



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
3750 Gravenstein Hwy N, Sebastopol, CA 95472
May 13, 2025, at 7:00 pm**

***Director Peterson will be participating telephonically or by Zoom and her location is
33 Green Valley Dr, Jumping Branch, WV
Her phone number is (707) 360-5857***

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. **PUBLIC COMMENT:** *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. No adverse conclusions should be drawn if the Board does not respond to public comment at this meeting. Public comment is limited to three (3) minutes per individual.*
6. **CONSENT CALENDAR:** *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes. – Action Item*
 - a. Draft Regular Board Meeting Minutes – April 08, 2025
 - b. Report Upon Return from Closed Session on April 08, 2025, Board Meeting
 - c. Financial Reports – April 2025
7. Old Business – None.
8. New Business – None.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

9. Committee Report

- a. Apparatus Committee
- b. MOU Committee

10. Purchase Requests

- a. Mobile Radios

11. Correspondence

12. Fire Chief's Report

- a. Roster – no changes
- b. Alarms
- c. Drills

13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

14. Closed Session

- a. Conference with Labor Negotiators regarding Memorandum of Understanding (Government Code Section 54957.6)
Agency Designated Representative(s): Director Scott Fisher and Director Jonathan Hebel
Employee Organization(s): Local 1401, Graton Professional Firefighters
- b. Matters Relating to Public Employment – Public Employee Performance Evaluation Pursuant to Government Code Sections 54954.5(e) and 54957(b)

15. Return to Open Session - Report Upon Return from Closed Session.

16. Adjournment – Next meeting: June 10, 2025

Certification

I, Tiffanie Herring, Recording Secretary to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for May 13, 2025, Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters by Saturday May 10, 2025. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours for public inspection at the Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website www.gratonfire.com

Tiffanie Herring, Recording Secretary

Dated: May 10, 2025

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

CONSENT CALENDAR



**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
3750 Gravenstein Hwy N, Sebastopol, CA 95472
April 8, 2025**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Maddocks, Fisher, Hebel, Arvold, and Peterson
Also Present: District Counsel David Schwarz and Chief Bullard
4. Corrections and/or Modifications to the Agenda: None
5. PUBLIC COMMENT: None
6. CONSENT CALENDAR: Motion by Hebel to approve Consent Calendar as presented, 2nd by Arvold, passed 5/0/0
 - a. Draft Board Meeting Minutes – March 11, 2025
 - b. Financial Reports – March 2025
7. Old Business
 - a. None
8. New Business
 - a. None
9. Committee Report
 - a. Apparatus Committee – Type 3 build is moving along, photos available on website, headed to factory in May
 - b. MOU Committee – Hebel and Fisher met with the labor committee on 4/7; will discuss during the closed session
10. Purchase Requests
 - a. None
11. Correspondence: None

12. Fire Chief's Report

- a. Roster: Remove Shane Spelman and Jenna Dunbar; add Eamon Reed as a Firefighter.
Motion by Hebel to approve the roster as presented, 2nd by Peterson, passed 5/0/0
- b. 62 Alarms
- c. 11 Drills

13. Future Agenda Items: None

14. Closed Session

Entered at 7:07 p.m.

- a. Conference with Labor Negotiators regarding Memorandum of Understanding
(Government Code Section 54957.6)
Agency Designated Representative(s): Director Scott Fisher and Director Jonathan Hebel
Employee Organization(s): Local 1401, Graton Professional Firefighters

Exited at 7:49 p.m.

15. Return to Open Session - Report Upon Return from Closed Session

16. Adjournment: 7:50 p.m.

William D. Ross
David Schwarz
Kypros Hostetter
Christina Bellardo

Law Offices of
William D. Ross
400 Lambert Avenue
Palo Alto, California 94306
Telephone: (650) 843-8080
Facsimile: (650) 843-8093
www.lawross.com

Los Angeles Office:

P.O. Box 25532
Los Angeles, CA 90025

File No: 19/65

May 9, 2025

VIA E-MAIL

The Honorable Bob Maddocks, President
and Members of the Board of Directors
Graton Fire Protection District
3750 Gravenstein Hwy, N
Sebastopol, CA 95472

Re: Report Upon Return from Closed Session; Regular Meeting of the Graton Fire
Protection District Board of Directors; April 8, 2025

Dear President Maddocks and Members of the Board of Directors:

This communication sets forth reportable action of the Board of Directors ("Board") of the Graton Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the District's April 8, 2025 Regular Board Meeting.

