

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
August 9th, 2016 7:00pm**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Appointment New Board Member.
5. Additions or Corrections to Agenda.
6. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
7. Old Business.
8. New Business.
9. Committee Reports
 - a. Apparatus.
 - b. Building Maintenance.
10. Approval of prior Board Meeting Minutes.
11. Purchase Requests.
12. Bills & Warrants.
13. Budget Report.
 - a. Approval of Final Budget.
14. Correspondence.
15. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
16. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review & Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b).
17. Adjournment.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.


**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
July 12th, 2016 7:00pm**


1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Pedersen, Cesaretti, Anderson.
 - a. Also present: Bullard.
4. Additions or Corrections to Agenda: None.
 - a. Update on the June 29th Graton Fire Community Meeting. Bullard met with the members of the Graton Advisory Committee. Bullard went over the history and statistics of the Fire Department including the siren. Bullard went over the County Siren Survey and meeting summary.
5. Scheduled and Unscheduled Appearances:
 - a. Members from the community voicing concerns and aversion for the siren.
 - b. Gary McCalla, resident of the District. Wanted to express interest in the open position.
6. Old Business: None.
7. New Business.
 - a. Approval of Board Member Public Posting.
 - i. Motion by Cesaretti to accept the public posting of the Board Member position as changed, 2nd by Anderson. Passed 4/0/0.
 - b. Conflict of Interest Code Biennially Review.
 - i. The Board is in review of the Conflict of Interest Code. Board Secretary will be sending update to County.
8. Committee Reports
 - a. Apparatus. 8481 will be back in service in the beginning of August.
 - b. Building Maintenance: all building is in good working order.
9. Approval of prior Board Meeting Minutes.
 - a. Board has asked that the Minutes be changed to reflect District apparatus being sent in and out of district depending on adequate resources.
 - b. Motion by Anderson to accept the June 14th, 2016 Minutes as corrected, 2nd by Cesaretti. Passed 4/0/0.
10. Purchase Requests: None.
11. Bills & Warrants.

- a. Motion by Anderson to accept the check detail dated June 30th, 2016 in the amount \$50,250.16, 2nd by Pedersen. Passed 4/0/0.
 - b. Motion by Anderson to accept July 12-13, 2016 in the amount of \$39,099.72, 2nd by Pedersen. Passed 4/0/0.
12. Budget Report. Budget Reports have been presented and reviewed by the Board.
- a. Approval of Draft Budget.
 - i. Motion by Cesaretti to accept Resolution 16-7-1 Adoption of Preliminary Budget in the amount of \$759,900.00 for the 2016/2017 Fiscal Year, 2nd by Anderson. Passed 4/0/0.
 - ii. Motion by Cesaretti to accept Resolution 16-7-2 Adoption of Appropriations Limit for the 2016/2017 Fiscal Year, 2nd Anderson. Passed 4/0/0.
 - iii. Motion by Cesaretti to accept the Draft Budget Summary, Operating Fund, and Capital Reserves Fund, 2nd by Pedersen. Passed 4/0/0.
13. Correspondence: None.
14. Fire Chief's Report.
- a. Roster, Alarms and Drills.
 - i. Roster changes: Firefighter Chaz Mathias has resigned due to moving out of state.
 - ii. Alarms: 43 Alarms for June 2016.
 - iii. Drills: 19 Drills for June 2016.
15. Closed Session: None.
16. Adjournment at approximately 8:17pm.


Respectfully submitted,


Angel Gray, Board Recording Secretary


Bob Maddocks, President


Mary Jane Pedersen, Treasurer


Mario Cesaretti, Secretary


Dean Anderson, Member

BEFORE THE BOARD OF DIRECTORS OF THE
Graton Fire Protection District
COUNTY OF Sonoma, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 16-8-1

Approving the Department of Forestry and Fire Protection Agreement # 7FG-16045 for services from the date of last signatory on page 6 of the Agreement to June 30, 2017 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Graton Fire Protection District that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2016-17 up to and no more than the amount of \$ 5,610.82.

