



**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING AGENDA  
3750 Gravenstein Hwy N, Sebastopol, CA 95472  
November 8th, 2022 at 7:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Corrections and/or Modifications to the Agenda
5. **PUBLIC COMMENT:** *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the general public. This opportunity for comment is provided by the Ralph M. Brown Open Meeting Act. However, California Law prohibits the Board from acting on any matter which is not on the posted agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54950 et seq. Public comment is limited to three (3) minutes per individual.*
6. **CONSENT CALENDAR:** *Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*
  - a. Draft Board Meeting Minutes, 10/11/22
  - b. Financial Reports - October 2022
7. Old Business
  - a. Graton Mutual Aid
8. New Business
9. Committee Report
  - a. Chief Compensation
10. Purchase Request - For consideration and approval
  - a. Purchase (FEMA Grant Funds) of Self-Contained Breathing Apparatus (SCBA) equipment not to exceed \$790,000.
11. Correspondence
12. Fire Chief's Report
  - a. Roster, Alarms and Drills

13. Future Agenda Items: Board members may raise issues for the next board meeting that need attention. Board members may also recommend that future agenda items be considered at a board special meeting.

14. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*, Sonoma County Superior Court, Case No. SCV-269950

c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Authorized pursuant to Gov. Code section 54956.9(d)(1))

Matter: *Sapphire Alvarez v. Graton Fire Protection District*, California Department of Industrial Relations, Case Number WC-CM-870615

d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

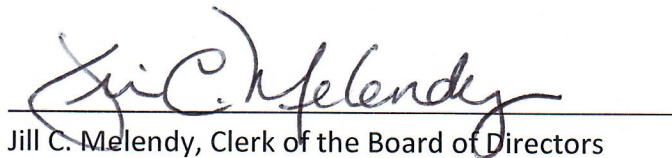
Exposure to Litigation – Authorized pursuant to Gov. Code section 54956.9(d)(2): 1 matter

15. Return to Open Session - Report Upon Return from Closed Session

16. Adjournment

**Certification**

I, Jill Melendy, Clerk to the Board for the Graton Fire Protection District, do hereby declare that the foregoing agenda for November 8th, 2022 Regular Meeting of the Board of Directors of the Graton Fire Protection District was posted on the door outside the District Headquarters on Saturday, November 5th, 2022. In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 3750 Gravenstein Hwy N, Sebastopol, CA 95472. This agenda is also available on the District website [www.gratonfire.com](http://www.gratonfire.com)



Jill C. Melendy, Clerk of the Board of Directors

Dated: November 5th, 2022 / Graton Fire Protection District

**ADA Compliance**

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Board Recording Secretary, at (707) 823-8400 x107, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

# CONSENT CALENDAR





**GRATON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
3750 Gravenstein Hwy N, Sebastopol, CA 95472  
October 11th, 2022**

1. Call to Order: 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Fisher, Peterson, Maddocks, Nunes, Cesaretti. Also Present: Bullard, District Counsel Ross
4. Corrections and/or Modifications to the Agenda: None
5. PUBLIC COMMENT: Engineer Miller announced Spaghetti Feed to be held Sunday, October 30<sup>th</sup> from 6-8 p.m. Public commented on Tripoli's Candidate Statement and the District's excessive legal fees.
6. CONSENT CALENDAR: Motion by Nunes to accept Consent Calendar as presented, 2<sup>nd</sup> by Fisher, passed 5/0/0.
  - a. Draft Board Meeting Minutes, 9/13/22
  - b. Financial Reports - September 2022
  - c. Report Upon Closed Session from 9/13/22
7. Old Business: None
8. New Business:
  - a. Graton Mutual Aid: Chief Bullard reports that Ron Busch will have a proposal for the November 8<sup>th</sup> Board Meeting.
9. Committee Report:
  - a. Chief Compensation: Fisher reports nothing has been done since last month.
10. Purchase Request - For consideration and approval
  - a. Extrication Equipment: Sabrowsky reported on Office of Traffic Safety Grant received. Sebastopol Fire will reimburse their portion.  
Motion by Fisher to approve sole source purchase from Western Extrication Specialists using OTS grant funds awarded to Sebastopol and Graton not to exceed \$107,000, 2<sup>nd</sup> by Peterson, passed 5/0/0.
11. Correspondence: Nunes reports that Sonoma County Fire District Association meeting discussed upcoming tax measures on the ballot.