Upon convening in Open Session at 7:00 p.m., the Board opened the public comment period. After proceeding through the Open Session agenda and ascertaining there were no public comments on the matters agendized for Closed Session consideration, the Board adjourned to Closed Session at 7:07 p.m.

There was one matter agendized for Closed Session consideration:

- 14.a. Conference with Labor Negotiators regarding Memorandum of Understanding (Government Code Section 54957.6)
Agency Designated Representative(s): Director Scott Fisher and Director Jonathan Hebel
Employee Organization(s): Local 1401, Graton Professional Firefighters

With respect to Closed Session Agenda Item No. 14.a., the Board reviewed various proposals submitted by Local 1401 regarding the negotiation of an updated Labor MOU. There was no other reportable action, consistent with Government Code section 54957.6 and the attorney-client privilege.

The Board concluded Closed Session at 7:49 p.m. Upon returning to Open Session, District

The Honorable Bob Maddocks, President
and Members of the Board of Directors
May 9, 2025
Page 2

Counsel stated that a written report summarizing any reportable action would be provided. The meeting then adjourned at 7:50 p.m.

This communication should be added for review under the Consent portion of the Agenda of your next Regular or Special Board Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



David Schwarz

cc: Bill Bullard, District Chief
Tiffanie Herring, Clerk of the Board



GRATON FIRE PROTECTION DISTRICT - APRIL 2025 OVERVIEW

DEPOSITS:			
Bridge Fire		\$65,782	4/10/2025
Property Tax Revenue		\$822,752	4/23/2025
Total:		\$888,534	
CURRENT ASSETS:			
Summit Operating Account		\$75,000	4/30/2025
Summit ICS Account		\$1,075,689	4/30/2025
Schwab CD's		\$750,000	4/30/2025
Total:		\$1,900,689	
ACCTS. RECEIVABLES:			Billed
COVID FEMA Reimbursement		\$27,286	12/29/2022
Donut Media		\$1,000	4/26/2024
Boyles		\$6,144	4/4/2025
Total:		\$34,430	

Graton Fire Protection District

Check Detail

April 2025

Num	Name	Category	Amount
Debit	CalPERS	Classic	2,719.47
Debit	CalPERS	Pepra	16,777.72
Debit	CalPERS	Employees \$1450 / GFPD \$200 (Parker)	1,250.00
Debit	CalPERS	UAL Annual Employer Contribution for FY24-25	113.25
Debit	ADP	Direct Deposits	65,803.55
Debit	ADP	Payroll Taxes	22,075.43
Debit	ADP	Payroll Taxes	134.91
Debit	ADP	Direct Deposits	2,998.68
Debit	ADP	Payroll Fees	206.05
Debit	ADP	Direct Deposits	1,228.17
Debit	ADP	Payroll Fees	81.03
5883	US Bank - Corporate Payment Systems	Cal Card	5,191.22
5884	Bay Area Background Checks	Background Checks	1,200.00
5885	Cal Net ATT	Phone	243.68
5886	CalChoice	Health Benefits	7,117.51
5887	Cliff Walker Supply & Maint	Cleaning	360.00
5888	Curtis Tools For Heroes	PPE	135.85
5889	FRMS	FY 2024-2025 Quarterly Premium	25,042.75
5890	Major Alarm Inc	Alarm	177.00
5891	McKesson Medical - Surgical	Medical Supplies	12.91
5892	Napa Auto Parts	Pintle Hook	155.83
5893	NFPA	One Year Renewal	225.00
5894	Santa Rosa Uniform	Buchmann	614.49
5895	Sebastopol Hardware Center	Small Tools	36.21
5896	Standard Insurance Company	LTD	232.00
5897	The Personnel Perspective	Training	62.50
5898	Tiffanie Herring	March 2025	1,700.00
5899	Law Offices of William D. Ross	Legal	4,487.50
5900	Recology Sonoma Marin	Garbage	675.52
5901	Santa Rosa Golf & Country Club	Awards Dinner 4/11	1,599.42
5902	Austin Beckham	Reimbursement	50.00
5903	Darrell Kopriva	Sleepers	85.00
5904	George Ristad	Sleeper Reimbursement	70.00
5905	Ian Muskar	Shift Reimbursement	25.00
5906	Mathias Bonse	Sleeper Reimbursement	35.00
5907	Robert Sabrowsky	Reimbursement	50.00
5908	Trevor Morrison	Reimbursement	60.00
TOTAL			163,032.65

