



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
September 12, 2023 at 7:00 pm**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. **PUBLIC COMMENT:** *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. **CONSENT CALENDAR:** *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes. – Action Item*
 - a. Draft Board Meeting Minutes – August 8, 2023
 - b. Report Upon Return from Closed Session for August 8, 2023, Board Meeting
 - c. Financial Reports – August 2023
7. **Old Business**
 - a. Resolution 24-9-2 – Operating Budget – Action Item
 - b. Resolution 24-9-3 – Capital Reserves – Action Item
8. **New Business**
 - a. Discussion and potential action re District Candidate Costs for the 2022 Fire Board Elections – Action Item
 - b. Consider Approval of Resolution 24-9-1 re CalFIRE 50/50 Grant – Action Item
9. Policy 1111 – Drug and Alcohol-Free Workplace – Action Item

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

10. Committee Report
11. Purchase Requests
12. Correspondence
13. Fire Chief's Report
 - a. Roster, Alarms, and Drills
14. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.
15. Closed Session
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court, Case No. SCV-269950
 - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(1))
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-CM-870615
 - c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Authorized pursuant to Government Code Section 54956.9(d)(2))
(2 Matters)
16. Return to Open Session - Report Upon Return from Closed Session.
17. Adjournment – Next Meeting: October 10th, 2023

Certification

I, Tiffanie Herring, Recording Secretary to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for September 12, 2023 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Friday, September 8, 2023. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours for public inspection at the Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Tiffanie Herring, Recording Secretary

Dated: September 9, 2023

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
August 8, 2023**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Nunes, Fisher, Hebel, Peterson (via Zoom). Also Present: District Counsel Representative David Schwarz, Chief Bullard.
4. Corrections and/or Modifications to the Agenda: President Maddocks to move New Business up to beginning of meeting.
5. PUBLIC COMMENT: None
6. CONSENT CALENDAR: Motion by Hebel to approve Consent Calendar as presented, 2nd by Fisher, passed 5/0/0.
 - a. Draft Board Meeting Minutes – July 11, 2023
 - b. Return Upon Return from Closed Session Report – July 21, 2023
 - c. Financial Reports - July 2023
7. Old Business
 - a. Annual Parcel Tax Rate Adjustment and Annual Report – Motion by Hebel to accept Annual Report and to maintain current level and make no rate adjustment to the existing parcel tax, 2nd by Peterson, passed 5/0/0.
8. New Business
 - a. Findings from service call on water issues. Ben from Jerry & Don's Yager Pump & Well presented the status and the results of their testing.
9. Committee Report: None
10. Purchase Requests: None

11. Correspondence: Nunes attended the SCFA meeting in Forestville. Discussed Gold Ridge consolidation effective July 1st and Measure G scheduled to be on the ballot in March 2024.

12. Fire Chief's Report: Received 22/23 data from Sonoma Co. Fire on mutual aid and responded. Swift Water Rescue expenses will be coming in to obtain a Type 2 status for FEMA. Request the apparatus committee engage in brush truck discussions due to anticipated wait time.

- a. Roster: No changes
- b. Alarms: 81
- c. Drills: 12

13. Future Agenda Items: None

14. Closed Session

Entered at 7:22 p.m.

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Government Code Section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court, Case No. SCV-269950

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Government Code Section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-CM-870615

c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Authorized pursuant to Government Code Section 54956.9(d)(2))

(2 Matters)

Exited at 8:01 p.m.

15. Return to Open Session – Counsel will provide a written report on Closed Sessions.

16. Adjournment: 8:02 p.m.

William D. Ross
David Schwarz
Kypros Hostetter
Christina Bellardo

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093
www.lawross.com

Los Angeles Office:
P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

September 5, 2023

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire
Protection District Board of Directors; August 8, 2023

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action of the Board of Directors ("Board") of the Graton Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the District's August 8, 2023 Regular Board Meeting.

After convening in Open Session at 7:00 p.m., the Board concluded the Open Session at 7:22 p.m. and subsequently entered Closed Sessions at 7:25 p.m. after ascertaining there were no public comments on those matters agendized for Closed Session consideration.

There were three matters agendized for Closed Session consideration.

- 14.a. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
Sonoma County Superior Court Case No. SCV-269950
- 14.b. Conference with Legal Counsel – Existing Litigation
Authorized Pursuant to Government Code Section 54956.9(d)(1)
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,
California Department of Industrial Relations, Case Number WC-
CM-870615
- 14.c. Conference with Legal Counsel – Anticipated Litigation
Government Code Section 54956.9(d)(2) (2 matters)

The Honorable Bob Maddocks, President
and Members of the Board of Directors
September 5, 2023
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With respect to Closed Session Agenda Item No. 14.a., there was no reportable action under the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to Closed Session Agenda Item No. 14.b., there was no reportable action under the provisions of the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(1).

With respect to both matters agenzized for Closed Session Agenda Item No. 14.c., there was no reportable action under the provisions of the common law attorney-client privilege and that provided by Government Code Section 54956.9(d)(2).

The Board returned to Open Session at 8:01 p.m. and District Counsel stated that a written report upon return from Closed Session would be prepared consistent with the provisions of Government Code Section 54957.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in blue ink, reading "David P. Schwarz".

