

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
January 12th, 2015 7:00pm**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. Closed Session: *Exposure to potential litigation: Government Code section 54956.9(b) and Govt. Code section 54957(b)(1): Personnel appointment (Fire Chief)*”.
6. **Scheduled and Unscheduled Appearances.** *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
7. **New Business.**
 - a. Fire Station Siren.
 - b. Tree Farm Report.
8. **Committee Reports**
 - a. Apparatus.
 - b. Building Maintenance.
9. Approval of prior Board Meeting Minutes.
10. Bills & Warrants.
11. Budget Report.
12. Correspondence.
13. Fire Chief’s Report.
 - a. Roster, Alarms and Drills.
14. Purchase Requests.
15. Old Business.
16. Closed Session: *Exposure to potential litigation: Government Code section 54956.9(b)*
17. Adjournment.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
November 10th, 2015 7:00pm**


1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Pedersen, Cesaretti and Anderson.
 - a. Also present: Bullard.
4. Additions or Corrections to Agenda: Item 6 has been moved to item 5.
5. Closed Session: Went into closed session at 7:08pm. Exited closed session at 8:25pm.
 - a. *Public Employment: Fire Chief, Government Code section 54957(b).*
 - i. *The Board will take applications both in house and outside applicants. Selection and screening process will be posted.*
 - b. *Exposure to potential litigation: Government Code section 54956.9(b)*
 - i. *No action was taken. CBC will be placed onto next Board Meeting.*
6. Scheduled and Unscheduled Appearances:
 - a. Tony Sapolo and Joseph Goslins are here to talk about a few concerns from Citizens for a Better Community. Sapolo discussed having 2 board members meeting with the CBC. Maddocks said that the Board will get back to them. This item is to be tabled until next meeting.
 - b. Heather O'Dell to discuss the Christmas season. The tree farm has already ordered the pre-cut trees and ornaments. Everything is running smoothly.
7. Approval of prior Board Meeting Minutes.
 - a. Motion by Cesaretti to accept the October 13th, 2015 Board Minutes as written, 2nd by Pedersen. Passed 4/0/0.
8. Bills & Warrants.
 - a. Motion by Anderson to accept Check Detail for November 10th in the amount of \$59,894.12, 2nd by Pedersen. Passed 4/0/0.
9. Budget Report: The Budget Report has been presented and reviewed by the Board. The Auditors will have a list of recommendations for next meeting.
10. Correspondence: None.
11. Fire Chief's Report.
 - a. Bullard presented information about Overhead Door Appointment on 10/19/2015 regarding the Station Doors.
 - b. Roster, Alarms and Drills.
 - i. Roster: No Changes at this time.

- ii. Alarms: 48 alarms in the month of October 2015.
 - iii. Drills: 11 drills in the month of October 2015.
- 12. Purchase Requests.
 - a. Helmet Purchase Proposal.
 - i. Proposal from The Fire Store not to exceed \$1,000.00.
- 13. Committee Reports
 - a. Apparatus:
 - i. 8496 is having repair work being done. Getting quotes for 8481 for repairs that need to be done.
 - ii. New apparatus committee will make a decision on which vendor to go with for new apparatus.
 - b. Building Maintenance.
 - i. 2 doors on the doors are out of service. Quotes are being generated for repairs.
 - 1. Motion by Anderson to authorize up to \$3,000.00 for door repair, 2nd by Pedersen. Passed 4/0/0.
- 14. Old Business
 - a. County Fire Project: No new changes.
 - b. Review of Sleeper Program. Captain Kopriva provided financial costs and stats on call response.
- 15. New Business: None.
- 16. Adjournment at approximately 9:14pm

Respectfully submitted,



Angel Gray, Board Recording Secretary



Bob Maddocks, President

Jim Garman, Vice President



Mary Jane Pedersen, Treasurer

Mario Cesaretti

Mario Cesaretti, Secretary

DA

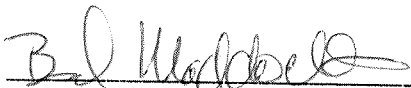
Dean Anderson, Member

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
EMERGENCY BOARD MEETING MINUTES
November 24th, 2015 6:30pm**

1. Call to Order at approximately 6:30pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Pedersen, Cesaretti and Anderson.
 - a. Also present: Bullard.
4. New Business.
 - a. Sale of old Rescue Squad.
 - i. Fort Ross Volunteer Fire Department has made an offer of \$19,800.00 for the 1996 Chevrolet 3500 Rescue Squad(formally 8435) to buy as is.
 1. Motion by Pedersen to accept the offer from Fort Ross Volunteer Fire Department for \$19,800.00, 2nd by Anderson. Passed 4/0/0.
5. Adjournment at approximately 6:36pm.


