587
7/1/2022	\$ 34,791	\$ 18,205	\$ 16,587
1/1/2023	\$ 32,738	\$ 16,152	\$ 16,587
7/1/2023	\$ 32,738	\$ 16,152	\$ 16,587
1/1/2024	\$ 30,622	\$ 14,035	\$ 16,587
7/1/2024	\$ 30,622	\$ 14,035	\$ 16,587
1/1/2025	\$ 28,440	\$ 11,853	\$ 16,587
7/1/2025	\$ 28,440	\$ 11,853	\$ 16,587
1/1/2026	\$ 26,200	\$ 9,613	\$ 16,587
7/1/2026	\$ 26,200	\$ 9,613	\$ 16,587
1/1/2027	\$ 23,899	\$ 7,312	\$ 16,587
7/1/2027	\$ 23,899	\$ 7,312	\$ 16,587
1/1/2028	\$ 21,537	\$ 4,951	\$ 16,587
7/1/2028	\$ 21,537	\$ 4,951	\$ 16,587
1/1/2029	\$ 19,098	\$ 2,511	\$ 16,587
7/1/2029	\$ 19,098	\$ 2,511	\$ 16,587
1/1/2030	\$ 16,587	\$ -	\$ 16,587
7/1/2030	\$ 16,587	\$ -	\$ 16,587
1/1/2031	\$ 14,017	\$ -	\$ 14,017
7/1/2031	\$ 14,017	\$ -	\$ 14,017
1/1/2032	\$ 11,375	\$ -	\$ 11,375
7/1/2032	\$ 11,375	\$ -	\$ 11,375
1/1/2033	\$ 8,643	\$ -	\$ 8,643
7/1/2033	\$ 8,643	\$ -	\$ 8,643
1/1/2034	\$ 5,842	\$ -	\$ 5,842
7/1/2034	\$ 5,842	\$ -	\$ 5,842
1/1/2035	\$ 2,956	\$ -	\$ 2,956
7/1/2035	\$ 2,956	\$ -	\$ 2,956
Total	\$ 553,491	\$ 169,265	\$ 384,226

Station Mortgage Payments

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
1/1/2021			\$ 33,935.52	\$ 33,935.52	\$ 33,935.52
7/1/2021	\$ 140,777.00	2.85%	\$ 36,797.55	\$ 177,574.55	
1/1/2022			\$ 34,791.47	\$ 34,791.47	\$ 212,366.02
7/1/2022	\$ 144,099.00	2.85%	\$ 34,791.47	\$ 178,890.47	
1/1/2023			\$ 32,738.06	\$ 32,738.06	\$ 211,628.53
7/1/2023	\$ 148,507.00	2.85%	\$ 32,738.06	\$ 181,245.06	
1/1/2024			\$ 30,621.84	\$ 30,621.84	\$ 211,866.90
7/1/2024	\$ 153,132.00	2.85%	\$ 30,621.84	\$ 183,753.84	
1/1/2025			\$ 28,439.71	\$ 28,439.71	\$ 212,193.55
7/1/2025	\$ 157,198.00	2.85%	\$ 28,439.71	\$ 185,637.71	
1/1/2026			\$ 26,199.64	\$ 26,199.64	\$ 211,837.35
7/1/2026	\$ 161,471.00	2.85%	\$ 26,199.64	\$ 187,670.64	
1/1/2027			\$ 23,898.68	\$ 23,898.68	\$ 211,569.32
7/1/2027	\$ 165,697.00	2.85%	\$ 23,898.68	\$ 189,595.68	
1/1/2028			\$ 21,537.49	\$ 21,537.49	\$ 211,133.17
7/1/2028	\$ 171,201.00	2.85%	\$ 21,537.49	\$ 192,738.49	
1/1/2029			\$ 19,097.88	\$ 19,097.88	\$ 211,836.37
7/1/2029	\$ 176,234.00	2.85%	\$ 19,097.88	\$ 195,331.88	
1/1/2030			\$ 16,586.54	\$ 16,586.54	\$ 211,918.42
7/1/2030	\$ 180,288.00	2.85%	\$ 16,586.54	\$ 196,874.54	
1/1/2031			\$ 14,017.44	\$ 14,017.44	\$ 210,891.98
7/1/2031	\$ 185,407.00	2.85%	\$ 14,017.44	\$ 199,424.44	
1/1/2032			\$ 11,375.39	\$ 11,375.39	\$ 210,799.83
7/1/2032	\$ 191,726.00	2.85%	\$ 11,375.39	\$ 203,101.39	
1/1/2033			\$ 8,643.29	\$ 8,643.29	\$ 211,744.68
7/1/2033	\$ 196,559.00	2.85%	\$ 8,643.29	\$ 205,202.29	
1/1/2034			\$ 5,842.33	\$ 5,842.33	\$ 211,044.62
7/1/2034	\$ 202,582.00	2.85%	\$ 5,842.33	\$ 208,424.33	
1/1/2035			\$ 2,955.54	\$ 2,955.54	\$ 211,379.87
7/1/2035	\$ 207,406.00	2.85%	\$ 2,955.54	\$ 210,361.54	
1/1/2036					\$ 210,361.54
	\$ 2,582,284.00		\$ 624,223.67	\$ 3,206,507.67	\$ 3,206,507.67

