

**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING AGENDA  
January 9th, 2018 7:00pm**

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1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
  - a. Final Audit Documents.
7. New Business.
  - a. Christmas Tree Farm Update.
8. Committee Reports
  - a. Apparatus.
9. Approval of prior Board Meeting Minutes.
10. Purchase Requests.
11. Bills & Warrants.
12. Budget Report.
13. Correspondence.
14. Fire Chief's Report.
  - a. Roster, Alarms and Drills.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review & *Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b).*
16. Adjournment.

**ADA Compliance**

*In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.*

**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
January 9th, 2018 7:00pm**

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1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, McCalla, Cesaretti, Gray Present.  
Also present: Chief Bullard.
4. Additions or Corrections to Agenda:
  - a. Christmas Tree Farm update was moved to Item 5 b.
5. Scheduled and Unscheduled Appearances.
  - a. Engineer Firefighter Lee Walker voicing concern regarding the recent notification for members who are at risk of being asked to resign due to not making the percentages of calls and drills.
    - i. Lee Walker present 18 letters from members of the fire department regarding their regrets of Chief Bullard.
6. Old Business.
  - a. Final Audit Documents.
    - i. Hope Goranson mailed letter regarding Final Audit Package. Letter is in Board Packets, along with the bound copy of the audited GAAP Financial Statements.
7. New Business.
  - a. Christmas Tree Farm Update.
    - i. Heather O'Dell presented Tree Sales spreadsheet. O'Dell let us know that the sales went extremely well with a profit of \$87,454.00
8. Committee Reports
  - a. Apparatus: Engineers met last month and formed the Wildland Engine and Water Tender committees.
9. Approval of prior Board Meeting Minutes.
  - a. Motion by Cesaretti to approve the December 12<sup>th</sup> 2017 Board Minutes as written, 2<sup>nd</sup> by McCalla. Passed 4/0/0.
10. Purchase Requests: None.
11. Bills & Warrants.
  - a. Motion by Cesaretti to approve check detail dated January 10<sup>th</sup>, 2018 in the amount of \$49,803.64, 2<sup>nd</sup> by Gray. Passed 4/0/0.
12. Budget Report: The budget has been presented and reviewed by the Board.

13. Correspondence.
  - a. The California Special Districts Association has mailed one handbook. Recording Secretary Gray will file for the Board to review.
14. Fire Chief's Report.
  - a. Roster, Alarms and Drills.
    - i. Lynda Hopkin will be attending the January 25<sup>th</sup> Drill at 6:00pm to present the Fire Department with an appreciation Certificate.
    - ii. Bullard presented the updated 2008-2017 Fire Calls Spreadsheet.
    - iii. Bullard had the Goal Setting Meeting Draft of an Annual Proficiency Exam, which will be scheduled during certain drills.
    - iv. Bullard presented the Member Calls and Drill Attendance Spreadsheet. Bullard spoke to the standards required and offering other ways to have Fire Department members to increase their numbers.
    - v. Roster: O'Brien, Hawkes, McBride, O'Donnell and Nunez are no longer on the roster due to not being able to commit to the time frame or attend enough calls to make percentages. Bullard requesting addition of Levi DeCarly as a trainee.
      1. Motion by Cesaretti to add Levi DeCarly as a trainee, 2<sup>nd</sup> by Gray. Passed 4/0/0.
      2. Alarms: 66 alarms for the month of December 2017.
      3. Drills: The Drill report for December 2017 not available for this meeting.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review & *Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b)*. Closed session entered into at 7:46pm. Exited out of closed session at 8:39pm. The material has been reviewed by the Board and which the Board will have a plan of action in a closed special meeting. No action has been taken besides creating a plan of action to be discussed at next meeting scheduled for Tuesday January 16<sup>th</sup>, at 7:00pm.
16. Adjournment at approximately 8:41pm.

Respectfully submitted,

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Angel Gray, Board Recording Secretary

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Bob Maddocks, President

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Gary McCalla, Vice-President

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Mary Jane Pedersen, Treasurer

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Mario Cesaretti, Secretary

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Wes Gray, Member