David Schwarz

cc: Bill Bullard, District Chief
Tiffanie Herring, Clerk of the Board



GRATON FIRE PROTECTION DISTRICT - AUGUST 2023 OVERVIEW

DEPOSITS:		
FASIS - DP	\$5,135	8/10/2023
FEMA - Lightning Complex	\$201	8/18/2023
CalFIRE 50/50 Grant	\$5,083	8/18/2023
CA OTS - Grant	\$100,000	8/24/2023
Federal Grant - SCBA's	\$684,683	8/24/2023
Total:	\$795,102	8/31/2023
CURRENT ASSETS:		
Summit Operating Account	\$198,975	8/31/2023
Summit ICS Account	\$851,336	8/31/2023
Schwab CD's	\$1,000,000	8/31/2023
Total:	\$2,050,311	8/31/2023
ACCTS. RECEIVABLES:		
		Billed
Upstaffing - Winter Storm FEMA	\$85,739	5/1/2023
Upstaffing - Winter Storm	\$58,243	1/24/2023
COVID FEMA Reimbursement	\$36,650	12/29/2022
Total:	\$180,631	7/31/2023

Graton Fire Protection District
US Bank Credit Card
August 2023

Name	Memo	Category	Amount
Zoro Tools	2 desks	6400 · Office Expense	1,299.93
Amazon	Frames - RETURN	6400 · Office Expense	-59.12
Amazon	Frames	6180 · Building Maintenance	52.07
Verizon Wireless	Tablets	6040 · Communications	166.09
Zoro Tools	CO Detector battery	6880 · Small Tools/Instruments	85.37
AT&T	Internet	7320 · Utilities	74.90
Northwest River Supplies	Boat Repair Kit	6140 · Equipment Maintenance	644.40
West Marine	First Aid Kits/Prop Guard	6140 · Equipment Maintenance	417.84
West Marine	Lanyard for Cut off Switch	6140 · Equipment Maintenance	15.74
Zoro Tools	Paddle	6880 · Small Tools/Instruments	57.86
CMC Rescue	Floatation Collar	6880 · Small Tools/Instruments	1,604.86
Sportsman's Warehouse	Orange Smoke	6880 · Small Tools/Instruments	176.22
Cabelas's	Flare Kit	6880 · Small Tools/Instruments	162.73
Costco	Toilet Paper and Paper Towels	6080 · Household Expense	65.52
Home Depot	Garbage bags	6080 · Household Expense	9.90
AIM Mail Center #10	Shipping	6400 · Office Expense	51.05
Costco	Batteries	6080 · Household Expense	45.88
Zoro Tools	Foam	6140 · Equipment Maintenance	14.05
USPS	SCBA Air sample	6140 · Equipment Maintenance	11.75
REI	Rigging Ring	6880 · Small Tools/Instruments	21.18
Amazon	Two way radio waterproof	6880 · Small Tools/Instruments	296.19
Amazon	Waterproof bullhorn	6880 · Small Tools/Instruments	145.36
Jacobszoon and Associates, Inc.	Training	7120 · In-Service Training	742.50
Supply House	New ac pump	6180 · Building Maintenance	131.23
Costco	Food	6080 · Household Expense	106.96
TOTAL CREDIT CARD CHARGES			6,340.46



Graton Fire Protection District
Check Detail
August 2023

Num	Name	Memo	Amount
Debit	CalPERS	457b	\$1,250.00
Debit	CalPERS	Classic	\$4,431.38
Debit	CalPERS	Pepra	\$7,382.63
Debit	CalPERS	GASB 68 Annual Payment	\$350.00
Debit	ADP	Direct Deposits	\$57,347.38
Debit	ADP	Payroll Fees	\$121.83
Debit	ADP	Payroll Taxes	\$16,665.67
5019	Zoro Tools	Fire Extinguisher	\$301.50
5020	CalChoice	Health Benefits	\$3,697.54
5021	Cliff Walker Supply & Maint	Cleaning	\$360.00
5022	Fred Revetria	Driveway Repair	\$5,500.00
5023	Jerry & Don's Pump & Well Service	Water Repair	\$7,256.47
5024	KC Home Services, Inc.	Diagnosis Fee - HVAC	\$336.00
5025	Keelson Partners	2023 Liability Insurance Tree Farm	\$472.00
5026	Liebert Cassidy Whitmore	Fire District Consortium	\$1,045.00
5027	Nick Barbieri Trucking LLC	Diesel	\$2,313.34
5028	REDCOM	Dispatch Agreement 23-24	\$3,894.46
5029	Stryker Sales, LLC	Annual Maintenance AED	\$792.00
5030	US Bank - Corporate Payment Systems	Visa	\$6,340.89
5031	Cascade Fire Equipment Co.	Hose	\$7,267.32
5032	Law Offices of William D. Ross	Legal Expenses	\$7,120.00
5033	Trace Analytics	Air Compressor Analysis x 6	\$546.90
50765	Moses Castrellon	Shift Reimbursement	\$115.44
5035	Aflac	Employee Paid Benefit	\$392.60
5036	Choice Builder	Health Benefits	\$515.12
5037	Emily Fuller	Shift Reimbursement	\$70.00
5038	Firefighter First Credit Union	Local 1401 Union Dues	\$720.00
5039	Kristin Lupo	Shift Reimbursement	\$35.00
5040	Moses Castrellon	Shift Reimbursement	\$130.00
5041	Ryan Waner	Shift Reimbursement	\$60.00
5042	Shelby Buchmann	Shift Reimbursement	\$140.00
5043	Sonoma County Sheriff's Office	Reimbursement	\$244.73
5044	Trevor Morrison	Shift Reimbursement	\$180.00
5045	Cal Net ATT	Phone	\$196.41
5046	Curtis Tools For Heroes	Gloves	\$812.45
5047	Lexipol, LLC	Policies & Procedures	\$3,333.18
5048	North Bay Tree Weed & Pest	Bi-Monthly Service	\$194.00
5049	Tiffanie Herring	Admin Assistant	\$400.00
5050	Wyatt Irrigation	Landscape	\$429.24
TOTAL			\$142,760.48



Graton Fire Protection District

Through August 2023

Specific and General Legal Costs, Cumulative										
Subject	Tripoli Claims/Litigation *		Sabrowsky, Alvarez, Nunes Complaint		Alvarez Claims/Litigation		Personnel (Alvarez, Tripoli, Misc.)		PRA/Complaints	
Last month - August 2023										
Liebert, Cassidy, Whitmore								\$	1,045	
William Ross	\$	3,118		\$	1,238	\$	1,150	\$	1,615	
Merrill, Arnone, Jones										
Allen, Glaessner, Werth										
To-date										
Liebert, Cassidy, Whitmore	\$	41,859	\$	43,606	\$	10,437	\$	-	\$	42,681
William Ross	\$	86,129	\$	-	\$	14,127	\$	37,170	\$	50,530
Merrill, Arnone, Jones	\$	4,830	\$	-	\$	25,051	\$	-	\$	4,500
Allen, Glaessner, Werth	\$	-	\$	-	\$	7,183	\$	-	\$	-
Total	\$	132,818	\$	43,606	\$	56,797	\$	37,170	\$	97,711
Grand Total									\$	368,102

* Court Denied Ms. Tripoli's Motions 11/2/22 *

OLD BUSINESS

Budget 2023/24

Fiscal Year Highlights

Revenue

- 2022/23
 - Surplus between actual revenue and expenses, \$464,000
 - Received strike team revenue and FEMA disaster reimbursement, \$186,000
 - Received SAFER reimbursement, \$144,000
 - Parcel tax generated \$860,000
 - Property tax revenue increased 5.8% last year
- 2023/24
 - FEMA grant reimbursement for SCBAs, \$685,000 (received in Sep-23)
 - OTS grant reimbursement for extrication equipment, \$100,000 (received in Aug-23)
 - CAL FIRE grant approved, \$20,000
 - OTS grant for new vehicle extrication tools (includes SEB), \$100,000

Expenses

- 2023/24
 - Estimating similar legal expenses, \$120,000
 - County no longer paying for REDCOM dispatch, \$35,000
 - Significant repairs/overhaul of Engine 8482
 - Replace Pickup 8441 (2002 F150) with more versatile utility pickup, estimate \$75,000

Planned/Future Capital Purchases

- Type I Engine due February 2024 (prepaid)
- Begin designing new Type III Engine (8460) due to 3-year lead time
- Training tower and prop
- Firefighter housing
- New phone/voicemail system

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A FINAL BUDGET FOR THE 2023/2024 FISCAL YEAR**

WHEREAS, the Board opened the Public Hearing and on this 12th day of September 2023, continued said Public Hearing for consideration of the final budget for fiscal year 2023/2024.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the final expenditure budget on this date as follows:

Reimbursement, Strike Teams, Standby, Work Comp	\$1,152,522
Services & Supplies	\$634,340
Long-Term Liabilities, Capital Equipment	<u>\$386,867</u>

TOTAL ANTICIPATED EXPENDITURES FOR 2023/2024: ***\$2,173,729***

BE IT FURTHER RESOLVED the Board approved the final revenue budget on this date as follows:

Property Tax (including secured and unsecured)	\$1,931,179
Interest / Property Earnings Anticipated	\$550
Revenues from State & Federal Agencies	\$120,000
Reimbursements & Other Charges for Services	<u>\$122,000</u>

TOTAL ANTICIPATED REVENUE FOR 2023/2024: ***\$2,173,729***

The foregoing resolution was introduced this 12th day of September 2023 by Director _____ who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Fisher _____ Director Hebel _____ Director Maddocks _____

Director Nunes _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

9/8/2023

**Graton Fire Protection District
Budget 2023/24**

REVENUE DESCRIPTION		2024 BUDGET	% of Rev
1000	Prop Taxes - CY Secured	1,021,779	47%
1001	Parcel Taxes - CY Direct Charges	860,000	40%
1011	Prop Taxes - Admin Fee	(12,000)	-1%
1012	Prop Tax - CY Homeowner Relf	2,000	0%
1014	Prop Taxes - CY Backfill	0	0%
1020	Prop Taxes - CY Supp	20,000	1%
1040	Prop Taxes - CY Unsecured	28,000	1%
1042	Cost Reim - CY Coll Del Uns	0	0%
1050	Parcel Taxes - PY Direct Charges	8,000	0%
1060	Prop Taxes - PY Secured	(100)	0%
1080	Prop Taxes - PY Supp	(100)	0%
1100	Prop Taxes - PY Unsecured	500	0%
1120	State-Other in Lieu	100	0%
1122	Prop Tax-State Homeowner Relf	3,000	0%
	Taxes	1,931,179	89%
1700	Interest on Pooled Cash	150	0%
1701	Interest Earned	400	0%
	Interest	550	0%
2400	FED - Disaster Relief (FMAG)	0	0%
2440	ST - HOPTR	0	0%
2500	ST - Other (Grants)	120,000	6%
2550	FED - AFG/SAFER (Grants)	0	0%
2589	Strike Teams/Upstaffing/Events	0	0%
	County, State, Federal Revenue	120,000	6%
4020	Tree Farm Revenue	120,000	6%
4021	Sale-Real Property/Fixed Asset	0	0%
4040	Miscellaneous Revenue	2,000	0%
4050	Training Revenue	0	0%
4100	Workers' Comp Reimbursement	0	0%
4101	Ins/Personal Damage Rebate	0	0%
4102	Donations/Reimbursements	0	0%
	Other Revenue	122,000	6%
Total Revenue		2,173,729	100%

**Graton Fire Protection District
Budget 2023/24**

EXPENSE DESCRIPTION		2024 BUDGET	% of Exp
5910	Payroll Expenses	500,000	23%
5911	Reimbursement-Calls/Drills	37,500	2%
5913	Reimbursement-Board	2,000	0%
5914	Pay-Administrative Payroll	6,080	0%
5915	Pay-Day Shift (Stipend)	120,450	6%
5916	Pay-Overtime	94,004	4%
5917	Reimbursement-Night (Sleeper)	25,000	1%
5918	Independent Contractor	36,400	2%
5923	Retirement-CalPERS/PEPRA	133,000	6%
5924	Retirement-457 Plan	16,000	1%
5930	Insurance-Health/Dental/Vision	60,000	3%
5931	Insurance-Long Term Disability	2,088	0%
5940	Worker's Comp	120,000	6%
	Wages & Benefits	1,152,522	53%
6020	Clothing/Personal	40,000	2%
6040	Communications	30,000	1%
6080	Household Expense	5,000	0%
6100	Liability Insurance	30,000	1%
6140	Maintenance-Equipment	25,000	1%
6155	Maintenance-Vehicle	70,000	3%
6180	Maintenance-Bldg/Imp	30,000	1%
6190	Landscape Services	6,000	0%
6261	Medical Supplies	10,000	0%
6280	Memberships	3,500	0%
6400	Office Expense	15,000	1%
6526	Dispatch Services	35,000	2%
6587	LAFCO	1,840	0%
6610	Legal Services	125,000	6%
6630	Audit/Acc't Services	10,000	0%
6800	Public/Legal Notices	500	0%
6820	Rent/Lease Equipment	1,500	0%
6880	Small Tools/Instruments	15,000	1%
7000	Tree Farm Expense	100,000	5%
7005	Election Expense	10,000	0%
7120	Training-In Service	30,000	1%
7150	Recognition/Awards	2,000	0%
7201	Gas/Oil	20,000	1%
7300	Transportation/Travel	5,000	0%
7303	Private Car Expense	6,000	0%
7320	Utilities	8,000	0%
	Operating Expenses	634,340	29%
7910	LongTerm Debt - Principal	148,507	7%
7930	LongTerm Debt - Interest	63,360	3%
4620	Unclaimed w/in a Fund (Capital)	175,000	8%
	Long-Term Debt	386,867	18%
Total Expenses		2,173,729	100%
Surplus/(Deficit)		0	

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A FINAL CAPITAL RESERVES BUDGET FOR THE 2023/2024 FISCAL YEAR**

WHEREAS, the Board opened the Public Hearing and, on this 12th day of September 2023, continued said Public Hearing for consideration of the final capital reserves budget for fiscal year 2023/2024.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the final expenditure capital reserves budget on this date as follows:

Capital Purchases/Improvements	<u>\$175,000</u>
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TOTAL ANTICIPATED EXPENDITURES FOR 2023/2024:	\$175,000
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BE IT FURTHER RESOLVED the Board approved the final revenue capital reserves budget on this date as follows:

Grant Funding	\$784,683
Unclaimed Operating Fund Revenue Within a Fund	<u>\$275,000</u>

TOTAL ANTICIPATED REVENUE FOR 2023/2024:	\$1,059,683
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The foregoing resolution was introduced this 12th day of September 2023 by Director _____, who moved its adoption, and seconded by Director _____, and adopted on a roll call vote by the following vote:

Director Fisher _____ Director Hebel _____ Director Maddocks _____

Director Nunes _____ Director Peterson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

CHAIR

Attest: _____
Clerk of the Board

**Graton Fire Protection District
Budget 2023/24**

CAPITAL RESERVES FUND

REVENUE DESCRIPTION		2024 BUDGET
1700	Interest on Pooled Cash	0
2500	ST - Other (Grants)	100,000
2550	FED - AFG/SAFER (Grants)	684,683
4021	Proceeds from Property Sales	0
4102	Donations/Reimbursements	0
4109	Outdate/Cancel Warrants	0
4620	Unclm-OT-Within a Fund	275,000
4680	Long Term Debt Proceeds	0
Total Revenue		1,059,683

EXPENSE DESCRIPTION		2024 BUDGET
8510	Building/Improvements	0
8560	Equipment	175,000
8620	Unclm-OT-Within a Fund	0
7910	L.T. Debt - Principal	0
Total Expenses		175,000

Surplus/(Deficit)	884,683
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NEW BUSINESS

BEFORE THE BOARD OF DIRECTORS OF THE
Graton Fire Protection District
COUNTY OF Sonoma, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 24-9-1

Approving the Department of Forestry and Fire Protection Agreement # 7GF23043 for services from the date of last signatory on page 1 of the Agreement to June 30, 2024 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Graton Fire Protection District that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2023-24 up to and no more than the amount of \$ 19,862.52.

BE IT FURTHER RESOLVED that Bob Maddocks, President of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Graton Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Graton Fire Protection District at a regular meeting thereof, held on the _____ day of _____, by the following vote:

AYES:

Signature, Board of Directors Member

NAYS:

Jonathan Hebel, Treasurer
Printed Name and Title

ABSENT:

Signature, Board of Directors Member

Jason Nunes, Member
Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I _____, Clerk of the Graton Fire Protection District,
County of Sonoma California do hereby certify that this is a true and
correct copy of the original Resolution Number 24-9-1.

WITNESS MY HAND OR THE SEAL OF THE Graton Fire Protection District, on
this _____ day of _____, _____.

OFFICIAL SEAL
OR NOTARY CERTIFICATON

Signature

Title and Name of Local Agency

State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT

APPLICANT:

Graton Fire Protection District

PROJECT TITLE:

Volunteer Fire Capacity

GRANT AGREEMENT:

7GF23043

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2024.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ **\$19,862.52** (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Graton FPD

Applicant

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

By

Signature of Authorized Representative

By

Title: **David Scheurich**

Staff Chief, Cooperative Fire Programs

Title

Bob Maddocks, President

Date

Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354023DG2012166	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ \$19,862.52
GL UNIT 3540	BUD REF 001	CHAPTER 12
PROGRAM NUMBER 9999000FED	ENY 2023	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92750	UNENCUMBERED BALANCE \$ \$19,862.52

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

Drug and Alcohol Free Workplace

1111.1 PURPOSE AND SCOPE

The Graton Fire Protection District prohibits the use of drugs, ~~and~~ alcohol and marijuana in the workplace in order to provide a safer work environment for members and to protect the public's safety and welfare. This policy applies to all members when they are on District property or when performing District-related business elsewhere (41 USC § 8103).

1111.2 POLICY

It is the policy of the Graton Fire Protection District to provide a drug free workplace for all members.

1111.3 GENERAL GUIDELINES

Alcohol, marijuana and drug use in the workplace or on department time can endanger the health and safety of department members and the public.

Members who have consumed any amount of an alcoholic beverage, any amount of marijuana or taken any medication, or a combination thereof, that would tend to adversely affect their mental or physical abilities shall not report for duty. Affected members shall notify the Fire Chief or the appropriate supervisor as soon as they are aware that they will not be able to report to work. If a member is unable to make the notification, every effort should be made to have a representative contact the supervisor in a timely manner. If the member is adversely affected while on-duty, the member shall be immediately removed and released from work (see the Work Restrictions section in this policy).

1111.3.1 USE OF PRESCRIBED MEDICATIONS

Department members who are medically required to take prescription medications during work hours shall not allow such medications to impair their ability to perform their work.

Any member who is required to take any medication with side effects which might impair his/her ability to fully and safely perform all requirements of the position shall report the need for such medication to his/her immediate supervisor. No member shall be permitted to work or drive a vehicle owned or leased by the Department while taking such potentially impairing medication without a written release from his/her physician.

Possession or use of medical marijuana or being under the influence of marijuana on ~~or off~~ duty is prohibited and may lead to disciplinary action.

Any member is required to provide within 24 hours of request a bona fide verification of a current valid prescription for any potentially impairing drug or medication when requested. The prescription must be in the member's name.

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1111.3.2 MEDICAL CANNABIS

Possession, use, or being under the influence of medical cannabis on-duty is prohibited and may lead to disciplinary action.

1111.4 DRUG AND ALCOHOL TESTING

Except as provided otherwise in an employee collective bargaining agreement or as modified for volunteers who are required to test under the DOT Drug and Alcohol Testing Policy, the Department has the discretion to test a current employee for alcohol, [marijuana](#) or drugs as follows.

The Fire Chief is responsible for reasonable enforcement of this policy, and may direct a member to submit to a drug and/or alcohol test when reasonable suspicion that a member's ability to perform his/her duties is impaired due to being intoxicated or under the influence of drugs or alcohol while on Fire Department premises or functions.

It will be the discretion of the Fire Chief, based upon the particular circumstances, to determine whether or not an investigatory interview is necessary when directing a member to submit to a drug or alcohol test.

When the Fire Chief directs a member to submit to a drug, [marijuana](#) and/or alcohol test, they must document in writing the facts constituting reasonable suspicion that the member is question is intoxicated or under the influence of drugs [or marijuana](#).

When the Fire Chief encounters a member who refuses an order to submit to a drug, [marijuana](#) and/or alcohol analysis upon direction shall remind the member of the requirements and disciplinary consequences of this policy. Where there is reasonable suspicion that the member is then under the influence of alcohol, [marijuana](#) or drugs, the Fire Chief will arrange for the member to be safely transported home.

Submit to a medical evaluation and to an alcohol, [marijuana](#) and drug test when requested by the Fire Chief, and authorize the results of the evaluation and/or test

Testing shall be done by a laboratory licensed and certified by the California Department of Health Services, Laboratory Field Services, as a medical and forensic laboratory that complies with federal guidelines, [the California Highway Patrol or other Law Enforcement agency](#).

1111.4.1 REASONABLE SUSPICION

The Department may require a blood test, urinalysis or other drug, [marijuana](#) and/or alcohol screening of those persons reasonably suspected of using or being under the influence of [a drugs](#) [, marijuana](#) or alcohol at work. Testing must be approved by the Administration.

In order to receive authority to test, the supervisor must record the factors that support reasonable suspicion and discuss the matter with the Administration. If there is a reasonable suspicion of drug, [marijuana](#) or alcohol use, the member will be relieved from duty and placed on sick leave if he/she is a paid employee, or restricted from working if he/she is a volunteer, until the test results are received.

Reasonable suspicion must be based on short term indicators such as, but not limited to;

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- (a) Slurred speech;
- (b) Alcohol or marijuana odor on the employee's breath;
- (c) Unsteady walking or impairment, disorientation or loss of balance;
- (d) An accident involving Department property;
- (e) Physical altercation;
- (f) Verbal altercation;
- (g) Drastic change in behavior;
- (h) Pattern of abnormal, erratic, paranoid or bizarre behavior;
- (i) Possession of alcohol, marijuana or illegal drugs;
- (j) Information obtained from a reliable person with personal knowledge, based on direct observation;
- (k) Unexplained drowsiness or sleeping on the job;
- (l) Inability to respond appropriately to questions the employee should be able to answer;
- (m) Any observable, objective phenomena i.e., use, possession, physical symptoms.

1111.4.2 POST-ACCIDENT TESTING

- (a) Post-accident drug, marijuana and alcohol testing will be conducted on members following an accident where the member's performance cannot be discounted as a contributing factor. The decision as to whether or not the member's performance can be discounted will be at the discretion of the Fire Chief. The reason a member will not be tested following an accident is if a determination is made that the member's performance could not have been a contributing factor.
- (b) If a fatality occurs, or bodily injury occurs or a vehicle suffers disabling damage, the member may be tested irrespective of whether his/her involvement may be discounted.
- (c) Post-accident alcohol and marijuana test shall be administered within two hours following an accident and no test may be administered after eight hours. A post-accident drug test shall be administered within 32 hours following the accident.

1111.5 MEMBER RESPONSIBILITIES

Members shall come to work in an appropriate mental and physical condition and are absolutely prohibited from manufacturing, distributing, dispensing, possessing or using controlled substances, marijuana or alcohol on department premises or on department time.

Members must notify their supervisor before beginning work when they are taking any medications or drugs, prescription or non-prescription, which may interfere with the safe and effective performance of duties or operation of District equipment.

Members must notify a supervisor immediately when they observe behavior or other evidence they believe demonstrates that a fellow employee poses a risk to the health and safety of the employee or others due to drug, marijuana or alcohol use.

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Members are required to notify their immediate supervisor of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

In order to ensure safe and productive work practices free from the influence of impairing drugs, [marijuana](#) and/or alcohol, and to comply with the Federal Drug-Free Workplace Act of 1988, the Fire Department requires that a member:

- (a) Not to attend scheduled or unscheduled drills, calls or any other Fire Department function when the ability to perform any duties is impaired due to alcohol, [marijuana](#) or drug use.
- (b) Not use illegal drugs and/or prescription drugs without a prescription, during times of participating including calls and training.
- (c) Not to consume alcohol during times of participating or on/in Fire Department property except for alcohol served at off-duty functions such as Christmas and Awards Dinners.
- (d) Not directly or through third parties sell or provide illegal drugs to and person including other members.
- (e) Notify the Fire Chief of any criminal drug, [marijuana](#) or alcohol conviction no later than five (5) days after conviction.

Members who violate the above policy, or are convicted on a criminal drug statute violations, or who fail to give the notice required above shall be subject to the appropriate personnel action, up to and including termination, and/or may, where appropriate, be required to participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

1111.6 COMPLIANCE WITH THE DRUG FREE WORKPLACE ACT

No later than 30 days following notice of any drug statute conviction for a violation occurring in the workplace involving a member engaged in the performance of a federal grant, the Department will take appropriate disciplinary action, up to and including dismissal, and/or requiring the member to satisfactorily participate in a drug abuse assistance or rehabilitation program (41 USC § 8104).

1111.7 EMPLOYEE ASSISTANCE PROGRAM

A voluntary employee assistance program may be available to assist those who wish to seek help for alcohol, [marijuana](#) and drug problems (41 USC § 8103). Insurance coverage that provides treatment for drug, [marijuana](#) and alcohol abuse also may be available. Employees should contact the Administration, their insurance providers, or the employee assistance program for additional information. It is the responsibility of each employee to seek assistance before alcohol, [marijuana](#) or drug problems lead to performance problems.

1111.8 SEARCHES

In order to promote a safe, productive and efficient workplace, the Department has the right to search and inspect all District property, including, but not limited to, lockers, storage areas, furniture, vehicles and other places under the common control of the District or the joint control of

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Drug and Alcohol Free Workplace

the District and members. No member has any expectation of privacy in any District building, on any District property or when using any District communications system.

If the member is covered by the Firefighters Procedural Bill of Rights Act, no search of such spaces shall be made except in the member's presence or with his/her consent or after notice has been given to the member (Government Code § 3250 et. seq.). Nothing herein shall affect a search conducted pursuant to a search warrant.

Department Officers will not physically search the member, nor will they search the personal possessions or private property of the member, such as the member's vehicle, purse, bag, etc. without the freely given written consent of, and in the presence of, the member.

1111.9 PHYSICAL EXAMINATION

The drug and/or alcohol test may screen for substances which could impair an member's ability to effectively and safely perform the functions of his/her job, including, but not limited to, prescription medications, heroin, cocaine, morphine, PCP, methadone, barbiturates, amphetamines, marijuana and other cannabinoids. The drug and/or alcohol test will consist of: (1) a sample to be tested immediately for substances which could impair an member's ability to effectively and safely perform the functions of his/her job; and (2) a control sample which may, at the subsequent request of the affected member be tested to assist in the determination of the validity or invalidity of the results derived from the initial testing. The control sample will be maintained by the contracted for testing entity and/or person for a reasonable period of time.

- (a) A positive result from a drug, marijuana and/or alcohol test may result in disciplinary action, up to and including dismissal.
- (b) If the drug test is positive, the employee must provide, within 24 hours of request, a bona fide verification of a valid prescription for the drug or related agent identified in the drug screen. The prescription must be in the member's name. If the member does not provide acceptable verification of a valid prescription, or if the prescription is not in the member's name, or if the member has not previously notified his/her supervisor of the valid use of a legal prescribed drug, the member will be subject to disciplinary action, up to and including dismissal.
- (c) If an alcohol, marijuana or drug test is positive, the Department shall conduct an investigation to gather all facts and determine appropriate rehabilitation action or discipline, up to and including dismissal.

1111.10 POSITIVE TEST RESULT PROCEDURE

Following a positive result, a member is eligible to return to the Fire Department. However, the member must complete the following steps successfully. If the member does not wish to perform these steps, the member may either resign or be dismissed by the Fire Chief.

- (a) Meet with the Fire Chief and request a leave of absence
- (b) Turn in all Fire Department gear, including badge, ID card, license placard, pager, radio, keys, and any other GFPD items

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- (c) Take home all personal items, including flashlight, helmet, wildland boots, toiletries, bedding, etc.
- (d) During the leave of absence, not represent GFPD in any manner including running calls, participating in training, being at the fire station (unless requested to meet with the Fire Chief), or identifying him/herself as a member of the department in any way
- (e) Complete a DOT-approved, substance abuse professional (SAP) comprehensive face-to-face assessment and clinical evaluation
- (f) Follow the recommended course of education and/or treatment by the SAP
- (g) Consult with a medical review officer if the SAP determines it is necessary or prudent to do so as part of the evaluation
- (h) Upon completing the recommended education and/or treatment, meet with the SAP for a follow-up evaluation
- (i) Develop a plan with the SAP to return to the Fire Department
- (j) Complete a drug test with negative results
- (k) Meet with the Fire Chief and request to return as an active member; if greater than 12 months since the leave of absence start date, complete a reorientation training program as required by the GFPD policies & procedures
- (l) Comply with ongoing testing as determined necessary for 12 months
- (m) Complete a 12-month probation period

1111.11 MEMBER RESPONSIBILITIES

Members shall come to work in an appropriate mental and physical condition. Members are prohibited from purchasing, manufacturing, distributing, dispensing, possessing, or using controlled substances, [marijuana](#) or alcohol on department premises or on department time (41 USC § 8103). The lawful possession or use of prescribed medications or over-the-counter remedies is excluded from this prohibition.

Members shall notify a supervisor immediately if they observe behavior or other evidence they believe demonstrates that a fellow member poses a risk to the health and safety of the member or others due to drug, [marijuana](#) or alcohol use.

Members are required to notify their immediate supervisors of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction (41 USC § 8103).

1111.12 WORK RESTRICTIONS

If a member informs a supervisor that the member has consumed any alcohol, drug, [marijuana](#) or medication that could interfere with a safe and efficient job performance, the member may be required to obtain clearance from a physician before continuing to work.

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If the supervisor reasonably believes, based on objective facts, that a member is impaired by the consumption of alcohol, [marijuana](#) or other drugs, the supervisor shall prevent the member from continuing work and request that a Duty Officer respond to the location of the impaired member. The Duty Officer shall ensure the member is transported to a safe location and that the continuity of department operations is maintained.

1111.13 REQUESTING SCREENING TESTS

A supervisor or Duty Officer may request that an employee submit to a screening test under any of the following circumstances:

- (a) The supervisor or Duty Officer reasonably believes, based upon objective facts, that the employee is under the influence of alcohol, [marijuana](#) or drugs that are impairing the employee's ability to perform duties safely and efficiently.
- (b) During the performance of duties, the employee drives a motor vehicle and becomes involved in an incident that results in bodily injury to the employee or another person or substantial damage to property.
- (c) The employee discharges a firearm in the performance of duties excluding training.
- (d) The employee discharges a firearm issued by the Department while off-duty, resulting in injury, death, or substantial property damage.

1111.13.1 DUTY OFFICER RESPONSIBILITY

The Duty Officer shall ensure written records are prepared documenting the specific facts that led to the decision to request the test, and shall inform the employee in writing of the following:

- (a) The test will be given to detect either alcohol, [marijuana](#) or drugs, or both.
- (b) The result of the test is not admissible in any criminal proceeding against the employee.
- (c) The employee may refuse the test, but refusal may result in dismissal or other disciplinary action.

1111.13.2 SCREENING TEST DISPOSITION

Employees may be subject to disciplinary action if they:

- (a) Fail or refuse to submit to a screening test as requested.
- (b) After taking a screening test that indicates the presence of a controlled substance, fail to provide proof, within 72 hours after being requested, that they took the controlled substance as directed, pursuant to a current and lawful prescription issued in their name.
- (c) Violate any provisions of this policy.

1111.14 COMPLIANCE WITH THE DRUG-FREE WORKPLACE ACT

No later than 30 days following notice of any drug statute conviction for a violation occurring in the workplace involving a member, the Department will take appropriate disciplinary action, up to

Graton Fire Protection District

Policy and Procedures Manual

Drug and Alcohol Free Workplace

and including dismissal and/or requiring the member to satisfactorily participate in a drug abuse assistance or rehabilitation program (41 USC § 8104).

1111.15 CONFIDENTIALITY

The Department recognizes the confidentiality and privacy due to its members. Disclosure of any information relating to substance abuse treatment, except on a need-to-know basis, shall only be with the express written consent of the member involved or pursuant to lawful process.

The written results of any screening tests and all documents generated by the employee assistance program are considered confidential medical records and shall be maintained separately from the employee's other personnel files.

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400 Chief / EMT				
2	Josh Skikos	8401 Deputy Chief				
3	Robert Sabrowsky	8402 Asst Chief / EMT				
4	Ian Muskar	8403 Asst Chief / EMT				
5	Darrell Kopriva	8404 Captain				
6	Dustin Blumenthal	8405 Captain / EMT				
7	Kyler Walker	8406 Captain / EMT				
8	Dusty Parker	8407 Captain / EMT				
9	Shane Spelman	Engineer / EMT				
10	Matt Miller	Engineer / EMT				
11	Kyle Bartlett	Engineer / EMT				
12	Sapphire Alvarez	Firefighter / EMT				
13	Jonathan Preciado	Firefighter / EMT				
14	Matt Skinner	Firefighter				
15	Chaz Mathias	Firefighter				
16	Jenna Dunbar	Firefighter / EMT				
17	Sam Ballenger	Firefighter				
18	Evan Jacobs	Firefighter / EMT				
19	Kristen Cattell	Firefighter / EMT				
20	Emily Fuller	Firefighter / EMT				
21	Mathias Bonse	Firefighter				
22	Lia Liskey	Firefighter / EMT				
23	Angel Cuevas	Firefighter				
24	Eddie Castaneda	Firefighter / EMT				
25	Trevor Morrison	Firefighter / EMT				
26	Ryan Waner	Firefighter / EMT				
27	Keenan Whyte	Firefighter / EMT				
28	Jeremiah Mahan	Firefighter / EMT				
29	Stephen Jaramillo	Firefighter / EMT				
30	Shelby Buchmann	Firefighter				
32	George Ristad	Firefighter				
33	Moses Castrellon	Firefighter				
34	Kristin Lupo	Firefighter				
35	Ella Griffith	Trainee				
36	Brianna Cook	Trainee				
37	Rex Boggs	Trainee				
38	Cesar Barragan	Trainee				
39	Matthew Menesini	Trainee				
40	Tyler Carpenter	Trainee				
41	Jonathan Oseguera	Trainee				
42	Nate Thalhamer	Trainee				
43	Jenna Scarpete	Trainee				
44	Orlando Banuelos	Trainee				
45	Tyler Bishop	Cadet				
46	Austin Beckman	Cadet				
	Bob Maddocks	President				
	Scott Fisher	Vice President				
	Jonathan Hebel	Treasurer				
	Carla Peterson	Secretary				
	Jason Nunes	Member				
Business Phone Number						823-8400
Fax Number						823-7251
Firefighters Association Phone Number						823-8400 x120
On-Duty Engine Officer						
Administrative Assistant, Tiffanie Herring						
Tree Farm, Heather O'Dell						
Fire Investigator, John Teague						



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2023-2024

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	1	4											5
Auto/Mutual Aid	20	20											40
Debris Fire													0
Fire Alarm	4	6											10
Gas Leak		1											1
Hazardous Condition	5	3											8
Haz-Mat													0
Investigation		3											3
Medical Aid	39	34											73
Other / Cancellations													0
Rescue													0
Structure Fire	1	1											2
Traffic Collision	9	4											13
Vegetation Fire	2												2
Vehicle Fire													0
Total	81	76	0	0	0	0	0	0	0	0	0	0	157

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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Drill & Activity Reports

AUG 2023

#	Date	Description	Type
1)	08/01	Monthly Officer's Meeting	S
2)	08/02	Monthly Fire Reports (Kopriva)	S
3)	08/03	Thurs. Night Drill (Ropes & Knots)	R
4)	08/06	Work Detail (Sabrowsky)	S
5)	08/08	BOD Meeting (Sabrowsky)	S
6)	08/10	Thurs. Night Drill (Ropes & Knots)	R
7)	08/17	Thurs. Night Drill (Multi-Agency Drill @ Anal)	R
8)	08/22-24	Duty Weekend (Muskar)	DW
9)	08/24	Thurs. Night Drill (Association Night & Trk Chks)	R
10)	08/26	Work Detail (8482 put back In-Service)	S
11)	08/31	Thurs. Night Drill (Water Rescue w/Henry 1)	R

(DW) Duty Weekend
(R) Regular Drill
(S) Special Drill
(T) Trainee Drill