

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
February 15th, 2017 7:00pm**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
 - a. Review of Job Descriptions for Building Maintenance.
7. New Business.
8. Committee Reports
 - a. Apparatus.
 - b. Building Maintenance.
9. Approval of prior Board Meeting Minutes.
10. Purchase Requests.
11. Bills & Warrants.
12. Budget Report.
13. Correspondence.
 - a. Reminders:
 1. Fire Department Association Dinner on March 4th.
 2. Ethics/Sexual Harassment Training Due by end of month for all Board Members.
 3. Form 700 Due in April for all Board Members.
14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review & *Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b).*
16. Adjournment.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
February 15th, 2017 7:00pm**

1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Anderson, Cesaretti, and Gray present.
 - a. Also Present Chief Bullard.
4. Additions or Corrections to Agenda: None.
5. Scheduled and Unscheduled Appearances:
 - a. Auditor reviewed information regarding for 2015-2016 Tax Year. The audit went exceptionally well.
 - b. Residences living west of Green Valley Road's flooded "S" turn has voiced concerns and questions regarding emergency care.
6. Old Business.
 - a. Review of Job Descriptions for Building Maintenance.
 - i. Discussion regarding physicals for all department employees. The Board has decided to maintain that all District Employees are required to have physicals to start initially.
7. New Business.
8. Committee Reports
 - a. Apparatus: The new engine should be here next month.
 - b. Building Maintenance. This item will no longer be on future agendas.
9. Approval of prior Board Meeting Minutes.
 - a. Motion by Anderson to accept the January 10th, 2017 Board Minutes as written, 2nd by Gray. Passed 3/0/0.
10. Purchase Requests.
 - a. Annual order of turnouts. A new vendor, Curtis, will be used.
 - i. Motion by Cesaretti to purchase new turnouts not to exceed \$13,000.00 from Curtis, 2nd by Anderson. Passed 4/0/0.
11. Bills & Warrants.
 - a. Motion by Anderson to accept check detail dated February 14th-15th 2017 in the amount of \$21,347.60, 2nd by Cesaretti. Passed 4/0/0.
12. Budget Report. The Budget has been presented and reviewed by the Board.
13. Correspondence
 - a. Reminders:

1. Fire Department Association Dinner on March 4th.
 2. Ethics/Sexual Harassment Training Due by end of month for all Board Members.
 3. Form 700 Due in April for all Board Members.
14. Fire Chief's Report.
- a. Roster, Alarms and Drills.
 - i. Alarms: 114 calls in the month of January 2017.
 - ii. Drills: 12 drills in the month of January 2017.
 - iii. Roster: Chief Bullard is requesting Firefighter Marshall be promoted to Engineer, and addition of O'Donnell and Skikos as trainees to the roster. Preciado and Fitzpatrick have moved out of the area, Soberanes and Campbell have stepped down due to time commitments.
 1. Motion by Anderson to accept changes as roster as written, 2nd by Cesaretti. Passed 4/0/0.
15. Closed Session: Not needed.
16. Adjournment at approximately 7:51pm.

Respectfully submitted,

Angel Gray, Board Recording Secretary

Bob Maddocks, President

Dean Anderson, Vice President

Mary Jane Pedersen, Treasurer

Mario Cesaretti, Secretary

Wes Gray, Member