12. Fire Chief's Report

- a. Roster: Remove Rose Gonnella due to attending school
- b. Alarms: 86
- c. Drills: 10

13. Future Agenda Items: None

14. Closed Session: District Counsel Ross reports that item 14a. will be the only item for Closed Session. Entered at 7:17 p.m. Exited at 7:51 p.m.

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Matter of public record. Upcoming scheduled hearing on Friday, October 21<sup>st</sup> @ 9 a.m. Dept. 16.  
(Authorized pursuant to Gov. Code section 54956.9(d)(1))  
Matter: *Linda Tripoli v. Graton Fire Protection District*, Sonoma County Superior Court Case No. SCV-270375

- ~~b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION~~  
(Authorized pursuant to Gov. Code section 54956.9(d)(1))  
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,  
Sonoma County Superior Court, Case No. SCV-269950

- ~~c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION~~  
(Authorized pursuant to Gov. Code section 54956.9(d)(1))  
Matter: *Sapphire Alvarez v. Graton Fire Protection District*,  
California Department of Industrial Relations, Case Number WC-CM-870615

- ~~d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION~~  
Exposure to Litigation – Authorized pursuant to Gov. Code section 54956.9(d)(2): 1 matter

15. Return to Open Session - Report Upon Return from Closed Session: No reportable action was taken consistent with the attorney-client privilege as set forth in Government Code Section 54956.9.

16. Adjournment: 7:53 p.m.

**Graton Fire Protection District**  
**Check Detail**  
**October 1-31, 2022**

Num	Name	Memo	Graton
Debit	ADP	P/R D/D	\$ 49,482.17
Debit	ADP	P/R D/D	\$ 4,734.29
Debit	ADP	P/R Taxes	\$ 16,590.06
Debit	ADP	P/R Taxes	\$ 1,461.65
Debit	ADP	Processing Fee	\$ 103.03
Debit	CalPERS	PEPRA-September	\$ 6,350.95
Debit	CalPERS	Classic-September	\$ 3,445.04
Debit	CalPERS	Employees \$1,050:Employer \$200	\$ 1,250.00
4592	Burtens Fire Inc.	Seat Belt	\$ 255.97
4593	Cal Net ATT	Phone	\$ 204.11
4594	CalChoice	Health Benefits - November	\$ 3,697.54
4595	Capitol Clutch & Brake Inc	Wheel Protector	\$ 93.27
4596	Cascade Fire Equipment Co.	Foam	\$ 3,093.48
4597	Choice Builder	Health Benefits - November	\$ 515.12
4598	Cliff Walker Supply & Maint	Cleaning Service x 3	\$ 540.00
4599	FASIS	Workers Comp Contribution 22-23	\$ 17,747.00
4600	Fire.Com	Radio Repairs	\$ 759.52
4601	Law Offices of William D. Ross	Legal Expenses	\$ 16,328.52
4602	Merrill, Arnone & Jones, LLP	Legal Expenses	\$ 870.00
4603	North Bay Fire	Reimb. for Personnel - Mosquito	\$ 18,506.18
4604	One Call Mobile Repair	Repair & Adjustments	\$ 1,400.00
4605	Sebastopol Hardware Center	Repair	\$ 26.73
4606	The Classic Duck	Ornaments-Tree Farm	\$ 870.70
4607	US Bank VISA	Acct #****6219	\$ 2,829.30
4608	Whitestar Group	Legal Investigation	\$ 5,928.00
4609	Witmer Public Safety Group	Rope Rescue	\$ 2,734.28
4610	Chaz Mathias	Sleeper	\$ 35.00
4611	Darrell Kopriva	Reimbursement	\$ 85.00
4612	Emily Fuller	Reimbursement	\$ 25.00
4613	Mathias Bonse	Sleeper	\$ 35.00
4614	Matt Skinner	Sleeper	\$ 35.00
4615	Ryan Waner	Reimbursement	\$ 75.00
4616	Trevor Morrison	Sleeper	\$ 235.00
4617	Bill Bullard	Reimbursement - 1st Quarter	\$ 1,743.75
4618	Capitol Clutch & Brake Inc	Wheel Protector	\$ 66.62
4619	KC Home Services, Inc.	Air Cond Repair - Parts & Labor	\$ 4,517.40
4620	Nick Barbieri Trucking LLC	Diesel	\$ 2,606.44
4621	Peak Seasons	Flagging Tape x 4	\$ 23.56
4622	Stryker Sales Corporation	4 year AED Maintenance	\$ 1,584.00
4623	O'Reilly Auto	Vehicle Maintenance	\$ 43.93
4624	US Bank - VISA	Acct #****6219	\$ 6,879.92
	<b>TOTAL</b>		<b>\$ 177,807.53</b>