BE IT FURTHER RESOLVED that Mary Jane Pedersen of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Graton Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Graton Fire Protection District, at a regular meeting thereof, held on the 9th day of August, 2016, by the following vote:

AYES: 1

NAYS: 0

ABSENT: 0

Mary Jane Pedersen
Signature, Board of Directors Member

Mary Jane Pedersen
Printed Name and Title

DJ
Signature, Board of Directors Member

Dean Anderson
Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Mario Casaretti, Clerk of the Graton Fire Protection District, County of Sonoma California do hereby certify that this is a true and correct copy of the original Resolution Number 16-8-1.

WITNESS MY HAND OR THE SEAL OF THE Graton Fire Protection District, on this 9th day of August, 2016.

Mario Casaretti
Signature

Secretary Graton Fire
Title and Name of Local Agency

OFFICIAL SEAL
OR NOTARY CERTIFICATON



Graton Fire
Protection District
3750 Gravenstein Hwy North
Sebastopol, CA 95472
P.O. Box A, Graton, CA 95444

**VOLUNTEER FIRE ASSISTANCE PROGRAM
AGREEMENT
PAGE 6 OF 6**

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last signatory date below.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

LOCAL AGENCY

Graton Fire Protection District

By: _____
Signature

By: [Signature]
*Signature

Dan Sendek
Printed Name

Bob Maddocks
Printed Name

Staff Chief
Title
Cooperative Fire Programs

Fire Board - President
**Title

Last Signatory Date

8/9/16
***Date

- *Ensure that the officer signing here for LOCAL AGENCY IS THE SAME Officer authorized in the Resolution to execute this Agreement.
- **Ensure that the title entered here IS THE SAME title used in the Resolution for the Officer who is executing this Agreement.
- ***Ensure that the date LOCAL AGENCY signs IS THE SAME DATE as the Resolution date OR LATER.

FOR STATE USE ONLY

AMOUNT ENCUMBERED BY THIS DOCUMENT \$5,610.82	PROGRAM/CATEGORY (CODE AND TITLE) Support			FUND TITLE Federal		Department of General Services Use Only
	(OPTIONAL USE) Vendor #					
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$0	ITEM 3540-001-0001	CHAPTER 23	STATUTE 2016	FISCAL YEAR 16/17		DGS APPROVAL NOT REQUIRED PER SAM 1215
TOTAL AMOUNT ENCUMBERED TO DATE \$5,610.82	OBJECT OF EXPENDITURE (CODE AND TITLE) 16-9214-418.99-92691					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.						
SIGNATURE OF CDF ACCOUNTING OFFICER X			T.B.A. NO.	B.R. NO.		
			DATE			

- CONTRACTOR
 STATE AGENCY
 DEPT. OF GEN. SER.
 CONTROLLER

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GRATON FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A FINAL BUDGET FOR THE 2016/2017 FISCAL YEAR

WHEREAS, the Board opened the Public Hearing and on this 8th day of September 2015, continued said Public Hearing for consideration of the final proposed budget for fiscal year 2016/2017.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the final expenditure budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Reimbursement, Strike Teams, Standby, Work Comp (\$152,000), Services & Supplies (\$311,000), and Long-Term Liabilities (\$340,000).

TOTAL ANTICIPATED EXPENDITURES FOR 2015/2016: \$803,000

BE IT FURTHER RESOLVED the Board approved the final revenue budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Property Tax (including secured and unsecured) (\$704,500), Interest / Property Earnings Anticipated (\$3,500), Revenues from State & Federal Agencies (\$18,000), and Reimbursements & Other Charges for Services (\$77,000).

TOTAL ANTICIPATED REVENUE FOR 2015/2016: \$803,000

The foregoing resolution was introduced this 9th day of August 2016 by Director Anderson who moved its adoption, and seconded by Director Pedersen, and adopted on a roll call vote by the following vote:

Director Anderson [Signature] Director Cesaretti [Signature] Director Garman [Signature]
Director Maddocks [Signature] Director Pedersen [Signature]

AYES: 3 NOES: ABSTAIN: ABSENT: 1

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

[Signature]
CHAIR

Attest: [Signature]
Clerk of the Board