

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
December 11th, 2018 7:00pm**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
7. New Business.
 - a. Swearing in newly elected Board Members.
 - b. Job Posting for Engineer Posting.
8. Committee Reports
 - a. Apparatus.
9. Approval of prior Board Meeting Minutes.
10. Purchase Requests.
11. Bills & Warrants.
12. Budget Report.
13. Correspondence.
14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review & *Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b).*
16. Adjournment.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
December 11th, 2018 7:00pm**

1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Cesaretti, Gray, present. New Elected Board Member Jason Nunes also present. Farmer present at 7:04pm.
 - a. Chief Bullard also present.
4. Additions or Corrections to Agenda: None.
5. Scheduled and Unscheduled Appearances: None.
6. Old Business: None.
7. New Business.
 - a. Swearing in newly elected Board Members.
 - i. Maddocks, Cesaretti, Farmer and Nunes all took oaths.
 - ii. Maddocks will continue to serve as President, Farmer as Vice President, Cesaretti as Treasurer, Gray as Secretary, and Nunes as Member.
 - b. Job Posting for Engineer Posting.
 - i. Discussion regarding Job Description.
 1. The Board has asked for some changes to the Job Description. The updated description will be available next meeting.
 2. July 1st will be the new hire date.
8. Committee Reports
 - a. Apparatus: Assistant Chief Sabrowsky and Engineer Gray will be traveling tomorrow to go South Dakota for the pre-construction meeting for the Water Tender.
9. Approval of prior Board Meeting Minutes.
 - a. Motion by Cesaretti to approve November 13th, 2018 Board Minutes as written, 2nd by Farmer. Passed 4/0/0.
10. Purchase Requests:
 - a. Bullard is requesting to purchase a Duty Officer response vehicle. The Board has requested some other suggestions.
11. Bills & Warrants.

- a. Motion by Cesaretti to approve Check Detail \$56,042.75, 2nd by Gray. Passed 5/0/0.
- 12. Budget Report: The Budget has been presented and reviewed by the Board.
- 13. Correspondence: None.
- 14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
 - i. Roster: Bullard is requesting addition of Chaz Mathias, Amanda Ray and Ernie Cortez as Trainees.
 - 1. Motion by Cesaretti to approve Mathias, Ray and Cortez as Trainees, 2nd by Gray. Passed 5/0/0.
 - ii. Alarms: 64 Alarms for November 2018.
 - iii. Drills: 22 Drills for November 2018.
 - iv. Policies and Procedures have been updated with Lexipol, they are ready to be reviewed by a Board Member. Nunes has agreed to review policies and procedures.
- 15. Closed Session: Not needed at this time.
- 16. Adjournment: 9:46 pm.