**Graton Fire Protection District**  
**US Bank Credit Card**  
 October 2022

Name	Memo	Category	Amount
Southern Tire Mart	Tires	6155 · Vehicle Maintenance	\$ 3,118.57
ADTS	Screening	6261 · Medical Supplies	\$ 370.00
Peak Seasons	Tree Farm	7000 · Tree Farm Expense	\$ 2,408.96
Supply Cache	Repair Kit	6140 · Equipment Maintenance	\$ 54.22
Zoro Tools	Stove/Oven Repair	6180 · Building Maintenance	\$ 37.49
La Rosa Market	Officer Meeting	7120 · In-Service Training	\$ 66.46
Lucky	County Chief Meeting	7120 · In-Service Training	\$ 46.53
Costco	Station Supplies	6080 · Household Expense	\$ 56.43
Zoro Tools	Cleaner	6080 · Household Expense	\$ 51.03
Costco	Station Supplies	6080 · Household Expense	\$ 28.13
Verizon Wireless	Cellular	6040 · Communications	\$ 210.94
Mac's Delicatessen	Lunch	7120 · In-Service Training	\$ 74.99
AT&T	Internet	6040 · Communications	\$ 74.90
Staples	Office Expense	6400 · Office Expense	\$ 21.69
Chef's Store	Station Supplies	6080 · Household Expense	\$ 34.99
Costco	Station Supplies	6080 · Household Expense	\$ 56.10
Zoro Tools	Building Maintenance	6180 · Building Maintenance	\$ 13.82
Zoro Tools	Small Engine Oil	7201 · Gas/Oil	\$ 154.67
<b>TOTAL CREDIT CARD CHARGES</b>			<b>\$ 6,879.92</b>





Graton Fire Protection District

Through October 2022

Specific and General Legal Costs, Cumulative									
Subject		Tripoli Litigation		Sabrowsky, Alvarez, Nunes Complaint		Alvarez Litigation		Personnel (Alvarez, Tripoli, Misc.)	
		Other (general, retainer, PRA Requests)							
Last month									
Liebert, Cassidy, Whitmore									
William Ross	\$ 11,600			\$ 1,788				\$ 2,941	
Merrill, Arnone, Jones				\$ 870					
To-date									
Liebert, Cassidy, Whitmore	\$ 41,859	\$ 43,606	\$ 10,437	\$ -	\$ 41,636				
William Ross	\$ 46,021	\$ -	\$ 4,602	\$ 25,570	\$ 33,027				
Merrill, Arnone, Jones	\$ 4,830	\$ -	\$ 24,211	\$ -	\$ 4,500				
Total	\$ 92,711	\$ 43,606	\$ 39,249	\$ 25,570	\$ 79,162	\$ 280,298			

