

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
July 12th, 2016 7:00pm**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
7. New Business.
 - a. Approval of Board Member Public Posting.
 - b. Conflict of Interest Code Biennially Review.
8. Committee Reports
 - a. Apparatus.
 - b. Building Maintenance.
9. Approval of prior Board Meeting Minutes.
10. Purchase Requests.
11. Bills & Warrants.
12. Budget Report.
 - a. Approval of Draft Budget.
13. Correspondence.
14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review.
16. Adjournment.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
June 14th, 2016 7:00pm**

1. Call to Order: at approximately 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Pedersen, Cesaretti, Anderson.
 - a. Also Present: Bullard.
4. Additions or Corrections to Agenda: None.
5. Scheduled and Unscheduled Appearances: None.
6. Old Business.
 - a. New Entity for Tree Farm. There are no changes at this time.
7. New Business.
 - a. Upcoming Election Information.
 - i. Motion by Cesaretti to accept Resolution number 2016-06-01 for the general consolidated election, 2nd by Anderson, passed 4/0/0.
8. Committee Reports
 - a. Apparatus.
 - i. 8481 is having improvements and repairs done during the month of July.
 - b. Building Maintenance.
 - i. Building Maintenance in good order.
9. Approval of prior Board Meeting Minutes.
 - a. Motion by Anderson to accept April 12th, 2016 Board Meeting Minutes as written, 2nd by Cesaretti. Passed 3/0/0.
 - b. Motion by Pedersen to accept May 10th, 2016 Board Meeting Minutes as written, 2nd by Cesaretti. Passed 3/0/0.
10. Purchase Requests.
 - a. Bullard informed the board said that the District will be spending about \$1,500 in parts for the SCBA's.
11. Bills & Warrants.
 - a. Motion by Anderson to accept Check Detail dated June 14-15, 2016 in the amount of \$12,315.18, 2nd by Pedersen. Passed 4/0/0.
12. Budget Report: Budget reports have been presented to the Board for review.
 - a. Credit Card Account for Tree Farm.

- i. The Board has decided to provide a Credit Card, to Heather O'Dell, with a limit of \$1,000 for purchases related to Tree Farm expenses.

13. Correspondence.


- a. Bill Adams regarding transfer of files.
- b. LAFCO: Public Hearing on Final Budget.
- c. Jim Garman: Resignation Letter.
- d. LAFCO: Palm Drive Hospital Municipal Service Review.

14. Fire Chief's Report.


- a. Bullard informed the Board about our CHP sleeper will be transitioning out, 2 new Sheriff Deputies moving in.
- b. Graton Fire will be out in the community more including trainings, Burn Relays, Sonoma Race Track, Airport Safety Trainings, and presence at the late Battalion Chief from Petaluma Truck Run, Strike Teams. Bullard ensured that no resources will be sent out of district without adequate resources and personnel to cover calls that may occur in the District.
- c. Bullard has a meeting with the Community regarding the Siren and how our emergency system works for an educational and sharing.
- d. Roster, Alarms and Drills.
 - i. Roster: No Changes at this time.
 - ii. Alarms: 40 Alarms for the month of May 2016.
 - iii. Drills: 13 Drills for the month of May 2016.

15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review.


16. Adjournment: at approximately 7:50pm.



Angel Gray/ Board Recording Secretary



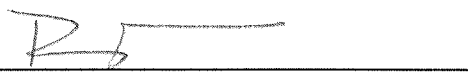
Bob Maddocks, President



Mary Jane Pedersen, Treasurer



Mario Cesaretti, Secretary



Dean Anderson, Member

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GRATON FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING A PRELIMINARY BUDGET FOR THE 2016/2017 FISCAL YEAR

WHEREAS, the Board opened the Public Hearing and on this 12th day of July 2016, continued said Public Hearing for consideration of the preliminary proposed budget for fiscal year 2016/2017.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the preliminary expenditure budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Reimbursement, Strike Teams, Standby, Work Comp; Services & Supplies; Long-Term Liabilities. Amounts are \$131,000, \$295,900, and \$333,000 respectively.