**Graton Fire Protection District
US Bank Credit Card
April 2025**

Name	Memo	Category	Amount
Home Depot	Training	7120 · In-Service Training	101.56
Hampton Inn & Suites	Boat Class	7300 · Transportation/Travel	136.40
Hampton Inn & Suites	Boat Class	7300 · Transportation/Travel	136.40
Chevron	Boat Class	7201 · Gas/Oil	104.46
Raley's	Food for Boat Class	7300 · Transportation/Travel	76.06
Green Barn Whiskey Kitchen	Food for Boat Class	7300 · Transportation/Travel	152.65
Luigi's Pizza	Food for Boat Class	7300 · Transportation/Travel	47.84
Chevron	Boat Ops Training	7201 · Gas/Oil	91.40
Vector Design	Office Expense	6400 · Office Expense	10.30
Supply House	Refund	6180 · Building Maintenance	-449.78
Pacific Market	Training	7120 · In-Service Training	93.14
Hapa Designs	Ink	6400 · Office Expense	447.00
Amazon	Office Expense	6400 · Office Expense	6.42
Amazon	Office Expense	6400 · Office Expense	32.95
Home Depot	Training	7120 · In-Service Training	523.55
Amazon	Computer Cable	6400 · Office Expense	10.89
Lucky	Household Item	6080 · Household Expense	48.97
Willow Wood Market	Tree Farm Expense	7000 · Tree Farm Expense	12.00
Pacific Market	Training	7120 · In-Service Training	55.20
Starlink	Internet	6040 · Communications	20.00
John Ellsworth Co	Equipment Maintenance	6140 · Equipment Maintenance	38.61
Willow Wood Market	Lunch	6400 · Office Expense	127.36
Zoro Tools	Small Tools	6880 · Small Tools/Instruments	44.22
Costco	Household Expense	6080 · Household Expense	238.43
Ebay	Office Expense	6400 · Office Expense	150.00
USPS	Small Tools	6400 · Office Expense	6.40
TOTAL CREDIT CARD CHARGES			2,262.43



Graton Fire Protection District

Through April 2025

Specific and General Legal Costs, Cumulative										
Subject	Tripoli Claims/Litigation *		Sabrowsky, Alvarez, Nunes Complaint		Alvarez Claims/Litigation		Personnel (Alvarez, Tripoli, Misc.)		Other (general, Tripoli, PRA/Complaints)	
Last month - April 2025										
Liebert, Cassidy, Whitmore										
William Ross						\$ 2,488	\$ 2,000			
Merrill, Arnone, Jones										
Allen, Glaessner, Werth										
To-date										
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ -	\$ 42,681				
William Ross	\$ 95,139	\$ -	\$ 61,797	\$ 51,603	\$ 89,122					
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 25,051	\$ -	\$ 4,500					
Allen, Glaessner, Werth	\$ -	\$ -	\$ 12,538	\$ -	\$ -					
Total	\$ 141,828	\$ 43,606	\$ 109,822	\$ 51,603	\$ 136,302	\$ 483,161				
Grand Total										\$ 483,161