# PURCHASE REQUEST

**SCBA- FEMA Grant**  
**11/8/2022**

	Vendor	Price
1	Bauer Compressors	\$ 787,645
2		
3		
4		

**Requested Motion:** I make a motion to Purchase SCBA Equipment using FEMA grant funds awarded to Sebastopol, Monte Rio and Graton from Bauer Compressors, HGAC government contract single item vendor not to exceed \$790,000.00



AFG SCBA Grant Breakdown														
Item	GTN Qty	SEB Qty	MRO Qty	Unit Price	Unit Price w/ Tax	GTN Subtotal	SEB Subtotal	MRO Subtotal	AFG Part	FD Part	GTN Total	SEB Total	MRO Total	Total
Full SCBA Pack		29	21	\$ 7,763	\$ 8,481	\$ -	\$ 245,951	\$ 178,103	95%	5%	\$ -	\$ 12,297.56	\$ 8,905.13	\$ 21,202.69
Full SCBA Pack	27			\$ 7,254	\$ 7,925	\$ 213,975	\$ -	\$ -	95%	5%	\$ 10,698.74	\$ -	\$ -	\$ 10,698.74
SCBA bottle, 60				\$ -	\$ -	\$ -	\$ -	\$ -	95%	5%	\$ -	\$ -	\$ -	\$ -
RIT Pack		2	1	\$ 4,506	\$ 4,923	\$ -	\$ 9,846	\$ 4,923	95%	5%	\$ -	\$ 492.28	\$ 246.14	\$ 738.42
Facepiece, med	3			\$ -	\$ 337	\$ 1,011	\$ -	\$ -	95%	5%	\$ 50.55	\$ -	\$ -	\$ 50.55
Spectable kit	5	5		\$ 127	\$ 139	\$ 694	\$ 694	\$ -	95%	5%	\$ 34.69	\$ 34.69	\$ -	\$ 69.37
Dove tail kit	45			\$ 52	\$ 57	\$ 2,556	\$ -	\$ -	0%	100%	\$ 2,556.45	\$ -	\$ -	\$ 2,556.45
Battery charger	2	2	2	\$ 748	\$ 817	\$ 1,634	\$ 1,634	\$ 1,634	95%	5%	\$ 81.72	\$ 81.72	\$ 81.72	\$ 245.16
Batteries	12	12	12	\$ 386	\$ 422	\$ 5,060	\$ 5,060	\$ 5,060	95%	5%	\$ 253.02	\$ 253.02	\$ 253.02	\$ 759.07
RIT Pak, convert	2			N/C	\$ -	\$ -	\$ -	\$ -	95%	5%	\$ -	\$ -	\$ -	\$ -
PremAir Cade		4		\$ 1,898	\$ 2,074	\$ -	\$ 8,294	\$ -	95%	5%	\$ -	\$ 414.71	\$ -	\$ 414.71
ITIC	27		21	\$ 1,072	\$ 1,171	\$ 31,621	\$ -	\$ 24,594	0%	100%	\$ 31,621.32	\$ -	\$ 24,594.36	\$ 56,215.68
Transfill hose	5			\$ 925	\$ 1,011	\$ 5,053	\$ -	\$ -	95%	5%	\$ 252.64	\$ -	\$ -	\$ 252.64
OHD Quantifit	0.33	0.33	0.33	\$ 9,985	\$ 10,909	\$ 3,633	\$ 3,633	\$ 3,633	95%	5%	\$ 181.63	\$ 181.63	\$ 181.63	\$ 544.89
Flow Testing	1	1	1	\$ 7,840	\$ 7,840	\$ 7,840	\$ 7,840	\$ 7,840	95%	5%	\$ 392.00	\$ 392.00	\$ 392.00	\$ 1,176.00
Total						\$ 273,078	\$ 282,952	\$ 225,787			\$ 46,122.76	14,147.61	\$ 34,654.00	\$ 94,924.38
						\$781,817								

**Notes:**

Sales Tax is 9.25%, should be 8.5%

GTN SCBA Pack is without Transfill hose

# FIRE CHIEF'S REPORT





# Graton Fire Protection District

Post Office Box A, Graton, California 95444

www.gratonfire.com

## ROSTER

#	Name	Rank	CDL	Cell	Home	Wk/Pgr/Other
1	Bill Bullard	8400	Chief / EMT			
2		8401				
3	Robert Sabrowsky	8402	Asst Chief / EMT			
4	Josh Skikos	8403	Asst Chief			
5	Darrell Kopriva	8404	Captain			
6	Ian Muskar	8405	Captain / EMT			
7	Dustin Blumenthal	8406	Captain / EMT			
8	Kyler Walker	8407	Captain / EMT			
9	Dusty Parker	8408	Captain / EMT			
10	Shane Spelman		Engineer / EMT			
11	Matt Miller		Engineer / EMT			
12	Kyle Bartlett		Engineer / EMT			
13	Sapphire Alvarez		Firefighter / EMT			
14	Jonathan Preciado		Firefighter / EMT			
15	Matt Skinner		Firefighter			
16	Levi DeCarly		Firefighter / EMT			
17	Chaz Mathias		Firefighter			
18	<b>Ryan Fernandez</b>		<b>Firefighter / EMT</b>			
19	Jenna Dunbar		Firefighter / EMT			
20	Sam Ballenger		Firefighter			
21	Evan Jacobs		Firefighter			
22	Kristen Cattell		Firefighter / EMT			
23	Emily Fuller		Firefighter			
24	Mathias Bonse		Firefighter			
25	Lia Liskey		Firefighter			
26	Angel Cuevas		Firefighter			
27	Eddie Castaneda		Firefighter / EMT			
28	Trevor Morrison		Firefighter / EMT			
29	Ryan Waner		Firefighter / EMT			
30	Keenan Whyte		Firefighter / EMT			
31	Faith Neely		Trainee			
32	Cierah Michalik		Trainee			
	Bob Maddocks		President			
	Jason Nunes		Vice President			
	Mario Cesaretti		Treasurer			
	Carla Peterson		Secretary			
	Scott Fisher		Member			
Business Phone Number					823-8400	
Fax Number					823-7251	
Firefighters Association Phone Number					823-8400 x120	
On-Duty Engine Officer						
Administrative Assistant, Jill Melendy						
Tree Farm, Heather O'Dell						
Fire Investigator, John Teague						





# Graton Fire Protection District

Post Office Box A, Graton, California 95444

[www.gratonfire.com](http://www.gratonfire.com)

## ANNUAL ALARMS 2022-2023

Type	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
Assist/Service Call	5	5	15	8									33
Auto/Mutual Aid	16	15	14	16									61
Debris Fire													0
Fire Alarm	5	10	2	1									18
Gas Leak				1									1
Hazardous Condition	2	2	7	3									14
Haz-Mat													0
Investigation	2	3	4										9
Medical Aid	30	33	40	33									136
Other / Cancellations													0
Rescue													0
Structure Fire	2			1									3
Traffic Collision	3	5	4	5									17
Vegetation Fire				1									1
Vehicle Fire													0
<b>Total</b>	<b>65</b>	<b>73</b>	<b>86</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>293</b>

Prepared By: Capt. Darrell Kopriva



# Graton Fire Protection District

Post Office Box A, Graton, California 95444

[www.gratonfire.com](http://www.gratonfire.com)

## Drill & Activity Reports

## OCT 2022

#	Date	Description	Type
1)	10/02	Active Shooter @ Analy	S
2)	10/06	Thur. Trk Check / Association Meeting & Dinner	R
3)	10/13	Extrication & Medical Training	R
4)	10/20	Auto Extrication	R
5)	10/21	Auto Extrication 8435 (Sabrowsky)	S
6)	10/27	Auto Extrication / Air Bags / Vehicle Lock-Out	R

(DW) Duty Weekend  
(R) Regular Drill  
(S) Special Drill  
(T) Trainee Drill