Graton FPD, CA

Assumes Prepayment on 2030-2035 principal plus interest due

July 1, 2021

\$1,277,539

Date	Principal	Coupon	Interest	Total P+I
07/01/2021	-	-	-	-
01/01/2022	-	-	18,204.93	18,204.93
07/01/2022	144,099.00	2.850%	18,204.93	162,303.93
01/01/2023	-	-	16,151.52	16,151.52
07/01/2023	148,507.00	2.850%	16,151.52	164,658.52
01/01/2024	-	-	14,035.30	14,035.30
07/01/2024	153,132.00	2.850%	14,035.30	167,167.30
01/01/2025	-	-	11,853.16	11,853.16
07/01/2025	157,198.00	2.850%	11,853.16	169,051.16
01/01/2026	-	-	9,613.09	9,613.09
07/01/2026	161,471.00	2.850%	9,613.09	171,084.09
01/01/2027	-	-	7,312.13	7,312.13
07/01/2027	165,697.00	2.850%	7,312.13	173,009.13
01/01/2028	-	-	4,950.95	4,950.95
07/01/2028	171,201.00	2.850%	4,950.95	176,151.95
01/01/2029	-	-	2,511.33	2,511.33
07/01/2029	176,234.00	2.850%	2,511.33	178,745.33
Total	\$1,277,539.00	-	\$169,264.82	\$1,446,803.82

Yield Statistics

Bond Year Dollars	\$5,939.12
Average Life	4.649 Years
Average Coupon	2.8499998%
Net Interest Cost (NIC)	2.8499998%
True Interest Cost (TIC)	2.8499998%
Bond Yield for Arbitrage Purposes	2.8499998%
All Inclusive Cost (AIC)	2.8499998%

IRS Form 8038

Net Interest Cost	2.8499998%
Weighted Average Maturity	4.649 Years

ROSTER, ALARMS & DRILLS



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400 Chief / EMT	B	292-7286	887-8484	
2		8401				
3	Robert Sabrowsky	8402 Asst Chief / EMT	B	486-8481	823-5725	
4	Josh Skikos	8403 Asst Chief	C	529-0383	829-4522	W
5	Darrell Kopriva	8404 Captain	C+	486-3775	536-9992	W 576-1371
6	Ian Muskar	8405 Captain / EMT	A	396-1147		
7	Lindsay Cruckshank	8406 Captain	C+	696-6049	869-5616	W 823-1542
8	Dustin Blumenthal	Engineer / EMT	C+	490-2626		
9	Kyler Walker	Engineer / EMT	B	328-8234		
10	Dusty Parker	Engineer / EMT	B	953-0581		
11	Ed Miranda	Firefighter	C	483-0394		
12	Sapphire Alvarez	Firefighter / EMT	B	478-4908		
13	Zach Colenzo	Firefighter	C	292-9739		
14	Shane Spelman	Firefighter / EMT	C+	494-0929	829-1934	
15	Jonathan Preciado	Firefighter / EMT	C	480-5010		
16	Matt Skinner	Firefighter	C+	530-680-1046		
17	Jacob Mual	Firefighter / EMT	C+	721-4817		
18	Matt Miller	Firefighter / EMT	C	569-6301		
19	Levi DeCarly	Firefighter / EMT	C	483-3280		
20	Chaz Mathias	Firefighter	C	480-0213		
21	Kyle Bartlett	Firefighter / EMT	C+	490-6077		
22	Ryan Fernandez	Firefighter / EMT	C	332-6585		
23	Jenna Dunbar	Firefighter / EMT	C	805-400-8589		
24	Amanda Roy	Firefighter / EMT	C	495-3055		
25	Sam Ballenger	Firefighter	C	393-9080		
26	Evan Jacobs	Firefighter	L	490-9491	829-1161	
27	Jeremiah Mahan	Firefighter / EMT	C	217-1484		
28	Kristen Cattell	Firefighter / EMT	C	799-2432	823-8454	
29	Emily Fuller	Firefighter	C	799-7848		
30	Mathias Bonse	Firefighter	C	326-5694		W 577-4732
31	Lia Liskey	Firefighter	C	326-1969		W 721-4402
32	Angel Cuevas	Firefighter	C	843-9581		
33	Eddie Castenda	Trainee	C	484-0004		
34	Faith Neely	Trainee	C	888-9338		
	Bob Maddocks	Vice President		888-4020	823-9575	
	Mario Cesaretti	Treasurer		591-5600	823-9400	
	Jason Nunes	Member		849-1311		
	Scott Fisher					
	Carla Peterson					
GFPD Business Phone Number					823-8400	
GFPD Fax Number					823-7251	
Graton Firefighters Association Phone Number					823-8400 x120	
Graton Fire Administrative Assistant, Jill Melendy					372-4389	
Graton Fire Tree Farm/Heather O'Dell					322-2091	
Graton Fire Investigator/John Teague					483-1433	



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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ANNUAL ALARMS 2021-2022

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	2	4											6
Auto/Mutual Aid	13	5											18
Debris Fire													0
Fire Alarm	7	4											11
Gas Leak	1												1
Hazardous Condition	2	8											10
Haz-Mat													0
Investigation	5	2											7
Medical Aid	36	28											64
Other / Cancellations													0
Rescue													0
Structure Fire	1												1
Traffic Collision	3	1											4
Vegetation Fire	4	2											6
Vehicle Fire	3												3
Total	77	54	0	0	0	0	0	0	0	0	0	0	131

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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Drill & Activity Reports

AUG 2021

#	Date	Description	Type
1)	08/03	Officers Meeting	S
2)	08/05	Engine Seat Assignments SOG	R
3)	08/05	Run book Updates	S
4)	08/06	Run book Updates	S
5)	08/07	New Apparatus Committee Meeting	S
6)	08/11	New Apparatus Committee Meeting	S
7)	08/12	Large Animal Rescue	R
8)	08/19	Ladders	R
9)	08/25	EVOC	S
10)	08/26	Medical Training	R
11)	08/27-30	Duty Officer Weekend (Muskar)	S

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill