



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
April 8, 2025, at 7:00 pm**

***Director Peterson will be participating telephonically or by Zoom and her location is
33 Green Valley Dr, Jumping Branch, WV
Her phone number is (707) 360-5857***

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. **PUBLIC COMMENT:** *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. No adverse conclusions should be drawn if the Board does not respond to public comment at this me. Public comment is limited to three (3) minutes per individual.*
6. **CONSENT CALENDAR:** *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes. – Action Item*
 - a. Draft Regular Board Meeting Minutes – March 11, 2025
 - b. Report Upon Return from Closed Session on March 11, 2025, Board Meeting
 - c. Financial Reports – March 2025
7. Old Business – None.
8. New Business – None.
9. Committee Report
 - a. Apparatus Committee

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

b. MOU Committee

10. Purchase Requests

11. Correspondence

12. Fire Chief's Report

a. Roster, Alarms, and Drills

13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

14. Closed Session

a. Conference with Labor Negotiators regarding Memorandum of Understanding (Government Code Section 54957.6)

Agency Designated Representative(s): Director Scott Fisher and Director Jonathan Hebel

Employee Organization(s): Local 1401, Graton Professional Firefighters

15. Return to Open Session - Report Upon Return from Closed Session.

16. Adjournment – Next meeting: May 13, 2025

Certification

I, Tiffanie Herring, Recording Secretary to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for April 8, 2025, Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Saturday April 5, 2025. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours for public inspection at the Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com



Tiffanie Herring, Recording Secretary

Dated: April 5, 2025

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CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
March 11, 2025**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Fisher, Hebel, Arvold, and Peterson. Also Present: District Counsel David Schwarz and Chief Bullard.
4. Corrections and/or Modifications to the Agenda: None.
5. PUBLIC COMMENT: None.
6. CONSENT CALENDAR: Motion by Hebel to approve Consent Calendar as presented, 2nd by Fisher.
 - a. Draft Board Meeting Minutes – February 11, 2025
 - b. Financial Reports – February 2025
7. Old Business
 - a. None
8. New Business.
 - a. None.
9. Committee Report:
 - a. MOU Committee – Hebel met with the labor committee but nothing further to report.
 - b. Apparatus Committee – Type 3 build is moving along, at this time there is no completion date.
10. Purchase Requests
 - a. LED Lighting Retrofit – there was discussion on this topic with different options and vendor. Motion to approve using Golden State vendor not to exceed \$55k by Hebel and seconded by Arvold.
11. Correspondence: Hebel attended the Sonoma County Fire Districts Association dinner and was elected vice president.

12. Fire Chief's Report:

- a. Roster: No changes.
- b. 72 Alarms
- c. 9 Drills.

13. Future Agenda Items: None.

14. Closed Session

Entered at 7:30 p.m.

- a. Conference with Labor Negotiators regarding Memorandum of Understanding (Government Code Section 54957.6)
Agency Designated Representative(s): Director Scott Fisher and Director Jonathan Hebel
Employee Organization(s): Local 1401, Graton Professional Firefighters

Exited at 9:00p.m.

15. Return to Open Session - Report Upon Return from Closed Session.

16. Adjournment: 9:01pm

William D. Ross
David Schwarz
Kypros Hostetter
Christina Bellardo

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William D. Ross
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Palo Alto, California 94306
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Los Angeles Office:
P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

April 4, 2025

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire Protection District Board of Directors; March 11, 2025

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action of the Board of Directors ("Board") of the Graton Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the District's March 11, 2025 Regular Board Meeting.

Upon convening in Open Session at 7:00 p.m., the Board opened the public comment period. After proceeding through the Open Session agenda and ascertaining there were no public comments on the matters agendized for Closed Session consideration, the Board adjourned to Closed Session at 7:30 p.m.

There was one matter agendized for Closed Session consideration:

- 14.a. Conference with Labor Negotiators regarding Memorandum of Understanding (Government Code Section 54957.6)
Agency Designated Representative(s): Director Scott Fisher and Director Jonathan Hebel
Employee Organization(s): Local 1401, Graton Professional Firefighters

With respect to Closed Session Agenda Item No. 14.a., the Board reviewed various proposals submitted by Local 1401 regarding the negotiation of an updated Labor MOU. There was no other reportable action, consistent with Government Code section 54957.6 and the attorney-client privilege.

The Board concluded Closed Session at 9:00 p.m. Upon returning to Open Session, District

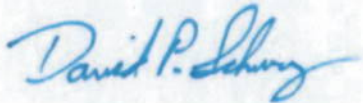
The Honorable Bob Maddocks, President
and Members of the Board of Directors
April 4, 2025
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Counsel stated that a written report summarizing any reportable action would be provided. The meeting then adjourned at 9:01 p.m.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



David Schwarz

cc: Bill Bullard, District Chief
Tiffanie Herring, Clerk of the Board



GRATON FIRE PROTECTION DISTRICT - MARCH 2025 OVERVIEW

DEPOSITS:		
Measure H	\$166,333	3/7/2025
COVID FEMA Reimbursement-Partial	\$30,152	3/7/2025
Cal Card NASPO	\$154	3/7/2025
Stryker Credit	\$5,960	3/11/2025
Total:	\$202,598	
CURRENT ASSETS:		
Summit Operating Account	\$75,000	3/31/2025
Summit ICS Account	\$1,075,689	3/31/2025
Schwab CD's	\$750,000	2/28/2025
Total:	\$1,900,689	
ACCTS. RECEIVABLES:		Billed
COVID FEMA Reimbursement	\$27,286	12/29/2022
Donut Media	\$1,000	4/26/2024
Bridge Fire	\$65,473	2/20/2025
Total:	\$93,759	

Graton Fire Protection District
Check Detail
March 2025

Num	Name	Memo	Amount
Debit	ADP	Payroll Taxes	16,362.49
Debit	ADP	Direct Deposits	59,729.78
Debit	ADP	Fees	206.05
Debit	ADP	Direct Deposits	4,974.68
Debit	ADP	Payroll Taxes	1,280.99
Debit	CalPERS	UAL Annual Employer Contribution for FY24-25 (Pre	113.25
Debit	CalPERS	Employees \$1450 / GFDP \$200 (Parker Matching)	1,650.00
Debit	CalPERS	Pepra	15,143.82
Debit	CalPERS	Classic	3,012.81
Debit	CalPERS	Pepra	491.92
Debit	CalPERS	Classic	79.15
5847	US Bank - Corporate Payment Systems	Cal Card	2,489.02
5848	49er Communications, Inc.	Radios	4,514.02
5849	Avenza	Subscription Renewal	659.95
5850	Cal Net ATT	Phone	203.20
5851	CalChoice	Health Benefits	7,117.51
5852	Cliff Walker Supply & Maint	Cleaning	360.00
5853	Dynamic Mobile Truck Repair	Vehicle Maintenance	2,237.28
5854	Failsafe Testing	Ladder testing	444.00
5856	Firefighter First Credit Union	Local 1401 Union Dues	960.00
5857	Law Offices of William D. Ross	Legal Expense	2,000.00
5858	North Bay Tree Weed & Pest	Pest Contraol	840.00
5859	Old World Christmas	2025 Season	2,312.01
5860	Recology Sonoma Marin	Garbage	675.52
5861	REDCOM	Dispatch Agreement 24-25	1,444.57
5862	Santa Rosa Uniform	Nomex Pant	294.92
5863	Sean Padgett	CPR Training Class	378.50
5864	Tiffanie Herring	February 2025	1,700.00
5865	Sebastopol Hardware Center	Building Maintenance	67.94
5866	Napa Auto Parts	Vehicle Maintenance	449.53
5867	Aflac	Employee Paid Benefit	483.73
5868	Fire.Com	Operating Supplies	2,376.70
5869	Brianna Cook	Reimbursement	85.00
5870	Darrell Kopriva	Sleepers	120.00
5871	Mathias Bonse	Sleeper Reimbursement	70.00
5872	Trevor Morrison	Reimbursement	215.00
5873	Choice Builder	Health Benefits	613.32
5874	Dunnigan Psychological and Threat Ass	Pre-Employment Psych Eval, x1	625.00
5875	Element Fire Protection Inc.	Service Fire Pump	375.00
5876	Matheson Tri-Gas	Utilities	552.47
5877	North Bay Petroleum	Fuel	3,343.30
5878	Occu-Med, Ltd.	Drug Screen	79.75
5879	PG&E	Utilities	711.08
5880	Santa Rosa Uniform	Parker	592.54

Graton Fire Protection District
Check Detail
March 2025

5881	Santa Rosa Junior College	Tuition	51.50
5882	Harmony Farms	Supplies	82.99
TOTAL			142,570.29



**Graton Fire Protection District
US Bank Credit Card
March 2025**

Name	Memo	Category	Amount
Coastal Valleys EMS Agency	Recert	6400 · Office Expense	117.00
Hilton Garden Inn	Boat Class	7300 · Transportation/Travel	1,085.06
Pacific Market	Meeting	7120 · In-Service Training	95.73
Verizon Wireless	Tablets	6040 · Communications	216.92
Americana	Meeting with GFD	6400 · Office Expense	68.21
Starlink	Internet	6040 · Communications	100.00
Supply House	Maintenance	6180 · Building Maintenance	1,124.44
Mead Clark	Vent Prop Material	7120 · In-Service Training	773.71
Square	Membership	6280 · Memberships	12.00
Teex Commerce	Training	7120 · In-Service Training	10.00
Coastal Valleys EMS Agency	Recert	6400 · Office Expense	117.00
Costco	Postage	6400 · Office Expense	72.75
Harbor Freight	Vehicle Maintenance	6155 · Vehicle Maintenance	312.75
OS Systems, Inc.	Repair	6020 · Personal Protective Equipment	874.65
Coastal Valleys EMS Agency	Recert	6400 · Office Expense	117.00
49er Communications, Inc.	Communications	6040 · Communications	74.00
Teex Commerce	Training	7120 · In-Service Training	10.00
Teex Commerce	Training	7120 · In-Service Training	10.00
TOTAL CREDIT CARD CHARGES			5,191.22



Graton Fire Protection District

Through March 2025

Specific and General Legal Costs, Cumulative										
Subject	Tripoli Claims/Litigation *		Sabrowsky, Alvarez, Nunes Complaint		Alvarez Claims/Litigation		Personnel (Alvarez, Tripoli, Misc.)		Other (general, retainer, Tripoli PRA/Complaints)	
Last month - March 2025										
Liebert, Cassidy, Whitmore										
William Ross							\$		2,000	
Merrill, Arnone, Jones										
Allen, Glaessner, Werth										
To-date										
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ -	\$ 42,681				
William Ross	\$ 95,139	\$ -	\$ 61,797	\$ 49,115	\$ 87,122					
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 25,051	\$ -	\$ 4,500					
Allen, Glaessner, Werth	\$ -	\$ -	\$ 12,538	\$ -	\$ -					
Total	\$ 141,828	\$ 43,606	\$ 109,822	\$ 49,115	\$ 134,302	\$ 478,673				

* Court Denied Ms. Alvarez's Motions 10/04/23 *

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ROSTER

#	Name	Rank					
1	Bill Bullard	8400	Chief / EMT				
2	Josh Skikos	8401	Deputy Chief				
3	Robert Sabrowsky	8402	Asst Chief / EMT				
4	Ian Muskar	8403	Asst Chief / EMT				
5	Darrell Kopriva	8404	Captain				
6	Dustin Blumenthal	8405	Captain / EMT				
7	Dusty Parker	8406	Captain / EMT				
8	Matt Miller	8407	Captain / EMT				
9	Shane Spelman		Engineer / EMT-P				
10	Kyle Bartlett		Engineer / EMT-P				
11	Matt Skinner		Engineer / EMT				
12	Jonathan Preciado		Engineer / EMT				
13	Jenna Dunbar		Firefighter / EMT				
14	Evan Jacobs		Firefighter / EMT				
15	Mathias Bonse		Firefighter				
16	Trevor Morrison		Firefighter / EMT				
17	Stephen Jaramillo		Firefighter / EMT				
18	Shelby Buchmann		Firefighter / EMT				
19	George Ristad		Firefighter				
20	Moses Castrellon		Firefighter / EMT				
21	Kristin Lupo		Firefighter / EMT				
22	Ella Griffith		Firefighter				
23	Brianna Cook		Firefighter				
24	Austin Beckman		Firefighter				
	Eamon Reed		Firefighter / EMT				
25	Cesar Barragan		Trainee				
26	Aura Sweeney		Trainee				
27	Gary Alexander		Trainee				
28	Roy Marquez		Trainee				
29	Luke Carswell		Trainee				
30	Jessica Jacobo		Trainee				
31	Kevin Moe		Trainee				
32	Jayden Fulkerson		Trainee				
33	Henry Koopman		Cadet				
34	Quince Holman		Cadet				
35	Shane Daniel		Cadet				
	Bob Maddocks		President				
	Scott Fisher		Vice President				
	Jonathan Hebel		Treasurer				
	Carla Peterson		Secretary				
	Rebecca Arvold		Member				
On-Duty Engine Officer							
Administrative Assistant, Tiffanie Herring							
Tree Farm, Heather O'Dell							
Fire Investigator, John Teague							
Business Phone Number						823-8400	
Fax Number						823-7251	
Firefighters Association Phone Number						823-8400 x120	



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2024-2025

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	3	4	1	3	2	3	4	5	2				27
Auto/Mutual Aid	18	15	13	10	13	13	16	17	7				122
Debris Fire					2		1						3
Fire Alarm	7	7	3	4	5	2	6	3	7				44
Gas Leak			1		1		1						3
Hazardous Condition	4	1	4	2	5	10	3	15	4				48
Haz-Mat													0
Investigation	2	2	2	6	3	2	5	2	1				25
Medical Aid	32	39	40	30	37	36	37	28	34				313
Other / Cancellations	1												1
Rescue						1							1
Structure Fire					2		1		1				4
Traffic Collision	8	6	6	6	9	7	3	2	6				53
Vegetation Fire	3												3
Vehicle Fire	1	1	1										3
Total	79	75	71	61	79	74	77	72	62	0	0	0	650

Prepared By: Capt. Darrell Kopniva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

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Drill & Activity Reports

MAR 2025

#	Date	Description	Type
1)	03/03	Trainee Academy (Building Construction)	T
2)	03/06	Thur. Night Drill (RIT)	R
3)	03/10	Trainee Academy (Communications & Maps)	T
4)	03/11	District Board Meeting (Sabrowsky)	S
5)	03/13	Thur. Night Drill (Ladders & Ventilation)	R
6)	03/17	Trainee Academy (Fire Behavior)	T
7)	03/20	Thur. Night Drill (Ladders & Ventilation)	R
8)	03/22	Work Detail (Sabrowsky)	S
9)	03/26	Trainee Academy (Hose)	T
10)	03/29	Trainee Academy (Hose)	T
11)	03/31	Trainee Academy (Forcible Entry)	T

(R) Regular Drill
(S) Special Drill/Activity
(T) Trainee Drill