TOTAL ANTICIPATED EXPENDITURES FOR 2016/2017: \$759,900

BE IT FURTHER RESOLVED the Board approved the preliminary revenue budget on this date as follows:

Table with 2 columns: Item and Amount. Items include Property Tax (including secured and unsecured); Interest / Property Earnings Anticipated; Revenues from State & Federal Agencies; Reimbursements & Other Charges for Services. Amounts are \$674,400, \$3,500, \$20,000, and \$62,000 respectively.

TOTAL ANTICIPATED REVENUE FOR 2016/2017: \$759,900

The foregoing resolution was introduced this 12th day of July 2016 by Director Cesaretti who moved its adoption, and seconded by Director Anderson, and adopted on a roll call vote by the following vote:

Director Anderson AYE Director Cesaretti AYE Director Garman

Director Maddocks AYE Director Pedersen AYE

AYES: 4 NOES: ABSTAIN: ABSENT: 1

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

Signature of Chair, followed by the word CHAIR.

Attest: Signature of Clerk of the Board, followed by the text Clerk of the Board.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GRATON FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA, SETTING AND ADOPTING AN APPROPRIATIONS LIMIT FOR THE 2016/2017 FISCAL YEAR

WHEREAS, Article XIII B of the Constitution of the State of California establishes appropriations limits on the proceeds of taxes for entities of government, and

WHEREAS, Proposition 111 approved by the voters in June 1990 requires that the appropriations limit for a governmental entity be adopted by Resolution after selection of the annual adjustment factors, and

WHEREAS, a notice was published stating that an appropriations limit was to be adopted and that the information and data for the limit was available for public inspection for at least fifteen days, and

WHEREAS, the Board of Directors of the Graton Fire Protection District did meet in a regularly scheduled meeting and did select each of the applicable annual adjustment factors and such selection is recorded in the minutes of that meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Graton Fire Protection District that the adopted Appropriations Limit for the 2016/2017 fiscal year is \$658,400.00.

BE IT FURTHER RESOLVED that the Clerk of this Board is directed to publish the adopted limit in the annual budget, and to file the required reports with the State Controller.

BE IT FURTHER RESOLVED that the Clerk of this Board is directed to retain all calculation sheets and adjustment factor data for three years.

The foregoing resolution was introduced by Director Cesaretti who moved its adoption, and seconded by Director Anderson, and adopted on a roll call vote by the following vote:

Director Pedersen Aye Director Maddocks Aye Director Garman _____

Director Anderson Aye Director Cesaretti Aye

AYES: 4 NOES: _____ ABSTAIN: _____ ABSENT: 1

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.

[Signature]
PRESIDENT


Attest: [Signature]
Clerk of the Board

**FY 2016-17 Draft Budget Summary
Graton Fire Protection District
Operating Fund**


(1)* Actual Beginning Fund Balance @7/01/16	\$0
(2) Plus: Budgeted FY 2016-17 Revenues: (total from attached worksheet)	713,300
(3) Less: Budgeted FY 2016-17 Expenditures: (total from attached worksheet)	713,300
(4)* Estimated Ending Fund Balance @6/30/17	\$0

(5) Draft Budget Approval Date:
(Please have your Board Members sign below or attach
resolution confirming approval)

7/12/2016



Board Member



Board Member



Board Member

Board Member



Board Member

* If District Fund Balance is separated into multiple categories, each district should keep records to identify how much beginning and ending fund balance is available for each fund balance category and should work with their external auditors to identify appropriate GASB 54 fund balance classifications.

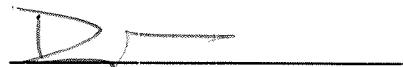
**FY 2016-17 Draft Budget Summary
Graton Fire Protection District
Capital Reserve Fund**

(1)* Actual Beginning Fund Balance @7/01/16	\$1,899,126
(2) Plus: Budgeted FY 2016-17 Revenues: (total from attached worksheet)	0
(3) Less: Budgeted FY 2016-17 Expenditures: (total from attached worksheet)	0
(4)* Estimated Ending Fund Balance @6/30/17	\$1,899,126

(5) Draft Budget Approval Date:
(Please have your Board Members sign below or attach
resolution confirming approval)

7/12/2016


Board Member


Board Member


Board Member

Board Member


Board Member

* If District Fund Balance is separated into multiple categories, each district should keep records to identify how much beginning and ending fund balance is available for each fund balance category and should work with their external auditors to identify appropriate GASB 54 fund balance classifications.