

**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING AGENDA  
June 14th, 2016 7:00pm**

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1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
  - a. New Entity for Tree Farm.
7. New Business.
  - a. Upcoming Election Information.
8. Committee Reports
  - a. Apparatus.
  - b. Building Maintenance.
9. Approval of prior Board Meeting Minutes.
10. Purchase Requests.
11. Bills & Warrants.
12. Budget Report.
  - a. Credit Card Account for Tree Farm.
13. Correspondence.
14. Fire Chief's Report.
  - a. Roster, Alarms and Drills.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review.
16. Adjournment.

**ADA Compliance**

*In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.*

**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
April 12th, 2016 7:00pm**

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1. Call to Order at approximately 7:28pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Garman, Cesaretti, Anderson.
  - a. Also Present: Bullard.
4. Additions or Corrections to Agenda: None.
5. Scheduled and Unscheduled Appearances:
  - a. Heather O'Dell is requesting another shed for the tree farm. O'Dell presenting bids for a work shed. 3 quotes presented, but O'Dell heard back from Friedman Brothers/Sonic Shed. Friedman Brothers/Sonic Shed has a better quality, less expensive work shed available. The quote is for \$2,200.00, not including tax.
    - i. Motion by Anderson to accept the quote from Friedman Brothers/Sonic Shed not to exceed \$2,500.00, 2<sup>nd</sup> by Cesaretti. Passed 4/0/0.
6. Old Business.
  - a. Ennis Family Request.
    - i. Bullard talked to the Association. The Association said that they will handle this with the Ennis Family Celebration. The Board has requested to ensure that a certificate of Insurance is provided by the Ennis family.
7. New Business.
  - a. New Entity for Tree Farm.
    - i. Bullard asked that this be postponed until next scheduled meeting.
8. Committee Reports
  - a. Apparatus.
    - i. Engines are moving along, 8481 to go in for some major overhaul.
  - b. Building Maintenance.
    - i. All tanks have new valves on them.
9. Approval of prior Board Meeting Minutes.
  - a. Motion by Cesaretti to approve March 8<sup>th</sup>, 2016 Board Minutes as written, 2<sup>nd</sup> by Garman. Passed 4/0/0.
10. Purchase Requests.
  - a. Bullard is requesting purchase of 10 pairs of turnout boots.

- i. Motion by Anderson to purchase Black Diamond turnout boots from Emergency Equipment Management not to exceed \$1,700.00, 2<sup>nd</sup> by Cesaretti. Passed 4/0/0.

11. Bills & Warrants.

- a. Motion by Cesaretti to check detail dated April 1<sup>st</sup>-13<sup>th</sup> 2016 in the amount of \$34,555.79, 2<sup>nd</sup> by Anderson. Passed 4/0/0.

12. Budget Report: The Budget has been presented and reviewed by the Board.

13. Correspondence: None.

14. Fire Chief's Report.

- a. Roster, Alarms and Drills.

- i. Roster: Firefighter Dylan Mathias has resigned due to moving out of the area. Cadet Blumenthal has promoted to Firefighter.

- 1. Motion by Cesaretti to Blumenthal to promote to Firefighter, 2<sup>nd</sup> by Anderson. Passed 4/0/0.


- ii. Alarms: 62 Alarms for March 2016.

- iii. Drills: 19 Drills for March 2016.

15. Closed Session: Entered into closed session at 7:55pm. Exited out at: 8:19pm. No action taken, direction given to staff.


16. Adjournment at approximately 8:19pm.

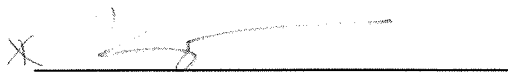
  
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Angel Gray, Board Recording Secretary

  
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Bob Maddocks, President

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Jim Garman, Vice President

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Mary Jane Pedersen, Treasurer

  
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Mario Cesaretti, Secretary

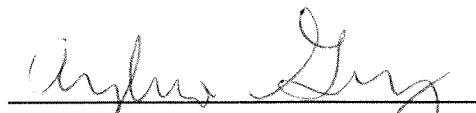
  
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Dean Anderson, Member


**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
May 10th, 2016 7:00pm**

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1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Pedersen, Cesaretti.
  - a. Also present: Bullard.
4. Additions or Corrections to Agenda: None.
5. Scheduled and Unscheduled Appearances: None.
6. Old Business: None.
7. New Business.
  - a. New Entity for Tree Farm.
    - i. Bullard met with the Auditor. She suggested that we create our own 501C3 entity for the Tree Farm for liability. Bullard is going to seek out advice from Attorney Bill Adams.
8. Committee Reports
  - a. Apparatus: 8435 going back to Burtons for warranty work.
  - b. Building Maintenance: Everything is in good working order.
9. Approval of prior Board Meeting Minutes.
  - a. This item is postponed until next board meeting due to lack of quorum to this meeting.
10. Purchase Requests.
  - a. Base Radio replacement. Three proposals presented.
    - i. Motion by Pedersen to purchase Base Radio from Precision Wireless in the amount of \$4,007.59, 2<sup>nd</sup> by Cesaretti. Passed 3/0/0.
  - b. Hose replacement. Three proposals presented.
    - i. Motion by Pedersen to approve purchase from Allstar Fire Equipment not to exceed \$700 for fire hose, 2<sup>nd</sup> by Cesaretti. Passed 3/0/0.
11. Bills & Warrants.
  - a. Motion by Pedersen to approve Check Detail dated May 1<sup>st</sup>-11<sup>th</sup> 2016 in the amount of \$19,239.48, 2<sup>nd</sup> by Cesaretti. Passed 3/0/0.
12. Budget Report. Budget reports presented to the Board for review.
  - a. Pedersen suggested that we set up a credit card account for Heather O'Dell for tree farm purchases. This item will be tabled until next month.

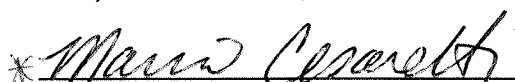
- b. Pedersen suggested that we use Gorrison and Associates for our Audit again this year.
  - i. Motion by Cesaretti to use Gorrison and Associates as our Auditors for the 2015-2016 services in the amount \$7,500.00, 2<sup>nd</sup> by Pedersen.  
Passed 3/0/0.
- 13. Correspondence: Sonoma County Voter Registration Office has sent information regarding elections. This item will be discussed next Board Meeting.
- 14. Fire Chief's Report.
  - a. Roster, Alarms and Drills.
    - i. Roster: Trainees
      - 1. Motion by Cesaretti to promote McCabe and Selfridge to Firefighters, 2<sup>nd</sup> by Pedersen.
    - ii. Alarms: 52 alarms for April 2016.
    - iii. Drills: 20 drills for April 2016.
    - iv. Board of Supervisors meeting approved funds to be reimbursed for Redcom services, and the district should not have to pay.
    - v. Graton Green Group has requested Chief Bullard to be an advisor on their board for the park committee.
- 15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review. Entered into Closed Session at 7:45pm, exited out at 7:55pm. No action taken, direction given to staff.
- 16. Adjournment: at approximately 7:55pm.

  
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 Angel Gray, Board Recording Secretary

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 Bob Maddocks, President

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 Jim Garman, Vice President

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 Mary Jane Pedersen, Treasurer

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 Mario Cesaretti, Secretary

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 Dean Anderson, Member