* Court Denied Ms. Alvarez's Motions 10/04/23 *

PURCHASE REQUESTS

Graton Fire District

Equipment Purchase Proposal

	Item	Manufacturer	Item Price	Qty	Total Amount
49er Communications (Preferred Vendor)	KNG M-150 - 100w Radio	Bendix King	\$3,196.85	2	\$6,393.70
	Remote Control Head	Bendix King	\$1,307.30	2	\$2,614.60
	Control Head Cable	Bendix King	\$239.40	2	\$478.80
	Roof Antenna	Bendix King	\$62.10	1	\$62.10
	Programmable Mic	Bendix King	\$362.70	2	\$725.40
	RF Male Connector	Bendix King	\$15.30	1	\$15.30
	Antenna Cable	Bendix King	\$44.95	1	\$44.95
Sub Total					\$10,334.85
Shipping					\$175.00
Tax					\$1,077.26
					<u>\$11,587.11</u>

	Item	Manufacturer	Item Price	Qty	Total Amount
BK Technologies bendixkingradios.com	KNG M-150 - 100w Radio	Bendix King	\$3,761.00	2	\$7,522.00
	Remote Control Head	Bendix King	\$1,538.00	2	\$3,076.00
	Control Head Cable	Bendix King	\$266.00	2	\$532.00
	Roof Antenna	Bendix King	\$69.00	2	\$138.00
	Antenna Cable	Bendix King	\$49.95	2	\$99.90
	RF Male Connector	Bendix King	\$17.00	2	\$34.00
	Programmable Mic	Bendix King	\$403.00	2	\$806.00
Sub Total					\$12,207.90
Shipping					\$200.00
Tax					\$1,251.31
					<u>\$13,659.21</u>

	Item	Manufacturer	Item Price	Qty	Total Amount
King Radios	KNG M-150 - 100w Radio	Bendix King	\$3,818.00	2	\$7,636.00
	Roof Antenna	Bendix King	\$24.00	2	\$48.00
	Remote Control Head	Bendix King	\$1,398.00	2	\$2,796.00
	Control Head Cable	Bendix King	\$171.00	2	\$342.00
	Install Kit	Bendix King	\$128.95	2	\$257.90
	Speaker	Bendix King	\$125.00	2	\$250.00
Sub Total					\$11,329.90
Shipping					\$190.00
Tax					\$1,161.31
					<u>\$12,681.21</u>

FIRE CHIEF'S REPORT



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

ANNUAL ALARMS 2024-2025

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	3	4	1	3	2	3	4	5	2	1			28
Auto/Mutual Aid	18	15	13	10	13	13	16	17	7	12			134
Debris Fire					2		1						3
Fire Alarm	7	7	3	4	5	2	6	3	7	2			46
Gas Leak			1		1		1			1			4
Hazardous Condition	4	1	4	2	5	10	3	15	4	1			49
Haz-Mat													0
Investigation	2	2	2	6	3	2	5	2	1	4			29
Medical Aid	32	39	40	30	37	36	37	28	34	35			348
Other / Cancellations	1												1
Rescue						1				1			2
Structure Fire					2		1		1				4
Traffic Collision	8	6	6	6	9	7	3	2	6	3			56
Vegetation Fire	3												3
Vehicle Fire	1	1	1							1			4
Total	79	75	71	61	79	74	77	72	62	61	0	0	711

Prepared By: Capt. Darrell Kopriva



Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

Drill & Activity Reports

APR 2025

#	Date	Description	Type
1)	04/03	Thurs Night Drill (Company Standards)	R
2)	04/05	Trainee Academy (Ventilation)	T
3)	04/07	Trainee Academy (Ropes & Knots)	T
4)	04/08	District Board Meeting (Sabrowsky)	S
5)	04/10	Thurs Night Drill (Fire Shelter & Pack Test)	R
6)	04/14	Trainee Academy (RIC - SAR)	T
7)	04/17	Thurs Night Drill (Wildland RT-130)	R
8)	04/19	Trainee Academy (RIC, Safety & Survival)	T
9)	04/21	Trainee Academy (Fire Protection/Fire Extinguishers)	T

(R) Regular Drill
(S) Special Drill/Activity
(T) Trainee Drill