

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
November 8th, 2016 7:00pm**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Additions or Corrections to Agenda.
5. Scheduled and Unscheduled Appearances. *During this period, the Board of Directors will hear anyone who desires to speak on subjects not listed on the Agenda. As a matter of policy, the Board will not make a decision unless it is of a routine nature, which may be turned over to staff for disposition. Please limit your comments to five (5) minutes and please state your name and address for the minutes (optional).*
6. Old Business.
 - a. SCFDA Meeting and Dinner review.
 - b. Board Appointments and Oaths.
7. New Business.
8. Committee Reports
 - a. Apparatus.
 - b. Building Maintenance.
9. Approval of prior Board Meeting Minutes.
10. Purchase Requests.
 - a. Request to increase Tree Farm Credit Limit.
11. Bills & Warrants.
12. Budget Report.
13. Correspondence.
14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
15. Closed Session: Govt. Code section 54957(b)(1): Fire Chief Job Review & *Government Code section 54956.9(b): Exposure to potential litigation: Government Code section 54956.9(b).*
16. Adjournment.

ADA Compliance

In compliance with Government Code 54954.2(a), the Graton Fire Department, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by the section 202 of the American Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Angel Dickey-Gray, Board Recording Secretary, at (707) 823-5515, 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

**GRATON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
November 8th, 2016 7:00pm**

1. Call to Order at approximately 7:00pm.
2. Pledge of Allegiance.
3. Roll Call: Maddocks, Anderson, Pedersen, Cesaretti, Gray.
Also Present: Chief Bullard.
4. Additions or Corrections to Agenda: None
5. Scheduled and Unscheduled Appearances: None.
6. Old Business.
 - a. SCFDA Meeting and Dinner review: Dinner ran smoothly.
 - b. Board Appointments and Oaths.
Pedersen, Anderson and Gray all sworn in for 4 year terms.
7. New Business: None.
8. Committee Reports
 - a. Apparatus: All apparatus is in good condition. New engine is on its way.
 - b. Building Maintenance: Everything is in good condition.
9. Approval of prior Board Meeting Minutes.
 - a. Motion by Pedersen to accept the October 11th, 2016 Board Minutes as written, 2nd by Cesaretti. Passed 4/0/0.
10. Purchase Requests.
 - a. Request to increase Tree Farm credit limit. The Board has agreed to increase the credit limit during the months of November and December.
 - b. Request to purchase New Equipment for Engine 8463. Items include extrication equipment, trash pump, chain saws, hand tools, windshield saw.
 - i. Motion by Anderson to accept quote from recommended vendors not to exceed \$17,000.00, 2nd by Gray. Passed 5/0/0.
11. Bills & Warrants.
 - a. Motion by Cesaretti to accept Check Detail dated November 9th, 2016 in the amount of \$52,011.18, 2nd by Pedersen passed 5/0/0.
12. Budget Report: Budget has been presented and reviewed by the Board.
 - a. Audit was completed, everything went well.
 - b. Increasing Bookkeeper Lisa Guerrero's rate.
 - i. Motion by Pedersen to increase Lisa Guerrero. from \$35 to \$40 and hour, 2nd by Anderson. Passed 5/0/0.

13. Correspondence: None.
14. Fire Chief's Report.
 - a. Roster, Alarms and Drills.
 - i. Roster: Request to add Trainees Daniel Soberanes and Sarah Campbell.
 1. Motion by Cesaretti to accept Soberanes and Campbell as Trainees, 2nd by Gray. Passed 5/0/0.
 - ii. Alarms: 46 Alarms for October 2016.
 - iii. Drills: 18 Drills for October 2016.
 - b. Halloween Dinner: Everything went well.
 - c. Chief Bullard is creating an MOU with the Sewer District to have Firefighter Crunkshank respond direct to calls from his current employment at the Sewer District. Bullard is requesting support from the Board to implement this project. The Board has given direction to trial run this for 6 months and report back.
15. Closed Session: Not needed this meeting.
16. Adjournment at approximately 7:49pm.

Respectfully submitted,

Angel Gray, Board Recording Secretary

Bob Maddocks, President

Dean Anderson, Vice President

Mary Jane Pedersen, Treasurer

Mario Cesaretti, Secretary

Wes Gray, Member