Respectfully submitted,

Angel Gray, Board Recording Secretary



Bob Maddocks, President

Jim Garman, Vice President



Mary Jane Pedersen, Treasurer



Mario Cesaretti, Secretary



Dean Anderson, Member

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
December 8th, 2015 7:00pm**

1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Garman, Pedersen and Anderson.
 - a. Also Present: Bullard.
4. Additions or Corrections to Agenda: None.
5. Scheduled and Unscheduled Appearances:
 - a. Mike Josephson has asked to apply for the Fire Chief Position.
6. New Business.
 - a. Fire Station Siren.
 - i. Troy Winslow, a resident, went over his recollection of the history regarding the concerns of the siren. He also would like to see some progress made to get liberate of the siren.
 - ii. Tony Sabolo, a resident, has a few questions regarding the following...
 1. Narrow Band Radios. Sabolo feels that the the technology is there to replace and lose the siren. Has requested if we could keep a log of pager failures.
 2. Bullard conducting his personal business out of the station.
 3. Late Chief Davis personal relations to Dell Davis.In closing, Sabolo has requested that we turn off the noon siren and the Thursday night siren. The Board has requested that this be placed on next month's agenda.
 - b. Tree Farm Report.
 - i. Tree Farm Sales report presented.
7. Committee Reports
 - a. Apparatus
 - i. New Engine Committee Report.
 1. Sabrowsky said that the committee plans on bringing their proposal for the new Engine soon.
 - b. Building Maintenance.
 - i. 2 doors still not in working order, Bullard and Greene are still working on getting the proposals/bids for repairs.

- ii. General maintenance is being repaired as needed, but Greene has requested that we open up a PACE Supply account so he is able to purchase items for emergency purposes.
 - iii. Greene has requested that the Board increase the payment to the cleaning service since they go above and beyond their contract cleaning from \$125 to \$150 per visit.
- 8. Approval of prior Board Meeting Minutes.
 - a. Minutes for November 10th 2015 Board Meeting and November 24th 2015 Emergency Board Meeting Minutes are postponed until next meeting due to lack of quorum present.
- 9. Bills & Warrants.
 - a. Motion by Anderson to approve the Check Detail December 7-9, 2015 in the amount of \$66,453.34, 2nd by Pedersen. Passed 3/0/0.
- 10. Budget Report: The budget has been presented and reviewed by the Board.
 - a. Auditors Report:
 - i. The Auditor presented the final Audit and findings. Overall, the check and balances set in place by our department are above many other special districts. The Board has until next Board Meeting to review the Audit.
- 11. Correspondence: None.
- 12. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
 - i. Roster: No changes to the roster.
 - ii. Alarms: 49 alarms for the month of November 2015.
 - iii. Drills: 23 drills for the month of November 2015.
 - b. 8496: 8435 that was purchased by Fort Ross and they have not yet paid for the apparatus, but payment should be here soon.
 - c. Large Animal Rescue: we are sending 8 people to the training, the department should get a grant/reimbursement for the training and possible equipment.
 - d. Surplus Personal Protective Equipment: An overview of surplus equipment has been provided. The department would like to donate the equipment that is over 15 years old.
 - i. Motion by Anderson to declare the items as surplus and donate them to Santa Rosa Junior College, 2nd by Pedersen. Passed 3/0/0.
- 13. Purchase Requests.
 - a. Trailer request for ATV. 3 quotes provided.
 - i. Motion by Anderson to not to exceed \$2,500 to purchase an ATV trailer from Reed's Trailer Sales, 2nd by Anderson. Passed 3/0/0.

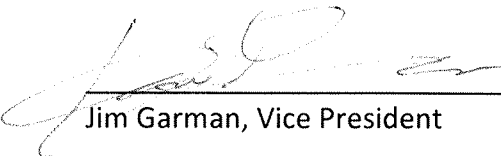
14. Old Business
 - a. County Fire Project: Bullard attended the meeting and gave update. The County Fire Project has now finished meeting.
 - b. Review of Sleeper Program: No information at this time.
 - c. Pedersen has received information regarding the Fire Chief position from Bill Adams. A committee has been formed, and the cutoff date for applying is December 17th.
15. Closed Session: *Exposure to potential litigation: Government Code section 54956.9(b):*
 - a. *Entered into Closed Session at 8:20pm. Direction given to staff, no action was taken. Exited out closed session at 8:34pm*
16. Adjournment at approximately 8:35pm.

Respectfully submitted,




Angel Gray, Board Recording Secretary

Bob Maddocks, President

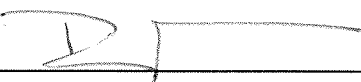


Jim Garman, Vice President



Mary Jane Pedersen, Treasurer

Mario Cesaretti, Secretary



Dean Anderson, Member