

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
April 10th, 2018 7:00pm**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. **Scheduled and Unscheduled Appearances.** *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
7. New Business.
 - a. Selection of New Board Member Position.
8. Committee Reports
 - a. Apparatus.
9. Approval of prior Board Meeting Minutes.
10. Purchase Requests.
11. Bills & Warrants.
12. Budget Report.
13. Correspondence.
14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
15. **Closed Session:** Govt. Code section 54957(b)(1): Fire Chief Job Review & *Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b).*
16. **Adjournment.**

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
April 10th, 2018 7:00pm**

1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, McCalla, Cesaretti and Gray Present.
 - a. Also Present: Chief Bullard.
4. Additions or Corrections to Agenda: Items on the agenda have been moved around. 7A has been moved to item 5.
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
7. New Business.
 - a. Selection of New Board Member Position.
 - i. Candidates are Torrey Farmer, Dave Gould, and Carla Peterson. Each Candidate spoke about why they would be a great candidate.
 1. Motion by Cesaretti to appoint Torrey Farmer as a new Board Member, 2nd by Gray. Passed 4/0/0. Maddocks swore in Farmer.
8. Committee Reports
 - a. Apparatus.
 - i. The Committees continue to meet in regards to the new apparatus.
9. Approval of prior Board Meeting Minutes.
 - a. Motion by McCalla to approve March 13th Board Minutes as written, 2nd by Cesaretti. Passed 4/0/0.
10. Purchase Requests.
 - a. Bullard presented quotes for hiring a consultant for Tax Measure Feasibility Study.
 - i. Bullard presented the pictures of the Marin County Engines that our district is interested in purchasing one. This engine was checked out by our mechanic Stacey LeDou and gave his approval for purchase. Bullard suggested to bid \$32,150.00, and Bullard anticipated that about \$5,000.00 would be needed for to bring the engine up to our standard and outfit with the tools and equipment that is needed.

1. Motion by Gray to submit a closed bid \$33,199.00 to Marin County Fire Department for a type 3 engine, 2nd by McCalla. Passed 5/0/0.
 - ii. Motion by McCalla to hire Delphi Consultants to conduct feasibility study of tax measure for career staffing, not to exceed \$4,000.00, 2nd by Gray. Passed 3/2/0.
11. Bills & Warrants.
 - a. Motion by Cesaretti to approve check detail dated April 11th, 2018 in the amount of \$69,966.26, 2nd by Gray. Passed 5/0/0.
12. Budget Report: The budget has been presented and reviewed by the Board
 - a. Bookkeeper Lisa Guerrero has requested to change the format of the Budget. The Board has agreed to the changed format.
13. Correspondence: None.
14. Fire Chief's Report.
 - a. Apple Blossom Parade is in a few weeks.
 - b. May Board Meeting Bullard will not be present. Assistant Chief Scott Fisher will be present for this meeting in Bullards' absence.
 - c. Update on Policies and Procedures: Bullard learned that Lexipole will be purchased for the County. Attorney Adams suggested to wait to look though everything on the Lexipole before he starts adding our specifics needed.
 - d. Roster, Alarms and Drills.
 - i. Roster: Matthew Groshong, Larisa Shevchuk and Lawrence Williamson have resigned due to lack of time to be able to commit. Bullard is requesting that Ian Muskar be promoted to Firefighter.
 1. Motion by Cesaretti to promote Muskar to Firefighter, 2nd by Gray. Passed 5/0/0.
 - ii. Alarms: 41 Alarms in March 2018.
 - iii. Drills: 24 Drills in March 2018.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review & *Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b)*. Entered into closed session at 8:25pm. Exited out of closed session at 8:37pm. With regard to the pending claim of Firefighter Alvarez, the matter was resolved to the mutual satisfaction of both parties and the terms of the resolution are strictly confidential.
16. The Board has appointed Gray as Board Secretary, Cesaretti as Treasurer, Farmer as Member.
17. Adjournment at approximately 8:38pm.

Bob Maddocks, President

Gary McCalla, Vice-President

Mario Cesaretti, Treasurer

Wes Gray, Secretary

Torrey Farmer, Member